MONTMORENCY COUNTY BOARD OF COMMISSIONERS
ORGANIZATIONAL MEETING HELD JANUARY 5, 2022

PRESENT: Gary Girardin, Robert Stacey, Geyer Balog, James Madison

ABSENT/EXCUSED: Don Edwards

Meeting called to order by County Clerk Cheryl Neilsen at 9:00 A.M.

ELECTION OF CHAIRPERSON:
County Clerk opened the floor for nominations to the office of Chairperson. Nomination by Balog for Stacey as chair. No other nominations, nominations closed. Vote by showing of hands for Stacey as Chair (4-All in Favor). Stacey nominated as the Chair. Meeting turned over to Chair Stacey.

Nominations for the office of Vice-Chairperson opened. Nomination by Girardin for Balog as vice-chair. No other nominations, nominations closed. Vote by showing of hands for Balog as vice-chair (4). Balog nominated as vice-chair.

PLEDGE

PUBLIC COMMENT:
None

APPOINTMENTS TO COMMITTEES, BOARDS AND COMMISSIONS:
COMMITTEES: Some changes made to the 2021 list. Budget/Finance/C&A: Stacey and Girardin; Bldg. Grounds/Safety/Security: Stacey/Madison; Mi. Works: Madison; Personnel: Girardin/Balog. Motion by Balog, seconded by Girardin adopting 2022 committees. Yeas: 4 Nays: 0 Motion carried.

PUBLISHER: Motion by Girardin, seconded by Balog designating the Montmorency County Tribune as the Publisher of Record. Yeas: 4 Nays: 0 Motion carried.

AUDITOR: Motion by Madison, seconded by Girardin confirming Schulze, Oswald, Miller & Edwards P.C. as the auditor of record. Discussion. Motion withdrawn. To seek bids.

ATTORNEY OF RECORD: Motion by Madison, seconded by Girardin confirming law office of Young, Graham, Elsenheimer & Wendling P.C. as attorneys of record. Yeas: 3 Nays: 1 (Balog) Motion carried.

BANK DEPOSITORIES: Treasurer Eggett present. Motion by Balog, seconded by Madison listing depositories as being Alpena Alcona Area Credit Union, Community Financial Credit Union, Nicolet Bank, Chase Bank, Robinson Capital, and Huntington. Yeas: 4 Nays: 0 Motion carried.

BOARD RULES: No changes.

MILEAGE, MEALS & PER DIEMS: Motion by Girardin, seconded by Madison setting per diems at $50.00 half day and $100.00 full day. Yeas: 4 Nays: 0 Motion carried.

Motion by Madison, seconded by Girardin setting mileage at .55 cents per mile. Yeas: 4 Nays: 0 Motion carried.

Motion by Girardin, seconded by Madison setting meals as follows: Breakfast: $10.00; Lunch: $15.00 and Dinner: $20.00 for out of county and including tip up to 20% (no alcohol included). Discussion. Yeas: 4 Nays: 0 Motion carried.

MEETING DATES: Motion by Stacey, seconded by Balog setting the County Board meetings for the 2nd and 4th Thursdays of each month for 2022 at 9:00 a.m. Yeas: 4 Nays: 0 Motion carried.

Comments by new chair.

9:30 A.M. Meeting adjourned by the chair.

_____ _____

Robert Stacey, Chair Cheryl A. Neilsen, County Clerk

Don Edwards
Gary Girardin
Robert Stacey
Geyer Balog
James Madison

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Montmorency County Board of Commissioners

Regular Board Meeting
Agenda

January 13, 2022
9:00 a.m.
Boardroom/Courtroom

CALL TO ORDER

- Pledge of Allegiance
- Roll Call
- Approval of Agenda
- Approval of minutes from
- Claims and Accounts

GRANT Prog- LOST $ Duplicated
ARPA

PUBLIC COMMENT (Agenda Items Only)

TREASURER'S REPORT

SHERIFF'S REPORT

OLD BUSINESS

Approval from Circuit Court Budge Appropriation
Joe Stone clarification
Clarification on ARPA Hazard Pay- Cheri Eggett
Stipend for Court Reporter Jodi Gordon

NEW BUSINESS

- Montmorency County Hazard Mitigation Plan- Jerry Stanley
- Valley Insurance (45 minutes)- Deb Neilson
- Financial office proposal- Aprille Williamson
- Conservation Office-Jim Chapman & Dr. Greg Corace
- Approval of Friend of Court Contribution
- Budget approval for Montmorency County Road Commissioners
- MCSD Proposal- Chad Brown
- Clarification on per diem
- Annual Approval of Stipends- Cheryl Neilsen
- Annual Approval of Court Appopriations-Cheryl Neilsen
- Clerk for employee wage increase- Cheryl Neilsen
- Memo's- Dawn Hubbard
- Renewal with MMMA Request for funding DHD4

STANDING COMMITTEE REPORTS

PUBLIC COMMENT

OTHER

ADJOURN SUBJECT TO CHAIRMAN

THIS MEETING IS OPEN TO ALL MEMBERS OF THE PUBLIC UNDER OPEN MEETINGS ACT OF MICHIGAN, PURSUANT TO PUBLIC ACT 267 OF 1976

NEXT REGULAR BOARD MEETING WILL BE HELD ON Thursday , January 27, 2022

PLEASE SILENCE ALL CELL PHONES

MONTMORENCY COUNTY BOARD OF COMMISSIONERS
MEETING HELD JANUARY 13, 2022

PRESENT: Gary Girardin, Robert Stacey, James Madison

ABSENT/EXCUSED: Geyer Balog, Don Edwards,

PLEDGE

ADD/DELETIONS:
Add: Grant Program; Lost Money during COVID
Delete: None

Motion by Madison, seconded by Girardin approving the agenda with the additions. Yeas: 3 Nays: 0 Motion carried.

MINUTES:
Motion by Girardin, seconded by Madison approving the organizational meeting minutes of January 5, 2022.Yeas: 3 Nays: 0 Motion carried.

Motion by Girardin, seconded by Madison approving the regular meeting minutes of December 22, 2021. Yeas: 3 Nays: 0 Motion carried.

Motion by Madison, seconded by Girardin approving the closed meeting minutes of December 22, 2021. Yeas: 3 Nays: 0 Motion carried.

CLAIMS & ACCOUNTS/FINANCE:
Bills: Regular: $276,989.95 Desk: $23,895.35; Total: $300,885.30. Motion by Girardin, seconded Madison approving payment of bills. Yeas: 3 (Roll call: Girardin, Madison, Stacey) Nays: 0 Motion carried.

PUBLIC COMMENT:
None.

TREASURER REPORT:
Cheri Eggett present. Topics included: Year end, Winter Taxes, Show cause hearings, ARPA meeting; Finance.
Motion by Madison, seconded by Girardin to raise Linsey Rogers wage to $16.00 per hour effective immediately. Yeas: 3 Nays: 0 Motion carried.

Motion by Stacey, seconded by Girardin to raise Chief Deputy Alysa Looze to $17.00 per hour effective immediately. Yeas: 3 Nays: 0 Motion carried.

SHERIFF REPORT:
Sheriff Brown present. Inmate count at 11. Topics included: First Responder Grant for recruit, retention, and training; sign on bonus; vehicle bids.

OLD BUSINESS:
BUDGET APPROPRIATIONS: Motion by Girardin, seconded by Madison approving annual appropriations for 26th Circuit Court $86,335.41; Friend of the Court $11,856.00; Juvenile Division $17,748.57. Yeas: 3 (Roll call: Madison, Stacey, Girardin) Nays: 0 Motion carried.

BUILDING DEPARTMENT/JOE STONE CLARIFICATION: Motion by Madison, seconded by Girardin accepting Employee Status Agreement for Joe Stone. Discussion. Motion tabled due to MERS and longevity.

ARPA HAZARD PAY CLARIFICATION: Discussion and clarification on a previous motion that passed for a hazard pay bonus for ARPA eligible persons at the December 22, 2021, meeting. Motion by Stacey, seconded by Girardin to rescind the 12/22/21 motion adopting ARPA pay. Yeas: 3 Nays: 0 Motion carried.

Motion by Stacey, seconded by Madison that all non-union employees currently on the payroll as of January 13, 2022, who have worked a minimum of 40 hours be given a $2000.00 premium pay allotment from the ARPA funds. Distribution to be included in pay period ending 1/22/2022. All elected officials to include the Board of Commissioners and the Budget Director be given a $2000.00 2021 year-end bonus using General Fund monies made available through the DTRF. Distribution to be included in pay period ending 1/22/2022. Individuals receiving this bonus must be current employees. Yeas: 3 (Roll call: Girardin, Madison, Stacey) Nays: 0 Motion carried.

STIPEND FOR COURT REPORTER JODI GORDON: Motion by Stacey, seconded by Girardin approving a $8000.00 stipend to Jodi Gordon for court reporter. Yeas: 3 Nays: 0 Motion carried.

Motion by Stacey, seconded by Girardin reimbursing Judge Greene $35 p/quarter and Jodi Gordon $20 p/quarter for phones. Yeas: 3 Nays: 0 Motion carried.

COVID PROGRAM: Discussion on continuing with COVID pay into 2022. Motion by Girardin, seconded by Madison to extend the COVID leave policy from 4/14/2021 meeting for year 2022. Yeas: 3 Nays: 0 Motion carried.

NEW BUSINESS:

HAZARD MITIGATION PLAN-JERRY STANLEY: Mr. Stanley appeared via zoom. He submitted the plan to the board for their review. Tabled to 1/27/2022 for submission of a resolution.

FINANCIAL OFFICE PROPOSAL-APRILLE WILLLIAMSON: Personnel committee met with Aprille Williamson. Resolution presented for a County Controller.

RESOLUTION 2022-01

ESTABLISH THE OFFICE AND DUTIES OF COUNTY CONTROLLER Motion Girardin/Madison Discussion. Yeas: 3 (Roll call: Madison, Stacey, Girardin) Nays: 0 Resolution passed.

10:07 A.M. Break
10:16 A.M. Back in session.

CONSERVATION OFFICE-JIM CHAPMAN: Vice Chair Jim Chapman and Dr. Greg Corace present. Topics including current staffing, Forestry assistance program, office space in Alpena, current board members (Nico Tucker representing Montmorency Co), and where money comes from to support. Requested to do a future presentation on Feb. 10th.

ROAD COMMISSION BUDGET: Motion by Stacey, seconded by Girardin approving the Road Commission Budget for 2022. Yeas: 3 Nays: 0 Motion carried.

MCSD PROPOSAL FOR CARS: 2 bids for cars received. Lynch, Dean Arbor and Signature. Recommended by Undersheriff to go with lowest bid. Motion by Girardin, seconded by Madison authorizing purchase of 2 new cars from Signature Ford at a cost of $76,618.00 for the two. Yeas: 3 Nays: 0 Motion carried.

PER DIEM CLARIFICATION: Motion by Stacey, seconded by Madison that per diems be paid per number of meetings but not to exceed the daily per diem of $100.00. Yeas: 3 Nays: 0 Motion carried.

STIPENDS FOR 2022: Motion by Stacey, seconded by Girardin approving 911, Foreclosure/PRA, Law Library, Magistrate, Prosecutor/Mers, Remon, Veterans Court Admin., Deputy Magistrate and ARPA/Treasurer stipend for 2022. Yeas: 3 (Roll call: Stacey, Girardin, Madison) Nays: 0 Motion carried.

COUNTY CLERK EMPLOYEE WAGE INCREASE: Clerk Neilsen present. Motion by Stacey, seconded by Girardin approving a wage increase of $16.75 effective 1/1/2022 for Lori Curwin. Yeas: 3 Nays: 0 Motion carried.

MEMO'S: Discussion on purpose of memos. Motion by Stacey, seconded by Madison since minutes are a legal binding document no follow up documents will be issued or make records effective immediately. Yeas: 3 Nays: 0 Motion carried.

MMMA REQUEST FOR FUNDING DHD4: Motion by Girardin, seconded by Madison authorizing grant application for the Medical Marihuana Operation and Oversight Grant. Yeas: 3 Nays: 0 Motion carried.

OTHER:
LIBRARY BOARD APPT: Motion by Stacey, seconded by Girardin approving Diane Tokarski to the Library Board (Term: 1/1/2022-12/31/2026). Yeas: 3 Nays: 0 Motion carried.

NEW BUSINESS CON'T:
BUSINESS GRANT PROGRAM: Discussion on a grant process whereby businesses in the community who lost revenue could apply for ARPA funds; forming a committee; application form, how to get the word out etc. Item tabled to 1/27/2022.

FLEET CARD FOR FUEL: Sheriff discussed at finance. Motion by Stacey, seconded by Girardin that the county does not renew a contract for fuel but go to a fleet card for all county vehicles. Yeas: 3 Nays: 0 Motion carried.

COMMITTEE REPORTS:

Balog:	absent
Stacey:	Security, Finance, Claims & Accounts
Edwards:	absent
Girardin:	EDC, Claims & Accounts, Finance, Security, Personnel
Madison:	DHHS

PUBLIC COMMENT:
Ken Werner, Briley Twp. Supervisor.

11:33 A.M. Motion Madison, second Girardin to adjourn. No objections. Meeting adjourned.

Robert Stacey, Chair

Cheryl A. Neilsen, County Clerk

RESOLUTION TO ESTABLISH THE OFFICE AND DUTIES OF COUNTY CONTROLLER

RESOLUTION 2022-01

Whereas

County Board of Commissioners Act 156 of 1851, 46.13b allows for the Board of Supervisors in any county other than counties operating under elected boards of auditors unless presently operating with a county controller, by a majority vote of its members-elect, may appoint a county controller or board of auditors and fix the salary, to be paid in like manner as the salaries of other county officers are paid;

Whereas

The Controller shall see that a system of accounting is installed and properly kept by every office, officer, and department of the county in strict accord with the provisions of law;

Whereas

The Controller shall perform statutory duties and perform such other duties as the board of supervisors may impose. To include the duties of accounts payable and payroll currently performed by the office of the County Clerk; And

Whereas

The transfer of accounts payable and payroll duties currently carried out by the County Clerk's office to the office of County Controller be completed by February 1, 2022.

Therefore, be it resolved

The Montmorency County Board of Commissioners hereby establishes the office of County Controller.

Therefore, be it further resolved

The Montmorency County Board of Commissioners hereby authorizes the transfer of accounts payable and payroll duties to the office of the County Controller.

The foregoing resolution was moved for adoption by Commissioner Gary Giradin and seconded by Commissioner James Madison and declared adopted by the following vote:

AYES: Gary Giradin, James Madison, Robert Stacey

NAYES: None

ABSENT: Donald Edwards, Geyer Balog

Robert Stacey, Board Chairman

1/13/2022
Date

I Cheryl A. Neilsen, hereby certify that this is a true and accurate copy of the resolution adopted by the Montmorency County Board of Commissioners at their regular meeting held on January 13, 2022.

Cheryl Neilsen, County Clerk

1-21-2022
Date

46.13b County controller or board of auditors; appointment by board of supervisors, compensation, tenure, removal; controller as chief accounting officer, powers and duties.

Sec. 13b. The board of supervisors in any county other than counties operating under elected boards of auditors unless presently operating with a county controller, by a majority vote of its members-elect, may appoint a county controller or board of auditors and fix the salary, to be paid in like manner as the salaries of other county officers are paid. The controller or board of auditors after appointment shall hold the office at the pleasure of the board of supervisors and may be removed in the manner provided by law for the removal of county officers, or by a 2/3 vote of all the supervisors elected to office. The controller shall be the chief accounting officer of the county and shall have charge and supervision of the accounts and accounting of every office, officer and department of the county, the whole or any part of the expense of which are borne by the county. The controller shall see that a system of accounting is installed and properly kept by every office, officer and department of the county in strict accord with the provisions of law, and in addition to which he may prescribe and direct the keeping of such other accounts and records and the making of such reports as in his judgment are necessary to properly record and report the financial transactions of the county. All county officers or employees shall furnish such information respecting all county matters in their charge as the controller shall require. The controller shall keep in his office a general ledger in which shall be set up controlling accounts which shall show at all times the assets and liabilities of the county, and of each and every of its funds. The controller shall examine regularly the books and accounts of the several officers, agents and departments of the county and report his findings to the board of supervisors at such times as they shall prescribe. The controller shall make all purchases of books, stationery, materials and supplies which may be required by the county or its officers and agents, the purchase of which is not otherwise provided for by law, and no contract or order for the purchase of any such materials or supplies shall be valid or binding upon the county, nor shall the county be liable for the purchase price thereof, except upon the written order of the controller. This provision shall not apply to any contract or purchase which may be ordered by the board of supervisors at any regular, adjourned or special session thereof, wherein payment is provided by the resolution authorizing such contract or purchase. The controller shall be the custodian of and have charge of the operation, maintenance and repairs of the county courthouse and grounds, including any power, heating or lighting plant in connection therewith, and in like manner the repairs to the county jail. He shall not create any liability in excess of the appropriations theretofore made by the board of supervisors. The controller shall perform such other duties as the board of supervisors may impose.

History: Add. 1927, Act 257, Imd. Eff. May 23, 1927;—Am. 1929, Act 132, Imd. Eff. May 7, 1929;—CL 1929, 1135;—CL 1948, 46.13b;—Am. 1969, Act 49, Imd. Eff. July 17, 1969.

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Courtesy of www.legislature.mi.gov

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Montmorency County Board of Commissioners

Special Board Meeting
Agenda

January 18, 2022
1:00 p.m.
Boardroom/Courtroom

CALL TO ORDER

- Pledge of Allegiance
- Roll Call
- Approval of Agenda
-

Public Comment

OLD BUSINESS

NEW BUSINESS

- **County Controller office**

~~**STANDING COMMITTEE REPORTS**~~ Left on.

PUBLIC COMMENT

OTHER

ADJOURN SUBJECT TO CHAIRMAN

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NEXT REGULAR BOARD MEETING WILL BE HELD ON Thursday January 27, 2022

PLEASE SILENCE ALL CELL PHONES

MONTMORECY COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING HELD JANUARY 18, 2022

PRESENT: Don Edwards, Gary Girardin, Geyer Balog, James Madison, Robert Stacey
ABSENT/EXCUSED: None

ALSO PRESENT: No sign in due to COVID

PLEDGE

AGENDA ADDITIONS/DELETIONS:
Additions: Public Comment before old business
Deletions: None
Motion Balog, 2nd Girardin, approving agenda as amended. Yes: 5, Nays: 0, Motion passed.

PUBLIC COMMENT:
Cheryl Neilsen, County Clerk addresses the Board regarding her statutory duties as the Elected Clerk for Montmorency County.

Commissioner Stacey comments on recent Facebook post.

Gail Kent gives statement supporting the County Clerk.

Judy Athan, Albert Township Clerk gives statement supporting the County Clerk.

Connie Brandt, Montmorency Township Clerk gives statement supporting the County Clerk.

OLD BUSINESS:
The board established the County Controllers Office at the last meeting on 1/12/22.

NEW BUSINESS:
COUNTY CONTROLLER:
List of duties has been established for the position on County Controller. The list was read for all board members to hear.

Motion Stacey, 2nd Girardin, to hire Aprille Williamson as the County Controller with starting wage of $65,000.00 annual salary, she will be hired to complete all duties as attached, with full time benefits. Yes: 4, (Roll Call: Stacey, Madison, Girardin, Balog), Nays: 1, (Roll Call: Edwards). Motion passed.

Motion Stacey, 2nd Girardin, post position internally for Assistant County Controller, if a current employee is hired to fill the position all benefits and seniority will be cumulative, this will be a fulltime position. Yes: 3 (Roll Call: Madison, Girardin, Stacey), Nays: 2, (Roll Call: Edwards, Balog). Motion passed.

Questions and comment from citizens and elected officials.

COMMITTEE REPORTS:

Madison:	None
Girardin:	Landfill
Stacey:	District Health #4
Edwards:	ARPA
Balog:	District Health #4, ARPA

Motion Balog, 2nd Stacey, start date for Aprille Williamson will be 1/24/22. Yes: 5, Nays: 0. Motion passed.

PUBLIC COMMENT:

Expressed dissatisfaction with the boards decision.

OTHER:

None

Motion Madison, 2nd Girardin, to adjourn meeting at 1:30 P.M. Yes: 5, Nays: 0.

Meeting adjourned.

Robert Stacey, Chairman

Lauri Jimkoski, Deputy Clerk

Robert Stacey
Geyer Balog
Don Edwards
Gary Girardin
James Madison

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Montmorency County Board of Commissioners

County Controller Office

County Controller Position:

Job Duties:

- Implement accounting policies and procedures per statute and in coordination with Treasurer.
- Cooperate with departments across the county.
- Ensure prompt and accurate month-end and year-end close processes.
- Prepare timely financial statements and reporting variances.
- Accounts payable, payroll, HR functions, and oversee purchases of the county.
- Keep a general ledger of all assets and liabilities with fund balances
- Plan, organize, manage, and administer county's budget.
- Monitor budget to actual trends for revenues and expenditures and ensure compliance.
- Prepare, develop, and present the county's five (5) year financial forecast.
- Compiles necessary data for grants in collaboration with Department heads and BOC.
- Maintains grant income and expense amounts and prepares required grant reports.
- Oversees data entry, delegating data entry as necessary for completion of grant reports.
- Seeks additional funding sources to support, expand, and develop new programming in alignment with the vision of the BOC.
- Maintains county website.
- Assist in annual county audit.
- Performs additional responsibilities as assigned by the BOC.
- Make recommendations to the BOC for improvements to internal management.
- Full-time position at a salary of $65,000 with benefits.

All records will be filed with the County Clerk's office per statute.

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Montmorency County Board of Commissioners

Regular Board Meeting
Agenda
January 27, 2022

9:00 a.m.
Boardroom/Courtroom

CALL TO ORDER

- Pledge of Allegiance
- Roll Call
- Approval of Agenda
- Approval of minutes from
- Claims and Accounts

COVID grant money
MCCOA Appt.

PUBLIC COMMENT (Agenda Items Only)

TREASURER'S REPORT

SHERIFF'S REPORT

OLD BUSINESS

Joe Stone
HVAC System
Senior Center in Atlanta- Denny Davis
Montmorency County Hazard Mitigation Plan

NEW BUSINESS

- **Valley Insurance**
- **ME Report** - Lisa
- **Rezone request from Albert Township**
- **Update on hiring Assistant County Controller**
- **Request for County Road Commission-Don Edwards**

MCCOA Appt

STANDING COMMITTEE REPORTS

PUBLIC COMMENT

OTHER

ADJOURN SUBJECT TO CHAIRMAN

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NEXT REGULAR BOARD MEETING WILL BE HELD ON Thursday February 10, 2022

PLEASE SILENCE ALL CELL PHONES

MONTMORENCY COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING HELD JANUARY 27, 2022

PRESENT: Don Edwards, Gary Girardin, Robert Stacey, Geyer Balog, James Madison

ABSENT/EXCUSED: None

PLEDGE

AGENDA ADDITIONS/DELETIONS:
Additions: COVID Grant Money; MCCOA appointment
Deletions: None

Motion by Madison, seconded by Balog approving the agenda with the additions. Yeas: 5 Nays: 0 Motion carried.

MINUTES:
Motion by Balog, seconded by Girardin approving the regular meeting minutes of January 13, 2022. Yeas: 5 Nays: 0 Motion carried.

Motion by Girardin, seconded by Balog adding ARPA to Commissioner Balog's Committee Reports and approving the January 18, 2022, special meeting minutes. Yeas: 5 Nays: 0 Motion carried.

CLAIMS & ACCOUNTS:
Motion by Madison, seconded by Edwards approving payment of the bills (Regular: $17,118.00; Desk: $3300.00; Not Entered yet of $2670.00 (IT Right & Budget Admin) as well as adding Mutual of Omaha $1545.65 and Priority Health $40,386.39). Yeas: 5 (Roll call: Balog, Edwards, Girardin, Madison, Stacey) Nays: 0 Motion carried.

PUBLIC COMMENT:
None

TREASURER:
Cheri Eggett, present. ARPA committee recommendations and any COVID employee pay can be done through ARPA. Motion by Balog, seconded by Edwards to reimburse the county general fund for 2021 COVID leave pay (approx. $20,000.00). Yeas: 5 Nays: 0 Motion carried.

Motion by Balog, seconded by Girardin that all 2022 COVID leave pay be payable from ARPA funds. Yeas: 5 Nays: 0 Motion carried.

Motion by Stacey, seconded by Girardin that contract employees Bruce Tillinger and Frank Rosinski receive $2000.00 premium pay allotment from the ARPA funds. Vouchers to be created as per their usual pay method but separation from their monthly pay. Yeas: 5 Nays: 0 Motion carried.

Request received from County Clerk for ARPA funds to purchase software license to implement document imaging for the Juvenile Court. Motion by Stacey, seconded by Girardin to disburse $2225.00 to Cherrylan for the purchase of Michigan Court Connect, one time license and $1700.00 to Cherrylan for the one time purchase of Michigan Court connect Juvenile Court Annual Maintenance. Total of $3925.00 from APRP funds. Yeas: 5 (Roll call: Edwards, Girardin, Madison, Stacey, Balog) Nays: 0 Motion carried.

Request from Commissioner Stacey to use ARPA funds for the county's small businesses via a grant program. Discussion. Motion by Balog, seconded by Girardin to table ARPA small business to next meeting. Yeas: 4 Nays: 1 (Stacey) Motion carried.

Joe Stone from ARPA committee has obtained 3 bids for a new hoist at the MCSD mechanic garage. Motion by Edwards, seconded by Balog approving Auto Value bid for hoist for the MCSD garage using ARPA monies, cost $5299.00. Discussion. Yeas: 5 (Roll call: Girardin, Madison, Stacey, Balog, Edwards) Nays: 0 Motion carried.

Treasurer requesting to pay Title Check LLC annually rather than monthly (money already in budget). Motion by Edwards, seconded by Girardin to pay Title Check LLC annually ($14,040.00). Yeas: 5 Nays: 0 Motion carried.

Joe Stone is also obtaining bids for the heating system out at the County mechanic garage.

SHERIFF:
Under Sheriff Crane present. Inmates at 9; Conditional offers out for 3 open positions. One car done and 2nd car should be soon. Training picking back up and officers attending.

OLD BUSINESS:
MEDICAL EXAMINER REPORT: Lisa Kaspriak, administrator for Mid-Michigan Medical Examiner Group present. Annual report given on county deaths and M.E. involvement as well as background and discussion on requirements to be a private contractor and training.

JOE STONE/BUILDING DEPT.: Motion by Balog, seconded by Madison to enter into a Exempt Employee Status Agreement with Joe Stone and authorize the chair to sign. Yeas: 5 (Roll call: Madison, Stacey, Balog, Edwards, Girardin) Nays: 0 Motion carried.

HVAC SYSTEM: Joe Stone to work with Dawn on notice for paper and produce a timeline and bidding process for the county HVAC system project.

ATLANTA SENIOR CENTER: Denny Davis present. 3 bids presented for the Atlanta Senior Center Heating and Air Conditioning replacement. Money requested to come from ARPA. Discussion and recommendation. Motion by Balog, seconded by Edwards approving bid from Up North Heating for the HVAC for the Atlanta Senior Center ($16,337.00) and to be paid directly to the vendor. Yeas: 5 (Roll call: Stacey, Balog, Edwards, Girardin, Madison) Nays: 0 Motion carried.

HAZARD MITIGATION PLAN: Jerry Stanley present via zoom.

RESOLUTION 2022-02	COUNTY HAZARD MITIGATION PLAN Edwards/Girardin Yeas: 5 (Roll call: Balog, Edwards, Girardin, Madison, Stacey) Nays: 0 Resolution passed.

10:13 A.M. Break
10:22 A.M. Back in session.

NEW BUSINESS:
VALLEY UNITED INSURANCE: Deb Neilson present. Rate cap of 7.9% for this year. Went over the renewal rates. Discussed the current health care plan and some proposed plans. Discussed the HRA. Looked at other carriers (Blue Cross, Blue Care Network) Priority still the lowest.

Deb also presented options for a employer dental plan through Delta as well as quotes for employee voluntary dental. Discussed Eye Med and have a 4-year rate guarantee. Discussed former eye carrier VSP. Deb to go and obtain quote from VSP.

Admin fee per employee still being covered by Valley United. Request for signature on Insight for Health Reimbursement services.

REZONE REQUEST ALBERT TOWNSHIP: Motion by Edwards, seconded by Girardin approving Albert Township Zoning request (see attached). Yeas: 5 Nays: 0 Motion carried.

COUNTY ROAD COMMISSION: Don Edwards reporting back from road commission meeting and their request seeking a co-signer from the county on a loan to repair 3 dams at Twin Dams subdivision. Discussion.

The road commission is also requesting if ARPA funds can be used to help fund a portion of the Hall Road wood bridge project as they will be short. Discussion. ARPA could be used for Infrastructure.

Road Commission also requesting ARPA funds for their truck drivers. Discussion. No action taken. No action taken on co-signing for loan.

CW Amended 2-10-2022

ASSISTANT COUNTY CONTROLLER UPDATE: Posted in house, received one applicant, Lauri Jimkoski. Motion by Stacey, seconded by Girardin ~~transferring~~ hire Lauri Jimkoski from the clerk's office to county controller office with a salary of $36,400.00. Discussion. (Money to come from general fund). Yeas: 4 Nays: 1 (Edwards) Motion carried.

Motion by Balog, seconded by Edwards to not fill the position that Lauri Jimkoski left at the clerk's office until further discussion with the clerk. Yeas: 5 Nays: 0 Motion carried.

MCCOA APPOINTMENT: Julie Kendrick resigned. Motion by Balog, seconded by Girardin appointing Marian Weber to fill the position on MCCOA board, term ending 8/31/2025. Yeas: 5 Nays: 0 Motion carried.

COMMITTEE REPORTS:

Balog:	MCCOA, ARPA, Special Mtg.
Girardin:	Finance, Claims & Accounts, Special Mtg
Stacey:	HUNT, Claims & Accounts, Finance, Security Mtg.
Edwards:	Special Board Mtg.
Madison:	DHHS, NEMCOG

PUBLIC COMMENT:

Mike Burzynski, Veterans Officer on request to the board for assistance in his department.

Dave Guest on $2000.00 ARPA funding.

Geyer Balog on Invasive Species committee replacement.

12:21 P.M. Motion by Madison, seconded by Girardin to adjourn. Yeas: 5 Nays: 0 Motion carried.

Robert Stacey, Chair

Cheryl A. Neilsen, County Clerk

Adoption Resolution

Montmorency County
Michigan

RESOLUTION NUMBER 2022-02

A RESOLUTION OF THE MONTMORENCY COUNTY ADOPTING THE 2021 MONTMORENCY COUNTY HAZARD MITIGATION PLAN

WHEREAS the BOARD OF COMMISSIONERS OF MONTMORENCY COUNTY recognizes the threat that natural hazards pose to people and property within MONTMORENCY COUNTY; and

WHEREAS MONTMORENCY COUNTY has prepared a multi-hazard mitigation plan, hereby known as 2021 MONTMORENCY COUNTY Hazard Mitigation Plan in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS the 2021 MONTMORENCY COUNTY Hazard Mitigation Plan identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in MONTMORENCY COUNTY from impacts of future hazards and disasters; and

WHEREAS adoption by the BOARD OF COMMISSIONERS OF MONTMORENCY COUNTY demonstrates their commitment to the hazard mitigation and achieving the goals outlined in the 2021 MONTMORENCY COUNTY Hazard Mitigation Plan.

NOW THEREFORE, BE IT RESOLVED THAT:

The 2021 MONTMORENCY COUNTY Hazard Mitigation Plan is hereby adopted as an official plan of MONTMORENCY COUNTY. The content of this document, together with all maps attached to and contained herein are hereby adopted by the BOARD OF COMMISSIONERS as the 2021 MONTMORENCY COUNTY Hazard Mitigation Plan on this 27TH day of JANUARY 2022.

Motion: Donald Edwards
Second: Gary Girardin

Ayes: Donald Edwards, Gary Girardin, Robert Stacey, James Madison, Geyer Balog

Nays: 0

Absent: 0

_____ _____

RESOLUTION DECLARED ADOPTED

Montmorency County Board of Commissioners

By: _____
Robert Stacy, Chairman

I, Cheryl A. Neilsen County Clerk hereby certify that this is a true and accurate copy of the resolution adopted by the Montmorency County Board of Commissioners at their Regular meeting held on January 27, 2022.

Signed: _____
County Clerk Cheryl A. Neilsen

January 19, 2022
Montmorency Board of Commissioners:

The following is an excerpt from the Albert Township Planning Commission Minutes for Meeting held on January 12, 2022:

Public Hearing was held, beginning at 6:03 PM, for the rezoning of the Render/Catt properties, 001-026-000-150-03 &001-026000-150-10, from C-V to R-2. At the beginning of the hearing Mr. Render spoke stating that Catt Reality was no longer involved and he was only seeking a rezone for his property, 001-026-000-150-03 and to table the remaining parcel. Mr. Render explained that he is retiring, his son doesn't want to take over his business and the only way to sell his display homes is where they stand but they cannot be sold as residential in a C-V area. The homes are too big to be relocated. Once Rezoned to R-2, he plans to divide the parcel into 3 smaller parcels, one for each home. He has already spoken to our Assessor, Joe Lavender, who has no issue with the divide. Mr. Huston spoke in support of the Rezoning as the need for homes in this area is significant. No one spoke in opposition. Hearing was closed at 6:09 PM. After deliberation from Commissioners, Brian Grachal made a motion to recommend to the Township Board that the parcel 001-026-000-150-03 be rezoned from C-V to R-2 with the contingency that the petitioner, Mr. Render, will apply, with Zoning Administrator, for a home occupancy permit, 2nd by Mullins, all were in favor.

Please also be advised of the following Special Meeting held on January 19, 2022:

Williams explained the purpose of today's meeting was to rescind the motion made at the public hearing on January 12, 2022, regarding rezoning property 001-026-000-150-03, owned by Tommee Render, as it should not have been made with contingency. Righi went on to further explain that by putting the contingency on the motion the Planning Commission had inadvertently made it a conditional rezone and the purpose of the hearing was not for a conditional rezone. As a Planning Commission we have to look at the purpose of the hearing not what the intent of the land owner is, only if it fits the criteria to rezone. Existing businesses should be observed and handled separately by the Zoning Administrator.

Grachal made a motion to withdraw his motion made at the meeting on January 12th, 2022 to rezone property 001-026-000-150-03, stating he should not have made it contingent on anything. Mullins removed his 2nd of Grachal's motion from the January 12, 2022 meeting.

Grachal made a motion to recommend to the Township Board to rezone parcel 001-026-000-150-03 from C-V to R-2. Seguin 2nd the motion, all ayes.

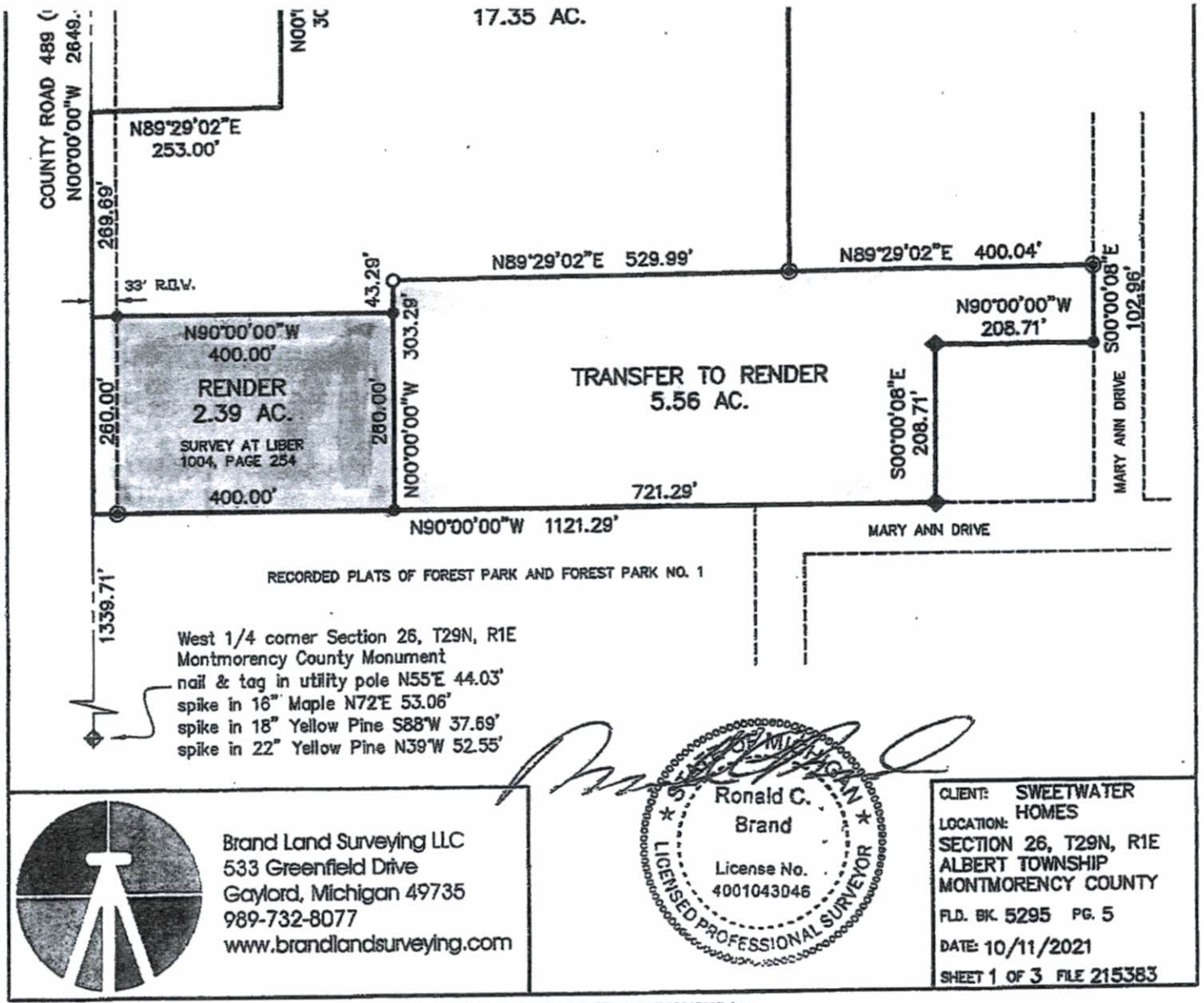
Submission to Montmorency County. Following the public hearing, the proposed Zoning Ordinance, including any zoning maps, shall be submitted for review and recommendation to the Montmorency County Board of Commissioners (coordinating zoning committee) unless the right to review township zoning amendments has been waived.

The County shall have thirty (30) days to review and respond to the proposed amendment. The County will have waived its right for review and recommendation of an ordinance if the County does not respond within thirty (30) days. (Albert Township Zoning Ordinance, Article 10, Section B, Subsection 2.)

Respectfully,

Heather M. Runyan

Heather Runyan
Recording Secretary



Brand Land Surveying LLC
533 Greenfield Drive
Gaylord, Michigan 49735
989-732-8077
www.brandlandsurveying.com

STATE OF MICHIGAN
Ronald C. Brand
License No. 4001043046
LICENSED PROFESSIONAL SURVEYOR

CLIENT: SWEETWATER HOMES
LOCATION:
SECTION 26, T29N, R1E
ALBERT TOWNSHIP
MONTMORENCY COUNTY
FLD. BK. 5295 PG. 5
DATE: 10/11/2021
SHEET 1 OF 3 FILE 215383

D:\survey_data\SURVEY\T29N-R1E\26215383.dwg

MONTMORENCY COUNTY BOARD OF COMMISSIONERS
MEETING HELD FEBRUARY 10, 2022

PRESENT: Don Edwards, Gary Girardin, Robert Stacey, Geyer Balog, James Madison

ABSENT/EXCUSED:

PLEDGE

ADD/DELETIONS:
Add: Conservation District Presentation; County Clerk-Personnel Request
Delete: None

Motion by Balog, seconded by Edwards approving the agenda with the additions. Yeas: 5 Nays: 0 Motion carried.

MINUTES:
Motion by Edwards, seconded by Balog approving the regular meeting minutes of January 27, 2022, with one correction on page one, last paragraph amount of the hoist for mechanic garage from "$5200.00" to $5299.00. Yeas: 5 Nays: 0 Motion carried.

CLAIMS & ACCOUNTS:
Motion by Edwards, seconded Madison approving payment of the bills (Regular: $217,003.03, Desk $26,838.88 Totaling: $243,841.91). Yeas: 5 (Roll call: Balog, Edwards, Girardin, Madison, Stacey) Nays: 0 Motion carried.

PUBLIC COMMENT:
Ms. Potter requesting permission for a few residents along Lake Avalon to private pay for gypsy moth spraying under the counties reduced rate. Discussion. Commissioner Balog to research further.

TREASURER REPORT:
Cheri Eggett, Treasurer present. Linsey Rogers present and gave update on ARPA funds. Presentation given at Senior Center.

ARPA FUND SPENDING:
MECHANIC GARAGE: Bids received and reviewed by committee, meets qualification for funds. Motion by Balog, seconded by Edwards to upgrade the Sheriff Dept. Maintenance garage HVAC system in the amount of $12,885.00, and accept the bid proposed by Tipp of the Mitt Plumbing & Heating, fully funded by the ARPA fund. Yeas:5 Roll call: (Edwards, Girardin, Madison, Stacey, Balog) Nays: 0 Motion carried.

SMALL BUSINESS GRANTS: Committee met and discussed. Proposing a max allotment of $8000.00 for small businesses and criteria. Motion by Balog, seconded by Madison to obligate $250,000.00 of the ARPA funds for the Montmorency County Small Business Grant program. Yeas: 5 (Roll call: Girardin, Madison, Stacey, Balog, Edwards) Nays: 0 Motion carried.

DIRECT PAY PROGRAM F/RESIDENTS: Discussion on qualifications and proposed max of $500.00. Motion by Balog, seconded by Girardin obligating $150,000.00 of Montmorency County ARPA funds to the Direct Pay program. Yeas: 5 (Roll call: Madison, Stacey, Balog, Edwards, Girardin) Nays: 0 Motion carried.

Other items discussed: Collecting taxes, March 1 for new forfeitures and closures.

SHERIFF REPORT:
Sheriff Brown present. Inmate count at 10. Snow Drift Rally next weekend. Discussed a fund raiser for a Drone Program to be used for search and rescue.

OLD BUSINESS:
VALLEY UNITED INSURANCE: Deb Neilson via zoom. Discussed medical, employer paid dental and VSP eye plans and rates. Motion by Stacey, seconded by Girardin to go with the Priority Health HMO plan (Cost:

$515,130.19) and include option B of the Standard Dental Plan ($25,762.08) and the VSP Vision Plan ($7783.80). Develop a letter of understanding and send to the POAM bargaining unit and get signature before providing dental insurance. Yeas: 5 (Roll call: Stacey, Balog, Edwards, Girardin, Madison) Nays: 0 Motion carried.

Discussed voluntary life program. Four employees currently with Sun Life. Standard also offers life but need at least 10 enrolled. Motion by Stacey, seconded by Girardin making the voluntary employee life program through Standard optional for all employees. Yeas: 5 Nays: 0 Motion carried.

10:38 A.M. Break
10:45 A.M. Back in session.

OLD BUSINES CON'T:
NEW ASSISTANT COUNTY CONTROLLER: Motion by Stacey, seconded by Balog to amend the motion adopted at the January 27, 2022, by deleting the word "transferring" and inserting the word "hire" to the motion for the Assistant County Controller. Yeas: 5 Nays: 0 Motion carried.

NEW BUSINESS:
CONSERVATION DISTRICT PRESENTATION: Greg Corase and Alleigh Pagels appearing. Presentation/report given on programs provided and discussion on board members.

MOTION TO PRE-APRROVE CERTAIN EXPENDITURES: Motion by Stacey, seconded by Girardin to pre-approve certain expenditures including payroll, bills that have a timeline to avoid late fees or interest, re-occurring bills such as credit cards, utilities, and services under $5000.00. Such pre-approval payments must be approved at the next finance committee meeting and the following full commission meeting. Yeas: 5 (Roll call: Balog, Edwards, Girardin, Madison, Stacey) Nays: 0 Motion carried.

INVASIVE SPECIES MILLAGE: Committee meeting held and discussed another millage for invasive species (milfoil, boat spraying, gypsy moth). Discussion on a proposed millage amount and estimated dollars to raise. To discuss with county attorney.

VETERANS OFFICE ADMIN. ASSISTANT: Motion by Balog, seconded by Madison approving request to hire an Administrative Assistant for the Veterans Service Department. Money to come from the MVAA 2022 funding grant. Discussion. Yeas: 5 Nays: 0 Motion carried.

COUNTY CLERK PERSONNEL REQUEST: Clerk Neilsen present, met with personnel committee. Committee recommending filling the position vacated by Lauri Jimkoski. Discussion. Motion by Balog, seconded by Girardin to table until a further date. Discussion. Yeas: 3 Nays: 2 (Edwards, Stacey) Motion carried.

Clerk Neilsen request 2 current employees be authorized up to 40 hours per week. Motion by Balog, seconded by Girardin authorizing up to 40 hours per week for the clerks two employees (Julie & Lori). Yeas: 5 Nays: 0 Motion carried. Discussed computer and e-mails.

COMMITTEE REPORTS:

Balog:	NEMSCA, ARPA, Invasive Species, MCCOA
Stacey:	Finance, Claims & Accounts, Invasive Species
Edwards:	Landfill, Personnel, ARPA
Girardin:	Claims & Accounts, Finance, Personnel Motion by Madison, seconded by Balog to contract with Mi. Confidential for shredding services (cost is per pick up). Discussion. Yeas: 5 Nays: 0 Motion carried. Discussed purchase of Human Resource & Time sheet module cost $21,910.00 (grant of $7045.00 f/ MSP COVID Relief per District Crt to use towards cost). Motion by Balog, seconded by Edwards to send to ARPA committee for review. Yeas: 5 Nays: 0 Motion carried.
Madison:	Thunder Bay Transportation

PUBLIC COMMENT:
Commissioner Girardin on Gypsy Moth. Phil LaMore, Briley Clerk and Sheriff Brown on Clerk staffing considerations. Clerk Personnel request to be put on the next agenda.

11:27A.M. Motion by Edwards, seconded by Girardin to adjourn. All in favor.

Robert Stacey, Chair

Cheryl A. Neilsen, County Clerk

MONTMORENCY COUNTY BOARD OF COMMISSIONERS
MEETING HELD FEBRUARY 24, 2022

PRESENT: Gary Girardin, James Madison, Geyer Balog

ABSENT/EXCUSED: Don Edwards, Robert Stacey (Zoom)

PLEDGE

ADD/DELETIONS:
Add: Administrative rights to BS&A, Resolutions and Minutes, Emergency Manager
Delete: None

Motion by Girardin, seconded by Madison approving the agenda with the additions. Yeas: 3 Nays: 0 Motion carried.

MINUTES:
Motion by Madison, seconded by Girardin approving the regular meeting minutes of February 10, 2022. Yeas: 3 Nays: 0 Motion carried.

CLAIMS & ACCOUNTS/FINANCE:
Bills: Regular: $35,521.02 Desk: $37,842.68; Total: $73,363.70. Motion by Madison, seconded Girardin approving payment of bills. Yeas: 3 (Roll call: Madison, Girardin, Balog) Nays: 0 Motion carried.

FINANCE REPORT:
PROSECUTOR: Motion by Girardin, seconded by Madison to add $4,500.00 to the budget for the transport of inmates. Yeas: 3 (Roll Call: Balog, Madison, Girardin) Nays: 0 Motion carried.

DISTRICT COURT: Motion by Girardin, seconded by Madison to increase Kari Guest's pay by .50 cents effective February 21, 2022 Yeas: 3 Nays: 0 Motion carried

REGISTER OF DEEDS: Motion by Madison, seconded by Girardin to increase Dell Bolser's pay by .50 cents effective February 21, 2022. Yeas:3 Nays: 0 Motion carried

PUBLIC COMMENT:
None.

TREASURER REPORT:
Cheri Eggett, Treasurer present. Linsey Rogers present on ARPA request received from Controller to install, train and service the Human Resources, Timesheets, and Employee Self-service module totaling $24,105.00. $7,045.00 to come from other grant programs. Motion by Balog, seconded by Madison to spend $17,060.00 on BS&A software module from ARPA funds. Yeas: 3 (Roll call: Balog, Madison, Girardin) Nays: 0 Motion carried.

SHERIFF REPORT:
Sheriff Brown present. Inmate count at 12. Discussion on Health Insurance change. Special board meeting to be held February 25, 2022 at 3:00pm to discuss health insurance.

NEW BUSINESS:
SPECTRUM: Marilyn Passmore appeared. Presentation given on bringing broadband internet to Montmorency County.

OLD BUSINESS:
SECURITY UPDATE WITH JUDGE GREENE: Judge Greene gave update on the keyless entry doors, mentioned trying to get remote access for snow days or other reasons we would be closed, and request to remove shredder from current location.

NEW BUSINESS CONTINUED:
HABITAT FOR HUMANITY NORTHEAST MICHIGAN: Ted Fines, Executive Director gave a presentation that habitat is starting a program to help the residence of Montmorency County.

PROBATE COURT NEW HIRE: New hire found. Started the 22nd of February at $15.00 an hour.

ADMINISTRATIVE RIGHTS TO BS&A: Motion by Balog, seconded by Madison to revoke clerk administrative rights to BS&A. Yeas: 3 Nays: 0 Motion carried.

Motion by Balog, seconded by Girardin to add April Williamson as administrative to BS&A. Yeas:3 Nays: 0 Motion carried.

RESOLUTIONS AND MINUTES: Motion by Balog, seconded by Girardin for the clerk's office to provide by electronic copy the most current meeting minutes and resolutions to April Williamson. Yeas: 3 Nays: 0 Motion carried.

EMERGENCY MANAGER: Motion by Balog, seconded by Madison to accept Gerald Stanley's resignation and to put and ad in the Tribune to advertise for new. Yeas: 3 Nays: 0 Motion carried.

COMMITTEE REPORTS:

Balog:	ARPA
Stacey:	absent
Edwards:	absent
Girardin:	Claims & Accounts, Finance, Sheriff, & ARPA
Madison:	None

PUBLIC COMMENT:
None

10:13 A.M. Motion by Balog, seconded by Madison to adjourn. No objections. Meeting adjourned.

Geyer Balog

Geyer Balog, Vice Chair

Lori Curwin, Deputy Clerk

Don Edwards
Gary Girardin
Robert Stacey
Geyer Balog
James Madison

12265 M-32
P.O. Box 789
Atlanta, MI 49709
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dhubbard@montcounty.org

Montmorency County Board of Commissioners

Regular Board Meeting
Agenda
February 24, 2022

9:00 a.m.
Boardroom/Courtroom

CALL TO ORDER

- Pledge of Allegiance
- Roll Call
- Approval of Agenda
- Approval of minutes from February 10, 2022
- Claims and Accounts

admin rights to BSA
resolutions and motions
emerg. manager

PUBLIC COMMENT (Agenda Items Only)

TREASURER'S REPORT

SHERIFF'S REPORT

OLD BUSINESS

Security update with Judge Greene

NEW BUSINESS

- **Spectrum**
- **Habitat for Humanity Northeast Michigan**
- **Jodi Gordon with new hire**

STANDING COMMITTEE REPORTS

PUBLIC COMMENT

OTHER

ADJOURN SUBJECT TO CHAIRMAN

THIS MEETING IS OPEN TO ALL MEMBERS OF THE PUBLIC UNDER OPEN MEETINGS ACT OF MICHIGAN, PURSUANT TO PUBLIC ACT 267 OF 1976

NEXT REGULAR BOARD MEETING WILL BE HELD ON Thursday March 10, 2022

PLEASE SILENCE ALL CELL PHONES

MONTMORENCY COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING HELD FEBRUARY 25, 2022

PRESENT: Gary Girardin, Geyer Balog, James Madison

ABSENT/EXC.: Don Edwards, Robert Stacey

ROLL CALL/ PLEDGE

AGENDA:
Motion by Girardin, seconded by Madison approving the agenda. Yeas: 3 Nays: 0 Motion carried.

PUBLIC COMMENT:
None

HEALTH INSURANCE:
Discussion. Motion by Balog, seconded by Girardin putting $30,000.00 to go towards health benefits for all eligible employees and to be divided equally for 3/1/2022 to 2/28/2023. Discussion. Yeas: 3 (Roll call: Madison, Girard, Balog) Nays: 0 Motion carried.

Motion by Balog, seconded by Madison to open PPO health plan as a buy up for everyone. Yeas: 3 (Roll call: Girardin, Balog, Madison) Nays: 0 Motion carried.

COMMITTEES:
Madison: Thunder Bay
Girardin: Landfill
Balog: None

PUBLIC COMMENT:
Question on how it will be paid (monthly was the reply). Discussion on option for voluntary life.

3:38 P.M. Motion Girardin, seconded Madison adjourning meeting. All in favor.

Geyer Balog, Vice-Chair

Cheryl A. Neilsen, County Clerk

Don Edwards
Gary Girardin
Robert Stacey
Geyer Balog
James Madison

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Montmorency County Board of Commissioners

Special Board Meeting
Agenda

February 25, 2022
3:00 p.m.
Boardroom/Courtroom

CALL TO ORDER

- Pledge of Allegiance
- Roll Call
- Approval of Agenda

PUBLIC COMMENT

OLD BUSINESS

NEW BUSINESS

- **Insurance Update**

STANDING COMMITTEE REPORTS

PUBLIC COMMENT

OTHER

ADJOURN SUBJECT TO CHAIRMAN

THIS MEETING IS OPEN TO ALL MEMBERS OF THE PUBLIC UNDER OPEN MEETINGS ACT OF MICHIGAN, PURSUANT TO PUBLIC ACT 267 OF 1976

NEXT REGULAR BOARD MEETING WILL BE HELD ON Thursday March 10, 2022

PLEASE SILENCE ALL CELL PHONES

Don Edwards
Gary Girardin
Robert Stacey
Geyer Balog
James Madison

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Montmorency County Board of Commissioners.

Special Meeting Request

Date: 2/24/2022

To: Cheryl Neilsen

From: BOC

Re: Special Meeting 02/25/2022

Dear Madam Clerk,

Please accept this letter as notification there will be a special meeting held on Friday February 25, 2022 3:00 pm in Courtroom B. At the request of the Chairman of the Board and Commissioners.

Sincerely,

Dawn Hubbard
Montmorency County BOC
Administrative Assistant

MONTMORENCY COUNTY BOARD OF COMMISSIONERS
MEETING HELD MARCH 10, 2022

PRESENT: Gary Girardin, James Madison, Geyer Balog, Don Edwards

ABSENT/EXCUSED: Robert Stacey (Zoom)

PLEDGE

ADD/DELETIONS:
Add: County Controller, $20.00 Surcharge Building Inspector, Cheryl Neilsen, County Clerk new employee
Delete: None

Motion by Edwards, seconded by Madison approving the agenda with the additions. Yeas: 4 Nays: 0 Motion carried.

MINUTES:
Motion by Girardin, seconded by Madison approving the special meeting minutes from February 25, 2022. Yeas: 4 Nays: 0 Motion carried.

Motion by Girardin, seconded by Madison approving the regular meeting minutes from February 24, 2022. Yeas: 4 Nays: 0 Motion carried.

CLAIMS & ACCOUNTS/FINANCE:
Bills: Regular: $321,310.57 Desk: $66,075.88; Total: $387,386.45. Motion by Madison, seconded Edwards approving payment of bills. Yeas: 4 (Roll call: Madison, Girardin, Balog, Edwards) Nays: 0 Motion carried.

PUBLIC COMMENT:
None.

TREASURER REPORT:
Cheri Eggett, Treasurer present. Received 35 applications for ARPA funds. Denied five applications, did not qualify. Asking for $55,000 for eligible applications. Motion by Edwards, seconded by Balog to approve ARPA expenditure in the amount of $55,000 to current eligible direct pay and small business applicants. Yeas: 4 (Roll call: Girardin, Balog, Edwards, Madison) Nays: 0 Motion carried.

OTHER TOPICS: Settlements and Joe Stone on heating bids.

COUNTY CONTROLLER REPORT:
April Williamson, County Controller present. The updated BS&A module is scheduled to come out in the next couple weeks. States there are some pension grants going through legislation right now she will be looking at. Should be receiving funds from the opioid settlement going through. Narrowed the copy machine proposal to purchase five new machines.
Motion by Girardin, seconded by Edwards to move forward with the purchase of five new copy machines. Yeas: 4 (Roll Call: Balog, Edwards, Madison, Girardin) Nays: 0 Motion carried.

SHERIFF REPORT:
Sheriff Brown present. Inmate count at 13. He is working on grants for body cams, drone program and training.

OLD BUSINESS:
Cheryl Neilsen, County Clerk requesting new employee to replace the employee that left.
Motion by Edwards, seconded by Madison to hire full time employee at the rate of pay of $15.00 per hour to replace the employee that left. Yeas: 3 Nays: 1 (Balog) Motion carried.
NEW BUSINESS:

BUILDING INSPECTOR $20.00 SURCHARGE: Joe Stone, Building Department requesting to add $20.00 surcharge onto building permits due to the price of fuel going up, would be temporary.
Motion by Edwards, seconded by Girardin for approval to add the $20.00 surcharge to Plumbing, Mechanical and Electrical permits. Yeas: 4 Nays: 0 Motion carried.

THUNDER BAY TRANSPORTATION FOR VETERANS: Mike Burzynski asking for decision on who signs the Memorandum of Understanding form. Angie Dubie, General Manager for Thunder Bay Transportation was present. Motion by Balog, seconded by Madison for the Chair to sign the Memorandum of Understanding presented by the veteran's office. Yeas: 4 Nays: 0 Motion carried.

JOSH LEISEN HURON PINES: Josh Leisen, Senior Project Manager for Huron Pines present. Gave presentation on restoring the river health of Hall Road River crossing in Avery Twp. States the estimated total cost of the project would be $700,00.00. Huron Pines has secured $500,00.00 for the project. Mr. Leisen is asking for permission for the Road Commission to give $200,00.00 to finish the project. Discussion was held. No action was taken.

MOVE CABLES IN EMERGENCY MANAGEMENT OFFICE: Donna Baranyai, Sheriff's Office 911 Coordinator stated that the cables need to be moved or they need to be put back where they were.
Moton by Balog, seconded by Edwards to move cables to new office for Emergency Management, not to exceed $1,500.00. Yeas: 4 Nays: 0 Motion carried.

COMMITTEE REPORTS:

Madison:	Nothing
Girardin:	Finance claims and accounts, Sheriff
Edwards:	ARPA
Balog:	ARPA and Special Meeting

PUBLIC COMMENT:
Mike Burzynski had first meeting of Vets Relief, worked on approval. Will meet quarterly.

9:44 A.M. Motion by Edwards, seconded by Girardin to adjourn. No objections. Meeting adjourned.

Geyer Balog, Vice Chair

Lori Curwin, Deputy Clerk

Don Edwards
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Montmorency County Board of Commissioners

Regular Board Meeting
Agenda

March 10, 2022
9:00 a.m.
Boardroom/Courtroom

CALL TO ORDER

- Pledge of Allegiance
- Roll Call
- Approval of Agenda
- Approval of minutes from
- Claims and Accounts

clerk add on for new employee

PUBLIC COMMENT (Agenda Items Only)

TREASURER'S REPORT county controller

SHERIFF'S REPORT

OLD BUSINESS

NEW BUSINESS $20.00 surcharge building inspector

- **Thunder Bay Transportation for Veterans**
- **Josh Leisen Huron Pines**
- **Move Cables in Emergency Management Office**

STANDING COMMITTEE REPORTS

PUBLIC COMMENT

OTHER

ADJOURN SUBJECT TO CHAIRMAN

THIS MEETING IS OPEN TO ALL MEMBERS OF THE PUBLIC UNDER OPEN MEETINGS ACT OF MICHIGAN, PURSUANT TO PUBLIC ACT 267 OF 1976

NEXT REGULAR BOARD MEETING WILL BE HELD ON Thursday, March 24, 2022

PLEASE SILENCE ALL CELL PHONES

PROPOSED
MONTMORENCY COUNTY BOARD OF COMMISSIONERS
MEETING HELD MARCH 24, 2022

PRESENT: Gary Girardin, James Madison, Geyer Balog, Don Edwards,

ABSENT/EXCUSED: Robert Stacey

PLEDGE

ADD/DELETIONS:
Add: MCCOA Appointment; County Attorney Bids
Delete: None

Motion by Edwards, seconded by Girardin approving the agenda with the additions. Yeas: 4 Nays: 0 Motion carried.

MINUTES:
Motion by Edwards, seconded by Girardin approving the regular meeting minutes of March 10, 2022.Yeas: 4 Nays: 0 Motion carried.

CLAIMS & ACCOUNTS:
Desk: $24,153.61 & Claims: $240,926.26 for total of $265,079.87. Motion by Girardin, seconded Edwards approving payment of bills. Yeas: 4 (Roll call: Madison, Girardin, Edwards, Balog) Nays: 0 Motion carried.

PUBLIC COMMENT:
None.

TREASURER REPORT:
Cheri Eggett present. ARPA request for money. Motion by Balog, seconded by Girardin approving ARPA Committee expenditures in the amount of $94,000.00 to eligible Direct Pay and Small Business applicants. Yeas: 4 (Roll call: Girardin, Edwards, Balog, Madison) Nays: 0 Motion carried.

MCSD applied to ARPA for body cameras. Motion by Edwards, seconded by Balog approving ARPA committee expenditure in the amount of $21,624.00 for General Application of Body Worn Cameras by the Montmorency County Sheriff Department. Yeas: 4 (Roll call: Edwards, Balog, Madison, Girardin) Nays: 0 Motion carried.

Other topics: Settlements, Delinquent taxes, auditor.

CONTROLLER:
Aprille Williamson present. Minutes on website 2018 to current and meeting recordings. BS&A module policy to be put on next agenda. Other topics: Pension funding legislation, Opioid, Election Security grant. ID card printing, no equipment in Controller's office to do task, asked Clerk to continue doing it in their office and Clerk refused to learn how and said had no time to accomplish this task.

SHERIFF REPORT:
Sheriff Brown present. Fund raiser for Drone program coming up. Discussion of health stipend, received final 911 compliance report.

OLD BUSINESS:
HVAC UPDATE: Joe Stone not present.
EWING TRIAL UPDATE: Letter in packet.

NEW BUSINESS:

CATHOLIC HUMAN SERVICES: Donna Hardies and Randy Mullard present. Discussion on prevention and working with and in the schools. Requesting to use a part of the OPIOD settlement dollars when they are received and forming a committee down the road.

MR. WILLIAM HOUSTON/ORV: Mr. Houston present. Discussed ORV damage. He has obtained 500 copies of the current ORV Handbook and will be distributing to the local businesses throughout the county for distribution. Recent resolution passed by the Road Commission for changes to the ORV ordinance. Discussed the 2010 ordinance passed by this board, asking Board to approve the updated ordinance for Montmorency County.

ALBERT TOWNSHIP REZONING REQUEST: Motion by Edwards, seconded by Balog approving Albert Township request for re-zoning as presented. Yeas: 4 Nays: 0 Motion carried.

TREASURER/NEW HIRE: Need to fill vacancy, ½ paid by general fund and ½ by ARPA. Requesting current rate of $16.00 p/hr. Discussion. Motion by Madison, seconded by Girardin authorizing treasurer to hire at $16 p/hr. Discussion. Yeas: 4 Nays: 0 Motion carried.

MCCOA APPOINTMENT: Motion by Edwards, seconded by Balog approving appointment of Dr. Jean Truscott, as the Lewiston representative to MCCOA Board (term exp. 8/31/2025). Yeas: 4 Nays: 0 Motion carried.

COUNTY ATTORNEY: Bids for county attorney discussed. Looking for copy of current contract. No action taken.

9: 54 A.M. Break
10:04 A.M. Back in session.

NEW BUSINESS CON'T:
EMERGENCY MANAGER POSITION: Personnel interviewed 4. Discussion. Balog and Girardin met with Alpena on Emergency Manager position on possibility of sharing. Motion by Balog, seconded by Girardin for Commissioner Balog and Girardin to get paid per diem for meeting with Alpena on Emergency Manager. Yeas: 4 Nays: 0 Motion carried.

Board members Madison and Edwards to meet with candidates and bring back to the full board.

FINANCE/OTHER:
COUNTY CLERK: Two employees time sheets were changed and then discussed at Finance unbeknownst to the Clerk or the two employees. Clerk Neilsen asked that the two employees that were authorized to work 40 hours per week be paid for their time
that they were here that was outside of the normal business hours. Discussion. Matter was discussed at Finance meeting for clarification and the Board agreed employees were allowed to work UP TO 40 hours per week and will be paid when hours are worked not for vacation or personal time over 35 hours.

COMMITTEE REPORTS:

Balog:	ARPA, Personnel, Health Department, Mental Health, Finance, Claims & Accounts, Emergency Manager
Stacey:	absent
Edwards:	ARPA
Girardin:	EDC, Claims & Accounts, Finance, Personnel, Landfill, Emergency Manager
Madison:	DHHS, MI. Works, NEMSCA

PUBLIC COMMENT:
None

10:31 A.M. Motion Madison, second Balog to adjourn. No objections. Meeting adjourned.

Minutes given by:

**DECLINE TO SIGN/SEE BELOW COMMENTS

Cheryl A. Neilsen, County Clerk

**Declining to sign as the highlighted changes to my proposed minutes were made after my distirbution by someone other than myself. I note that the minutes were approved with the highlighted changes. They were not the minutes prepared by myself County Clerk Neilsen. Attached find my proposed minutes submitted for March 24, 2022 along with corrections to typo's/clerical errors only.

PROPOSED
MONTMORENCY COUNTY BOARD OF COMMISSIONERS
MEETING HELD MARCH 24, 2022

PRESENT: Gary Girardin, James Madison, Geyer Balog, Don Edwards,

ABSENT/EXCUSED: Robert Stacey

PLEDGE

ADD/DELETIONS:
Add: MCCOA Appointment; County Attorney Bids
Delete: None

Motion by Edwards, seconded by Girardin approving the agenda with the additions. Yeas: 4 Nays: 0 Motion carried.

MINUTES:
Motion by Edwards, seconded by Girardin approving the regular meeting minutes of March 10, 2022.Yeas: 4 Nays: 0 Motion carried.

CLAIMS & ACCOUNTS:
Desk: $24,153.61 & Claims: $240,926.26 for total of $265,079.87. Motion by Girardin, seconded Edwards approving payment of bills. Yeas: 4 (Roll call: Madison, Girardin, Edwards, Balog) Nays: 0 Motion carried.

PUBLIC COMMENT:
None.

TREASURER REPORT:
Cheri Eggett present. ARPA request for money. Motion by Balog, seconded by Girardin approving ARPA Committee expenditures in the amount of $94,000.00 to eligible Direct Pay and Small Business applicants. Yeas: 4 (Roll call: Girardin, Edwards, Balog, Madison) Nays: 0 Motion carried.

MCSD applied to ARPA for body cameras. Motion by Edwards, seconded by Balog approving ARPA committee expenditure in the amount of $21,624.00 for General Application of Body Worn Cameras by the Montmorency County Sheriff Department. Yeas: 4 (Roll call: Edwards, Balog, Madison, Girardin) Nays: 0 Motion carried.

Other topics: Settlements, Delinquent taxes, auditor.

CONTROLLER:
Aprille Williamson present. Minutes on website 2018 to current and meeting recordings. BS&A module policy to be put on next agenda. Other topics: Pension funding legislation, Opioid, Election Security grant.

SHERIFF REPORT:
Sheriff Brown present. Fund raiser for Drone program coming up. Discussion of health ~~incentive~~ stipend, received final 911 compliance report.

OLD BUSINESS:
HVAC UPDATE: Joe Stone not present.
EWING TRIAL UPDATE: Letter in packet.

NEW BUSINESS:
CATHOLIC HUMAN SERVICES: Donna Hardies and Randy M. present. Discussion on prevention and working with and in the schools. Requesting to use a part of the OPIOD settlement dollars when they are received and forming a committee down the road.

Houston (CN) HOUSTON (CN)

MR. WILLIAM HUSTON/ORV: Mr. Huston present. Discussed ORV damage. He has obtained 500 copies of the current ORV Handbook and will be distributing to the local businesses throughout the county for distribution. Recent resolution passed by the Road Commission for changes to the ORV ordinance. Discussed the 2010 ordinance passed by this board.

BEAR RIVER HEALTH: No one appeared/no discussion.

ALBERT TOWNSHIP REZONING REQUEST: Motion by Edwards, seconded by Balog approving Albert Township request for re-zoning as presented. Yeas: 4 Nays: 0 Motion carried.

TREASURER/NEW HIRE: Need to fill vacancy, ½ paid by general fund and ½ by ARPA. Requesting current rate of $16.00 p/hr. Discussion. Motion by Madison, seconded by Girardin authorizing treasurer to hire at $16 p/hr. Discussion. Yeas: 4 Nays: 0 Motion carried.

MCCOA APPOINTMENT: Motion by Edwards, seconded by Balog approving appointment of Dr. Jean Truscott, as the Lewiston representative to MCCOA Board (term exp. 8/31/2025). Yeas: 4 Nays: 0 Motion carried.

COUNTY ATTORNEY: Bids for county attorney discussed. Looking for copy of current contract. No action taken.

9: 54 A.M. Break
10:04 A.M. Back in session.

NEW BUSINESS CON'T:
EMERGENCY MANAGER POSITION: Personnel interviewed 4. Discussion. Balog and Girardin met with Alpena on Emergency Manager position on possibility of sharing. Motion by Balog, seconded by Girardin for Commissioner Balog and Girardin to get paid per diem for meeting with Alpena on Emergency Manager. Yeas: 4 Nays: 0 Motion carried.

Board members Madison and Edwards to meet with candidates and bring back to the full board.

FINANCE/OTHER:
COUNTY CLERK: Two employees time sheets were changed and then discussed at Finance unbeknownst to the Clerk or the two employees. Clerk Neilsen asked that the two employees that were authorized to work 40 hours per week be paid for their time that they were here that was outside of the normal business hours. Discussion. No action taken.

COMMITTEE REPORTS:

Balog:	ARPA, Personnel, Health Department, Mental Health, Finance, Claims & Accounts, Emergency Manager
Stacey:	absent
Edwards:	ARPA
Girardin:	EDC, Claims & Accounts, Finance, Personnel, Landfill, Emergency Manager
Madison:	DHHS, MI. Works, NEMSCA

PUBLIC COMMENT:
None

10:31 A.M. Motion Madison, second Balog to adjourn. No objections. Meeting adjourned.

Minutes given by:

_____
Cheryl A. Neilsen, County Clerk

MONTMORENCY COUNTY BOARD OF COMMISSIONERS
MEETING HELD APRIL 14, 2022

PRESENT: James Madison, Gary Girardin, Robert Stacey, Don Edwards, Geyer Balog

ABSENT/EXCUSED:

PLEDGE

ADD/DELETIONS:
Add: Prosecutor to ask for increase of wages. Move the next BOC meeting to Friday the 29th
Delete: None

Motion by Madison, seconded by Edwards approving the agenda with the additions. Yeas: 5 Nays: 0 Motion carried.

MINUTES:
Motion by Balog, seconded by Madison approving the regular meeting minutes from March 24, 2022 with highlighted amendments. Yeas: 5 Nays: 0 Motion carried.

CLAIMS & ACCOUNTS/FINANCE:
Bills: Regular: $629,332.32 Desk: $85,094.46; Total: $714,426.78. Motion by Edwards, seconded by Balog approving payment of bills. Yeas: 5 Nays: 0 Motion carried.

PUBLIC COMMENT:
None.

TREASURER REPORT:
Alyssa Looze present. Settlement costs are approximately 1.4 million. Nine foreclosures will happen later this year. Dawn Hubbard updated ARPA will approve 12 direct payment applications that total $6,000.00.
Motion by Edwards, seconded by Madison to approve $6,000.00 to come from ARPA funds for the direct pay individuals. Yeas: 5 Nays: 0 Motion carried.

COUNTY CONTROLLER REPORT:
Aprille Williamson, County Controller present. BS&A software policy still needs approval. Will put off till next meeting. BS&A is scheduled to come out in August to install the timesheet module/employee self-serve module and train on how to use it. Auditors are here April 26th to the 28th and will use the boardroom while here. No updates on pension funding grant at this time.

SHERIFF REPORT:
Undersheriff Crane present. Inmate count at 12. Have all 2021 vehicles on the road and waiting for 2022 vehicles to come in. The hippie palooza fundraiser raised over $6,500 for the drone program. April 30th is national drug take back day. The Sheriff's Office has the red barrel in the lobby for drop off. Discussed threat on court house, Sheriff's Department monitoring situation.

OLD BUSINESS:
NEW HIRE FOR EMERGENCY MANAGER: Edwards and Madison recommend Trisha Moore.
Motion by Madison, seconded by Girardin to hire Trisha Moore for part time Emergency manager starting wage is $20,428 and her start date is April 18th 2022. Yeas: 4 Nays: 1 (Balog) Motion carried.
Motion by Stacey, seconded by Girardin for Don Edwards and Jim Madison be allowed to be paid for meeting with Trisha. Yeas: 5 Nays: 0 Motion carried.

NEW BUSINESS:
CONSUMER ENERGY: Richard Castle, Community Manager made presentation. Discussion was held. No action was taken.

WAGE INCRESE FOR SHERIFF & UNDERSHERIFF: Discussion was held.
Motion by Balog, seconded by Madison to not increase the Sheriff and Undersheriff's wages. Yeas: 5 Nays: 0 Motion carried.

APPOINTMENT OF SUPERVISOR FOR VA, MAINTENCE, EM: Discussion was held.
Motion by Balog, seconded by Madison to table supervisor. Yeas: 5 Nays: 0 Motion carried.

INVASIVE SPECIES MILLAGE FOR ONE-HALF MIL FOR 2 YEARS:
Motion by Stacey, seconded by Girardin to put invasive species on ballot for fall of 2022 for a millage request of 1.5 million for two years. Discussion was held. Stacey amended his motion to include language be developed to set parameters on how money is to be used and to only ask for quarter mill a year for two years. Yeas 4 Nays: 1 (Balog) Motion carried.

NEMCOG COMMUNITY CORRECTIONS: Nicole Scott present. Made presentation on including Montmorency County in Community Corrections program since our prisoners are housed in Alpena County.
Motion by Edwards, seconded by Madison to appoint someone to the Community Corrections Advisory Board so Montmorency County inmates housed in Alpena County can receive services beginning October 1, 2022. Yeas: 5 Nays: 0 Motion carried. Don Edwards was appointed.

911 A/C UNIT FOR 911 RADIO ROOMS: Donna Baranyai, 911 coordinator present. Money is in the budget for the A/C unit installation in the radio room which will cost $3,650.
Motion by Edwards, seconded by Balog to approve buying of A/C unit for 911 rooms for $3,650. Yeas: 5 Nays: 0 Motion carried.

OLD BUSINESS:
BEAR RIVER HEALTH: Jim Harrington present. Made presentation. Discussion was held. No action taken.

NEW BUSINESS:
EQUALIZATION REPORT: Amber Woehlert present. Assess value is $695,800,177. Taxable values are $540,155,437. Asking for chairman of board to sign report.
Motion by Balog, seconded by Edwards to authorize chair to sign the 2022 Equalize Value Report. Yeas: 5 Nays: 0 Motion carried.

PROSECUTOR INCREASE IN WAGES: No one present for discussion. Motion by Balog, seconded by Edwards to table. Yeas: 5 Nays: 0 Motion carried.

MOVE NEXT BOC MEETING TO FRIDAY THE 29TH: Need to move meeting due to auditors will have the room.
Motion by Girardin, seconded by Madison to move next board meeting to April 29th due to auditor's will be using the board room. Yeas: 5 Nays: 0 Motion carried.

IT RIGHT NEW SERVERS: Dawn Hubbard said IT Right is asking for two new servers. The one we have is old and we need a backup server. Total for 2 servers would be $32,530.
Motion by Edwards, seconded by Balog to use ARPA funds, if available for two new servers. Yeas: 5 Nays: 0. Motion Carried.

COMMITTEE REPORTS:

Madison:	Thunderbay
Girardin:	Finance claims & accounts, Landfill
Stacey:	None
Edwards:	Landfill
Balog:	Finance claims & accounts, ARPA, NEMSCA

PUBLIC COMMENT:
Joe Stone let the board know if they have any questions about bids, they can call his cell.

Marie Fielder appeared via zoom and wanted to commend the board on how they conduct themselves.

10:45 A.M. Motion by Girardin, seconded by Madison to adjourn. No objections. Meeting adjourned.

Robert Stacey, Chairman

Lori Curwin, Deputy Clerk

MONTMORENCY COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING HELD APRIL 21, 2022

PRESENT: James Madison, Gary Girardin, Robert Stacey, Don Edwards, Geyer Balog

ABSENT/EXC.: None

ROLL CALL/ PLEDGE

HVAC SYSTEM:
Five companies put in bids. Payment for installation will come from ARPA funds. Discussion was held.
Motion by Balog, second by Girardin to accept Weinkauf Plumbing and Heating's bid of $161,850.00 for the installation of the HVAC system. (Roll call: Balog, Edwards, Girardin, Madison, Stacey) Yeas: 4 Nays: 1 (Edwards) Motion carried.

10:32 A.M. Motion Balog, seconded Girardin to adjourn. All in favor.

Robert Stacey, Chairperson

Lori Curwin, Deputy Clerk

Robert Stacey
Geyer Balog
Donald Edwards
Gary Girardin
James Madison

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Atlanta, MI 49709
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dhubbard@montcounty.org

Montmorency County Board of Commissioners

Special Board Meeting
Agenda

April 21, 2022
10:00 a.m.
Boardroom/Courtroom

CALL TO ORDER

- Pledge of Allegiance
- Roll Call

PUBLIC COMMENT (Agenda Items Only)

NEW BUSINESS

- **HVAC SYSTEM**

PUBLIC COMMENT

OTHER

ADJOURN SUBJECT TO CHAIRMAN

THIS MEETING IS OPEN TO ALL MEMBERS OF THE PUBLIC UNDER OPEN MEETINGS ACT OF MICHIGAN, PURSUANT TO PUBLIC ACT 267 OF 1976

NEXT REGULAR BOARD MEETING WILL BE HELD ON Friday April 29, 2022

PLEASE SILENCE ALL CELL PHONES

MONTMORENCY COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING HELD APRIL 29, 2022

PRESENT: Don Edwards, Gary Girardin, Robert Stacey, Geyer Balog, James Madison

ABSENT/EXCUSED: None

PLEDGE

AGENDA ADDITIONS/DELETIONS:
Additions: Contract with Sheriff and Under Sheriff for Retiree Health, MIDC Plan Bill Pfeifer, Emergency Manager, CBIZ Valuation Group (Insurance Co.), ARPA update
Deletions: None

Motion by Edwards, seconded by Madison approving the agenda with the additions. Yeas: 5 Nays: 0 Motion carried.

MINUTES:
Motion by Edwards, seconded by Girardin approving the regular meeting minutes of April 14, 2022 with corrections as follows: on pg. 1, under Old Business the motion for hiring Emergency Manager Trisha Moore from "Yeas: 5 Nays: 0" to "Yeas: 4 Nays: 1 (Balog)" ; correction on pg. 2, under 911 AC UNIT from "Money is in the budget for the radio installation…. "to "Money is in the budget for the "AC Unit" …." Yeas: 5 Nays: 0 Motion carried.

Motion by Balog, seconded by Edwards approving the special meeting minutes from April 21, 2022. Yeas: 5 Nays: 0 Motion carried.

CLAIMS & ACCOUNTS:
Motion by Madison, seconded by Edwards approving payment of the bills (Regular: $143,812.67; Desk: $1,228,417.11;). Yeas: 5 (Roll call: Balog, Edwards, Girardin, Madison, Stacey) Nays: 0 Motion carried.

PUBLIC COMMENT:
None

TREASURER:
Not present. Dawn Hubbard gave ARPA update for direct pays and small businesses. Discussed waiting on some items until next year to avoid having to do a special audit.

COUNTY CONTROLLER:
Aprille Williamson present. Motion by Madison, seconded by Girardin approving the BSA Software User Policy as presented. Yeas: 5 Nays: 0 Motion carried.

Other items discussed: Qualified Statement due June; Revenue Sharing; Wage Study, Unfunded Pension Proposal.

SHERIFF:
Sheriff Brown present. Inmates at 11. Topics were Fire Chief meeting and ARPA funding for equipment.

OLD BUSINESS:
HVAC DECISION: Already done at the special meeting.

BSA USE POLICY: Taken care of under Controller report.

INVASIVE SPECIES MILLAGE: Motion by Stacey, seconded by Madison to do a ¼ mill for 2 years, Invasive Species Millage for the August 2022 ballot. Discussion. Motion by Stacey, seconded by Madison to table motion to May 12th meeting. Yeas: 5 Nays: 0 Motion carried.

RESOLUTION FOR PENSION:

Resolution #2022-03

RESOLUTION IN SUPPORT OF HB 5054 (PENSION FUNDING) Balog/Stacey Yeas: 5 (Roll call: Edwards, Girardin, Madison, Stacey, Balog) Nays: 0 Resolution passed.

CONTRACT WITH SHERIFF & UNDER SHERIFF FOR RETIREE HEALTH: Sheriff Committee met with sheriff on a request for a contract for himself and the Under-Sheriff to not have retiree health insurance diminish and have the same as the POAM bargaining unit (provided other criteria met as laid out in proposed contracts). Discussion. Motion by Stacey, seconded by Girardin to accept the two contracts (Retiree Health Insurance Agreement) for the Sheriff & Under-Sheriff. Discussion. Yeas: 3 (Roll Call: Girardin, Madison, Stacey) Nays: 2 (Balog, Edwards)

Motion by Edwards, seconded by Stacey that all elected officials presently sitting receive the same retiree health as stated for the sheriff and under-sheriff with the same criteria of 15 years-service and 55 years of age. Discussion. Yeas: 4 (Roll Call: Madison, Stacey, Edwards, Girardin) Nays: 1 (Balog) Motion carried.

NEW BUSINESS:
CLERK OFFICE BACK TO 35 HOURS: Motion by Stacey, seconded by Girardin having the Clerks office go back to 35 hours per week. Yeas: 5 Nays: 0 Motion carried.

CAMERA & DRIVE FOR ID CARDS: Clerks office is working on getting ID card program back up and running.

CONSERVATION DISTRICT NEEDS ASSESSMENT SURVEY: Dr. Greg Corace appearing for the Conservation District. Needs assessment done every 5 years, funded by grants, opportunity to provide input, deadline May 13th. New District Manager Charlie Doan.

9:54 A.M. Break
10:02 A.M. Back in session

MIDC COMPLIANCE PLAN COST ANALYSIS: Bill Pfeifer, Manager present. Requesting a renewal of the plan which has a slight increase, amount requested is $282,206.91. Majority of the money comes from the state if they approve. Local share $17,047.53. Overview of changes being made. Grant application period Oct-Sept. Motion by Edwards, seconded by Balog approving the Grant Application for MIDC. Yeas: 5 Nays: 0 Motion carried.

OPERATIONAL MILLAGE INCREASE: Commissioner Stacey requested discussion on a County Operational Millage. Discussion. No action taken.

PARTKING LOT UPGRADE: Discussion on if ARPA money could be used to upgrade parking lots. Tabled.

EMERGENCY MANAGER: Trisha Moore, E.M. present and introduces herself. Discussion on her office's hours and board expectations. Discussed hourly vs. salary option. Motion by Edwards, seconded by Balog to go to a contract employee rather than hourly employee. Discussion. Yeas: 5 Nays: 0 Motion carried. To get with Controller and look at a contract.

Motion by Edwards, seconded by Balog appointing Commissioner Girardin to the LEPC and LPT meetings. Yeas: 5 Nays: 0 Motion carried.

CBIZ VALUATION GROUP SITE VISIT: MMRMA requests a site visit for county property insurance purposes. Motion by Edwards, seconded by Girardin to have John LaFleche, Maintenance Supervisor work with the insurance agent and get what they need. Yeas: 5 Nays: 0 Motion carried.

ARPA DISC. CON'T: Need approval for APRA funds for HVAC at 50 Plus Club in Lewiston. Discussion. Motion by Edwards, seconded by Balog approving Onsight Outdoors bid from Hillman for HVAC system for the 50 Plus Club. Yeas: 5 (Roll call: Stacey, Balog, Edwards, Girardin, Madison) Nays: 0 Motion carried.

COMMITTEE REPORTS:

Balog:	MCCOA, ARPA, V.A. Public Forum, Local Court, Health Dept. #4
Girardin:	Finance, Claims & Accounts, Sheriff, Landfill
Stacey:	HUNT, Claims & Accounts, Finance, E.M. Interview
Edwards:	Landfill, ARPA, E.M. Interview
Madison:	DHHS, Thunder Bay Transportation

PUBLIC COMMENT:

Melissa Ward, Briley township resident asks for boards thoughts on Marijuana Ordinance. Discussion.

11:20 A.M. Motion by Balog, seconded by Edwards to adjourn. No objections, meeting adjourned.

Robert Stacey, Chair

Cheryl A. Neilsen, County Clerk

Montmorency County Resolution 2022-03

RESOLUTION IN SUPPORT OF HB 5054 (PENSION FUNDING)

WHEREAS, the County of Montmorency has a large unfunded pension liability

AND WHEREAS the County of Montmorency would be greatly unburdened if the pension was to be fully funded

NOW THEREFORE, Montmorency County asks that the Michigan legislature move quickly to pass HB 5054 and for the Governor to sign HB 5054 into law.

Motion made by: Geyer Balog and seconded by Robert Stacey

On Roll Call

Ayes: Edwards, Girardin, Madison, Stacey, Balog

Nays:

Resolution Adopted: 4/29/2022

Robert Stacey Dated: 4/29/2022

Robert Stacey, Chairperson

Montmorency County Board of Commissioners

I, Cheryl A. Neilsen, County Clerk, hereby certify that this is a true and accurate copy of the resolution adopted by the Montmorency County Board of Commissioners at their regular meeting held on April 29, 2022.

Signed Cheryl A Neilsen

County Clerk Cheryl A. Neilsen

Robert Stacey
Geyer Balog
Don Edwards
Gary Girardin
James Madison

12265 M-32
P.O. Box 789
Atlanta, MI 49709
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Montmorency County Board of Commissioners

Regular Board Meeting
Agenda
May 12, 2022
9:00 a.m.
Boardroom/Courtroom

CALL TO ORDER

- Pledge of Allegiance
- Roll Call
- Approval of Agenda
- Approval of minutes from April 29, 2022
- Claims and Accounts

RAVE Alert System
ADD: E.M. Contract,
Rescind Motion F/Elect. officials
Security Comm. Rec.

PUBLIC COMMENT (Agenda Items Only)

TREASURER'S REPORT

COUNTY CONTROLLER REPORT

SHERIFF'S REPORT

OLD BUSINESS

- **ORV Ordinances : William Houston**
- **Invasive Species Millage**
- **Veterans Millage**

NEW BUSINESS

- **Resolution for MERS**
- ~~**Finance for future Retirement Benefits: Don Edwards**~~ Delete
- **Veterans Funds request: Mike Burzynski**
- **Part-time Deputy Register: Jodi Gordon**

STANDING COMMITTEE REPORTS

PUBLIC COMMENT

ADJOURN SUBJECT TO CHAIRMAN

NEXT REGULAR BOARD MEETING WILL BE HELD ON Thursday May 26, 2022

THIS MEETING IS OPEN TO ALL MEMBERS OF THE PUBLIC UNDER OPEN MEETINGS ACT OF MICHIGAN, PURSUANT TO PUBLIC ACT 267 OF 1976 **PLEASE SILENCE ALL CELL PHONES**

MONTMORENCY COUNTY BOARD OF COMMISSIONERS
MEETING HELD MAY 12, 2022

PRESENT: Don Edwards, Gary Girardin, Robert Stacey, Geyer Balog, James Madison

ABSENT/EXCUSED:

PLEDGE

ADD/DELETIONS:
Add: Emergency Manager Contract; RAVE Alert System; Rescind Motion for 4 Elective Officials; Security Committee Recommendation
Delete: Finance f/Future Retirement Benefits

Motion by Girardin, seconded by Madison approving the agenda with the additions and deletion. Yeas: 5 Nays: 0 Motion carried.

MINUTES:
Motion by Edwards, seconded by Balog approving the regular meeting minutes of April 29, 2022. Yeas: 5 Nays: 0 Motion carried.

CLAIMS & ACCOUNTS:
Motion by Girardin, seconded Madison approving claims. (Regular: $229,825.36; Desk $8420.69; EFT's $322,779.08 Total: $561,025.13). Yeas: 5 (Roll call: Balog, Edwards, Girardin, Madison, Stacey) Nays: 0 Motion carried.

PUBLIC COMMENT:
Treasurer Cheri Eggett read a statement and gave comments on the boards decision to sign contracts with the Sheriff and Under Sheriff for Retiree Health. Comments by Sheriff Brown as well as a few of the commissioners on the topic.

TREASURER REPORT:
Cheri Eggett, Treasurer present. Topics included: ARPA-and single audit issue; Capital Projects-HVAC; Settlements complete; Foreclosure Auction; Pending lawsuit f/surplus proceeds.

COUNTY CONTROLLER:
Aprille Williamson present. Discussed MERS changes needed because of Union contract. Motion by Girardin, seconded by Madison approving a projection study for MERS to close the Defined Benefit for Sheriff and Union Divisions. Yeas: 5 Nays: 0 Motion carried.

Motion by Girardin, seconded by Madison adopting the Agreement and Addendum for the Defined Contribution for POAM. Yeas: 5 Nays: 0 Motion carried.

Discussed Over 65 Retiree Health Care savings account option. To send out notice to retirees. Discussed: ARPA as part of audit; Emergency Manager Contract done; POAM grievance date set.

SHERIFF REPORT:
Sheriff Brown present. 911 Center and Radio transition going. AC unit for the 911 room is done. 2 new deputies have been hired. Inmate count at 12.

OLD BUSINESS:
ORV ORDINANCES: William Houston present. Update on ORV, would like to know how to proceed with changes. Discussion. Motion by Balog, seconded by Madison to proceed with writing the language and finding out the requirements for the change to the ORV Ordinance. Yeas: 5 Nays: 0 Motion carried.

INVASIVE SPECIES MILLAGE: Discussion on ballot language for November. Dr. Greg Corace present and gave comment. Discussed: Education; How much money was left f/previous; appointing a committee for education/outreach.

VETERANS MILLAGE: Mike Burzynski present. Discussed millage for Veterans Relief Fund, estimate that it would raise. Motion by Balog, seconded by Edwards to proceed with writing the language for 1/10th mill. Discussion. Motion withdrawn. Treasurer to work with Mike and look at levy as an option.

EMERGENCY MANAGER CONTRACT: Trisha Moore via zoom. Discussed contract. Motion by Stacey, seconded by Madison approving the contract between Montmorency County and Trisha Moore as contract provider for E.M. Services and authorize the chair to sign. Yeas: 5 (Roll call: Edward, Girardin, Madison, Stacey, Balog) Nays: 0 Motion carried.

RAVE ALERT SYSTEM: Discussion on an alert system and cost, set up etc. Tabled to next meeting.

10:31 A.M. Break
10:39 A.M. Back in session.

OLD BUSINESS CON'T:
RESCIND MOTION FOR 4 ELECTED OFFICIALS: Discussion on motion from last meeting on retiree health. Motion by Stacey, seconded by Balog to rescind the motion made at the last meeting for "elected officials presently sitting to receive the same retiree health as stated for the sheriff and under-sheriff with the same criteria of 15-years-service and 55 years of age". Discussion. Yeas: 3 (Roll call: Girardin, Madison, Stacey) Nays: 2 (Balog, Edwards) Motion carried.

Discussion on where to go from here. Personnel to meet with elected officials. Table to the next meeting.

NEW BUSINESS:
MERS RESOLUTION:

Resolution 2022-04	RESOLUTION ADOPTING THE MERS HEALTH CARE SAVINGS PROGRAM (Balog/Girardin) Yeas: 4 (Roll call: Madison, Stacey, Balog, Girardin) Nays: 1 (Edwards) Resolution passed.

VETERANS FUNDS REQUEST: Mike Burzynski present on purchase of grave site flags and holders (cost: $1992.25), money in budget. Discussed filling part time office position in veterans' office. Motion by Edwards, seconded by Madison approving money for flags and holders. Yeas: 5 (Roll call: Stacey, Balog, Edwards, Girardin, Madison) Nays: 0 Motion carried.

PROBATE COURT PART TIME DEPUTY REGISTER: Jodi Gordon, Probate Register present. Had met with Finance but had a change since then. Requesting Jillian move to part time and Bill move to full time. Wage discussed. Motion by Stacey, seconded by Balog for Jillian Cordes to become part-time at a rate of $16.64 p/hr. for 27 hours, no benefits; and Bill Scharfenberg become full time Dep. Probate Register at rate of pay $15.50 with benefits. Yeas: 5 (Roll call: Balog, Edwards, Girardin, Madison, Stacey) Nays: 0 Motion carried.

SECURITY COMMITTEE RECOMMENDATION: Met yesterday. Discussed changing building alarm time, after hours building usage, policy, and request for security codes. Dawn to produce a policy.

COMMITTEE REPORTS:

Balog:	ARPA
Stacey:	Finance, Claims & Accounts
Edwards:	Road Commission, ARPA
Girardin:	Claims & Accounts, Finance
Madison:	None

PUBLIC COMMENT:
Kris Bowman, Briley township resident present, issue with county road right away and safety.

11:27A.M. Motion by Girardin, seconded by Balog to adjourn. All in favor.

Robert Stacey, Chair

Cheryl A. Neilsen, County Clerk

Robert Stacey
Geyer Balog
Don Edwards
Gary Girardin
James Madison

12265 M-32
P.O. Box 789
Atlanta, MI 49709
Phone (989) 785-8002
FAX (989) 785-8001
dhubbard@montcounty.org

Montmorency County Board of Commissioners

Resolutions 2022-04

RESOLUTION ADOPTING THE MERS HEALTH CARE SAVINGS PROGRAM

MERS Health Care Savings Program
Uniform Resolution

MERS®
Municipal Employees' Retirement System
1134 Municipal Way Lansing, MI 48917 | 800.767.2308 | Fax 517.703.9711 www.mersofmich.com

WHEREAS, the Municipal Employees Retirement Act authorized the Municipal Employees' Retirement Board ("Board") to establish additional programs including but not limited to defined benefit and defined contribution program (MERS Plan Document Section 72; MCL 38.1536(2)(a)).

WHEREAS, the Board has authorized MERS' establishment of the health care savings program ("HCSP" or "Program"), which a participating municipality or court, or another eligible public employer that constitutes a "municipality" under MERS Plan Document Section 2; MCL 38.1502b(2) ("Eligible Employer"), may adopt for its Eligible Employees.

WHEREAS, MERS has been determined by the Internal Revenue Service to be a tax qualified "governmental plan" and trust under section 401(a) of the Internal Revenue Code of 1986, and all trust assets within MERS reserves are therefore exempt from taxation under Code section 501(a) (IRS Letter of Favorable Determination dated October 8, 2016).

WHEREAS, the Board has established a governmental trust (the "Trust Fund") to hold the assets of the HCSP, which Trust Fund shall be administered under the discretion of the Board as fiduciary, directly by (or through a combination of) MERS or MERS' duly-appointed Program Administrator.

WHEREAS, 1999 PA 149, the Public Employee Health Care Fund Investment Act, MCL 38.1211 et seq. ("PA 149") provides for the creation by a public corporation of a public employee health care fund, and its administration, investment, and management, in order to accumulate funds to provide for the funding of health benefits for retirees and beneficiaries.

WHEREAS, a separate MERS health care trust fund created under PA 149 also constitutes a governmental trust established by an Eligible Employer, provided that all such employers shall be the State of Michigan, its political subdivisions, and any public entity the income of which is excluded from gross income under Section 115 of the Internal Revenue Code; provided further, that the PA 149 trust shall not accept assets from any defined benefit health account established under Section 401(h) of the Internal Revenue Code.

WHEREAS, the Board acts as investment fiduciary for the pooled assets of each MERS participating municipality as defined by the MERS 401(a) Plan Document, on whose behalf MERS performs all plan administration and investment functions, and such participating municipalities and courts have full membership, representation and voting rights at the Annual Meeting as provided under Plan Section 78; MCL 38.1545.

WHEREAS, the Board also acts as investment fiduciary for those participating employers who are non-MERS participating municipalities and courts that have adopted the MERS Health Care Savings Program, Retiree Health Funding Vehicle, or Investment Service Program, and such entities are not accorded membership, representation or voting rights provided to MERS participating municipalities and courts at the Annual meeting under Plan Document Section Document 78; MCL 38.1545.

WHEREAS, adoption of this Uniform Resolution and the HCSP Participation Agreement (the "Uniform Resolution") by each Eligible Employer is necessary and required in order that the benefits available under the MERS HCSP may be extended to the Eligible Employer's employees.

- It is expressly agreed and understood as an integral and nonseverable part of extension or continuation of coverage under this HCSP Resolution that Section 43 of the MERS Plan Document shall not apply to this Uniform Resolution Adopting MERS HCSP, the Participation Agreement, the HCSP Plan Document, the Trust Agreement, and their administration or interpretation.

- In the event any alteration of the language, terms or conditions stated in this Uniform Resolution Adopting MERS HCSP is made or occurs, it is expressly recognized that MERS and the Board, as fiduciary of the MERS Plan and its trust reserves, and whose authority is nondelegable, shall have no obligation or duty to administer (or to have administered) the Trust Fund, or to continue administration.

WHEREAS, concurrent with this HCSP Uniform Resolution, and as a continuing obligation, this governing body has completed, approved, and submitted to MERS documents necessary for participation in and implementation of the HCSP. This obligation applies to any documents deemed necessary to the operation of the Trust Fund by MERS.

NOW, THEREFORE, BE IT RESOLVED that the governing body adopts (or readopts) the MERS HCSP as provided below.

SECTION 1. HCSP PARTICIPATION

EFFECTIVE January 1, 20 22, (to be known as the ADOPTION DATE) the

MERS HCSP is hereby adopted by the Montmorency County
(MERS municipality or court or other eligible employer)

(A) **CONTRIBUTIONS** shall be as allowed and specified in the MERS Health Care Savings Program Participation Agreement. Basic Employer Contributions, Mandatory Salary Reduction Contributions, Mandatory Leave Conversion Contributions, and Post-Tax Employee Contributions, shall be remitted pursuant to MERS by the Eligible Employer, and credited to the Eligible Employer's separate fund within the MERS Trust Fund.

(B) **INVESTMENT** of funds accumulated and held in the Health Care Savings Program Trust Fund shall be held in a separate reserve and invested on a pooled basis by MERS subject to the Public Employee Retirement System Investment Act ("PERSIA"), 1965 PA 314, as provided by MERS Plan Document Section 76; MCL 38.1539, and PA 149.

(C) **THE ELIGIBLE EMPLOYER** shall abide by the terms of the HCSP, including the HCSP Plan Document, HCSP Trust Agreement, all investment, administration, and service agreements, and all applicable provisions of the Code and other law. It is affirmed that no assets from any defined benefit health account established under Section 401(h) of the Internal Revenue Code shall be transferred to, or accepted by, MERS.

SECTION 2. IMPLEMENTATION DIRECTIONS FOR MERS

(A) The governing body of this Eligible Employer desires that all assets placed in its MERS HCSP Trust Fund (as a sub-fund within all pooled HCSP trust funds with MERS) be administered by MERS, which shall act as investment fiduciary with all powers provided under PERSIA, pursuant to PA 149, all applicable provisions of the Internal Revenue Code and other relevant law.

(B) The governing body desires, and MERS upon its approval of this Resolution agrees, that all funds accumulated and held in the MERS HCSP Trust Fund shall be invested and managed by MERS within the collective and commingled investment of all HCSP funds held in trust for all Eligible Employers.

(C) All monies in the MERS HCSP Trust Fund (and any earnings thereon, positive or negative) shall be held and invested for the sole purpose of paying health care benefits for the exclusive benefit of "Eligible Employees" who shall constitute "qualified persons" who have retired or separated from employment with the Eligible Employer, and for any expenses of administration, and shall not be used for any other purpose, and shall not be distributed to the State.

(D) The Eligible Employer will fund on a defined contribution, individual account, basis its MERS HCSP Trust sub-fund to provide funds for health care benefits for "Eligible Employees" who shall constitute "qualified persons" under the Internal Revenue Code. Participation in and any coverage under HCSP shall not constitute nor be construed to constitute an "accrued financial benefit" under Article 9 Section 24 of the Michigan Constitution of 1963.

(E) The Eligible Employer designates and incorporates as "Eligible Employees" who shall constitute "qualified persons" under this HCSP Resolution those who are "Eligible Employees as defined in the HCSP Participation Agreement under this HCSP.

(F) The Eligible Employer may designate employer contacts who shall receive necessary reports, notices, etc. and shall act on behalf of the Eligible Employer.

SECTION 3. EFFECTIVENESS OF THIS HCSP UNIFORM RESOLUTION

This Resolution shall have no legal effect until an executed copy of this adopting Resolution is filed with MERS, and MERS determines that all necessary requirements under MERS Plan Document Section 72, PA 149 and other relevant laws, and this Resolution have been met. Upon MERS' determination that all necessary documents have been submitted, MERS shall execute this Resolution, and return a copy to the Eligible Employer's designated primary contact.

In the event an amendatory resolution or other action by the Eligible Employer is required by MERS, such Resolution or action may be deemed effective as of the date of the initial Resolution or action where concurred in by this governing body and MERS (and the Program Administrator if necessary). Section 86 of the MERS Plan Document shall apply to this Resolution and all acts performed under MERS' authority. The terms and conditions of this Resolution supersede and stand in place of any prior resolution, and its terms are controlling.

I hereby certify that the above is a true copy of the Uniform Resolution Adopting The MERS Health Care Savings Program, adopted at the official meeting held by the governing body of this municipality:

On May 12th, 20 22 _____
(Signature of authorized official)

Printed name: Robert Stacey
(Authorized Official - printed)

Position title: Board Chairman
(Authorized Official - position)

Received and Approved by the Municipal Employees' Retirement System of Michigan

Dated: _____, 20___ _____
(Authorized MERS signatory)

I hereby certify that the above is a true copy of the Uniform Resolution Adopting The MERS Health Care Savings Program, adopted at the official meeting held by the governing body of this municipality:

On May 12th, 2022 _____
(Signature of authorized official)

Printed name: Robert Stacey (Authorized Official - printed)

Position title: Board Chairman (Authorized Official - position)

Received and Approved by the Municipal Employees' Retirement System of Michigan

Dated: _____, 20___ _____
(Authorized MERS signatory)

Motion made by: Geyer Balog and seconded by Gary Girardin

On Roll Call:

Ayes: Madison, Stacey, Balog, Girardin

Nays: Edwards

I, Cheryl A. Neilsen, County Clerk, hereby certify that this is a true and accurate copy of the resolution adopted by the Montmorency County Board of Commissioners at their regular meeting held on May 12, 2022.

Signed Cheryl A. Neilsen
County Clerk Cheryl A. Neilsen

MERS Health Care Savings Program Participation Agreement

MERS® Municipal Employees' Retirement System

1134 Municipal Way Lansing, MI 48917 | 800.767.2308 | Fax 517.703.9707 | www.mersofmich.com

I. PARTICIPATING EMPLOYER

Employer Name: Montmorency County
(Name of municipality or court)

Municipality Number: 6001 **Division Number:** _____

II. EFFECTIVE DATE

1. If this is the initial Participation Agreement relating to the MERS Health Care Savings Program for this covered group, the effective date of the program here adopted shall be: January 1, 2022 (Date).

2. If this is an amendment and restatement of an existing Participation Agreement relating to the MERS Health Care Savings Program for this covered group, the effective date of this amendment and restatement shall be effective: _____ (Date).

Note: You only need to mark ***changes*** to your plan throughout the remainder of this Agreement.

III. COVERED EMPLOYEE GROUPS

A participating Employer may cover all of its employee groups, bargaining units, or personnel/ employee classifications ("Covered Group") in the same Health Care Savings Program plan. **Contributions shall be made on the same basis within each Covered Group according to the associated** HCSP Contribution Addendum**, remitted as directed by the Program Administrator.** This agreement encompasses the following group(s):

POAM employees hired or promoted into POAM after 12/22/2021
(Name/s of HCSP covered group/s)

Note: To maintain the tax-favored status of the employer's Health Care Savings Program and to comply with federal law, the Employer may not provide coverage or benefit levels to highly-compensated employees that are not provided to non highly-compensated employees.

IV. ELIGIBLE EMPLOYEES

Only Employees of a "municipality" may be covered by the Health Care Savings Program Participation Agreement. Independent contractors may not participate in the Health Care Savings Program.

The Employer shall provide MERS with the name, address, Social Security Number, and date of birth for each Eligible Employee, as defined by the Participation Agreement.

V. EMPLOYER CONTRIBUTIONS TO THE HEALTH CARE SAVINGS PROGRAM

The Participating Employer hereby elects to make contributions to the Trust. Contributions shall be made on the same basis within each Covered Group specified in this agreement, and remitted to MERS as directed by the employer, to be credited to the individual accounts of Eligible Employees according to the associated Contribution Addendum.

Vesting Cycle For Basic Employer Contributions Only. The employer contributions identified in this Participation Agreement are subject to the following vesting cycle (where vesting is different, separate participation agreement must be completed).

☐ Immediate Vesting upon Participation

☉ Cliff Vesting: The participant is 100% vested upon 5 (Stated years) year(s).

☐ Graded Vesting Percentage per year of service: Employers can select the percentage of vesting with the corresponding years of service:

Years of Service	Percent Vested
	100%

FORFEITURE PROVISION. Upon separation from service with the Employer prior to meeting the required vesting schedule set out above or in the event a Participant dies without Dependent(s) and/or a named Beneficiary, a Participant's account assets shall (where forfeiture is different, separate participation agreement must be completed):

Check only one:

☐ Remain in the HCSP sub-trust to be reallocated among all Plan participants equally
☉ Remain in the HCSP sub-trust to be used to offset future Employer Contributions
☐ Be transferred to the Retiree Health Funding Vehicle ("RHFV")

VI. MODIFICATION OF THE TERMS OF THE PARTICIPATION AGREEMENT

If a Participating Employer desires to amend any of its previous elections contained in this Participation Agreement, including attachments, the Governing Body by official action must adopt a new Participation Agreement and forward it to the Board for approval. The amendment of the new Participation Agreement is not effective until approved by the Board and other procedures required by the Trust Agreement and Plan Document have been implemented.

VII. APPOINTING MERS AS THE PROGRAM ADMINISTRATOR

The Employer hereby agrees to the provisions of the MERS Health Care Savings Program Plan Document ("Plan Document") and Trust Agreement and appoints MERS as the Program Administrator pursuant to the terms and conditions of the Plan Document and Trust Agreement. The Employer also agrees that in the event of any conflict between the Plan Document or the Trust Agreement and this Participation Agreement, the Plan Document and Trust Agreement control.

VIII. FEES AND EXPENSES

Employer acknowledges that investment selection and associated participant fees and operating expenses are established and charged by MERS as set forth in the Investment Fund and Fee Summary sheets available at www.mersofmich.com and may be amended by MERS.

IX. STATE LAW

To the extent not preempted by federal law, this agreement shall be interpreted in accordance with Michigan law.

X. TERMINATION OF THE PARTICIPATION AGREEMENT

This Participation Agreement may be terminated only in accordance with the Trust Agreement.

XI. EXECUTION BY GOVERNING BODY OF MUNICIPALITY

The foregoing Participation Agreement is hereby adopted and approved on the 12th day of May, 2022 at the official meeting held by Montmorency County.

(Name of approving employer)

Authorized Signature: Aprille Williamson

Name: Aprille Williamson

Title: County Controller

Received and Approved by the Municipal Employees' Retirement System of Michigan

Dated: _____, 20____

_____

(Authorized MERS signatory)

Contribution Addendum for MERS Health Care Savings Program (HCSP)

MERS® Municipal Employees' Retirement System

1134 Municipal Way Lansing, MI 48917 | 800.767.2308 | Fax 517.703.9711 www.mersofmich.com

This is an Addendum to the Participation Agreement completed by Montmorency County
Name of Participating Employer

for POAM employees hired or promoted into POAM after 12/22/2021 of _____.
Covered Employee Group Division Code

The Addendum modifies the *MERS Health Care Savings Program Participation Agreement*. Please complete this addendum for each contribution structure associated with the covered employee group.

Check one or more (A or B, C and/or D):

A. ☐ **Employer Contributions for Retirees / Former Employees.** Employer contributions may be made according to any frequency. Identify below the contribution formula or amount that will apply to all in this covered group. *Note: If this contribution is selected, Sections B, C, and D do not apply.*

Contribution structure (specify $ or %): _____

For active employees, please check one or more below (B, C, and/or D).

B. ☑ **Basic Employer (Before-Tax) Contributions.** Before-tax employer contributions may be made as a percentage of salary and/or by a specified dollar amount. Identify below the basic employer contribution formula to be applied to the covered groups within the Health Care Savings Program identified in this addendum.

Contribution structure (**specify $ or %** and, if a %, include the basis for that contribution. For example: Employer will contribute 3% of base wages):

$50.00 biweekly

C. ☐ **Mandatory Salary Reduction (Before-Tax) Contributions.** Before-tax Employer Contributions shall be made that represent a mandatory salary reduction resulting from collective bargaining or the establishment of a personnel policy. These reductions may be made as a percentage of salary or a specific dollar amount.

Contribution structure (**specify $ or %** and, if a %, include the basis for that contribution. For example: Employees will contribute 3% of base wages):

Contribution Addendum for MERS Health Care Savings Program (HCSP)

D. ☐ **Mandatory Leave Conversion (Before-Tax) Contributions.** Before-tax Employer Contributions shall be made that represent a mandatory conversion of accrued leave including, but not limited to vacation, holiday, sick leave, or severance amounts otherwise paid out, to a cash contribution. These contributions may be calculated as a percentage of accrued leave or a specific dollar amount representing the accrued leave. Leave conversions may be made on an annual basis or at separation from service, or at such other time as the Employer indicates. *(Note: The leave conversion program shall not permit employees the option of receiving cash in lieu of the employer contribution.)*

☐ Check here if the covered employee group has the option to direct any/all of the leave conversion lump sum to an existing 457 program.

Check one or more:

☐ As of _____ (Annual date or X weeks before termination), _____ (Percentage)% of _____ (Type of Leave Conversion (sick, vacation, etc.)) must be contributed to the HCSP.

☐ As of _____ (Annual date or X weeks before termination), _____ (Percentage)% of _____ (Type of Leave Conversion (sick, vacation, etc.)) must be contributed to the HCSP.

☐ As of _____ (Annual date or X weeks before termination), _____ (Percentage)% of _____ (Type of Leave Conversion (sick, vacation, etc.)) must be contributed to the HCSP.

☐ As of _____ (Annual date or X weeks before termination), _____ (Percentage)% of _____ (Type of Leave Conversion (sick, vacation, etc.)) must be contributed to the HCSP.

Post-Tax Employee Contributions. Post-tax Employee Contributions made by Eligible Employees within the Covered Group(s) shall be remitted as directed by the Program Administrator, to be credited to the individual accounts of Eligible Employees. All Employee Contributions must be remitted to MERS along with the Participation Report.

Robert Stacey
Geyer Balog
Don Edwards
Gary Girardin
James Madison

12265 M-32
P.O. Box 789
Atlanta, MI 49709
Phone (989) 785-8002
FAX (989) 785-8001
dhubbard@montcounty.org

Montmorency County Board of Commissioners

Regular Board Meeting
Agenda
May 26, 2022
9:00 a.m.
Boardroom/Courtroom

CALL TO ORDER

- Pledge of Allegiance
- Roll Call
- Approval of Agenda
- Approval of minutes from May 12, 2022
- Claims and Accounts

ADD: Resol.-Zillow
Treas/ROD

Conservation
Dist. Manager

PUBLIC COMMENT (Agenda Items Only)

TREASURER'S REPORT

COUNTY CONTROLLER REPORT

SHERIFF'S REPORT

OLD BUSINESS

- **ORV Ordinance update**
- **Elective Officials contract update**
- **RAVE for Emergency Manager update: Trisha Moore**
- **Veteran's Levy**

NEW BUSINESS

- **Request from Albert Township dual zone request**
- **I.T. Right Bill for Clerks office**
- **Michigan Works! Resolution for Employment Services**

STANDING COMMITTEE REPORTS

PUBLIC COMMENT

ADJOURN SUBJECT TO CHAIRMAN

NEXT REGULAR BOARD MEETING WILL BE HELD ON Thursday June 9, 2022

THIS MEETING IS OPEN TO ALL MEMBERS OF THE PUBLIC UNDER OPEN MEETINGS ACT OF MICHIGAN, PURSUANT TO PUBLIC ACT 267 OF 1976 **PLEASE SILENCE ALL CELL PHONES**

MONTMORENCY COUNTY BOARD OF COMMISSIONERS
MEETING HELD MAY 26, 2022

PRESENT: Gary Girardin, James Madison, Geyer Balog, Don Edwards, Robert Stacey

ABSENT/EXCUSED: None

PLEDGE

ADD/DELETIONS:
Add: Resolution f/ROD & Treasurer; Conservation District Manager Introduction
Delete: None

Motion by Girardin, seconded by Madison approving the agenda with the additions. Yeas: 5 Nays: 0 Motion carried.

MINUTES:
Motion by Girardin, seconded by Madison approving the regular meeting minutes of May 12, 2022.Yeas: 5 Nays: 0 Motion carried.

CLAIMS & ACCOUNTS:
Claims: $174,412.71, Desk: $1,554.30; EFT: $94,203.41 for total of $270,170.42. Motion by Girardin, seconded Edwards approving payment of bills. Yeas: 5 (Roll call: Balog, Edwards, Girardin, Madison, Stacey) Nays: 0 Motion carried.

PUBLIC COMMENT:
None.

TREASURER REPORT:
Cheri Eggett present. ARPA request for money and update given. Motion by Edwards, seconded by Girardin approving ARPA Committee expenditures in the amount of $165,500.00 to current eligible Direct Pay and General Use applicants. Yeas: 5 (Roll call: Edwards, Girardin, Madison, Stacey, Balog) Nays: 0 Motion carried.

Other topics: Audit 2021; Tax Auction Sept. 6th; Chart of Accounts.

CONTROLLER:
Aprille Williamson present. MERS attending June 9th meeting on Health Savings Account; Workers Comp renewal received; Looking to put together a grants committee. Discussion. Edwards volunteers. Motion by Edwards, seconded by Girardin to pay for computer in Clerks office from 101-228-752.000. Yeas: 5 (Roll call: Girardin, Madison, Stacey, Balog, Edwards) Nays: 0 Motion carried.

Other topics: Contract for County attorney for NA cases; Animal Shelter contract (Edwards to work with Treasurer on); Final Adjusting journal entries; OPEB & qualifying statement; POAM grievance; Veterans grant.

SHERIFF REPORT:
Sheriff Brown present. Inmate count 13, HVAC in mechanics garage complete. Discussion and comments on Blue Lakes Fire and area support. Other topics: Tornado in Gaylord; Introduced two new deputies; statement given by Sheriff Brown regarding Retiree Health Contracts.

Personnel still meeting with other elected officials on retiree health.

OLD BUSINESS:
ORV ORDINANCE UPDATE: Discussion. Mr. Houston present, comments by him as well as Mr. John Jones, Mrs. Peggy Boldrey, Sheriff Brown. Motion by Edwards, seconded by Madison to incorporate the items Mr. Houston

requested be put in the ordinance. Discussion. Sheriff to review changes being proposed and bring back. Edwards and Madison withdraw their motion.

10:07 A.M. Break
10:15 A.M. Back in session

ELECTED OFFICIALS CONTRACT UPDATE: Tabled, still being worked on.

RAVE/EMERGENCY MANAGER: Trisha Moore via zoom on RAVE alert system. Requesting ARPA funds. Motion by Balog, seconded by Girardin to use ARPA for the RAVE Alert System ($18,500.00 for 5-year contract) and authorize the chair to sign. Yeas: 5 (Roll call: Madison, Stacey, Balog, Edwards, Girardin) Nays: 0 Motion carried.

Update on Blue Lake fire, commissioner Stacey looking for list of those to thank.

VETERANS LEVY: Mike Burzynski not present. Treasurer Eggett gave update. Contacted county attorney on issue of the board levying without going to the voters. Discussion (1/10th mill approximately $50,000 annually; what it can be used for). Motion by Edwards, seconded by Girardin to levy 1/10th mill as required by law for Veterans. Yeas: 5 (Roll call: Stacey, Balog, Edwards, Girardin, Madison) Nays: 0 Motion carried.

CONSERVATION DISTRICT MANAGER INTRODUCTION: Charlie Doan, new District Manager introduced himself and gave update on tree sale.

NEW BUSINESS:
ALBERT TWP. DUAL ZONE REQUEST: Motion by Balog, seconded by Madison approving request from Albert Township for Dual Zone (Ace Hardware and Clouse Lewiston properties). Yeas: 5 Nays: 0 Motion carried.

MICHIGAN WORKS RESOLUTION FOR EMPLOYMENT SERVICES: Proposed resolution discussed. No action taken.

ROD/TREASURER RESOLUTION:
Resolution #2022-05 OPPOSING HB 4729, 4730, 4731, 4732 (Balog/Stacey) Yeas: 5 (Roll call: Balog, Edwards, Girardin, Madison, Stacey) Nays: 0 Resolution passed.

COMMITTEE REPORTS:

Balog:	NEMSCA, Personnel, MCCOA, Election Committee
Stacey:	District Health #4, Finance, Claims & Accounts
Edwards:	Landfill, ARPA
Girardin:	Claims & Accounts, Finance, Personnel, Landfill
Madison:	DHHS, NEMCOG

PUBLIC COMMENT:
Dawn Hubbard on Spongy Moth spraying to start Tuesday.

10:54 A.M. Motion Madison, second Stacey to adjourn. No objections. Meeting adjourned.

Minutes prepared by:

_____
Cheryl A. Neilsen, County Clerk

MONTMORENCY COUNTY RESOLUTION #22-05

WHEREAS, Zillow has spearheaded legislation to undermine the integrity of the Register of Deeds and The Treasurers Offices across the State of Michigan, greatly reducing revenues needed to fund the daily operation of both offices; and

WHEREAS, Zillow, a for profit corporation, is asking the State of Michigan Legislature to pass legislation that will provide the ALL the records of the Montmorency County's taxpayers from both the Register of Deeds and the Treasurer's Offices at a huge discount or in some instances 100% free of charge; and

WHEREAS, Zillow will then sell those records for profit putting constituents at a higher risk of fraud or theft while placing the burden to fund the office on the taxpayers of Montmorency County; and

WHEREAS, This proposed legislation will NOT increase homeownership or economic development, but will create an unfunded mandate to provide publicly created and maintained data at a fee much less than the cost; and

WHEREAS, The Michigan Association of Register of Deeds and the Michigan Association of County Treasurers, both bipartisan organizations, unanimously oppose these bills;

THEREFORE, BE IT RESOLVED:

That the Montmorency Count Board of Commissioners stand in solidarity with the Montmorency County Register of Deeds and the Montmorency County Treasurer to oppose HB's 4729, 4730, 4731, 4732 and stand up to corporations that "Data Mine" records for profit while placing the burden on the Montmorency County taxpayers;

BE IT FURTHER RESOLVED:

That a copy of this resolution in opposition to the above bills be forwarded to the Speaker of the House of Representatives, Senate Majority Leader and the Governor of the State of Michigan.

Motion made by Geyer Balog was 2nd by Robert Stacey

Ayes: Balog, Stacey, Edwards, Girardin & Madison

Nays:0

Absent:0

Robert Stacey, Chairman

I, Cheryl A. Neilsen, Clerk of said County of Montmorency and Clerk of the Circuit Court thereof, the same being a Court of Record, do hereby certify that the above Resolution #22-05, was adopted by the Montmorency County Board of Commissioners at their regular meeting held on May 26, 2022, as appears of record in my office.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court in Montmorency, this 26th day of May 2022.

Cheryl A. Neilsen, County Clerk

5/17/2022

Montmorency Board of Commissioners:

Please read excerpt from our Planning Commission meeting held on 5/11/22:

> Williams called the Public Hearing for Parcel #001-022-000-590-03 CV/IE, ACE Hardware, Clouse Lewiston Properties LLC to order at 5:34PM. Byron Clouse, of Clouse Lewiston Properties LLC spoke as to why he was requesting the hearing. This parcel is dual zoned back to when the Clouse family purchased it, before it was divided, and well before ACE was built. There is no definition of where CV is and where IE is. Mr. Clouse is asking for that to be establish so that he can put up self-storage units in the IE section of the parcel. This will only affect his parcel. Mr. Chris Paffi was heard from the public and Mr. McDonald had no other correspondence. The Public Hearing was closed at 5:40PM.
>
> Grachal made a motion to recommend to the Town Board, the establishment of the IE/CV east/west boundary line, not previously set, of parcel #001-022-000-590-03 to be 145ft north of the rear of Community Financials' property line. Motion was Seconded by Lake; all were in favor.

Submission to Montmorency County. Following the public hearing, the proposed Zoning Ordinance, including any zoning maps, shall be submitted for review and recommendation to the Montmorency County Board of Commissioners (coordinating zoning committee) unless the right to review township zoning amendments has been waived.

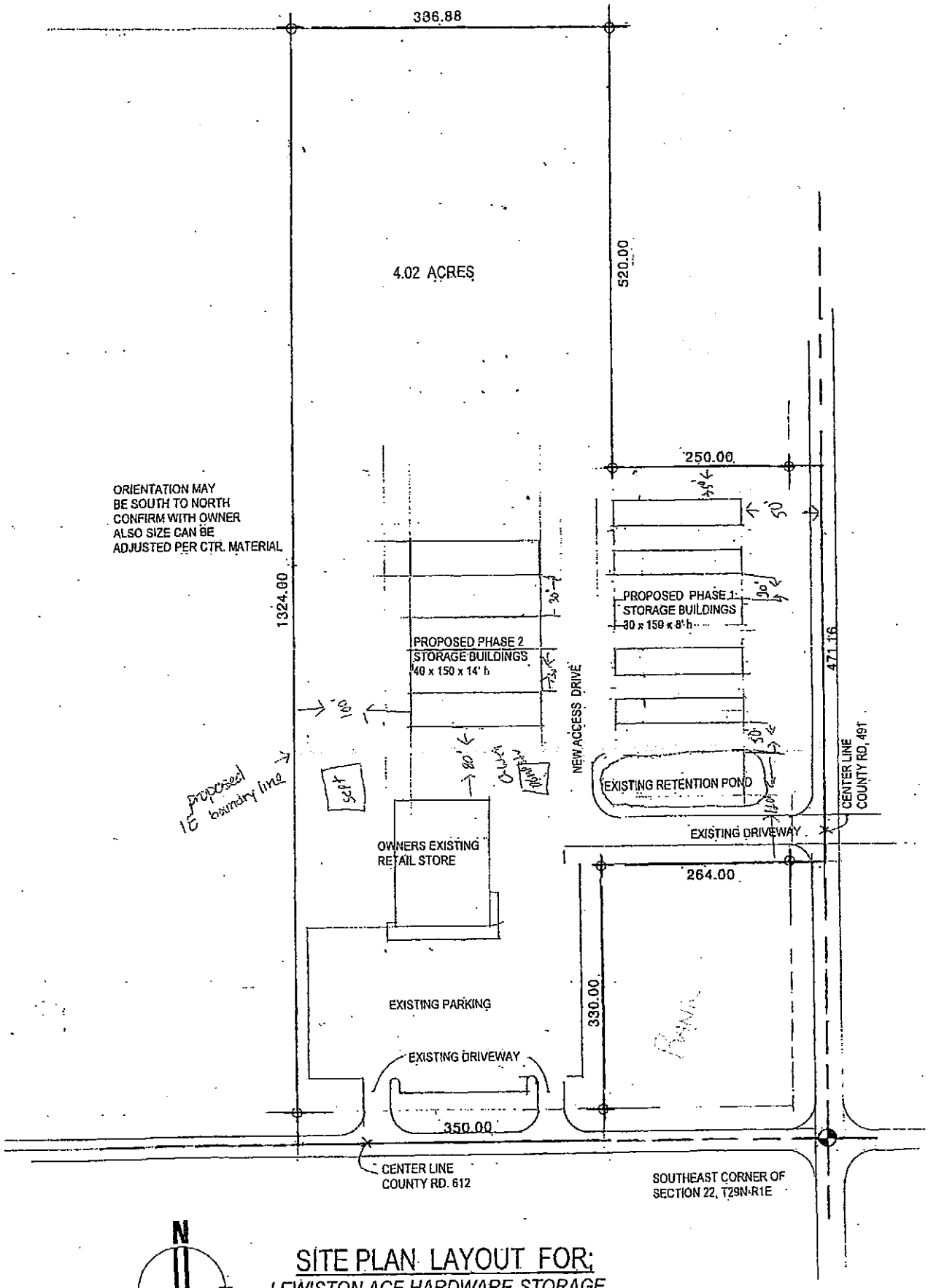
The County shall have thirty (30) days to review and respond to the proposed amendment. The County will have waived its right for review and recommendation of an ordinance if the County does not respond within thirty (30) days. (Albert Township Zoning Ordinance, Article 10, Section B, Subsection 2.)

Respectfully,

Heather Runyan
Recording Secretary

Property Screen Print

Prop ID	100751	Update	03/18/2004				
Parcel #	001-022-000-590-00			Zoning	C-V	Region	
Street		CO RD 612					
Address2	LEWISTON, MI 49756						
Occ. Name			ACE HARDWARE				Occ. Phone
Owner Name	ROGER E.		CLOUSE u/a/d 9/22/94				Owner Phone
Owner Addr.	3201 BISSONETTE PO BOX 188					GLENNIE, MI 48437	
Extra Name							Ex Phone
Extra Addr.							
Existing Use	COMMERCIAL				Subdivision	MEETS AND BOUNDS	
Tax District	201	Land Value		$0	Building Value		$0
Lot #		Units	0	Acres	32.560	User1	
User2					User3		
Notes	T29N R1E SEC 22 SE 1/4 OF SE 1/4 LESS 2 A IN SE COR LESS, N 520 FT OF E 250 FT LESS, COM AT SE SEC COR TH W 1161 FT, TH N 40 FT TO POB, TH N 353 FT, W 300 FT S 353 FT E 300 FT TO POB COMMERCIAL & INDUSTRIAL PROPERTY						



SITE PLAN LAYOUT FOR:

LEWISTON ACE HARDWARE-STORAGE

4910 SALLING AVE, LEWISTON MI 49756

Robert Stacey
Geyer Balog
Don Edwards
Gary Girardin
James Madison

12265 M-32
P.O. Box 789
Atlanta, MI 49709
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Montmorency County Board of Commissioners

Regular Board Meeting
Agenda
June 9, 2022
9:00 a.m.
Boardroom/Courtroom

CALL TO ORDER

- Pledge of Allegiance
- Roll Call
- Approval of Agenda
- Approval of minutes from May 26, 2022
- Claims and Accounts

New:
Tax Levy
Resol. 2022-04
Comm. Corr. Grant App
New Hire Freeze – MCSD

PUBLIC COMMENT (Agenda Items Only)

TREASURER'S REPORT

COUNTY CONTROLLER REPORT

SHERIFF'S REPORT

OLD BUSINESS

- **Animal Shelter**
- **Attorney Contract**
- **ORV Ordinance**

NEW BUSINESS

- **MERS: Debbie Rochester**
- **Briley Township Zoning Ordinance: Phil LaMore.**
- **Juneteenth Holiday Closing – Court Order**
- ~~**Tri-Township Ambulance: Jodi**~~
- **MCCOA Letter**

STANDING COMMITTEE REPORTS

PUBLIC COMMENT

ADJOURN SUBJECT TO CHAIRMAN

NEXT REGULAR BOARD MEETING WILL BE HELD ON Thursday June 23, 2022

THIS MEETING IS OPEN TO ALL MEMBERS OF THE PUBLIC UNDER OPEN MEETINGS ACT OF MICHIGAN, PURSUANT TO PUBLIC ACT 267 OF 1976 **PLEASE SILENCE ALL CELL PHONES**

MONTMORENCY COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING HELD JUNE 9, 2022

PRESENT: Don Edwards, Gary Girardin, Robert Stacey, Geyer Balog, James Madison

ABSENT/EXCUSED: None

PLEDGE

AGENDA ADDITIONS/DELETIONS:
Additions: Tax Levy; Resolution 22-06 Community Corrections Grant App; New Hire Freeze MCSD
Deletions: Tri-Township Ambulance: Jodi

Motion by Girardin, seconded by Madison approving the agenda with the additions and deletion. Yeas: 5 Nays: 0 Motion carried.

MINUTES:
Motion by Madison, seconded by Girardin approving the regular meeting minutes of May 26, 2022. Yeas: 5 Nays: 0 Motion carried.

CLAIMS & ACCOUNTS:
Motion by Edwards, seconded by Girardin approving payment of the bills (Regular: $357,693.89; Desk: $12,935.10; EFT'S: $98,014.13 Totaling: $468,643.12) Yeas: 5 (Roll call: Balog, Edwards, Girardin, Madison, Stacey) Nays: 0 Motion carried.

PUBLIC COMMENT:
None

TREASURER:
Cheri Eggett present. ARPA update, Delinquent Bills going out; QFP Split-Qualified Forest; Audit; Wage Study

COUNTY CONTROLLER:
Aprille Williamson present. Merit Contract; NEMCOG; Attorney contract for NA cases for courts; OBEP Valuation; Union mediation; forming a health insurance committee; review updates from treasury for audit reports.

SHERIFF:
Sheriff Brown present. Inmates at 13. New vehicle update; lost one Deputy to neighboring county.

OLD BUSINESS:
ANIMAL SHELTER: Commissioner Edwards did talk to Pauline from shelter, they were meeting last night. No news yet.

ATTORNEY CONTRACT: Looking into attorney contract for NA cases. Matter tabled.

ORV ORDINANCE: Mr. Houston present. Sheriff did review proposed changes and does not see any reason to re-write as they are not significant. Comments by Mr. Houston, Commissioners and discussed sending to county attorney for review. Comments by local business owner and a former sheriff deputy. No formal action taken. Treasurer to investigate using ARPA funds for possible signage.

NEW BUSINESS:
MERS: Debbie Rochester, Benefit Client with MERS. Discussion on a Health Care Savings program for over 65 retirees which would be tax exempt vs. their stipend. Question and answer session held with several retirees attending. Issue tabled.

10:14 A.M. Break
10:22 A.M. Back in session

NEW BUSINESS CON'T:
BRILEY TWP. ZONING ORDINANCE: Phil LaMore, Briley Clerk present. Briley Township is amending their ordinance concerning marihuana establishments. Discussion. Motion by Edwards, seconded by Girardin waiving the boards right to review on Briley Twp. Ordinance 2022-06. Yeas: 5 (Roll call: Edwards, Girardin, Madison, Stacey, Balog) Nays: 0 Motion carried.

JUNETEENTH HOLIDAY CLOSING-COURT ORDER: Judge Greene presented the courts Local Administrative Order for the courts to observe Juneteenth. Because of the short notice our courts are proposing to close on Friday, June 17 rather than Monday, June 20 just for this year. Discussion. Motion by Madison, seconded by Girardin to close on Friday, June 17th in lieu of Monday, June 20th for 2022 in observance of Juneteenth. Yeas: 5 Nays: 0 Motion carried.

MCCOA LETTER: Motion by Edwards, seconded by Madison approving the chairs letter of support for MCCOA grant application funding for Region 9. Yeas: 5 Nays: 0 Motion carried.

TAX LEVY: Motion by Balog, seconded by Edwards authorizing the chair to sign the L-4029 2022 Tax Rate request. Yeas: 5 (Roll call: Girardin, Madison, Stacey, Balog, Edwards) Nays: 0 Motion carried.

RESOLUTION:

#2022-06	FY2023 COMMUNITY CORRECTIONS GRANT APPLICATION OF NEMCOG Edwards/Balog Yeas: 5 (Roll call: Madison, Stacey, Balog, Edwards, Girardin) Nays: 0 Resolution passed.

NEW HIRE FREEZE/MCSD: One deputy has resigned, accepted a job in another county. Discussion. Comments by Sheriff Brown. No action taken.

COMMITTEE REPORTS:

Balog:	NEMSCA
Girardin:	Finance, Claims & Accounts, Landfill
Stacey:	Claims & Accounts, Finance, Wage Study
Edwards:	Landfill
Madison:	Thunder Bay Transportation, MI. Works

PUBLIC COMMENT:
None

11:07 A.M. Motion by Girardin, seconded by Balog to adjourn. No objections, meeting adjourned.

Minutes prepared by:
Cheryl A. Neilsen
Cheryl A. Neilsen, County Clerk

Robert Stacey
Geyer Balog
Donald Edwards
Gary Girardin
James Madison

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Montmorency County Board of Commissioners.

RESOLUTION 2022-06

FY 2023 Community Corrections Grant Application of the
Northeast Michigan Council of Governments

WHEREAS, the Northeast Michigan Council of Governments (NEMCOG) serves as the Fiscal Agent and Program Manager for the Northeast Michigan Community Corrections Advisory Board (NEMCCAB), and

WHEREAS, this County is a member of the NEMCCAB and strongly desires to continue to Participate with Community Correction's Programs and Services, and

WHEREAS, NEMCOG has worked with the OCC to develop a Community Corrections FY 2023 Grant Application for the NEMCCAB, and

WHEREAS, the FY 2023 Community Corrections Grant Applications has been prepared by NEMCOG in the amount $280,000 for Community Corrections Programs and Services in the counties of: Alcona, Alpena, Cheboygan, Crawford, Montmorency, And Otsego, and

WHEREAS, the Northeast Michigan Community Corrections Advisory Board has approved this Grant Application, and recommends its approval by the member counties,

THEREFORE BE IT RESOLVED, that Montmorency County hereby approves the Northeast Michigan Community Corrections Advisory Board's, FY 2023 Grant Application prepared by NEMCOG for Community Corrections funding in the annual amount of $280,000 for Programs And services.

Moved by Donald Edwards, Seconded by Geyer Balog, to adopt the above Resolution at the Montmorency County Board of Commissioners regular Meeting held June 9, 2022 by a vote of

Ayes: 5 (Edwards, Balog, Girardin, Stacey and Madison)
Nays: 0

Attest by: _____ Date 6-9-2022
Robert Stacey Chairman

Witness by: _____ Date 6-9-2022
Cheryl A. Neilsen, County Clerk

Robert Stacey
Geyer Balog
Donald Edwards
Gary Girardin
James Madison

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Montmorency County Board of Commissioners.

RESOLUTION 2022-06

FY 2023 Community Corrections Grant Application of the
Northeast Michigan Council of Governments

I, Cheryl A. Neilsen County Clerk hereby certify that this is a true and accurate copy of the resolution adopted by the Montmorency County Board of Commissioners at their Regular meeting held on June 9, 2022

Signed: Cheryl A Neilsen

County Clerk Cheryl A. Neilsen

MONTMORENCY COUNTY BOARD OF COMMISSIONERS
MEETING HELD JUNE 23, 2022

PRESENT: James Madison, Gary Girardin, Robert Stacey, Don Edwards

ABSENT/EXCUSED: Geyer Balog

PLEDGE

ADD/DELETIONS:
Add: None
Delete: None

Motion by Girardin, seconded by Madison approving the agenda. Yeas: 4 Nays: 0 Motion carried.

MINUTES:
Motion by Girardin, seconded by Madison approving the regular meeting minutes from June 9, 2022. Yeas: 4 Nays: 0 Motion carried.

CLAIMS & ACCOUNTS/FINANCE:
Bills: Regular: $408,150.12 Desk: $531,916.27; EFT: $81,905.95 Total: $1,021,972.34. Motion by Edwards, seconded by Madison approving payment of bills. Yeas: 4 Nays: 0 Motion carried.

PUBLIC COMMENT:
None.

TREASURER REPORT:
Sherry Englehart present. ARPA had meeting yesterday. Mr. Houston looking for help with printing ORV stuff. Have ten new direct pay applications (denied one), six new business applications (denied three business applications), four new general fund applications. Going to pause small business applications for now will review later. Small business applications approved for $8,000 each. Tri Township EMSs approved for $25,000 each. Surplus proceeds will come from county foreclosure funds. The foreclosure sale will be 9/2/22 as online only. The tax bills were mailed.

COUNTY CONTROLLER REPORT:
Aprille Williamson, County Controller present. Motion by Stacey, seconded by Girardin to approve $157,373.17 to MERS to come out of future tax payments. (Roll Call: Girardin, Edwards, Madison, Stacey) Yeas: 4 Nays: 0 Motion carried. Aprille wants all employees to call her if they have an issue with the Millenia phone system before calling Millenia. Discussed recycling grants.

OLD BUSINESS:
ATTORNEY CONTRACT: William Pfeifer spoke about the monthly amount that will be paid for N/A cases. May want to renegotiate if the case load increases. Motion by Edwards, seconded by Madison to send contract forward for review by attorneys. Yeas: 4 Nays: 0 Motion carried.

COUNTY CONTROLLER REPORT CONTINUED:
Aprille Williamson, County Controller present. Audit is complete, do not have reports yet. MERS to hold conference in September that Aprille is going to try to attend. She will start the budget process end of July or early August. Wage study should be complete in August. Aprille to reach out to everyone about seeing who wants to be on health committee. Stacey will do it till first of year if does not get anyone else.

SHERIFF REPORT:
Sheriff Chad Brown present. Placed RAP Grants on desk for Commissioner Stacey to sign. Stacey signed both grants. Inmate count at 13. Sheriff's office had contact with schools about the safety and security. Discussion had about wages for Sheriff's Deputies. No action taken at this time.

OLD BUSINESS:
ANIMAL SHELTER: Commissioner Edwards was at shelter and spoke to Pauline. She is still working on a proposal as to where to put animals.

MERS: Aprille Williamson, County Controller talked about savings plan for retirees. No action taken.

NEW BUSINESS:
MERIT: Katie Jensen, Merit manager and Chris Greenhutchings present along with Dr. Alexis Schruebe by Zoom. Made presentation on broad band internet. No action taken.

AREA AGENCY ON AGING: Dawn Hubbard, Board secretary present. Asked for motion to approve the plan. Aprille Williamson said no money was needed. Motion by Madison, seconded by Edwards to support Area Agency on Aging. Yeas: 4 Nays: 0 Motion carried.

FORM HEALTH COMMITTEE: Aprille Williamson will reach out to everyone regarding the committee.

APPROVAL OF COMMISSIONER PER DIEM: Dawn Hubbard said Commissioner Geyer Balog wanted approval to be paid per diem for his work on the wildfire. Motion by Stacey, seconded by Madison to approve Geyer's request for per diem for his work on the wildfire. Yeas: 4 Nays: 0 Motion carried.

COMMITTEE REPORTS:

Madison:	DHHS, NEMCSA
Girardin:	Finance, Claims & Accounts, Landfill, Local Emergency Planning Team Jodi Gordon and Judge Greene present. Asking to increase Bill's salary to $16.64 an hour and to increase him and Jodi to 40 hours a week. Money is in the budget would only need to adjust the budget line. Discussion had. No action taken.
Stacey:	Finance, Claims & Accounts, District Health #4 meeting
Edwards:	ARPA, Landfill Motion by Edwards, seconded by Girardin to approve the nine approved direct pay applications, three approved small business applications and two approved 501 applications at $8,000 each and two approved at $25,000 with a third a waiting paper work at $25,000. (Roll Call: Edwards, Madison, Stacey, Girardin) Yeas: 4 Nays: 0 Motion carried.
Balog:	Absent

PUBLIC COMMENT:
Diana Olsen has concerns about the hiring freeze on the Sheriff's Office due to safety of the community. Explained that it is not a hiring freeze.

Commissioner Stacey spoke about giving the Sheriff's Office Union employee's off for the new holiday of Juneteenth. Discussion had. No action taken at this time.

10:43 A.M. Motion by Girardin, seconded by Madison to adjourn. No objections. Meeting adjourned.

Minutes prepared by:

Lori Curwin, Deputy Clerk

Robert Stacey
Geyer Balog
Don Edwards
Gary Girardin
James Madison

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Montmorency County Board of Commissioners

Regular Board Meeting
Agenda
June 23, 2022
9:00 a.m.
Boardroom/Courtroom

CALL TO ORDER

- Pledge of Allegiance
- Roll Call
- Approval of Agenda
- Approval of minutes from June 9, 2022
- Claims and Accounts

PUBLIC COMMENT (Agenda Items Only)

TREASURER'S REPORT

COUNTY CONTROLLER REPORT

SHERIFF'S REPORT

OLD BUSINESS

- **Animal Shelter**
- **Attorney Contract**
- **MERS**

NEW BUSINESS

- **Merit: Katie Jensen**
- **Area Agency on Aging: Read & Approve their proposed plan**
- **Form Health Committee**
- **Approval of Commissioner per diem**

STANDING COMMITTEE REPORTS

PUBLIC COMMENT

ADJOURN SUBJECT TO CHAIRMAN

NEXT REGULAR BOARD MEETING WILL BE HELD ON Thursday July14, 2022

THIS MEETING IS OPEN TO ALL MEMBERS OF THE PUBLIC UNDER OPEN MEETINGS ACT OF MICHIGAN, PURSUANT TO PUBLIC ACT 267 OF 1976 **PLEASE SILENCE ALL CELL PHONES**

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Montmorency County Board of Commissioners

Regular Board Meeting
Agenda
July 14, 2022
9:00 a.m.
Boardroom/Courtroom

CALL TO ORDER

- Pledge of Allegiance
- Roll Call
- Approval of Agenda
- Approval of minutes from June 23, 2022
- Claims and Accounts

PUBLIC COMMENT (Agenda Items Only)

TREASURER'S REPORT

COUNTY CONTROLLER REPORT

SHERIFF'S REPORT

OLD BUSINESS

- **90 Day Raise for Clerks Office, and Treasurers**
- **MCRC Drain Commission resignation: They want it back on the ballot**

Veteran's Affairs officer

Closed session: POAM Grievance

NEW BUSINESS

- **CMH : Nena Sork**
- **Lake Avalon Request: Richard Wolf**
- **GovInvest Presentation**
- **New Hire: ROD office**

STANDING COMMITTEE REPORTS

PUBLIC COMMENT

ADJOURN SUBJECT TO CHAIRMAN

NEXT REGULAR BOARD MEETING WILL BE HELD ON Thursday July 28, 2022

THIS MEETING IS OPEN TO ALL MEMBERS OF THE PUBLIC UNDER OPEN MEETINGS ACT OF MICHIGAN, PURSUANT TO PUBLIC ACT 267 OF 1976 **PLEASE SILENCE ALL CELL PHONES**

MONTMORENCY COUNTY BOARD OF COMMISSIONERS
MEETING HELD JULY 14, 2022

PRESENT: Don Edwards, Gary Girardin, Robert Stacey, Geyer Balog, James Madison

ABSENT/EXCUSED: None

PLEDGE

ADD/DELETIONS:
Add: POAM Grievance (Closed Session); Veterans Affairs Officer
Delete: None

Motion by Edwards, seconded by Balog approving the agenda with the additions. Yeas: 5 Nays: 0 Motion carried.

MINUTES:
Motion by Edwards, seconded by Girardin approving the regular meeting minutes of June 23, 2022. Yeas: 5 Nays: 0 Motion carried.

CLAIMS & ACCOUNTS:
Motion by Edwards, seconded Balog approving claims. (Regular: $301,424.74; Desk $59,831.08; EFT's $56,656.72 Total: $417,912.54). Yeas: 5 (Roll call: Balog, Edwards, Girardin, Madison, Stacey) Nays: 0 Motion carried.

PUBLIC COMMENT:
None

TREASURER REPORT:
Cheri Eggett, Treasurer present. Topics included: Foreclosure Surplus Proceeds cases; PRE and Veterans property exemptions changes; Briley to purchase 2 properties for back taxes; possible temporary part time for office while personnel off on maternity leave.

COUNTY CONTROLLER:
Aprille Williamson present. Topics included: HB for electronic meetings; 2023 state budget shows 6% increase at state level; may not meet criteria for grant funding for retirement; 3 quotes for county counsel obtained; MAC dues bill received. Motion by Girardin, seconded by Madison authorizing payment of MAC dues ($7738.39). Yeas: 5 (Roll call: Edwards, Girardin, Madison, Stacey, Balog) Nays: 0 Motion carried.

Discussion with Trisha Moore on Blue Lakes fire and request for payment of 58 additional hours; where to pay from; documentation needed; Aprille to check with State to see if could be covered.

Working on contracts; recycling and to review list of new grants.

SHERIFF REPORT:
Sheriff Brown present. Requesting signature on RAP grant for 2-factor authentication (reimb. $6585.57). Motion by Edwards, seconded by Girardin approving RAP grant and authorize chair to sign. Yeas: 5 Nays: 0 Motion carried.

Inmates at 11; 1 new vehicle has arrived; Active shooter training to take place in Alpena in August; meeting with Atlanta and Hillman school boards, looking for safety options and may be requesting to use ARPA funds.

Discussed potential loss of another deputy and safety issues and need for discussion on pay here. Wage study discussed and if it included the union. Treasurer to check on.

OLD BUSINESS:
VETERANS AFFAIRS OFFICER: Mike B. present. Introduces Diana Marquardt who was hired as Administrative Assistant.

90 DAY RAISE CLERKS OFFICE AND TREASURER: Clerk Neilsen present. Request for raise after 90-day probation period for Danielle. Motion by Edwards, seconded by Girardin authorizing a .50 cent raise, effective 7/7/2022 for Danielle Reimer. Yeas: 5 Nays: 0 Motion carried.

Clerk Neilsen requested board consider one-year step raise for Lori Curwin. Discussion.

Cheri Eggett, Treasurer requested raise after 90-day probation period for Sherry. Motion by Girardin, seconded by Madison to put off any raises until after wage study. Discussion. Commissioner Girardin leaves meeting. Chair calls for a break.

9:55 A.M. Break
10:11 A.M. Back in session, all present. Continued discussion on motion. Motion amended by Girardin and Madison to put off any raises until after the wage study with the exception of the .50 cent probation raises until wage study completed. Yeas: 5 Nays: 0 Motion carried.

Motion by Edwards, seconded by Girardin approving automatic 90-day probation raises. Yeas: 5 Nays: 0 Motion carried.

MCRC DRAIN COMMISSION RESIGNATION: Letter received from Todd Behring at Road Commission resigning from duties of Drain Commission effective Dec. 31, 2022 and requesting the County Board consider putting the office of Drain Commissioner back on the ballot as an elected office. Discussion. More information needed.

NEW BUSINESS:
COMMUNITY MENTAL HEALTH: Nena Sork, Executive Director present. Annual report for 2021 went over. Fiscally sound; County appropriations based on census and utilization of state hospital; County allocation of $38,524.00.

LAKE AVALON REQUEST: Richard Wolf present. Lake Avalon Property Owners Association requesting renewal of county grant ($2000.00). Discussion. Motion by Balog, seconded by Girardin approving request ($2000) provided there are sufficient funds in the account. Yeas:5 (Roll call: Girardin, Madison, Stacey, Balog, Edwards) Nays: 0 Motion carried.

NEW HIRE REGISTER OF DEEDS: Teresa Walker, Register of Deeds present. Hired a new employee to replace Dell Bolser. Went to finance requesting $16 p/hr. based on Connie Brandt being a 15-year former county employee. Discussion. Motion by Stacey, seconded by Balog to start (Connie Brandt) at $15.50 per hour full time with benefits effective 7/5/2021. Yeas: 4 Nays: 1 (Edwards) Motion carried.

GOVINVEST PRESENTATION: Michael Kopacz and Max Stoff appear via zoom. Govinvest offers a Pension, OPEB and Labor Cost management tracking for managing pension liabilities. Can also provide GASB reporting. Cost: $15,000 - $19,000.

COMMITTEE REPORTS:

Balog:	None
Stacey:	Finance, Claims & Accounts
Edwards:	Landfill
Girardin:	Claims & Accounts, Finance, Landfill
Madison:	None

PUBLIC COMMENT:
Judge Lora Greene comments on employee wages/inconsistency.

11:26 A.M. Break
11:32 A.M. Back in session.

POAM GRIEVANCE/CLOSED SESSION: Motion by Stacey, seconded by Girardin to go into closed session for purpose of POAM Grievance. Yeas: 5 Nays: 0 Motion carried.

11:59 A.M. Motion by Stacey, seconded by Edwards to return to regular open session. Yeas: 5 Nays: 0 Motion carried.

Motion by Edwards, seconded by Madison to adjourn the meeting. No objections. Meeting adjourned.

Minutes prepared by:

Cheryl A. Neilsen, County Clerk

MONTMORENCY COUNTY BOARD OF COMMISSIONERS
MEETING HELD JULY 28, 2022

PRESENT: James Madison, Gary Girardin, Robert Stacey, Don Edwards, Geyer Balog

ABSENT/EXCUSED: NONE

PLEDGE

ADD/DELETIONS:
Add: Joe Stone's retirement
MCSSA/MCSSCET Training Conference & Business Meeting approval for Jim Madison
Delete: None

Motion by Girardin, seconded by Madison approving the agenda with the additions/changes. Yeas: 5 Nays: 0 Motion carried.

MINUTES:
Motion by Balog, seconded by Girardin approving the meeting minutes (regular & closed) from July 14, 2022. Yeas: 5 Nays: 0 Motion carried.

CLAIMS & ACCOUNTS/FINANCE:
Motion by Girardin, seconded by Madison to approve Claims: $181,832.93 Desk: $23,496.07; EFT: $89,149.92. (Roll Call: Balog, Edwards, Girardin, Madison, Stacey) Yeas: 5 Nays: 0 Motion carried.

PUBLIC COMMENT:
None.

TREASURER REPORT:
Cheri Eggett, Treasurer present. Have more direct pay applications. Wants to pause ARPA spending for now. Will discuss more about pausing ARPA spending and request payment for direct pay applications at next board meeting. A hearing regarding surplus proceeds is coming up. Wage & Salary study has an estimated completion date of 8/22/22. Board of reviews are starting. Cheri will work on the chart of account changes with Aprille Williamson.

COUNTY CONTROLLER REPORT:
Aprille Williamson, County Controller present. Topics: Local Retirement System Program. The attorney contract was reviewed by the attorneys, to meet Commissioners Stacey and Edwards on counter offer. Man-hour reimbursement. Merit. NEMCOG. Health Committee. The grievances settled.

Motion by Girardin, seconded by Madison to approve 2021 audit. Yeas: 5 Nays: 0 Motion carried.

SHERIFF REPORT:
Sheriff Chad Brown present. RAP Grant request signed by Chair Stacey. Inmate count at 11. Discussed surplus items placed in the poll barn at the Sheriff's Office. Motion by Edwards, seconded by Girardin that any surplus items that we no longer need John is to write up a list and give to Dawn Hubbard for her to decide where it goes instead of putting in the poll barn. Yeas: 5 Nays: 0 Motion carried. Discussed driveway at Sheriff's Office and using ARPA funds. Treasurer to check into. Sheriff Brown to meet with Commissioner Edwards regarding officer issue.

OLD BUSINESS:
DRAIN COMMISSIONER STATUS: Discussed the letter from Atty Bryan Graham regarding the status of the drain commissioner. Motion by Madison, seconded by Girardin that the road commission keeps the drain commission in their house and is their responsibility. Yeas: 5 Nays: 0 Motion carried.

GRIEVANCE APPROVAL: Discussed under County Controller report.

FY21 AUDIT APPROVAL: Motion passed under County Controller report.

NEW BUSINESS:
½ YEAR BUDGET UPDATE: Aprille Williamson gave budget report that was completed in mid-July to County Commissioners and all the department heads. Currently around 34% revenue, expenditures are at 49%, fund balance $891,276.21. Discussion had regarding part time maintenance sub.

JOE STONE'S RETIREMENT: Joe Stone appeared via zoom. His last day is September 3, 2022. He has a person to fill in until a replacement is hired. Commissioner Girardin and Balog will meet with Tony before he starts filling in for Joe.

10:02 A.M Break
10:13 A.M. Back in session. All present

MCSSA/MCSSCET TRAINING CONFERENCE & BUSINESS MEETING APPROVAL FOR JAMES MADISON: Discussion had regarding sending commissioner Madison to MCSSA/MCSSCET meeting & paying the costs. No action taken at this time.

Request for Dawn Hubbard and Commissioner Madison to attend the Property Redevelopment Workshop in Gaylord. Motion by Edwards, seconded by Balog to approve per diem and mileage for Jim to attend the conference on housing meeting in Gaylord. Yeas: 5 Nays: 0 Motion carried.

COMMITTEE REPORTS:

Madison:	DHHS
Girardin:	Finance, Personnel, Landfill, Service Master
Stacey:	HUNT meeting, Finance, Service Master
Edwards:	Landfill, ARPA
Balog:	MCCOA, Personnel, Health Department

PUBLIC COMMENT:
Commissioner Balog said he received a text that former Commissioner Roger Frye passed away and to keep the family in thoughts and prayers.

10:22 A.M. Motion by Balog, seconded by Girardin to adjourn. No objections. Meeting adjourned.

Minutes prepared by:

Lori Curwin, Deputy Clerk

Robert Stacey
Geyer Balog
Don Edwards
Gary Girardin
James Madison

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Montmorency County Board of Commissioners

Regular Board Meeting
Agenda
July 28, 2022
9:00 a.m.
Boardroom/Courtroom

CALL TO ORDER

- Pledge of Allegiance
- Roll Call
- Approval of Agenda July 14
- Approval of minutes from ~~March 24~~, 2022
- Claims and Accounts

PUBLIC COMMENT (Agenda Items Only)

TREASURER'S REPORT

COUNTY CONTROLLER REPORT

SHERIFF'S REPORT

OLD BUSINESS

- **Drain Commissioner status**
- **Grievance Approval**
- **FY21 Audit Approval**

NEW BUSINESS

- **½ Year Budget update**
- Joe Stone retirement
- MCSSA/MCSSCET Training Conf. & Business meeting approval for James Madison

STANDING COMMITTEE REPORTS

PUBLIC COMMENT

ADJOURN SUBJECT TO CHAIRMAN

NEXT REGULAR BOARD MEETING WILL BE HELD ON Thursday August 11, 2022

THIS MEETING IS OPEN TO ALL MEMBERS OF THE PUBLIC UNDER OPEN MEETINGS ACT OF MICHIGAN, PURSUANT TO PUBLIC ACT 267 OF 1976 **PLEASE SILENCE ALL CELL PHONES**

Robert Stacey
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Montmorency County Board of Commissioners

Regular Board Meeting
Agenda
August 11, 2022

9:00 a.m.
Boardroom/Courtroom

CALL TO ORDER

- Pledge of Allegiance
- Roll Call
- Approval of Agenda
- Approval of minutes from July 28, 2022
- Claims and Accounts

Add: Landfill Audit Signature
Employee Bonus Pay

PUBLIC COMMENT (Agenda Items Only)

TREASURER'S REPORT

COUNTY CONTROLLER REPORT

SHERIFF'S REPORT

OLD BUSINESS

- **Posting for Building Department job**
- **Attorney Contracts**

NEW BUSINESS

- **Recycling for County w/Alpena Facility Partnership**
- ~~**NEMSCA Annual Report: Frances Ommani**~~ Deleted
- **Hillman Senior Center Request for HVAC (additional money)**
- **Supervision for Certain Departments**

STANDING COMMITTEE REPORTS

PUBLIC COMMENT

ADJOURN SUBJECT TO CHAIRMAN

NEXT REGULAR BOARD MEETING WILL BE HELD ON Thursday August 25, 2022

THIS MEETING IS OPEN TO ALL MEMBERS OF THE PUBLIC UNDER OPEN MEETINGS ACT OF MICHIGAN, PURSUANT TO PUBLIC ACT 267 OF 1976 **PLEASE SILENCE ALL CELL PHONES**

MONTMORENCY COUNTY BOARD OF COMMISSIONERS
MEETING HELD AUGUST 11, 2022

PRESENT: Gary Girardin, James Madison, Geyer Balog, Don Edwards, Robert Stacey

ABSENT/EXCUSED: None

PLEDGE

ADD/DELETIONS:
Add: Landfill Audit Signature; Bonus Pay for Employees
Delete: NEMSCA Annual report

Motion by Girardin, seconded by Madison approving the agenda with the additions and deletion. Yeas: 5 Nays: 0 Motion carried.

MINUTES:
Motion by Girardin, seconded by Balog approving the regular meeting minutes of July 28, 2022.Yeas: 5 Nays: 0 Motion carried.

CLAIMS & ACCOUNTS:
Not Entered: $4,231.25, Claims: $59,892.49, Desk: $137,615.19, EFT: $440,483.37 for total of $642,222.30. Motion by Madison, seconded Balog approving payment of bills. Yeas: 5 (Roll call: Balog, Edwards, Girardin, Madison, Stacey) Nays: 0 Motion carried.

PUBLIC COMMENT:
None.

TREASURER REPORT:
Cheri Eggett present. ARPA request for money and update given. Motion by Balog, seconded by Girardin approving payment vouchers in the amount of $6,400.00 to current eligible Direct Pay applicants; approve payment vouchers in the amount of $24,000.00 to current eligible Small Business applicants; and approve payment vouchers in the amount of $99,000.00 to current eligible General ARPA fund applicants. Yeas: 5 (Roll call: Edwards, Girardin, Madison, Stacey, Balog) Nays: 0 Motion carried.

Other topics: Report of Cash and Investment accounts provided. Opioid Settlement should be deposited soon & uses.

CONTROLLER:
Aprille Williamson present. Attorney Contract for Neglect, Abuse cases resubmitted. Motion by Girardin, seconded by Madison to counter offer $1000.00 p/month for attorney contract. Yeas: 5 Nays: 0 Motion carried.

Emergency Manager update on additional hours. Motion by Stacey, seconded by Madison to compensate according to the terms of the contract for the additional 45 hours and sit down with EM, Controller and Commissioner to review contract and make appropriate modifications. Abstain: 1 (Girardin) Yeas: 4 (Roll call: Madison, Stacey, Balog, Edwards) Nays: 0 Motion carried.

Other items: Merit contract and quotes from others. Recycling drop center meeting Aug. 30th. Tentative agreement reached with union on health insurance change. Motion by Edwards, seconded by Girardin to pay $600.00 and $2000.00 f/ARPA monies upon signing of union contract. Yeas: 5 Nays: 0 Motion carried.

Driveway quotes received, discussion. Motion by Edwards, seconded by Madison approving Sheriff Department driveway paving. Discussion. Motion withdrawn (already in budget).

BSA Payroll module training coming up. MAC Administrator meeting. Quote received from Service Master for cleaning of building. Option B discussed, $25,740.00 annually, 3 days per week. Deep cleanings could be covered under ARPA for 2 years. Motion by Girardin, seconded by Madison to contract with Service Master, Option B ($25,740.00 annually). Yeas: 5 (Roll call: Madison, Stacey, Balog, Edwards, Girardin) Nays: 0 Motion carried.

SHERIFF REPORT:
Under Sheriff Crane present. Inmate count at 15. 3 open positions in department, have received 2 app's; one interview set up. Topics: Fair week; Water rescue training coming up; Second new car to arrive and requesting SRP grant to set up new vehicle; Pest Control; Garbage pickup; response sent on 2nd grievance by sheriff, BOC supports; Car from deer accident purchased f/parts; School resource officer disc. at Hillman Schools; Rash of B&E's and request for change in commissioner on Sheriff Committee; offer of ride along for BOC members.

OLD BUSINESS:
POSTING FOR BUILDING DEPT. JOB: Joe Stone present and retiring. Introduces Tony Dawson who has offered to fill in as interim. Discussion on posting position or hiring Tony. Motion by Balog, seconded by Girardin to hire Tony Dawson starting Sept. 3 as Montmorency County Building Inspector. Discussion on salary. Finance to meet and discuss salary. Motion withdrawn. Table to next meeting.

ATTORNEY CONTRACT: Discussed under Controller.

NEW BUSINESS:
HILLMAN SENIOR CENTER REQUEST FOR HVAC: Larry Allen, Hillman Senior Center president present. Request for additional monies. $7700.00 bid previously approved for Hillman. Discussion. Work is complete, Treasurer looking for detailed invoice before payment. Tabled to next meeting.

LANDFILL AUDIT APPROVAL: Motion by Balog, seconded by Girardin authorizing the chair to sign the Landfill audit. Yeas: 4 Nays: 0 Abstain: 1 (Stacey)

10:02 A.M. Break
10:11 A.M. Back in session.

BONUS PAY FOR EMPLOYEES: Discussion on bonus/premium pay. Motion by Edwards, seconded by Girardin to table for two weeks, to get legal opinion. Yeas: 5 Nays: 0 Motion carried.

COMMITTEE REPORTS:

Madison:	Brown Redevelopment Program meeting; Thunder Bay Transportation
Girardin:	Claims & Accounts, Finance
Stacey:	Finance, Claims & Accounts
Edwards:	Attorney Contract meeting
Balog:	None

PUBLIC COMMENT:
Daryl Peterson, comments on Thunder Bay Transportation, Hillman Senior Center, Opioid money, Retirement/Pension.

NEW BUSINESS CON'T:
SUPERVISION FOR CERTAIN DEPARTMENTS: Motion by Girardin, seconded by Madison to go into closed session on personnel matter. Discussion. Motion withdrawn. Discussed maintenance position and reduction of position. Motion by Madison, seconded by Girardin effective 8/12/2022 to lay off John LaFleche. Discussion. Yeas: 4 Nays: 1 (Balog) Motion carried.

Discussed lawn maintenance and general repairs and contracting. Motion by Stacey, seconded by Madison authorizing Controller to put out for bid the lawn maintenance and general repairs. Yeas: 5 Nays: 0 Motion carried.

Dawn to continue with mail and will have Lisa come in for several hours until new company starts.

Motion by Balog, seconded by Edwards as discussed in closed session offering to settle union grievance and agreeing to pay all union employees $2000.00 (pending ratification) from ARPA; in addition all non-union full time and part-time employees be given $2000.00 (contractual and seasonal not be included) and paid from ARPA funds; and all Elected (not including commissioners) be given $2000.00 from General Fund monies. Yeas: 5 (Roll call: Stacey, Balog, Edwards, Girardin, Madison) Nays: 0 Motion carried.

10:58 A.M. Motion Edwards, seconded by Balog to adjourn. No objections. Meeting adjourned.

Minutes prepared by:

Cheryl A. Neilsen, County Clerk

MONTMORENCY COUNTY BOARD OF COMMISSIONERS
MEETING HELD AUGUST 25, 2022

PRESENT: James Madison, Gary Girardin, Robert Stacey, Don Edwards, Geyer Balog

ABSENT/EXCUSED: NONE

PLEDGE

ADD/DELETIONS:
Add: Animal Shelter Contract, General Maintenance Contractor & County email system
Delete: None

Motion by Girardin, seconded by Madison approving the agenda with the additions. Yeas: 5 Nays: 0 Motion carried.

MINUTES:
Motion by Edwards, seconded by Madison approving the meeting minutes from August 11, 2022. Yeas: 5 Nays: 0 Motion carried.

CLAIMS & ACCOUNTS/FINANCE:
Motion by Girardin, seconded by Edwards to approve Claims: $16,820.29 Desk: $69,116.22; EFT: $143,022.82 for total of $228,959.33. (Roll Call: Balog, Edwards, Girardin, Madison, Stacey) Yeas: 5 Nays: 0 Motion carried.

PUBLIC COMMENT:
None.

TREASURER REPORT:
Cheri Eggett, Treasurer present. Topics: ARPA, Motion by Edwards, seconded by Balog to approve payment vouchers in the amount of $13,600 to current eligible general ARPA fund applicants. Yeas: 5 Nays: 0 Motion carried. Motion by Edwards, seconded by Balog to approve payment vouchers in the amount of $500 to current eligible direct pay applicants. Yeas: 5 Nays: 0 Motion carried. Compensation study will be given to department heads; Auction for foreclosure's is next week. A hearing regarding surplus proceeds is coming up.

COUNTY CONTROLLER REPORT:
Aprille Williamson, County Controller present. Topics: Attorney Contract; Insurance proposal for property insurance; Mutual of Omaha; Merit Contract; Millennia Contract; NEMCOG; Service Master Contract; BS&A training completed. Asking to move pay date to Wednesday instead of Friday after pay period ends. Motion by Stacey, seconded by Madison to approve moving pay date to Wednesday. Yeas: 5 Nays:0 Motion carried.

SHERIFF REPORT:
Donna Baranyai, Administrative Secretary/911 Coordinator present. Inmate count is 13. Received reimbursements for RAP grants. Reapplied for ORV and Marine Grants that will end in September. Officers completed water rescue training. New patrol cars are in and being prepped for the road. Donna brought up the concern about switching phone and internet system. Discussion had no action taken.

OLD BUSINESS:
HILLMAN SENIOR CENTER HVAC INVOICES: Was stated this topic was already covered.

BUILDING DEPARTMENT NEW INSPECTOR PAY: Motion by Stacey, seconded by Girardin to hire Tony Dawson at $40,950 a year full time with benefits with the expectation he will get the soil erosion certificate. In the interim Joe Stone will handle soil erosions until Tony has his certification and be paid part time at $400 a month. Tony will start 9/3/22. Yeas: 5 Nays: 0 Motion carried.

ANIMAL SHELTER CONTRACT: Animal shelter asking for $800 a month with additional fee of $10 a day for court ordered animal pick up. Discussion had. Motion by Stacey, seconded by Girardin to table issue and give Aprille a chance to further negotiate. Yeas: 5 Nays: 0 Motion carried.

NEW BUSINESS:
MILEAGE-FEDERAL RATE INCREASE: Motion by Edwards, seconded by Girardin to increase the mileage reimbursement rate to $0.625. (Roll Call: Edwards, Girardin, Madison, Stacey, Balog) Yeas: 5 Nays: 0 Motion carried. Motion by Stacey, seconded by Balog to pay mileage if the county vehicle is not available to use. Yeas: 5 Nays: 0 Motion carried.

GENERAL MAINTENANCE CONTRACTOR: Motion by Stacey, seconded by Girardin to hire Jeff Rimer as a general maintenance contractor for an annual contract not to exceed $10,000 and he is to start as soon as possible. (Roll Call: Girardin, Madison, Stacey, Balog, Edwards) Yeas: 5 Nays: 0 Motion carried.

COUNTY EMAIL SYSTEM: Discussion had about all employees using the email address that the county provides and pays for not the employee's personal email address. Motion by Stacey, seconded by Girardin to direct all county employees to use the county email system. Yeas: 5 Nays: 0 Motion carried.

COMMITTEE REPORTS:

Madison:	DHHS, NEMCOG
Girardin:	Finance, Landfill
Stacey:	Finance, Claims and Accounts
Edwards:	ARPA, Landfill
Balog:	ARPA, Mental Health, Personnel

PUBLIC COMMENT:
Commissioner Balog said he is resigning from the board and committees due to his new job. He will stay on till end of the week. Lloyd Peltier to submit a letter of interest so he can be appointed in Balog's place since he ran unopposed.

Deputy Morrison wanted to know the reason the county paid nonunion employee's $2,000. Reason was explained. He then stated that Deputies are leaving due to low wages and not because of the Sheriff or Undersheriff. Discussion had. No action taken.

9:59 A.M. Motion by Balog, seconded by Edwards to adjourn. No objections. Meeting adjourned.

Minutes prepared by:

Lori Curwin, Deputy Clerk

Robert Stacey
Geyer Balog
Don Edwards
Gary Girardin
James Madison

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Montmorency County Board of Commissioners

Regular Board Meeting
Agenda
August 25, 2022

9:00 a.m.
Boardroom/Courtroom

CALL TO ORDER

- Pledge of Allegiance
- Roll Call
- Approval of Agenda
- Approval of minutes from August 11, 2022
- Claims and Accounts

New Business
General maintenance contractor
County email system

PUBLIC COMMENT (Agenda Items Only)

TREASURER'S REPORT

COUNTY CONTROLLER REPORT

SHERIFF'S REPORT

OLD BUSINESS

- **Hillman Senior Center HVAC Invoices**
- **Building Department New Inspector Pay**

Animal shelter contract

NEW BUSINESS

- **Mileage – Federal Rate Increase**

STANDING COMMITTEE REPORTS

PUBLIC COMMENT

ADJOURN SUBJECT TO CHAIRMAN

NEXT REGULAR BOARD MEETING WILL BE HELD ON Thursday September 8, 2022

THIS MEETING IS OPEN TO ALL MEMBERS OF THE PUBLIC UNDER OPEN MEETINGS ACT OF MICHIGAN, PURSUANT TO PUBLIC ACT 267 OF 1976 **PLEASE SILENCE ALL CELL PHONES**

Robert Stacey
Geyer Balog
Don Edwards
Gary Girardin
James Madison

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P.O. Box 789
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Phone (989) 785-8002
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dhubbard@montcounty.org

Montmorency County Board of Commissioners

Regular Board Meeting
Agenda
September 8, 2022
9:00 a.m.
Boardroom/Courtroom

CALL TO ORDER

- Pledge of Allegiance
- Roll Call
- Approval of Agenda
- Approval of minutes from August 25, 2022
- Claims and Accounts

PUBLIC COMMENT (Agenda Items Only)

TREASURER'S REPORT

COUNTY CONTROLLER REPORT

SHERIFF'S REPORT

OLD BUSINESS

- **Animal Shelter Contract**

NEW BUSINESS

- **Appointing of Commissioner of District #3**
- **Reelect Vice-Chair**
- **Tax Rate Request – Equalization**
- **Emergency Manager: Trisha Moore**
- **Representative for NMRE to replace Roger Frye's vacant spot**

STANDING COMMITTEE REPORTS

PUBLIC COMMENT

ADJOURN SUBJECT TO CHAIRMAN

NEXT REGULAR BOARD MEETING WILL BE HELD ON Thursday September 22, 2022

THIS MEETING IS OPEN TO ALL MEMBERS OF THE PUBLIC UNDER OPEN MEETINGS ACT OF MICHIGAN, PURSUANT TO PUBLIC ACT 267 OF 1976 **PLEASE SILENCE ALL CELL PHONES**

MONTMORENCY COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING HELD SEPTEMBER 8, 2022

PRESENT: Don Edwards, Gary Girardin, Robert Stacey, James Madison, (1 VACANT SEAT)

ABSENT/EXCUSED: None

PLEDGE

AGENDA ADDITIONS/DELETIONS:
Additions: None
Deletions: None

Motion by Girardin, seconded by Madison approving the agenda. Yeas: 4 Nays: 0 Motion carried.

MINUTES:
Motion by Edwards, seconded by Girardin approving the regular meeting minutes of August 25, 2022. Yeas: 4 Nays: 0 Motion carried.

CLAIMS & ACCOUNTS:
Motion by Girardin, seconded by Edwards approving payment of the bills (Desk: $72,624.74; Claims: $19,823.01; EFT'S: $344,930.31; Totaling: $437,378.06) Yeas: 4 (Roll call: Edwards, Girardin, Madison, Stacey) Nays: 0 Motion carried.

PUBLIC COMMENT:
R. Girardin on EMS position and Blue Lakes Fire. Pauline Hancock on Animal Shelter Contract.

TREASURER:
Cheri Eggett present. Topics: Tax Abatement, 2nd Delinquent Tax Notices, Investments, Fund Balances, Chart of Accounts.

COUNTY CONTROLLER:
Aprille Williamson present. Topics: Juvenile Attorney Contract; seeking pricing on Property Insurance/Liability Insurances as well as Life, and Disability insurances, Internet Service & phone system. Attended Recycling meeting. Opioid Settlement monies and looking to set up committee.

Discussion on Building Department vehicle. Motion by Girardin, seconded by Stacey allowing county building department vehicle to be parked in Fairview. Yeas: 4 Nays: 0 Motion carried.

Phone reimbursement for building inspector discussed. Motion by Edwards, seconded by Stacey to allow $100.00 p/month reimbursement for cell phone for building department inspector. Yeas: 4 Nays: 0 Motion carried.

Discussed premium pay for Tim McDonald and Kevin Baker. Motion by Stacey, seconded by Girardin to make Tim McDonald and Kevin Baker part time employees of the county. Yeas: 4 Nays: 0 Motion carried.

Motion by Stacey, seconded by Girardin to provide Tim McDonald and Kevin Baker with $2000.00 each premium pay. Yeas: 4 (Roll call: Girardin, Madison, Stacey, Edwards) Nays: 0 Motion carried.

Additional topics: Road Commission on Lake Hiawatha & Special Assessment; late ACA reporting to IRS.

SHERIFF:
Sheriff Brown present. Presented Wrap Grant for cars ($3709.36). Inmate count at 14. Topics: School Security and Hillman looking for School Resource Officer. Request to be included in Internet and Phone changes. Request for transparency; wage study presentation where all 4 board members were present and not posted.

10:11 A.M. Break
10:18 A.M. Back in session.

OLD BUSINESS:
ANIMAL SHELTER CONTRACT: Pauline Hancock from the shelter comments on what they provide. Discussed contract. Motion by Edwards, seconded by Girardin to pay $800.00 p/month and $10 p/day p/dog (seized). Discussion. Motion withdrawn.

Motion by Edwards, seconded by Girardin to pay $1500.00 p/quarter and $10.00 p/day for seized animals. Yeas: 4 (Roll call: Madison, Stacey, Edwards, Girardin) Nays: 0 Motion carried.

NEW BUSINESS:
APPOINTING DISTRICT #3 COMMISSIONER: Motion by Edwards, seconded by Girardin to appoint Lloyd Peltier to County Commissioner District #3 vacancy. Yeas: 4 Nays: 0 Motion carried. Discussed committees.

RE-ELECT VICE CHAIR: Motion by Stacey, seconded by Edwards to approve Girardin for Vice-Chair. Yeas: 4 Nays: 0 Motion carried.

TAX RATE REQUEST – E.Q.: Motion by Edwards, seconded by Girardin authorizing the chair to sign the L-4029. Yeas: 4 Nays: 0 Motion carried.

EMERGENCY MANAGER: Trisha Moore present. She read a statement. Comments by Commissioner Stacey. Discussion on documented hours for Blue Lakes Fire and unpaid hours. Motion by Edwards, seconded by Madison to pay the 13 hours to Emergency Manager. Yeas: 3 (Roll call: Stacey, Edwards, Madison) Abstain: 1 (Girardin) Nays: 0 Motion carried.

REPRESENTATIVE FOR NMRE: Motion by Stacey, seconded by Girardin appointing Don Edwards as county representative on NMRE board. Yeas: 4 Nays: 0 Motion carried.

COMMITTEE REPORTS:

Girardin:	Recycling, Finance, Claims & Accounts, Wage Study
Stacey:	Claims & Accounts, Finance, Recycling, Wage Study
Edwards:	Landfill, Wage Study
Madison:	Thunder Bay Transportation

PUBLIC COMMENT:
Commissioner Madison Birthday, Treasurer on wage study, Hubbard thanks Emergency Manager, Controller on wage study meeting.

11:14 A.M. Motion by Girardin, seconded by Madison to adjourn. No objections, meeting adjourned.

Minutes prepared by:
Cheryl A Neilsen
Cheryl A. Neilsen, County Clerk

Robert Stacey
Gary Girardin
Don Edwards
Lloyd Peltier
James Madison

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Montmorency County Board of Commissioners

Regular Board Meeting
Agenda
September 22, 2022
9:00 a.m.
Boardroom/Courtroom

CALL TO ORDER

- Pledge of Allegiance
- Roll Call
- Approval of Agenda
- Approval of minutes from September 8, 2022
- Claims and Accounts

Add: Dept. Head Mtgs.
Closed session: PoAm
Ltr. resig. ROD. Person

PUBLIC COMMENT (Agenda Items Only)

TREASURER'S REPORT

COUNTY CONTROLLER REPORT

SHERIFF'S REPORT

OLD BUSINESS

- **Review County Controllers Job De**

NEW BUSINESS

- **Janelle Mott: Juvenile Officer**
- **Letter of interest for NEMCMHA**
- **NEMCSA: Annual Report (Frances Ommari)**

STANDING COMMITTEE REPORTS

PUBLIC COMMENT

ADJOURN SUBJECT TO CHAIRMAN

NEXT REGULAR BOARD MEETING WILL BE HELD ON Thursday October 13, 2022

THIS MEETING IS OPEN TO ALL MEMBERS OF THE PUBLIC UNDER OPEN MEETINGS ACT OF MICHIGAN, PURSUANT TO PUBLIC ACT 267 OF 1976 **PLEASE SILENCE ALL CELL PHONES**

MONTMORENCY COUNTY BOARD OF COMMISSIONERS
MEETING HELD SEPTEMBER 22, 2022

PRESENT: Don Edwards, Gary Girardin, Robert Stacey, James Madison, Lloyd Peltier

ABSENT/EXCUSED: None

PLEDGE

ADD/DELETIONS:
Add: Department Head Meetings; Closed Session: POAM; Register of Deeds Personnel
Delete: None

Motion by Girardin, seconded by Edwards approving the agenda with the additions. Yeas: 5 Nays: 0 Motion carried.

MINUTES:
Motion by Peltier, seconded by Madison approving the regular meeting minutes of September 8, 2022. Yeas: 5 Nays: 0 Motion carried.

CLAIMS & ACCOUNTS:
Motion by Stacey, seconded Edwards approving claims. (Desk $131,501.05; Regular: $37,907.66; EFT's $435,477.55 Total: $604,886.26). Yeas: 5 (Roll call: Edwards, Girardin, Madison, Peltier, Stacey) Nays: 0 Motion carried.

PUBLIC COMMENT:
None

TREASURER REPORT:
Cheri Eggett, Treasurer and Dep. Sherry Englehart present. ARPA update and 2017 Foreclosure reporting; Motion by Edwards, seconded by Peltier approving $14,778.00 for windows in Probate, Friend of the Court, and Juvenile offices. Yeas: 5 (Roll call: Girardin, Madison, Peltier, Stacey, Edwards) Nays: 0 Motion carried.

Motion by Girardin, seconded Madison authorizing $2000.00 for Direct Pay. Yeas: 5 (Roll call: Madison, Peltier, Stacey, Edwards, Girardin) Nays: 0 Motion carried.

COUNTY CONTROLLER:
Aprille Williamson present. Topics included: Family Division attorney contract. Motion by Edwards, seconded by Girardin approving contract with Pommerenke and Edwards for Legal Representation. Yeas: 5 Nays: 0 Motion carried.

Obtaining various insurance quotes; Letter received on 2019 ACA reporting (Affordable Care Act); 2023 Budget; MIDC Contract; Opioid monies discussion and forming a committee.

SHERIFF REPORT:
Sheriff Brown and Under Sheriff Crane present. Inmate count 13; Safety Day at Elk Fest; Retention and Recruitment; Hillman School Officer; Dept. of Justice re-coop on vests; Insurance coverage on boats, orv's etc.; Discussion on budget percentage and audit numbers; Body Cam's.

OLD BUSINESS:
REVIEW COUNTY CONTROLLERS JOB DESCRIPTION: Motion by Stacey, seconded by Peltier to post job description of Controller on the internet (county web page) and encourage others to do the same. Yeas: 5 Nays: 0 Motion carried.

NEW BUSINESS:
CHILD CARE FUND BUDGET: Janelle Mott present on 2023 Child Care Budget. Discussion on outstanding balance due to state from 2018 placement. Requesting to make a payment towards. Motion by Girardin, seconded by

Madison to pay 25 percent of the balance due to the State of Michigan owed for institutional care. Yeas: 5 (Roll call: Peltier, Stacey, Edwards, Girardin, Madison) Nays: 0 Motion carried.

Motion by Edwards, seconded by Peltier authorizing the chair to sign the 2023 Child Care Fund Budget. Yeas: 5 (Roll call: Stacey, Edwards, Girardin, Madison, Peltier) Nays: 0 Motion carried.

LETTER OF INTEREST NEMCMHA: Person at Large seat available. One letter of interest received. Discussion. Motion by Girardin, seconded by Edwards appointing Charlotte Helman, MSN, WCC to Community Mental Health board. Yeas: 5 Nays: 0 Motion carried.

NEMCSA ANNUAL REPORT: Frances Ommani, present. Gave the 2021 Annual report. Overview of services and funding sources.

DEPARTMENT HEAD MEETINGS: Discussion. Board encourages and requests Treasurer to organize.

REGISTER OF DEEDS PERSONNEL: Connie Brandt, Deputy resigning and request to fill the vacancy. Motion by Edwards, seconded by Girardin approve replacing position at $15.00 p/hour and then .50 cents after 90 days. Yeas: 5 (Roll call: Edwards, Girardin, Madison, Peltier, Stacey) Nays: 0 Motion carried.

COMMITTEE REPORTS:

Stacey:	Recycling, Finance, Claims & Accounts, Sheriff, District Health #4
Edwards:	911, Landfill, ARPA
Girardin:	LEPC w/Emerg. Manager: Claims & Accounts, Finance, Landfill
Madison:	None
Peltier:	MCCOA, Mental Health, ARPA, NEMSCA

Motion by Stacey, seconded by Edwards appointing Girardin to LEPC and LPT (Emergency Planning Committee). Yeas: 5 Nays: 0 Motion carried.

PUBLIC COMMENT:
Commissioner Stacey, comments on wage meeting and open meetings act, indicates contacted MAC and county attorney, advised did not violate open meetings but should post in future.

Additional comments on percentage of MCSD and budget.

Motion Stacey, seconded by Edwards to go into Closed Session on POAM issue. Yeas: 5 Nays: 0 Motion carried.

10:28 A.M. Break (before going into closed session)

10:34 A.M. Back in session. Discussion on School officer.

**Went into closed session.

10:41 A.M. Back in regular open session. Motion by Edwards, seconded by Girardin to submit to POAM for approval that upon departure from employment if any personal, vacation, or comp leave is on the books for over 80 hours, employees will be allowed one additional pay period to use up those 80 hours and the remainder of leave hours will be paid out accordingly on that paycheck. All insurance coverage and benefits will end on the last pay period ending date. Subject to approval by POAM. Yeas: 5 Nays: 0 Motion carried.

Motion by Edwards, seconded by Girardin to adjourn the meeting. No objections. Meeting adjourned.

Minutes prepared by:

Cheryl A. Neilsen

Cheryl A. Neilsen, County Clerk

Approved: Oct. 13, 2022

Montmorency County

Controller
Job Description

Job Classification: Administrative, Full-time Salary
Work Schedule: Mutually determined
Reporting Relationship: Montmorency Board of Commissioners

Primary Accountability:
Oversees, coordinates, and is responsible for county finances and management for the Board of Commissioners.

Major Duties:
Accounting & HR Duties:

- Implement accounting policies and procedures per statute and in coordination with Treasurer.
- Determining the effect of potential business decisions on financial policy.
- Cooperating with departments across the county.
- Ensuring prompt and accurate month-end and year-end close processes.
- Preparing timely financial statements.
- Reporting variances.
- Overseeing accounting operations such as accounts payable, payroll, HR functions, keep a general ledger of all assets and liabilities with fund balances, oversee purchases of the county, and review, prepare, and maintain county policies.
- Ensuring compliance with company and statutory requirements.
- Plan, organize, manage, and administer County's Budget; develop and implement program and strategic planning; implement and assist in the development of budgetary and financial policies, procedures, and business practices; evaluate goals, objectives, priorities, and activities to improve performance and outcomes; recommend and establish administrative controls and improvements; develop procedures to implement new and/or changing regulatory requirements; serve as a member of the management team.
- Manage and coordinate the annual budget process; maintain budget account system and controls; provide strategic and policy guidance and recommendations to elected officials and executive management; monitor budget to actual trends for revenues and expenditures; ensure compliance with statutes.
- Prepare, develop, and present the county's five (5) year financial forecast; plan and conduct complex budgetary, financial, and operational analyses and studies; research and monitor budget variances and economic indicators and trends; develop, prepare, and present reports, recommendations, and findings.
- Act as a resource, and provide direction, guidance, and leadership to staff; advise on the more complex and sensitive concerns and issues.
- Provide expert guidance and explain information to other departments; respond and resolve confidential and sensitive inquiries; investigate complaints and recommend corrective actions as necessary.
- Coordinate with other governmental agencies and jurisdictions regarding financing agreements; negotiate intergovernmental agreements; provide advice and assistance to the County Chair in negotiating financial issues.
- Serve as an expert consultant to department management regarding financial and budget issues and strategies; collaborate with department management in preparing budget documents; negotiate budget issues with department and elected officials; assist or supervise staff in assisting with collective bargaining in analyzing financial issues, costing of labor contracts, and evaluating related personnel costs.

- Perform the most difficult assignments requiring a higher level of responsibility, applying advanced subject knowledge, and exercising significant independent judgment and initiative.

Grant Administration:

- Compiles necessary data for grants.
- Works in collaboration with Department heads and Treasurer in writing grants.
- Collaborates with finance departments on grant income and grant expense amounts.
- Gathers statistics required by funding sources.
- Assists the BOC in monitoring measurable outcomes as required by funding sources.
- Coordinates with the BOC regarding funding efforts.
- Prepares required grant reports.
- Oversees data entry, delegating data entry as necessary for completion of grant reports.
- Seeks additional funding sources to support, expand, and develop new programming in alignment with the vision of the BOC.
- Develops and manages system for tracking grant expenditures and receivables.
- Oversees accounts, maintains check register, tracks all receipts and records for funds.
- Reviews and approves all grant related payment requests, bills, invoices, and statements.

General Duties:

- Performs additional responsibilities as assigned by the BOC.
- Actively promotes and supports the County's mission and vision.
- Cultivates and sustains relationships with funders to promote the county mission and our work to develop partnerships, and to ensure access to important information and emerging opportunities.
- Seeks additional funding sources to support, expand, and develop new programming in alignment with the vision of the BOC.
- Build and maintain the county website.
- Active in all POAM Union negotiations and activity.
- Main contact for annual county audit.
- Make recommendations to the BOC for improvements to internal management.

STATUTE: COUNTY BOARDS OF COMMISSIONERS (EXCERPT)
Act 156 of 1851

46.13b County controller or board of auditors; appointment by board of supervisors, compensation, tenure, removal; controller as chief accounting officer, powers and duties.
Sec. 13b.

The board of supervisors in any county other than counties operating under elected boards of auditors unless presently operating with a county controller, by a majority vote of its members-elect, may appoint a county controller or board of auditors and fix the salary, to be paid in like manner as the salaries of other county officers are paid. The controller or board of auditors after appointment shall hold the office at the pleasure of the board of supervisors and may be removed in the manner provided by law for the removal of county officers, or by a 2/3 vote of all the supervisors elected to office. The controller shall be the chief accounting officer of the county and shall have charge and supervision of the accounts and accounting of every office, officer and department of the county, the whole or any part of the expense of which are borne by the county. The controller shall see that a system of accounting is installed and properly kept by every office, officer and department of the county in strict accord with the provisions of law, and in addition to which he may prescribe and direct the keeping of such other accounts and records and the making of such reports as in his judgment are necessary to properly record and report the financial transactions of the county. All county officers or employees shall furnish such information respecting all county matters in their charge as the controller shall require. The controller shall keep in his office a general ledger in which shall be

set up controlling accounts which shall show at all times the assets and liabilities of the county, and of each and every of its funds. The controller shall examine regularly the books and accounts of the several officers, agents and departments of the county and report his findings to the board of supervisors at such times as they shall prescribe. The controller shall make all purchases of books, stationery, materials and supplies which may be required by the county or its officers and agents, the purchase of which is not otherwise provided for by law, and no contract or order for the purchase of any such materials or supplies shall be valid or binding upon the county, nor shall the county be liable for the purchase price thereof, except upon the written order of the controller. This provision shall not apply to any contract or purchase which may be ordered by the board of supervisors at any regular, adjourned or special session thereof, wherein payment is provided by the resolution authorizing such contract or purchase. The controller shall be the custodian of and have charge of the operation, maintenance and repairs of the county courthouse and grounds, including any power, heating or lighting plant in connection therewith, and in like manner the repairs to the county jail. He shall not create any liability in excess of the appropriations theretofore made by the board of supervisors. The controller shall perform such other duties as the board of supervisors may impose.

History: Add. 1927, Act 257, Imd. Eff. May 23, 1927 ;-- Am. 1929, Act 132, Imd. Eff. May 7, 1929 ;-- CL 1929, 1135 ;-- CL 1948, 46.13b ;-- Am. 1969, Act 49, Imd. Eff. July 17, 1969

Robert Stacey
Gary Girardin
Don Edwards
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James Madison

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Montmorency County Board of Commissioners

Regular Board Meeting
Agenda
October 13, 2022
9:00 a.m.
Boardroom/Courtroom

CALL TO ORDER

- Pledge of Allegiance
- Roll Call
- Approval of Agenda
- Approval of minutes from September 22, 2022
- Claims and Accounts

PUBLIC COMMENT (Agenda Items Only)

TREASURER'S REPORT

COUNTY CONTROLLER REPORT

SHERIFF'S REPORT

OLD BUSINESS

- **County Controller's Data Sheet** delete

NEW BUSINESS

- **Hiawatha Lake Special Assessment Bond** (moved to A/Public Comment)
- **NEMCOG Contribution**
- **MCCOA letter of approval for replacing Hillman Representative**
- **District Heath Department No. 4 Allocation Request Summary 2023**
- **SRO Agreement**
- **Records for Board Office**
- **Review MIDC Contractual Agreement**
- **Board Personnel (closed session)**

STANDING COMMITTEE REPORTS

PUBLIC COMMENT

ADJOURN SUBJECT TO CHAIRMAN

NEXT REGULAR BOARD MEETING WILL BE HELD ON Thursday October 27, 2022

THIS MEETING IS OPEN TO ALL MEMBERS OF THE PUBLIC UNDER OPEN MEETINGS ACT OF MICHIGAN, PURSUANT TO PUBLIC ACT 267 OF 1976 **PLEASE SILENCE ALL CELL PHONES**

MONTMORENCY COUNTY BOARD OF COMMISSIONERS
MEETING HELD OCTOBER 13, 2022

PRESENT: Gary Girardin, James Madison, Don Edwards, Robert Stacey, Lloyd Peltier

ABSENT/EXCUSED: None

PLEDGE

ADD/DELETIONS:
Add: None
Delete: County Controllers Data Sheet

Motion by Edwards, seconded by Peltier approving the agenda with the deletion. Yeas: 5 Nays: 0 Motion carried.

MINUTES:
Motion by Edwards, seconded by Girardin approving the regular meeting minutes of September 22, 2022.Yeas: 5 Nays: 0 Motion carried.

Motion by Edwards, seconded by Girardin approving the closed session minutes of September 22, 2022. Yeas: 5 Nays: 0 Motion carried.

CLAIMS & ACCOUNTS:
Motion by Edwards, seconded Madison approving payment of bills (Claims $183,863.78; EFT $2,096,523.98; Desk $84,060.03; Not entered $10,800.00; Total: $2,375,247.79). Yeas: 5 (Roll call: Edwards, Girardin, Madison, Peltier, Stacey) Nays: 0 Motion carried.

PUBLIC COMMENT:
None

NEW BUSINESS:
HIAWATHA LAKE Special Assessment Bond: Present were Ron Hanson, Civil Engineer & Prof. Surveyor; Roger Swets, Attorney on bonding; Remotely appearing Attorney, Stacy Hissong, Warren Miller, construction oversight, Jim Warner, President Twin Lakes Dam Association.

79 waterfronts, 113 in subdivision around the lake, 3 dams and 3 lakes. $1.2 million estimated worth of work. Overview of how the process started, to present. Order was issued by the courts setting a lake level. Dams now under the jurisdiction of the board. Requesting ability to fix and save the lake, this would be on the people around the lake. Roger Swets spoke on bond process & funds. Looking for interim financing to fund the engineering portion right away (approx. $170,000). Attorney Hissong will produce assessment roll and then will be requesting a resolution pledging full faith and credit of the county. Road Commission would come up with the terms and bring to the BOC for approval. After project done then could be a maintenance level assessment.

Resolution #2022-07 — AUTHORIZING INITIATION OF LAKE LEVEL PROJECT
Motion Edwards/Madison Yeas: 5 (Roll call: Girardin, Madison, Peltier, Stacey, Edwards) Nays: 0 Resolution passed.

TREASURER REPORT:
Cheri Eggett present. Topics: 3 Surplus proceed cases, paid out $40,000 to one; $50,000 from state revenue f/2022 and 2023 (LATCF=Local Assistance and Tribal Consistency Funds); Alyssa not returning to work, requesting to move Kathy to Chief Deputy @ $19.35 p/hr. and looking for $15 p/hr. for new person. Discussion. Motion by Edwards, seconded by Girardin authorizing the treasurer to hire to fill vacancy at $15 p/hr. Yeas: 5 Nays: 0 Motion carried.

Motion by Edwards, seconded by Girardin authorizing to move Kathy Graham to Chief Deputy @ $19.35 p/hr. effective Oct. 16, 2022. Yeas: 5 (Roll call: Madison, Peltier, Stacey, Edwards, Girardin) Nays: 0 Motion carried.

CONTROLLER:
Aprille Williamson present. Topics: Attorney Contract; Insurance Quotes; Motion by Edwards, seconded by Peltier to change group life to Standard. Yeas: 5 Nays: 0 Motion carried. Budget and wage meetings need set up; RAP grants; Opioid committee.

SHERIFF REPORT:
Sheriff Brown present. Inmate count at 9. Topics: Team Training graduate Jessica Miles; grant to be applied for by school for School Resource Officer. Deer car accidents and funding received to replace, requesting insurance money go back to millage funding. Motion by Madison, seconded by Girardin allowing $22,008.00 to go into 207 funds to be used for purchasing a vehicle. Yeas: 5 Nays: 0 Motion carried.

10:11 A.M. Break
10:18 A.M. Back in session

OLD BUSINESS:
None

NEW BUSINESS CON'T:
NEMCOG CONTRIBUTION: Motion by Edwards, seconded by Peltier approving NEMCOG annual contribution (2023) $4403.00. Yeas: 5 (Roll call: Peltier, Stacey, Edwards, Girardin, Madison) Nays: 0 Motion carried.

MCCOA APPOINTMENT/HILLMAN REP: Letter received from MCCOA and recommendation for Randy Wiscombe as Hillman representative. Discussion. Tabled to the next meeting.

DISTRICT HEALTH #4 2023 ALLOCATION REQUEST: Motion by Stacey, seconded by Edwards authorizing $89,697.00 for 2023 contribution for District Health #4. Yeas: 5 (Roll call: Stacey, Edwards, Girardin, Madison, Peltier) Nays: 0 Motion carried.

SRO (School Resource Officer) AGREEMENT: Have not heard back from attorney. Officer started Oct. 1st. Discussion. Motion by Girardin, seconded by Peltier to approve the SRO contract pending attorney Graham approval. Yeas: 5 Nays: 0 Motion carried.

RECORDS FOR BOARD OFFICE: Motion by Stacey, seconded by Madison that the following documents be sent to the board office (going forward): Grant request and or approval or denials; Contracts/Agreements; purchase agreements; audits and or compliance reviews; reports dealing with funding; complete personnel files including performance reviews and termination/resignation letter and any action forms pertaining to employee. Discussion. Yeas: 5 Nays: 0 Motion carried.

REVIEW MIDC CONTRACTUAL AGREEMENTS: Proposed contracts submitted for "Managed Assigned Counsel Administrator" and "Public Defender Non-Profit Vendor." Discussion. Motion by Edwards, seconded by Girardin approving and authorizing the chair to sign the Managed Assigned Counsel Administrator agreement (cost $12,000 10/1/22-9/30/23). Yeas: 5 (Roll call: Edwards, Girardin, Madison, Peltier, Stacey) Nays: 0 Motion carried.

COMMITTEE REPORTS:

Madison:	None
Girardin:	Claims & Accounts, Finance, Landfill
Stacey:	Finance, Claims & Accounts, Security Mtg.
Edwards:	Landfill
Peltier:	NEMSCA

PUBLIC COMMENT:
Dawn Hubbard on back door replacement.

NEW BUSINESS CON'T:
BOARD PERSONNEL/CLOSED SESSION: Motion by Madison, seconded by Peltier to go into closed session for Personnel/Contract issue. Discussion. Yeas: 4 (Roll call: Madison, Peltier, Stacey, Edwards) Nays: 1 (Girardin) Motion carried.

11:27 A.M. Motion Stacey, seconded Edwards to come out of closed session. Yeas: 5 Nays: 0 Motion carried.

Motion by Stacey, seconded by Edwards to merge the County Administrative Assistant of BOC to Controllers office. Controller office to assume responsibility of Administrative Assistant; and Dawn moved to salary effective Oct. 16, $33,415.20; supervised by controller. Discussion. Yeas: 5 (Roll call: Peltier, Stacey, Edwards, Girardin, Madison) Nays: 0 Motion carried.

Motion by Stacey, seconded by Peltier terminating contract with Trisha Moore, Emergency Manager effective today, for cause and send certified letter per wording in contract for dismissal,will also receive 60 days pay. Discussion. Yeas: 3 (Roll call: Stacey, Madison, Peltier) Nays: 2 (Edwards, Girardin) Motion carried.

11:45 A.M. Motion Edwards, seconded by Peltier to adjourn. No objections. Meeting adjourned.

Minutes prepared by:
Cheryl A. Neilsen
Cheryl A. Neilsen
County Clerk

Robert Stacey
Don Edwards
Gary Girardin
James Madison
Lloyd Peltier

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Montmorency County Board of Commissioners

RESOLUTION #2022-07

AUTHORIZING INITIATION OF LAKE LEVEL PROJECT

At a regular meeting of the Board of Commissioners of the County of Montmorency held in the County, on **October 13, 2022, at 9:00 a.m.**, local time.

PRESENT: Robert Stacey, Gary Girardin, Don Edwards, James Madison, and Lloyd Peltier

ABSENT: None

The following resolution was offered by **Don Edwards** and seconded by **James Madison**:

WHEREAS, pursuant to Part 307 of Act 451, Public Acts of Michigan, 1994, as amended ("Part 307"), the Montmorency County Circuit Court, (i) by order dated June 27, 2022, established the normal lake level of Lake Hiawatha/Hiawatha Lake in the County of Montmorency to be a range of 861.9 to 862.9 feet, with a target elevation of 862.4 feet and the normal lake level of Little Brush Lake in the County of Montmorency to be a range of 862.9 to 863.9 feet, with a target elevation of 863.4 feet, and the normal lake level of Moose Lake in the County of Montmorency to be a range of 856.00 to 857.00 feet, with a target elevation of 856.5 feet; and; and (ii) confirmed the boundaries of the Hiawatha Lakes – Lake Level Special Assessment District (the "Special Assessment District") for the purpose of financing lake level improvements and activities necessary to establish and maintain the the lake levels; and

WHEREAS, the Montmorency County Board of Commissioners has appointed the Montmorency County Board of County Road Commissioners (the "Road Commission") as the "delegated authority" within the meaning of Part 307 to take such actions as are necessary to maintain the normal level of Lake Hiawatha/Hiawatha Lake, Little Brush Lake and Moose Lake (collectively referred to as "Hiawatha Lakes"); and

WHEREAS, it is necessary for the Road Commission as delegated authority to undertake a lake level project for the Special Assessment District in order to maintain the normal level of the Hiawatha Lakes.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF MONTMORENCY, as follows:

1. The Special Assessment District shall be designated and hereafter referred to as the "Hiawatha Lakes – Lake Level Special Assessment District."

2. The appointment of the Road Commission as the "delegated authority" within the meaning of Part 307 and the actions of the Road Commission as delegated authority to date are all ratified and confirmed.

3. As delegated authority, the Road Commission is authorized to undertake the design, acquisition, and construction of a lake level project for Hiawatha Lakes.

4. As delegated authority, the Road Commission may retain legal counsel to perform services related to maintaining the normal level of Hiawatha Lakes and work necessary or desirable for the lake level project.

5. As delegated authority, the Road Commission is expressly authorized to retain an engineering firm to perform services related to maintaining Hiawatha Lakes' normal level, including, without limitation all services necessary for the lake level project.

6. The Board of Commissioners authorizes the Road Commission to retain municipal finance counsel to assist the Special Assessment District in borrowing funds to pay the interim costs of the project incurred prior to the time long term financing is obtained for the lake level project.

7. All costs associated with the activities authorized above shall be reimbursed by a lake level special assessment to be levied by the Special Assessment District to the extent permitted by Part 307 upon proper proceeding to approve and confirm a special assessment roll, and/or bonds issued by the Special Assessment District to which the Board of Commissioners, by a two-thirds (2/3) vote of its members elect, will be asked to pledge the full faith and credit of the County of Montmorency at such time as the special assessment roll for the lake level project is approved.

8. The Chairperson of the Board, the County Controller, the County Clerk, the County Treasurer and any other official of the County, or any one or more of them ("Authorized

Officers"), are authorized and directed to take all actions necessary or desirable for the issuance of the interim financing and to execute any documents or certificates necessary to complete the issuance of the interim financing.

9. This resolution and the expression of intent to seek reimbursement from future proceeds of the interim financing and the special assessment bonds is intended to satisfy the requirements of Section 150 of the Internal Revenue Code of 1986, as amended.

10. All resolutions and parts of resolutions insofar as the same may be in conflict herewith are hereby rescinded.

YEAS: **Gary Girardin, Robert Stacey, James Madison, Don Edwards, and Lloyd Peltier**

NAYS: **None**

ABSTAIN: **None**

RESOLUTION DECLARED ADOPTED.

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution duly adopted by the Board of Commissioners of the County of Montmorency at a regular meeting held on **October 13, 2022**, the original of which resolution is on file in my office. I further certify that notice of said meeting was given in accordance with the provisions of the open meetings act.

Cheryl A. Neilsen

Cheryl A. Neilsen, Clerk
County of Montmorency, Michigan

Dated: 10/21, 2022

Robert Stacey

Robert Stacey, Chairman
County of Montmorency, Michigan

Dated: October 13, 2022

Robert Stacey
Gary Girardin
Don Edwards
Lloyd Peltier
James Madison

12265 M-32
P.O. Box 789
Atlanta, MI 49709
Phone (989) 785-8002

dhubbard@montcounty.org

Montmorency County Board of Commissioners

Special Meeting
Agenda
October 26, 2022

10:00 a.m.
Boardroom/Courtroom

CALL TO ORDER

- Pledge of Allegiance
- Roll Call
- Approval of Agenda

NEW BUSINESS

- **Wage Study**

PUBLIC COMMENT

ADJOURN SUBJECT TO CHAIRMAN

NEXT REGULAR BOARD MEETING WILL BE HELD ON Thursday October 27, 2022

THIS MEETING IS OPEN TO ALL MEMBERS OF THE PUBLIC UNDER OPEN MEETINGS ACT OF MICHIGAN, PURSUANT TO PUBLIC ACT 267 OF 1976 **PLEASE SILENCE ALL CELL PHONES**

. Robert Stacey
Gary Girardin
Donald Edwards
Lloyd Peltier
James Madison

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Appendix A
10/20/2022

Montmorency County Board of Commissioners.

Dear Madam Clerk,

The Montmorency County Board of Commissioners would like to have a special meeting on October 26, 2022 at 10:00am. For the purpose of Wages.
Hopefully this date is good for you.

Thank you,

Dawn Hubbard
County Controller Administrator

LEIN Message Received 6/07/22 At 13:02:06

&5649104 00032.A MI3300100 ALTR.

ADMINISTRATIVE MESSAGE FROM MSP LANSING REG COMM CENTER

LEIN OUTAGE

ISABELLA CO SO AND JAIL WILL BE WITHOUT LEIN DUE TO UPDATES.

AFFECTED ORI'S:

MI3713700 - ISABELLA CO SO
MI3713705 - ISABELLA CO JAIL

FOR WARRANT CONFIRMATIONS AND INFORMATION - PLEASE CONTACT THEM VIA TX AT 989-772-5911.

WE WILL ADVISE WHEN THEY ARE BACK UP AND RUNNING.

THANK YOU!

MSP OPERATIONS LT COOK OPR KARNS

MONTMORENCY COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING HELD OCTOBER 26, 2022

PRESENT: Don Edwards, Robert Stacey Gary Girardin, James Madison, Lloyd Peltier

ABSENT/EXC.: None

ROLL CALL/ PLEDGE

WAGE STUDY:
Discussion with departments and requests for change in employee pay grades above what the survey showed by Municipal Consulting Services.

10:41 a.m. Break
10:47 a.m. Back in session

Con't discussion on employees and pay scale. Discussion on Elected portion of survey. Discussion doing 5 wage steps.

11:58 a.m. Motion Girardin, seconded Edwards adjourning meeting. All in favor.

Minutes submitted by:

Cheryl A. Neilsen, County Clerk

Robert Stacey
Gary Girardin
Don Edwards
Lloyd Peltier
James Madison

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Montmorency County Board of Commissioners

Regular Board Meeting
Agenda
October 27, 2022
9:00 a.m.
Boardroom/Courtroom

CALL TO ORDER

- Pledge of Allegiance
- Roll Call
- Approval of Agenda
- Approval of minutes from October 13, 2022
- Claims and Accounts

PUBLIC COMMENT (Agenda Items Only)

TREASURER'S REPORT

COUNTY CONTROLLER REPORT

SHERIFF'S REPORT

OLD BUSINESS

- **MCCOA person** *Appt.* **from Hillman**

NEW BUSINESS

- **Pfeifer and Miller**
- **Rust Township Zoning Approval: Denise Cline**
- **ROD: Land Surveyor Retired/Possible Replacement**
- **Window Replacement: Prosecutor's Office**
- **2022 Apportionment Report: Amber Woehiert**
- **Back Up Inspector: Tony Dawson**

STANDING COMMITTEE REPORTS

PUBLIC COMMENT

ADJOURN SUBJECT TO CHAIRMAN

NEXT REGULAR BOARD MEETING WILL BE HELD ON Thursday November 10, 2022

THIS MEETING IS OPEN TO ALL MEMBERS OF THE PUBLIC UNDER OPEN MEETINGS ACT OF MICHIGAN, PURSUANT TO PUBLIC ACT 267 OF 1976 **PLEASE SILENCE ALL CELL PHONES**

MONTMORENCY COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING HELD OCTOBER 27, 2022

PRESENT: Don Edwards, Gary Girardin, Robert Stacey, James Madison, Lloyd Peltier

ABSENT/EXCUSED: None

PLEDGE

AGENDA ADDITIONS/DELETIONS:
Additions: None (moved controller report to end of new business)
Deletions: None

Motion by Edwards, seconded by Girardin approving the agenda. Yeas: 5 Nays: 0 Motion carried.

MINUTES:
Motion by Edwards, seconded by Peltier approving the regular meeting minutes of October 13, 2022. Yeas: 5 Nays: 0 Motion carried.

Motion by Edwards, seconded by Girardin approving the closed session minutes of October 13, 2022. Yeas: 5 Nays: 0 Motion carried.

CLAIMS & ACCOUNTS:
Motion by Madison, seconded by Girardin approving payment of the bills (Desk: $40,814.02; Claims: $183,863.78; EFT'S: $232,009.12; Totaling: $456,686.92) Yeas: 5 (Roll call: Edwards, Girardin, Madison, Peltier, Stacey) Nays: 0 Motion carried.

PUBLIC COMMENT:
None

TREASURER:
Cheri Eggett present. Topics: No ARPA meeting; Opioid (ready for money); LACTF (to be ready for January); Budget, Chart of Accounts.

SHERIFF:
Under Sheriff Crane present. Topics: 9 Inmates; sending 4 officers to drone training; Officer Academy and working on grant to cover wages of person; recruitment and retention.

OLD BUSINESS:
MCCOA APPOINTMENT HILLMAN: Motion by Peltier, seconded by Edwards approving appointment of Randy Wiscombe as Hillman representative on MCCOA board (term exp. 8/31/2025). Yeas: 5 Nays: 0 Motion carried.

NEW BUSINESS:
PFEIFER AND MILLER/MIDC: No one appeared. No action taken.

RUST TWP. ZONING APPROVAL: Motion by Edwards, seconded by Peltier approving Rust Township request for new Zoning Ordinance. Yeas: 5 Nays: 0 Motion carried.

REMONUMENTATION LAND SURVEYOR RETIREMENT: Motion by Edwards, seconded by Girardin accepting Larry G. Beauregard letter of resignation effective 12/31/2022. Yeas: 5 Nays: 0 Motion carried.

Motion by Edwards, seconded by Girardin appointing Robert Marlatt as Remonumentation Land Surveyor. Yeas: 5 Nays: 0 Motion carried.

WINDOW REPLACEMENT PROSECUTORS' OFFICE: Discussed at finance to replace all interior office windows as well as to discuss with security committee some other items (to be paid from ARPA). Waiting on quotes.

2022 APPORTIONMENT REPORT: Amber Woehlert, Director present. Submitted the 2022 County Apportionment report. Motion by Peltier, seconded by Madison accepting the County Apportionment report for 2022. Yeas: 5 Nays: 0 Motion carried.

BACK UP BUILDING INSPECTOR: Tony Dawson, Building Inspector present. Request to have a back up for when he is gone. Discussion. Motion by Edwards, seconded by Girardin approving request for backup building inspector ($50 per inspection). Yeas: 5 Nays: 0 Motion carried.

COUNTY CONTROLLER REPORT:
Aprille Williamson present. Topics: Building roof leaking, need quotes for repair/replacement. Passed out new sheets after yesterday's wage meeting. Discussion. Motion by Stacey, seconded by Madison to table the elected official's portion of wages. Yeas: 5 Nays: 0 Motion carried.

Motion by Girardin, seconded by Peltier to table wages to 11/1/2022 at 10 a.m. Yeas: 5 Nays: 0 Motion carried.

10:01 a.m. Break
10:06 a.m. Back in session

COMMITTEE REPORTS:

Girardin:	Special meeting Wage Study, Finance, Claims & Accounts, Landfill, Local Court
Stacey:	Claims & Accounts, Finance, Special meeting Wage Study, District Health #4, HUNT
Edwards:	Landfill, Special meeting Wage Study
Madison:	DHHS, NEMCOG, Special meeting Wage Study
Peltier:	Local Court, NE Michigan Mental Health, Northern Mi. Consortium, MCCOA, EDC, Special meeting Wage Study

PUBLIC COMMENT:
Trisha Moore, former Emergency Coordinator present and expresses her displeasure with the way they went about terminating her.

R. Girardin present and expresses his displeasure with the way the board handled the E.M.'s termination. Comments by Stacey and Girardin.

10:24 A.M. Motion by Girardin, seconded by Edwards to adjourn. Yeas: 5 Nays: 0 Motion carried.

Minutes prepared by:
Cheryl A. Neilsen
Cheryl A. Neilsen, County Clerk

MONTMORENCY COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING HELD NOVEMBER 1, 2022

PRESENT: Don Edwards, Robert Stacey Gary Girardin, James Madison, Lloyd Peltier

ABSENT/EXC.: None

ROLL CALL/ PLEDGE

AGENDA:
Motion Edwards, seconded by Girardin approving the agenda. Yeas: 5 Nays: 0 Motion carried.

PUBLIC COMMENT:
None

WAGE STUDY:
Discussion on keeping stipends or doing away with; wages; how to pay for and other county liabilities.

10:58 a.m. Break
11:08 a.m. Back in session

Discussion on Elected Officials pay & Court Administrators pay. Discussed a 6% decrease across the board and keeping longevity and stipends.

Motion Stacey, seconded by Girardin to table until next BOC meeting. Yeas: 5 Nays: 0 Motion carried.

Discussion on elected and how to figure wages.

12:22 p.m. Motion Girardin, seconded Peltier to adjourn the meeting. All in favor.

Minutes submitted by:

Cheryl A. Neilsen

Cheryl A. Neilsen, County Clerk

Robert Stacey
Gary Girardin
Don Edwards
Lloyd Peltier
James Madison

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Montmorency County Board of Commissioners

Special Meeting
Agenda
November 1, 2022

10:00 a.m.
Boardroom/Courtroom

CALL TO ORDER

- Pledge of Allegiance
- Roll Call
- Approval of Agenda

NEW BUSINESS

- **Wage Study**

PUBLIC COMMENT

ADJOURN SUBJECT TO CHAIRMAN

NEXT REGULAR BOARD MEETING WILL BE HELD ON Thursday November 10, 2022

THIS MEETING IS OPEN TO ALL MEMBERS OF THE PUBLIC UNDER OPEN MEETINGS ACT OF MICHIGAN, PURSUANT TO PUBLIC ACT 267 OF 1976 **PLEASE SILENCE ALL CELL PHONES**

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Montmorency County Board of Commissioners.

October 27, 2022

Dear Madame Clerk,

The Montmorency County Board of Commissioners would like to have a Special Meeting on Tuesday November 1,2022 at 10:00am.

The Special Meeting will be about the Wage Study.

Thank you,

Dawn Hubbard
County Controller Administrative

MONTMORENCY COUNTY BOARD OF COMMISSIONERS
MEETING HELD NOVEMBER 10, 2022

PRESENT: Don Edwards, Gary Girardin, Robert Stacey, James Madison, Lloyd Peltier

ABSENT/EXCUSED: None

PLEDGE

ADD/DELETIONS:
Add: None
Delete: None

Motion by Girardin, seconded by Edwards approving the agenda. Yeas: 5 Nays: 0 Motion carried.

MINUTES:
Motion by Girardin, seconded by Edwards approving the regular meeting minutes of October 27, 2022. Yeas: 5 Nays: 0 Motion carried.

Motion by Edwards, seconded by Girardin approving the special meeting minutes of October 26, 2022. Yeas: 5 Nays: 0 Motion carried.

CLAIMS & ACCOUNTS:
Motion by Girardin, seconded Madison approving claims. (Desk $61,952.05; Regular: $54,133.79; EFT's $162,325.22 Total: $278,411.06). Yeas: 5 (Roll call: Girardin, Madison, Peltier, Stacey, Edwards) Nays: 0 Motion carried.

PUBLIC COMMENT:
Dell Bolser on wage study.

TREASURER REPORT:
Cheri Eggett, Treasurer present. Topics: ARPA report. Motion by Peltier, seconded by Madison approving payment vouchers of $3000.00 to current eligible Direct Pay applicants; Approve payment voucher for Small Business, Olree Chiropractic $8000.00; Close the Small Business Grant program due to funds depleted and approve payment voucher of $180.00 from General ARPA fund to pay for CLIA application for MCSD (Total: $11,180.00). Yeas: 4 Nays: 1 (Edwards) Motion carried.

Peggy M. hired part time to fill the vacancy. Other topics: PILT, County Operating, DTRF, Opioid, LOTCF.

COUNTY CONTROLLER:
Aprille Williamson present. Topics: Maintenance vacancy. Motion by Madison, seconded by Peltier to have Controller interview and select a maintenance person. Yeas: 5 Nays: 0 Motion carried.

Discussed looking for a different Security Company and looking at options. Emergency Manager position and paperwork for grant finished and sent in. Controller to attend Tri-Fire meeting 11/17/22.

Insurances, budget meeting tentative for 11/30/22 10 a.m.

SHERIFF REPORT:
Sheriff Brown, present. Inmate count 12; Drone training; storms over the weekend; totaled vehicle sold and need chairs signature on title.

NEW BUSINESS:
PFEIFER AND MILLER/MIDC AGREEMENT: Bill Pfeifer appeared on MIDC contract for 2023 services, cost $282,000.00 (increase of $26,000 f/last year). Update given on what services are covered and hiring of extra staff. County share is now $17,047.53. Motion by Edwards, seconded by Peltier approving the MIDC contract and the

Public Defender contract for 2023. Yeas: 5 (Roll call: Madison, Peltier, Stacey, Edwards, Girardin) Nays: 0 Motion carried.

OLD BUSINESS:
WAGE STUDY: Decreased the wages by 4%. Discussed cost estimates. Comments by Sheriff on several of his employees and increasing their wages from what is proposed and why. Motion by Stacey, seconded by Madison to implement a grade system and a pay scale costing $106,894.29 (moved Service Clerk to $19.56 p/hr.) as documented by Controller. Yeas: 3 (Roll call: Peltier, Stacey, Madison) Nays: 2 (Edwards, Girardin) Motion carried.

Motion by Stacey, seconded by Madison that start date for pay scale program begin with next pay period. Yeas: 3 (Roll call: Stacey, Madison, Peltier) Nays: 2 (Edwards, Girardin) Motion carried.

NEW BUSINESS CON'T:
Motion by Girardin, seconded by Madison approving Radzibon "Agreement for Legal Representation" for 2023 for Probate Court (cost: $13,200.00). Yeas: 5 (Roll call: Edwards, Girardin, Madison, Peltier, Stacey) Nays: 0 Motion carried.

COMMITTEE REPORTS:

Stacey:	Finance, Claims & Accounts, Special Meeting/Wages
Edwards:	ARPA, NMRE, Special Meeting/Wages
Girardin:	Claims & Accounts, Finance, Special Meeting/Wages, Personnel
Madison:	Thunder Bay Transportation, Special Meeting/Wages
Peltier:	Mental Health, NEMSCA, Special Meeting/Wages

PUBLIC COMMENT:
Sheriff Brown on wage study and his employees. Donna B. on Emergency Manager position, 911 & Fire meetings. Dawn Hubbard mentions the next BOC meeting is 11/23/22. Dell Bolser on wage study. Brian Rogers, previous E.M., encourages board members to attend 911 & fire meetings.

Motion by Girardin, seconded by Peltier to adjourn the meeting. No objections. Meeting adjourned.

Minutes prepared by:

Cheryl A. Neilsen

Cheryl A. Neilsen, County Clerk

Robert Stacey
Gary Girardin
Don Edwards
Lloyd Peltier
James Madison

12265 M-32
P.O. Box 789
Atlanta, MI 49709
Phone (989) 785-8002

dhubbard@montcounty.org

Montmorency County Board of Commissioners

Regular Board Meeting
Agenda
November 10, 2022
9:00 a.m.
Boardroom/Courtroom

CALL TO ORDER

- Pledge of Allegiance
- Roll Call
- Approval of Agenda
- Approval of minutes from October 27, 2022, Special Meeting 10-26 and 11-1-2022
- Claims and Accounts

PUBLIC COMMENT (Agenda Items Only)

TREASURER'S REPORT

COUNTY CONTROLLER REPORT

SHERIFF'S REPORT

OLD BUSINESS

- **Wage Study**

NEW BUSINESS

- **Pfeifer and Miller**
- **Radzibon Agreement**

STANDING COMMITTEE REPORTS

PUBLIC COMMENT

ADJOURN SUBJECT TO CHAIRMAN

NEXT REGULAR BOARD MEETING WILL BE HELD ON Wednesday November 23, 2022 (notice the day change due to the Thanksgiving on Thursday)

THIS MEETING IS OPEN TO ALL MEMBERS OF THE PUBLIC UNDER OPEN MEETINGS ACT OF MICHIGAN, PURSUANT TO PUBLIC ACT 267 OF 1976 **PLEASE SILENCE ALL CELL PHONES**

MONTMORENCY COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING HELD NOVEMBER 30, 2022

PRESENT: Don Edwards, Robert Stacey Gary Girardin, James Madison, Lloyd Peltier

ABSENT/EXC.: None

ROLL CALL/ PLEDGE

AGENDA:
Motion Girardin, seconded by Madison approving the agenda. Yeas: 5 Nays: 0 Motion carried.

BUDGET 2023:
Started with Revenues, went through General Funds and Special Funds and circled back around to Sheriff budget. Lengthy discussion. Discussed changes to line numbers and lumping.

12:29 P.M. Commissioner Edwards excused.

Continued discussion on patrol car purchases and sheriff deputy positions. Fund Balance of Sheriff millage discussed.

1:01 p.m. Motion by Peltier, seconded Girardin to adjourn. All in favor.

Minutes submitted by:

C Cheryl A-Neilsen

Cheryl A. Neilsen, County Clerk

Robert Stacey
Gary Girardin
Don Edwards
Lloyd Peltier
James Madison

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Montmorency County Board of Commissioners

Special Meeting
Agenda
November 30, 2022

10:00 a.m.
Boardroom/Courtroom

CALL TO ORDER

- Pledge of Allegiance
- Roll Call
- Approval of Agenda

NEW BUSINESS

- **Budget**

PUBLIC COMMENT

ADJOURN SUBJECT TO CHAIRMAN

NEXT REGULAR BOARD MEETING WILL BE HELD ON Thursday December 8, 2022

THIS MEETING IS OPEN TO ALL MEMBERS OF THE PUBLIC UNDER OPEN MEETINGS ACT OF MICHIGAN, PURSUANT TO PUBLIC ACT 267 OF 1976 **PLEASE SILENCE ALL CELL PHONES**

Robert Stacey
Gary Girardin
Donald Edwards
Lloyd Peltier
James Madison

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Montmorency County Board of Commissioners.

November 14, 2022

Dear Madame Clerk,

The Montmorency County Board of Commissioners would like to have a Special Meeting on Wednesday November 30, 2022.

The Special Meeting will be about the Budget for 2023

Thank you,

Dawn Hubbard
County Controller Administrative

MONTMORENCY COUNTY BOARD OF COMMISSIONERS
MEETING HELD DECEMBER 8, 2022

PRESENT: James Madison, Gary Girardin, Robert Stacey, Don Edwards, Lloyd Peltier

ABSENT/EXCUSED: NONE

PLEDGE

ADD/DELETIONS:
Add: Insurance Proposal
Delete: None

Motion by Edwards, seconded by Peltier approving the agenda with the addition. Yeas: 5 Nays: 0 Motion carried.

MINUTES:
Motion by Edwards, seconded by Peltier approving the special meeting minutes from November 1, 2022. Yeas: 5 Nays: 0 Motion carried. Motion by Edwards, seconded by Peltier approving minutes from November 10, 2022. Yeas: 5 Nays: 0 Motion carried. Motion by Girardin, second by Madison approving special meeting minutes from November 30, 2022. Yeas: 5 Nays: 0 Motion carried.

CLAIMS & ACCOUNTS/FINANCE:
Motion by Girardin, seconded by Edwards to approve Claims and Accounts, Claims: $6,697.54 Desk: $198,362.89; EFT: $245,643.10 for total of $450,703.53. (Roll Call: Edwards, Girardin, Madison, Peltier, Stacey) Yeas: 5 Nays: 0 Motion carried.

PUBLIC COMMENT:
None.

TREASURER REPORT:
No one present from Treasurers office.

COUNTY CONTROLLER REPORT:
Aprille Williamson, County Controller present. Said to skip till budget.

SHERIFF REPORT:
Chad Brown, Sheriff present. Inmate count is 10. Elk pole starts this weekend.

NEW BUSINESS:
MSU EXTENSION ANNUAL REPORT: Adam Kovisto present. Made presentation. No action taken.

OLD BUSINESS:
EMERGENCY MANAGEMENT POSITION: Emergency services would like the position to be full time instead of part time. Discussion had.

Motion by Edwards, seconded by Peltier to post Emergency Manager Position in the paper as part time. Yeas: 5 Nays: 0 Motion carried.

BUDGET FY23: Aprille Williamson, County Controller present. General fund revenue estimated at $5,013,256.27. JAIL CLOSURE SAVINGS: totaled $45,435.00 TWO DEPUTY VACANCIES: Sheriff Millage budget does allow for one HUNT officer. NEW VEHICLE FOR SHERIFFS' DEPARTMENT: Sheriff Millage budget does not allow for the purchase of new patrol vehicle. Sheriff Brown again requested funding for two deputies promised in 2022 that were never filled and for one patrol car to come from the general fund. Discussion had. No action taken.

WAGE INCREASE REQUESTS: Judge Lora Greene is requesting that Shanna Firman and Kristen Cheedie in 88th District Court be moved to the maximum step increase. Prosecutor, Vicki Kundinger asking for Pam Austin and Peggy Boldrey be moved up one step on the wage scale. Sheriff Brown asking for the Mechanic/Maintenance position be moved to the maximum step increase. Discussion had.

Motion by Madison, seconded by Girardin to increase wages of the two employees in the Prosecutor's office and the two employees in the 88th District Court and the Mechanic at the Sheriff's office. Yeas: 4 (Roll Call: Girardin, Madison, Peltier, Stacey) Nays: 1 (Edwards) Motion carries.

Sheriff Brown requested for the Administrative Assistant position be moved up one pay grade. Discussion had.

10:13 A.M. Break

10:22 A.M. Back in session. All present. Continue with the discussion on the wage increase for the Administrative Assistant in the Sheriff's Office. Request is to move the position to grade four. Motion by Girardin to raise the position for the Administrative Assistant in the Sheriff's Office to four in the grading system. No one seconded the motion. Motion dies.

Sheriff Brown requests to raise the Undersheriff Salary by $5,000 dollars. Discussion had. Motion by Girardin to raise the Undersheriff salary from $3,380 to $5,000. No one seconded the motion. Motion dies.

Motion by Peltier, seconded by Madison to post for public hearing the 2023 Budget as proposed with Revenue of $5,013,256.27 and Expenditures of $4,984,185.54. (Roll Call: Madison, Peltier, Stacey, Edwards, Girardin) Yeas: 5 Nays: 0 Motion carries.

Motion by Edwards, seconded by Madison to raise the 911 stipend to $15,000.00 for the 2023 budget. (Roll Call: Peltier, Stacey, Edwards, Girardin, Madison) Yeas: 5 Nays: 0 Motion carries.

BUDGET FY23: COST ALLOCATION USAGE: Discussion had regarding the report and how to use. Tabled till first meeting in January 2023.

NEW BUSINESS:
INSURANCE PROPOSAL: John Johnson with Nickel & Saph Inc. present. Made presentation. Discussion had. No action taken. Chris Katona with MMRMA was present via zoom. Made presentation. Discussion had. No action taken.

COMMITTEE REPORTS:

Madison:	Michigan Works
Girardin:	Finance, Landfill
Stacey:	Finance, District Health Department #4
Edwards:	None
Peltier:	NEMSCA

PUBLIC COMMENT:
Dawn Hubbard said the HVAC job should be complete on Monday, weather permitting.

Sheriff Brown brought up the MERS issue regarding the Undersheriff staying in the Sheriff Division that was decided back in 2014. Discussion had. No action taken.

11:40 A.M. Motion by Peltier, seconded by Girardin to adjourn. No objections. Meeting adjourned.

Minutes prepared by:

Lori Curwin, Deputy Clerk

Robert Stacey
Gary Girardin
Don Edwards
Lloyd Peltier
James Madison

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Montmorency County Board of Commissioners

Regular Board Meeting
Agenda
December 8, 2022
9:00 a.m.
Boardroom/Courtroom

CALL TO ORDER

- Pledge of Allegiance
- Roll Call
- Approval of Agenda
- Approval of minutes from November 10,2022 & Special Meeting November 30,2022 and 11-1-22 special meeting
- Claims and Accounts

PUBLIC COMMENT (Agenda Items Only)

TREASURER'S REPORT

Add on: Insurance Proposal.

COUNTY CONTROLLER REPORT

SHERIFF'S REPORT

OLD BUSINESS

- **Budget FY23**
  - **Jail Closure Savings**
  - **Two Deputy Vacancies**
  - **New Vehicle – Sheriff Department**
  - **Cost Allocation Usage**
- **Wage Increase Requests**
- **EM Position**

NEW BUSINESS

- **MSU Extension Annual Report: Adam Kovisto**

STANDING COMMITTEE REPORTS

PUBLIC COMMENT

ADJOURN SUBJECT TO CHAIRMAN

NEXT REGULAR BOARD MEETING WILL BE HELD ON Thursday December 22, 2022

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