

Mary Hardies
Gary Girardin
Don Edwards
Lloyd Peltier
Dell Bolser



12265 M-32
P.O. Box 789
Atlanta, MI 49709
Phone (989) 785-8002

dhubbard@montcounty.org

Montmorency County Board of Commissioners

Organizational Board Meeting

Agenda

January 4, 2023

9:00 a.m.

Boardroom/Courtroom

.....
Call to Order

- **County Clerk to Preside**
- **Election of Chairperson**
- **Clerk to Defer to Chairperson**
- **Chair Elect to Preside**
- **Election of Vice-Chairperson**
- **Adjourn/Defer to Power of Elected Chair**

Call to Order

Roll Call
Pledge of Allegiance
Public Comment

Appointments to Committees, Boards, and Commissions (sheet provided)

Designations

- **Publisher of Record**
- **Auditor of Record**
- **Attorney of Record**
- **Depository of Designation(s)**

County Board Changes & Amendments

- **Changes and Amendments to Board Rules**
- **Set Per Diem: \$50 half day / \$100 full day**
- **Mileage: \$0.625/mile – Federal Rate**
- **Meals: Breakfast \$10 / Lunch \$15 / Dinner \$20**
- **Regular Meeting Dates and Times**
- **Holidays**

ADJOURN SUBJECT TO CHAIRMAN

THIS MEETING IS OPEN TO ALL MEMBERS OF THE PUBLIC UNDER OPEN MEETINGS ACT OF MICHIGAN, PURSUANT TO PUBLIC ACT 267 OF 1976 **PLEASE SILENCE ALL CELL PHONES**

Don Edwards
Gary Girardin
Robert Stacey
Lloyd Peltier
James Madison



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Montmorency County Board of Commissioners.

Special Meeting Request

Date: 12/14/2022
To: Cheryl Neilsen
From: BOC
Re: Special Meeting 01/4/2023

Dear Madam Clerk,

Please accept this letter as notification there will be a special organizational meeting held on Wednesday January 4 at 9:00 am in Courtroom B. At the request of the Chairman of the Board and Commissioners.

Sincerely,

Dawn Hubbard
County Controller
Administrative Assistant

**MONTMORENCY COUNTY BOARD OF COMMISSIONERS
ORGANIZATIONAL MEETING HELD JANUARY 4, 2023**

PRESENT: Gary Girardin, Don Edwards, Mary Hardies, Deli Bolser

ABSENT/EXCUSED: Lloyd Peltier

Meeting called to order by County Clerk Cheryl Neilsen at 9:00 A.M.

ELECTION OF CHAIRPERSON:

The County Clerk opened the floor for nominations to the office of Chairperson. Nomination by Bolser for Edwards as chair. No other nominations, nominations closed. Voice vote, all in favor of Edwards as the Chair. The meeting was turned over to Chair Edwards.

Nominations for the office of Vice-Chairperson opened. Nomination by Bolser for Girardin as vice-chair. Nomination by Hardies for Bolser as vice-chair. No other nominations, nominations closed. Roll call vote for Girardin as vice-chair. Yeas 4: (Bolser, Girardin, Edwards, Hardies) Nays: 0 Girardin voted in as Vice-Chair.

PLEDGE

PUBLIC COMMENT:

None

APPOINTMENTS TO COMMITTEES, BOARDS AND COMMISSIONS:

COMMITTEES: Discussion and changes made to the 2022 list. See attached committee list for 2023.

PUBLISHER: Motion by Edwards, seconded by Girardin designating the Montmorency County Tribune as the Publisher of Record. Yeas: 4 Nays: 0 Motion carried.

AUDITOR: Motion by Edwards, seconded by Hardies confirming Schulze, Oswald, Miller & Edwards P.C. as the auditor of record. Yeas: 4 Nays: 0 Motion carried.

ATTORNEY OF RECORD: Motion by Bolser, seconded by Girardin confirming law office of Young, Graham, Elsenheimer & Wendling P.C. as attorneys of record. Yeas: 4 Nays: 0 Motion carried.

BANK DEPOSITORIES: Treasurer Eggett present.

Resolution 2023-01

DESIGNATING PUBLIC DEPOSITORIES

Bolser/Hardies Yeas: 4 (Roll call: Bolser, Girardin,

Edwards, Hardies) Nays: 0 Absent: 1 (Peltier) Resolution passed.

BOARD RULES: Need time to look at.

MILEAGE, MEALS & PER DIEMS: Motion by Edwards, seconded by Girardin setting per diems at \$60.00 half day and \$120.00 full day. Discussion. Yeas: 4 (Roll call: Girardin, Edwards, Hardies, Bolser) Nays: 0 Motion carried.

Motion by Edwards, seconded by Bolser setting mileage at the federal rate (currently \$0.625/mile). Yeas: 4 Nays: 0 Motion carried.

Motion by Bolser, seconded by Hardies setting meals as follows: Breakfast: \$10.00; Lunch: \$15.00 and Dinner: \$20.00. Yeas: 4 Nays: 0 Motion carried.

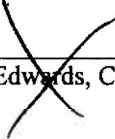
MEETING DATES: Motion by Edwards, seconded by Girardin setting the County Board meetings for the 1st and 3rd Thursdays of each month for 2023 at 9:00 a.m. Yeas: 4 Nays: 0 Motion carried.

A special meeting will be held January 12, 2023, for Emergency Manager position and Board Policies. Discussed proposed holidays.


Resolution #2023-02

ESTABLISHING TERM OF THE CHAIRPERSON OF THE
MONTMORENCY COUNTY BOARD OF COMMISSIONERS
Bolser/Girardin Yeas: 4 (Roll call: Edwards, Hardies, Balog, Girardin)
Nays: 0 Resolution passed.

10:30 A.M. Motion Girardin, seconded Hardies to adjourn. Yeas: 4 Nays: 0 Motion carried.



Donald Edwards, Chair

Submitted by


Cheryl A. Neilsen, County Clerk

Don Edwards
Mary Hardies
Gary Girardin
Lloyd Peltier
Dell Bolser



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Montmorency County Board of Commissioners

RESOLUTION #2023-01

DESIGNATING PUBLIC DEPOSITORIES

At a regular meeting of the Board of Commissioners of the County of Montmorency held in the County, on **January 4, 2023, at 9:00 a.m.**, local time.

PRESENT:

ABSENT:

The following resolution was offered by **Dell Bolser** and seconded by Mary Hardies:

BE IT RESOLVED that the following being qualified public depositories under Act 40 of 1932 of the Michigan Statutes shall be and hereby designated as public depositories for all public monies coming into the hands of the County of Montmorency Treasurer, Michigan.

Nicolet Bank
Huntington Bank
PNC Bank
State Savings Bank
Alpena Alcona Area Credit Union
Community Financial Credit Union

BE IT FURTHER RESOLVED that this designation is applicable to all funds belonging to the County of Montmorency and in the custody of the County Treasurer.

YEAS: Bolser, Girardin, Edwards & Hardies

NAYS:

ABSTAIN: Lloyd Peltier Absent

RESOLUTION DECLARED ADOPTED.


CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution duly adopted by the Board of Commissioners of the County of Montmorency at a regular meeting held on **January 4, 2023**, the original of which resolution is on file in my office. I further certify that notice of said meeting was given in accordance with the provisions of the open meetings act.

Dated: 1/4, 2023


Cheryl A. Neilsen, Clerk
County of Montmorency, Michigan

Dated: January 4, 2023


Donald Edwards, Chairperson
County of Montmorency, Michigan

Don Edwards
Gary Girardin
Mary Hardies
Dell Bolser
Lloyd Peltier



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County of Montmorency Board of Commissioners

Resolution #2023-02

ESTABLISHING TERM OF THE CHAIRPERSON OF THE MONTMORENCY COUNTY BOARD OF COMMISSIONERS

At the organizational meeting of the Montmorency County Board of Commissioners held in the Montmorency County Building located in Atlanta, Michigan on **January 4, 2023**.

PRESENT: Hardies, Bolser, Girardin, & Edwards _____

ABSENT: Peltier _____

The following resolution was made by Bolser _____ and seconded by Girardin _____, to-wit:

Recitals

- A. MCL 46.3(4) provides in part: "The chairperson [of the board of commissioners] shall be elected each odd numbered year for a 2-year term, unless the county board of commissioners provides by resolution that the chairperson shall be elected annually for a 1-year term."
- B. The Montmorency County Board of Commissioners desires to exercise the authority granted under MCL 46.3(4) to establish the term of office for the chairperson of the board of commissioners to be one (1) year pursuant to this resolution.

Resolution

NOW, THEREFORE, BE IT RESOLVED that pursuant to the authority granted under MCL 46.3(4), the term of office for the chairperson of the Montmorency County Board of Commissioners shall be one (1) year, beginning after his or her election by the board of commissioners at the organizational meeting each year and ending December 31 in the year elected as chairperson.

YES: Hardies, Bolser, Girardin, & Edwards _____

NO: None _____

RESOLUTION DECLARED ADOPTED.

CERTIFICATION

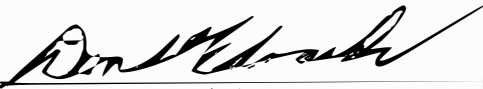
I hereby certify that the foregoing is a true and complete copy of a resolution duly adopted by the Board of Commissioners of the County of Montmorency at a regular meeting held on **January 4, 2023**, the original of which resolution is on file in my office. I further certify that notice of said meeting was given in accordance with the provisions of the open meetings act.

Dated: 1/4, 2023



Cheryl A. Neilsen, Clerk
County of Montmorency, Michigan

Dated: **January 4, 2023**



Donald Edwards, Chairperson
County of Montmorency, Michigan

Chairman	Donald Edwards
Vice-Chairman	Gary Girardin
Per Diem	\$60 Half Day/ \$120 Full Day
Mileage Rate	Federal Rate \$0.625/mile

Meals - to be reimbursed through Payroll Only, Once Approved

Breakfast	\$ 10.00
Lunch	\$ 15.00
Dinner	\$ 20.00

Commissioner Committees

Function	Appointee(s)	Meeting Frequency	Meeting Day	Time	Per Diem	Mileage
Board of Commissioners Meeting	Full Board	Bi-Monthly	1st & 3rd Thursday	9:00 AM	\$60/\$120	.625/mile
Working Session	Full Board	As Needed / No Decisions		Varies	\$60/\$120	.625/mile
Finance & Personnel, <i>SHERIFF</i>	Don Edwards/ Gary Girardin	Bi-monthly	Monday prior to BOC Mtg	10:00 AM	\$60/\$120	.625/mile
Building Security	Dell Bolser/ Mary Hardies	Quarterly	Tuesday (Scheduled)	9:30	\$60/\$120	.625/mile

Community Board Participation

Function	Appointee(s)	Meeting Frequency	Meeting Day	Time	Per Diem	Mileage
911 Board/Local Emergency Planning Committee (LEPC)/Local Planning Team (LPT)	Don Edwards/ Mary Hardies	Quarterly	3rd Tuesday	6:00 PM	\$60/\$120	.625/mile
Commission on Aging	Don Edwards	Monthly	3rd Thursday	5:30 PM	\$60/\$120	.625/mile
Department of Health & Human Services	Dell Bolser	Monthly	3rd Wednesday	2:00 PM	\$60/\$120	.625/mile
District Health Dept. #4	Lloyd Pelteir/ Mary Hardies	Monthly	3rd Tuesday	10:00 AM	\$60/\$120	Paid by Org
EDC or ARPA	Don Edwards / Lloyd Peltier	Quarterly	3rd Friday January, April, July, October	9:30 AM	\$60/\$120	.625/mile
H.U.N.T	Don Edwards	Quarterly	3rd Friday January, April, July, October	Time Varies	\$60/\$120	.625/mile
Library Board	Dell Bolser	Monthly	2nd Tuesday	1:00 PM	\$60/\$120	.625/mile
Local Court Management Council	Gary Girardin/ Lloyd Peltier	As Needed			\$60/\$120	.625/mile
MI Northern Counties Association	Dell Bolser	Monthly	3rd Monday	9:45 AM	\$60/\$120	.625/mile
NE MI Consortium (MI Works)	Dell Bolser	Monthly	4th Monday	10:00 AM	\$60/\$120	.625/mile
NE MI Mental Health	Lloyd Peltier	Monthly	2nd Thursday	3:00 PM	Paid by Org	Paid by Org
NEMCOG	Vacant	Monthly	3rd Thursday	10:00 AM	\$60/\$120	.625/mile
NEMSCA	Lloyd Peltier	Monthly	1st Friday	12:00 PM	\$60/\$120	Paid by Org
NMRE (Substance Abuse)	Don Edwards	Bi-Monthly Jan, Mar, May, July, Sept, Nov	1st Monday	10:00 AM	Voluntary	Paid by Org
PIE&G Liason Board	Vacant	As Called	4th Tuesday	9:30 AM	Paid by Org	Paid by Org
Road Commission	Don Edwards	Monthly	2nd & 4th Thursday	9:30 AM	\$60/\$120	.625/mile
Solid Waste Management	Don Edwards/ Gary Girardin	Bi-Monthly	2nd & 4th Friday	9:00 AM	Paid by Org	Paid by Org
Thunder Bay Transportation	Lloyd Peltier	Monthly	4th Thursday	2:30 PM	\$60/\$120	.625/mile

Don Edwards
Gary Girardin
Mary Hardies
Lloyd Peltier
Dell Bolser



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County of Montmorency Board of Commissioners

Special Board Meeting

Agenda

January 12, 2023

9:00 a.m.

Boardroom/Courtroom B

CALL TO ORDER

- Pledge of Allegiance
- Roll Call
- Approval of Agenda

PUBLIC COMMENT (Agenda Items Only)

NEW BUSINESS

- Emergency Manager Candidates
- County Policies

PUBLIC COMMENT

ADJOURN SUBJECT TO CHAIRMAN

NEXT REGULAR BOARD MEETING WILL BE HELD ON Thursday January 19, 2023

Don Edwards
Gary Girardin
Mary Hardies
Lloyd Peltier
Dell Bolser



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Montmorency County Board of Commissioners.

Special Meeting Request

Date: 1/4/2023
To: Cheryl Neilsen
From: BOC
Re: Special Meeting 01/12/2023

Dear Madam Clerk,

Please accept this letter as notification there will be a special meeting held on Thursday January 12 at 9:00 am in Courtroom B. Regarding Emergency Manager and Board Rules and Employee Policy. At the request of the Chairman of the Board and Commissioners.

Sincerely,

Dawn Hubbard
County Controller
Administrative Assistant

**MONTMORENCY COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING HELD JANUARY 12, 2023**

PRESENT: Don Edwards, Gary Girardin, Lloyd Peltier, Mary Hardies, Del Bolser

ABSENT/EXC.: None

ROLL CALL/ PLEDGE

AGENDA:

Motion Bolser, seconded by Girardin approving the agenda with an addition of Briley Township resolution request. Yeas: 1 (Girardin) Nays: 4 (Bolser, Edwards, Hardies, Peltier) Motion failed.

Motion by Bolser, seconded by Peltier approving the agenda as presented and posted. Yeas: 5
Nays: 0 Motion carried.

PUBLIC COMMENT:

None

NEW BUSINESS:

EMERGENCY MANAGER CANDIDATE: One candidate submitted a resume and reviewed. Michael Karll introduced and gave a little background. Motion by Bolser, seconded by Hardies to hire Michael Karll as Emergency Manager, part-time, salaried (\$20,428.00). Yeas: 4 (Roll call: Edwards, Hardies, Peltier, Bolser) Nays: 1 (Girardin) Motion carried.

COUNTY POLICIES:

BOARD RULES: Motion by Hardies, seconded by Girardin to accept the County Board Rules. Yeas: 5 (Roll call: Girardin, Hardies, Peltier, Bolser, Edwards) Nays: 0 Motion carried.

COUNTY PERSONNEL POLICIES: Discussion. No action taken. Set for a full board Special meeting on Jan. 26, 2023 at 11 a.m.

PUBLIC COMMENT:

Tom Williams, agenda item comment. Jodi Gordon, Probate Register on Court policies for severe weather building closures and court holiday listing for 2023. Aprille Williamson, Controller on placing COVID PAY on the agenda.

9:44 a.m. Motion by Girardin, seconded Peltier to adjourn. All in favor.

Minutes submitted by:



Cheryl A. Neilsen, County Clerk

Don Edwards
Gary Girardin
Mary Hardies
Lloyd Peltier
Dell Bolser



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County of Montmorency Board of Commissioners

Regular Board Meeting

Agenda

January 19, 2023

9:00 a.m.

Boardroom/Courtroom B

CALL TO ORDER

- Pledge of Allegiance
- Roll Call
- Approval of Agenda
- Approval of minutes from December 22, 2022, January 4, January 12, 2023
- Claims and Accounts

PUBLIC COMMENT (Agenda Items Only)

TREASURER'S REPORT

COUNTY CONTROLLER REPORT

SHERIFF'S REPORT

OLD BUSINESS

- MERS Division Plan Transfers
- Bids: 2002 Ford Explorer Sale

NEW BUSINESS

- Valley United Insurance Presentation
- Benefits Folds of Honor: Steven Standfest
- MCOA: Approval for Lewiston and Atlanta Representative
- MDHHS Board Representative
- Briley Township – Waiver

STANDING COMMITTEE REPORTS

PUBLIC COMMENT

ADJOURN SUBJECT TO CHAIRMAN

NEXT REGULAR BOARD MEETING WILL BE HELD ON Thursday February 2, 2023

*THIS MEETING IS OPEN TO ALL MEMBERS OF THE PUBLIC UNDER OPEN MEETINGS ACT OF MICHIGAN, PURSUANT TO PUBLIC ACT 267 OF 1976 **PLEASE SILENCE ALL CELL PHONES***

**MONTMORENCY COUNTY BOARD OF COMMISSIONERS
MEETING HELD JANUARY 19, 2023**

PRESENT: Dell Bolser, Gary Girardin, Don Edwards, Mary Hardies, Lloyd Peltier

ABSENT/EXCUSED: None

PLEDGE

ADD/DELETIONS:

Add: None

Delete: None

Motion by Girardin, seconded by Peltier approving the agenda. Yeas: 5 Nays: 0 Motion carried.

MINUTES:

Motion by Edwards, seconded by Bolser approving the regular meeting minutes of December 22, 2022. Yeas: 5 Nays: 0 Motion carried.

Motion by Edwards, seconded by Hardies approving the organizational minutes of January 4, 2023. Yeas: 5 Nays: 0 Motion carried.

Motion by Edwards, seconded by Peltier approving the special meeting minutes of January 12, 2023. Yeas: 5 Nays: 0 Motion carried.

CLAIMS & ACCOUNTS:

Motion by Girardin, seconded by Bolser approving payment of bills (Claims \$283,084.88; EFT \$302,345.76; Desk \$355,961.58; Total: \$941,392.22). Yeas: 5 (Roll call: Hardies, Bolser, Girardin, Edwards, Peltier) Nays: 0 Motion carried.

PUBLIC COMMENT:

Marc Edwards, Briley Township Planning Commission, comments on agenda item Briley Township-Waiver.

TREASURER REPORT:

Cheri Eggett, present. Topics: ARPA update, final billing from Weinkauf Plumbing and Heating; need a few items looked at. Motion by Hardies, seconded by Bolser to pay 60% or \$38,843.40 to Weinkauf Plumbing and Heating. Yeas: 5 (Bolser, Girardin, Edwards, Peltier, Hardies) Nays: 0 Motion carried.

Other topics included: collection of taxes, settlements, audit, PRE, General Fund, proposal by Briley to put water bill on tax bill.

CONTROLLER:

Aprille Williamson present. Topics: COVID policy, Child Care Fund 2023 Basic Grant increase. Motion by Bolser, seconded by Girardin authorizing the chair to sign the DHS-2091 approving the change to Child Care Fund Budget Amendment (Basic Grant increase f/\$15,000 to \$56,520.00). Yeas: 5 Nays: 0 Motion carried.

New hire Prosecutor office commencing 1/24/2023 @ \$16.05 p/hr. Child Support Specialist; vacancy posted for Dep. County Clerk; Brian Klein, academy training and grant; 911 dispatch position filled; OPIOD settlement.

SHERIFF REPORT:

Under Sheriff Crane present. 911 new hire S. Orlandi; Dep. Klein attending academy; 13 inmates; furnace update; officer pursuit update; School Resource Officer and safety meetings with schools. Discussed with finance issue of defunding 2 positions as well as 1 patrol car from the 2023 budget. Schools now have grant funding for SRO's (Atlanta, and Hillman), discussion on how to fill those. Annual RAP grant for body cam's (\$10,800). Motion by Hardies, seconded by Girardin to submit the grant application for body cams. Yeas: 5 Nays: 0 Motion carried.

OLD BUSINESS:

MERS DIVISION PLAN: Request by Sheriff and Under Sheriff to remain in Division 02. Tony R. from MERS appearing. Went over plans, discussed plan documents and addendums to each plan and purpose. Looking for clarification/amend addendums and letter of understanding. Motion by Bolser, seconded by Girardin to leave the current sheriff and under-sheriff in their current division (02). Discussion. Yeas: 5 (Roll call: Girardin, Edwards, Peltier, Hardies, Bolser) Nays: 0 Motion carried.

10:30 A.M. Break
10:40 A.M. Back in session.

NEW BUSINESS CON'T:

BENEFIT FOLDS OF HONOR: Steven Standfest appears. Resident, retired law enforcement and volunteer chair of the non-profit organization. Offers scholarships to passing military spouses and children as well as police, fire and first responders.

OLD BUSINESS CON'T:

BIDS 2002 FORD EXPLORER SALE: Bill Hardies \$1026.00; Jeff Marquardt \$651.00; Gerald Stanley \$1250.00. Motion by Bolser, seconded Girardin to take the highest bid of \$1250.00 from Gerald Stanley. Yeas: 5 Nays: 0 Motion carried.

NEW BUSINESS CON'T:

VALLY UNITED INSURANCE PRESENTATION: Deb Neilson via zoom. Discussed health insurance options and cost. Significant increase in premiums this year however Priority giving a \$25,000.00 credit to stay with them.

MCCOA APPOINTMENTS:

Motion by Edwards, seconded by Bolser supporting appointment of Nancy Kaiser for Atlanta representative on the MCCOA board, term ending 8/31/2026 and Linda Kline for Lewiston representative on the MCCOA board, term ending 8/31/2026. Yeas: 5 Nays: 0 Motion carried.

MDHHS APOINTMENT:

Motion by Bolser, seconded by Hardies approving appointment of Teresa Collins for another term ending 12/31/2025. Yeas: 5 Nays: 0 Motion carried.

BRILEY TOWNSHIP WAIVER:

Phil LaMore, Briley clerk present. Requesting waiver of the 30 day review on two township zoning ordinances. Discussion on procedure.

12:10 P.M. Break
12:22 P.M. Back in session.

Continued discussion on Briley request for waiver. The board received a copy of the minutes from Briley public meeting on ordinance issue as well as attorney Graham opinion on procedure. Motion by Hardies, seconded by Girardin to waive the 30 days on Briley Township Ordinance 2022-07. Yeas: 5 Nays: 0 Motion carried.

Motion by Bolser, seconded by Peltier waiving the 30 days on Briley Township Ordinance 2022-08. Yeas: 5 Nays: 0 Motion carried.

12:38 P.M. Girardin and Hardies leave meeting (other meetings to attend).

COMMITTEE REPORTS:

Bolser: Library, Building Security, DHHS,
Girardin: absent
Hardies: absent
Edwards: Finance, C&A, Personnel, Sheriff, Landfill, N.M. Regional Entity, MCCOA, Special Board mtg,
Security, ARPA
Peltier: Mental Health, District Health #4, ARPA

Clerk Neilsen requested additional hours. Motion by Bolser, seconded by Peltier authorizing up to 40 hours per week for Curwin and Morton until vacant position filled. Yeas: 3 Nays: 0 Motion carried.

PUBLIC COMMENT:

Yvonne Swager, Tribune asking on meeting dates and times.

12:55 P.M. Meeting adjourned subject to the chair.

Minutes prepared by:



Cheryl A. Neilsen
County Clerk

Don Edwards
Gary Girardin
Mary Hardies
Lloyd Peltier
Dell Bolser



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County of Montmorency Board of Commissioners

Study Session Agenda January 26, 2023 11:00 a.m.

Boardroom/Courtroom B

.....

CALL TO ORDER

- Pledge of Allegiance
- Roll Call
- Approval of Agenda

OLD BUSINESS

- Policy

PUBLIC COMMENT

ADJOURN SUBJECT TO CHAIRMAN

NEXT REGULAR BOARD MEETING WILL BE HELD ON Tuesday, January 31, 2023 at 1:00pm

*THIS MEETING IS OPEN TO ALL MEMBERS OF THE PUBLIC UNDER OPEN MEETINGS ACT OF MICHIGAN, PURSUANT TO PUBLIC ACT 267 OF 1976 **PLEASE SILENCE ALL CELL PHONES***

**MONTMORENCY COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING HELD JANUARY 26, 2023**

PRESENT: Gary Girardin, Don Edwards, Dell Bolser, Mary Hardies, Lloyd
Peltier
ABSENT/EXC.: None

ROLL CALL/ PLEDGE

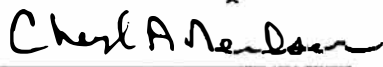
AGENDA: (no motion made)

OLD BUSINESS:

POLICY: Comments and discussion on sections at issue in proposed policies.

1:01 P.M. Adjourned subject to call of the chair.

Submitted by:



Cheryl A. Neilsen
Cheryl A. Neilsen, County Clerk

Don Edwards
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County of Montmorency Board of Commissioners

Regular Board Meeting

Agenda

January 31, 2023

1:00 p.m.

Boardroom/Courtroom B

CALL TO ORDER

- Pledge of Allegiance
- Roll Call
- Approval of Agenda
- Approval of minutes from: January 19, 2023 , 12/22/22 & 1/26/23
- Claims and Accounts

PUBLIC COMMENT (Agenda Items Only)

TREASURER'S REPORT

COUNTY CONTROLLER REPORT

SHERIFF'S REPORT

OLD BUSINESS

- LOU Union/County for MERS
- Health Insurance
- Policies
- Sheriff's Department
 - Positions
 - Vehicles
 - Grants

NEW BUSINESS

- Laptops

STANDING COMMITTEE REPORTS

PUBLIC COMMENT

ADJOURN SUBJECT TO CHAIRMAN

NEXT REGULAR BOARD MEETING WILL BE HELD ON Thursday, February 16, 2023

THIS MEETING IS OPEN TO ALL MEMBERS OF THE PUBLIC UNDER OPEN MEETINGS ACT OF MICHIGAN, PURSUANT TO PUBLIC ACT 267 OF 1976 PLEASE SILENCE ALL CELL PHONES

**MONTMORENCY COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING HELD JANUARY 31, 2023**

PRESENT: Del Bolser, Mary Hardies, Don Edwards, Gary Girardin, Lloyd Peltier

ABSENT/EXCUSED: None

PLEDGE

AGENDA ADDITIONS/DELETIONS:

Additions: Closed session minutes 12/22/22; Special session minutes 1/26/23

Deletions: None

Motion by Girardin, seconded by Bolser approving the agenda with additions. Yeas: 5 Nays: 0 Motion carried.

MINUTES:

Motion by Bolser, seconded by Girardin approving the regular meeting minutes of January 19, 2023. Yeas: 5 Nays: 0 Motion carried.

Motion by Girardin, seconded by Hardies approving the closed session minutes of December 22, 2022. Yeas: 5 Nays: 0 Motion carried.

Motion by Bolser, seconded by Girardin approving the special session minutes of January 26, 2023. Yeas: 5 Nays: 0 Motion carried.

CLAIMS & ACCOUNTS:

Motion by Girardin, seconded by Bolser approving payment of the bills (Desk: \$162,632.13; Claims: \$19,857.83; EFT'S: \$59,978.95; Totaling: \$242,468.91). Yeas: 5 (Roll call: Bolser, Girardin, Hardies, Edwards, Peltier) Nays: 0 Motion carried.

PUBLIC COMMENT:

None

TREASURER:

Sherry Englehart, Deputy present. Topics: Foreclosure prevention using Michigan Home Assist Fund and other entities; New hire Peggy M.

CONTROLLER:

Aprille Williamson, present. Topics: Opioid settlement as well as Class Action suit against other pharmacies. Looking to secure double doors by Controller office w/fob. Maximum Security quoted \$725.00. Door film can be installed by building maintenance and funds to come from building repair. Other topics: MCSD furnace replacement.

Motion by Bolser, seconded by Peltier to go ahead and have Maximum do key fob set up and maintenance to put film on glass. Yeas: 5 (Roll call: Girardin, Hardies, Edwards, Peltier, Bolser) Nays: 0 Motion carried.

SHERIFF:

Sheriff Brown present. Topics: 12 Inmates; Snow Drift coming up; Fatal fire in Lewiston.

OLD BUSINESS:

MERS/LETTER OF UNDERSTANDING: MERS draft language needs sent to the union and letter of understanding. Addendums are still being worked on. Motion by Girardin, seconded by Bolser approve sending letter of understanding on MERS to the MCSD union. Yeas: 5 Nays: 0 Motion carried.

HEALTH INSURANCE: Committee met. Information from two providers. Update given to board on options and cost. Discussed hard cap vs. 20%. Motion by Bolser, seconded by Hardies choosing the Hard Cap for 2023. Yeas: 5 (Roll call: Hardies, Edwards, Peltier, Bolser, Girardin) Nays: 0 Motion carried.

Motion by Hardies, seconded by Peltier to go with Priority Options A & D POS for health insurance. Yeas: 5 (Roll call: Edwards, Peltier, Bolser, Girardin, Hardies) Nays: 0 Motion carried.

Discussed life insurance for county commissioners and option of dental insurance.

POLICIES: Suggested to add Whistle Blower policy.

SHERIFF DEPARTMENT POSITIONS/VEHICLES/GRANTS: Discussion on School Resource Officer grants obtained by schools. Sheriff Brown requests re-establishing the 2 officer positions that were eliminated. School Superintendents present and spoke: JL School, Kathleen Makowski, Hillman School, Dr. Pamela Rader and Atlanta School Tony Suszek. Discussion on cost. Motion by Hardies, seconded by Bolser that the SRO issue go to the Personnel Sheriff committee for review. Discussion. Motion withdrawn by Hardies and Bolser.

Motion by Bolser, seconded by Hardies to set a date for a Study session. Yeas: 5 Nays: 0 Motion carried. (set for Thursday, Feb. 10, 2023 @ 1 p.m.)

Motion by Bolser, seconded by Hardies approving the sheriff to post two positions and hope that logistics work out. Yeas: 5 Nays: 0 Motion carried.

Sheriff Brown is still looking to obtain 1 more patrol vehicle for this year. Discussion.

Grants for ORV and Marine discussed and pay rates.

NEW BUSINESS:

LAPTOPS: Working with I.T. on obtaining quotes. Looking for a community one to place down by courtroom. Topic tabled.

OLD BUSINESS CON'T:

Policies: Prosecutor requests exemption for herself and District Court on cell phones.

COMMITTEE REPORTS:

Bolser: Special Mtg/Policy
Girardin: Finance, Claims & Accounts, Landfill, Special Mtg/Policy
Edwards: Landfill, HUNT, Claims & Accounts, Finance, Special Mtg/Policy, MCCOA
Hardies: Health Insurance, Special Mtg/Policy, District Health #4
Peltier: District Health #4, Thunder Bay Transportation, NE Michigan Mental Health, NEMSCA, Special Mtg/Policy

PUBLIC COMMENT:

R. Girardin present, comments on schools and SRO positions.

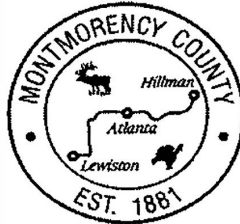
Donna B. comments on health committee meeting and health insurance.

3:01 P.M. Motion by Girardin, seconded by Bolser to adjourn. Yeas: 5 Nays: 0 Motion carried.

Minutes prepared by:

Cheryl A. Neilsen, County Clerk

Don Edwards
Gary Girardin
Mary Hardies
Lloyd Peltier
Dell Bolser



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County of Montmorency Board of Commissioners

Regular Board Meeting

Agenda

March 2, 2023

9:00 a.m.

Boardroom/Courtroom B

.....
CALL TO ORDER

- Pledge of Allegiance
- Roll Call
- Approval of Agenda
- Approval of minutes from: January 31, 2023
- Claims and Accounts

Add ons: Gun Policy
for Court
house.

PUBLIC COMMENT (Agenda Items Only)

TREASURER'S REPORT

COUNTY CONTROLLER REPORT

SHERIFF'S REPORT

OLD BUSINESS

- Policies – Board Process
- Sheriff Department Expenditures

• special BOC
meeting for
School resource
officer 3-9-23
at 9:00am

NEW BUSINESS

- Camp Grayling Expansion
- MSUE – Millage Renewal
- Child Care Fund - Placement

• Patrol cars
out of county
use.

• Insurance

STANDING COMMITTEE REPORTS

PUBLIC COMMENT

ADJOURN SUBJECT TO CHAIRMAN

NEXT REGULAR BOARD MEETING WILL BE HELD ON Thursday, March 16, 2023

THIS MEETING IS OPEN TO ALL MEMBERS OF THE PUBLIC UNDER OPEN MEETINGS ACT OF MICHIGAN, PURSUANT
TO PUBLIC ACT 267 OF 1976 PLEASE SILENCE ALL CELL PHONES

**MONTMORENCY COUNTY BOARD OF COMMISSIONERS
MEETING HELD MARCH 2, 2023**

PRESENT: Dell Bolser, Gary Girardin, Don Edwards, Mary Hardies, Lloyd Peltier

ABSENT/EXCUSED: NONE

PLEDGE

AGENDA:

Add: Gun Policy for Court House, Special BOC Meeting for School Resource Officer, Out of County use for Patrol Cars, Insurance

Delete: None

Commissioner Edwards requested to have a special meeting on March 9, 2023 at 9:00 a.m. for the School Resource Officer. Discussion had with Brian Crane, Undersheriff and Commissioner Edwards regarding the out of county use of patrol cars. No action taken.

Motion by Peltier, seconded by Girardin approving the agenda with the additions. Yeas: 5 Nays: 0 Motion carried.

MINUTES:

Motion by Girardin, seconded by Hardies approving minutes from the regular meeting held January 31, 2023. Yeas: 5 Nays: 0 Motion carried.

CLAIMS & ACCOUNTS/FINANCE:

Motion by Girardin, seconded by Bolser to approve Claims and Accounts. (February 22, 2023 Meeting: EFT: \$206,777.26; Desk: \$203,690.22 Total: \$410,467.48 February 27, 2023 Meeting: Claims: \$17,058.56; EFT: \$41,202.26; Desk: \$166,271.20; Total: \$224,532.02) Yeas: 5 (Roll Call: Peltier, Bolser, Girardin, Hardies, Edwards) Nays: 0 Motion carried.

PUBLIC COMMENT:

Member of the public commented on the meeting for the school resource officer.

TREASURER REPORT:

Cheri Eggett, Treasurer present. TOPICS: Foreclosures; Settlements; New Chart of Accounts; Attended MACT Winter Conference: Legislation/veterans' taxes/ Investing of County funds/Landbanks/Renaissance Zones; Hiawatha Lake Issue; Headlee Override; Millage rate change; Controllers Office; ARPA Funds: One Direct Pay and two General ARPA fund applications.

Motion by Bolser, seconded by Peltier to approve payment voucher in the amount of \$500 to current eligible direct pay applicant. Yeas: 5 (Roll Call: Bolser, Girardin, Hardies, Edwards, Peltier) Nays: 0 Motion carried.

Motion by Edwards, seconded by Peltier to approve change order to update/modify the heating and ventilation for the juvenile office. Yeas: 5 (Roll Call: Girardin, Hardies, Edwards, Peltier, Bolser) Nays: 0 Motion carried.

Motion by Edwards, seconded by Hardies to approve up to \$33,000 to upgrade the computer servers for the courthouse, to be paid from ARPA funds. Yeas: 5 (Roll Call: Hardies, Edwards, Peltier, Bolser, Girardin) Nays: 0 Motion carried.

COUNTY CONTROLLER REPORT:

Aprille Williamson, County Controller present. TOPICS: Opioid Money; Settlement Funds; Emergency Manager; Marion Operation and Oversight Grant: \$1617 was approved. Attorney Contracts; Pension Grant Funding; Retirement Health Cap; General Fund Balance: \$2.6 Million. Requesting to pay a bonus rate to current employees who help the Controller's Office in Lauri's absence.

Motion by Bolser, seconded by Peltier to approve extra \$2 dollars an hour for those that are helping the Controller's Office. Yeas: 5 (Roll Call: Edwards, Peltier, Bolser, Girardin, Hardies) Nays: 0 Motion carried.

Other Topics: Recycling Grant; MPDES Permit-spongy moth; Budget Report: Given to commissioners.

SHERIFF REPORT:

Donna Baranyai, Administrative Secretary/911 Coordinator present. Dispatcher has been hired and starts on Monday the 6th. Motion by Edwards, seconded by Peltier to hire a new dispatcher. Yeas: 5 Nays: 0 Motion carried. Discussion had regarding credit card use with the Sheriff's Office. To be placed on agenda for the next regular board meeting.

NEW BUSINESS:

INSURANCE: Donna Baranyai, Administrative Secretary/911 Coordinator present. Two employees from the Sheriff's Office had dependents who turned 26 dropped from insurance without notice. Asking the commissioners to cover the cost for insurance for a period of six months which totals \$726.21 per employee. Discussion had. To be placed on agenda for the next regular board meeting.

SHERIFF REPORT CONTINUED:

Brian Crane, Undersheriff present. Inmate count is 10. Be aware of ice on lakes. Employee Reviews are completed. New body cameras are in use. Deputies have been attending training for Mental Health and Active Shooter. School Resource Officer Miles attended NASRO training and Team training. Public want link to view board meetings on website.

Break 10:15 A.M.

10:22 A.M. Back in session. All present.

OLD BUSINESS:

POLICIES-BOARD PROCESS: Commissioners and Department heads to submit questions to Aprille within a month. To be added to the agenda for the April 6th board meeting.

SHERIFF DEPARTMENT EXPENDITURES: Taken care of already, no discussion needed.

NEW BUSINESS CONTINUED:

GUN POLICY FOR COURT HOUSE: Current policy to be given to the Security Committee for review.

MSU-MILLAGE RENEWAL: Adam Koivisto present. Language does not need to be approved till next year so it can be placed on the ballot in August of 2024. Will come back in June to get language approved.

CAMP GRAYLING EXPANSION: Monty Bolis present. Asking commissioners to join 44 other local townships/counties to pass a resolution to oppose the expansion of Camp Grayling while still supporting the military. Discussion had. Resolution to be completed and added to the agenda for the next regular board meeting.

CHILD CARE FUND-PLACEMENT: Janelle Mott, Juvenile Officer via zoom. Owe around \$52,000 to state for child care. She is requesting the board make monthly payments of \$3000 to the state to get a head of issue. Motion by Bolser, seconded by Peltier to authorize the \$3000 payment to the child care fund. Yeas: 5 (Roll Call: Peltier, Bolser, Girardin, Hardies, Edwards) Nays: 0 Motion carried.

COMMITTEE REPORTS:

Peltier: North East Mental Health, District Health Department #4

Hardies: District Health Department #4

Girardin: Landfill, Finance

Finance meeting was cancelled, Girardin was not notified. Asking to be paid for meeting. Discussion had. Motion by Bolser, seconded by Girardin to pay Commissioner Girardin for the meeting that was cancelled and the mileage. Yeas: 4 (Roll Call: Bolser, Girardin, Edwards, Peltier) Nays: 1 (Hardies)

Edwards: Landfill

Bolser: District Health Department #4, Library, Finance, Michigan Works

PUBLIC COMMENT:

Donna Baranyai comments on employees helping Controller's Office.

R. Girardin present, comments on viewing board meetings and school resource officer.

Pat Kish (via zoom) commented on Monty Bolis' presentation.

11:16 A.M. Motion by Girardin, seconded by Bolser to adjourn. No objections. Meeting adjourned.

Minutes prepared by:



Lori Curwin, Deputy Clerk

Don Edwards
Gary Girardin
Mary Hardies
Lloyd Peltier
Dell Bolser



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County of Montmorency Board of Commissioners

Regular Board Meeting

Agenda

March 16, 2023

9:00 a.m.

Boardroom/Courtroom B

.....
CALL TO ORDER

- Pledge of Allegiance
- Roll Call
- Approval of Agenda
- Approval of minutes from: March 2, 2023
- Claims and Accounts

ADD: Jury Bd Appt

PUBLIC COMMENT (Agenda Items Only)

DEPARTMENT WRITTEN REPORTS:

- Sheriff
- Treasurer
- Controller

OLD BUSINESS

- Camp Grayling Expansion Opposition Resolution - 2022-03
- Insurance Reply from Attorney & Auditors (*Health*)
- Credit Card Use
- School Resource Officer (SRO)
Jury Board RE-App. / No Dec

NEW BUSINESS

- None

STANDING COMMITTEE REPORTS

PUBLIC COMMENT

ADJOURN SUBJECT TO CHAIRMAN

NEXT REGULAR BOARD MEETING WILL BE HELD ON Thursday, April 6, 2023

**MONTMORENCY COUNTY BOARD OF COMMISSIONERS
MEETING HELD MARCH 16, 2023**

PRESENT: Don Edwards, Gary Girardin, Lloyd Peltier, Mary Hardies, Dell Bolser

ABSENT/EXCUSED: None

PLEDGE

ADD/DELETIONS:

Add: Jury Board re-appointment

Delete: None

Motion by Bolser, seconded by Peltier approving the agenda with the addition. Yeas: 5 Nays: 0 Motion carried.

MINUTES:

Motion by Girardin, seconded by Hardies approving the regular meeting minutes of March 2, 2023. Yeas: 5 Nays: 0 Motion carried.

CLAIMS & ACCOUNTS:

Motion by Girardin, seconded Peltier approving claims. (Regular: \$21,947.20; EFT's \$120,105.33; Desk: \$286,440.06 Total: \$428,492.59). Yeas: 5 (Roll call: Bolser, Edwards, Girardin, Hardies, Peltier) Nays: 0 Motion carried.

PUBLIC COMMENT:

Ramey Girardin on SRO for schools. Doug Morrison on closing of jail, savings, and SRO. Zac Morrison on SRO positions and grant. Julie Kendrick on SRO.

SHERIFF REPORT:

Sheriff Brown, present. Topics: Officer trained and certified in CPR to become a trainer for department; Barricaded individual in Standish; MCOLES and sponsorship program for current officer in academy to provide more funding than anticipated; Comments on "Fact sheet" put on web page by Controller.

TREASURER REPORT:

Cheri Eggett, Treasurer present. Topics: Settlements with townships; purchase of delinquent taxes; foreclosed property redemption and foreclosure prevention; 8 hardship app's; Hiawatha Lake Special assessment; add K. Graham to bank.

Motion by Hardies, seconded by Peltier to add Kathy Graham to AAACU accounts. Yeas: 5 Nays: 0 Motion carried.

COUNTY CONTROLLER:

Aprille Williamson present. Topics: Opioid settlement monies and participation agreement for next settlement; Pension grant; Emergency Manager update; Staffing issue and request for temporary part time person.

Motion by Hardies, seconded by Peltier authorizing Controller to hire temporary, part time (up to 30 hours per week) at \$17.42 p/hr. Yeas: 5 Nays: 0 Motion carried.

Working on 2024 Veterans Grant and supplemental for 2022 done; Body cams and funding; adjustments to revenues and fund balances needed; MERS addendums and union Letter of Understanding; change regular board meeting date of April 20th to Tuesday, April 18 at 1:00 p.m.; Corrective action plan; recycling; health stipend for under 65 retirees that do not take insurance.

OLD BUSINESS:

CAMP GRAYLING EXPANSION:
Resolution 2023-03

OPPOSING CAMP GRAYLING EXPANSION
(Bolser/Hardies) Yeas: 5 (Roll call: Edwards, Girardin, Hardies, Peltier, Bolser) Nays: 0 Resolution passed.

INSURANCE (DEPENDANT COVERAGE): Reply received from attorney and auditor on the 18- to 26-year-old health coverage. Discussion. No action taken to request to continue coverage through year of birth or stipend to employee to cover alternative insurance.

CREDIT CARD USE: Discussion.

9:58 A.M. Break
10:08 A.M. Back in session

OLD BUSINESS CON'T:

SCHOOL RESOURCE OFFICER: Discussion on current budget balance, holding a workshop, sheriff concerns time for hiring and training, grant portion and county portion (est. \$25,000 f/county inc. salary, training & benefits). Special meeting set for March 29th at 9 a.m.

JURY BOARD APPOINTMENT: Motion by Edwards, seconded by Girardin re-appointing Naomi Deo to the Montmorency County Jury Board, term expires 4/30/29. Yeas: 5 Nays: 0 Motion carried.

NEW BUSINESS:

None

COMMITTEE REPORTS:

Bolser: NE Mi. Consortium (aka: Mi. Works)
Hardies: Opioid
Edwards: Landfill, Finance, Claims & Accounts
Girardin: Landfill, Claims & Accounts, Finance
Peltier: Thunder Bay Transportation, Mental Health

PUBLIC COMMENT:

Doug Morrison and Ramey Girardin on SRO officer and budget.

Motion by Girardin, seconded by Hardies to adjourn the meeting. No objections. Meeting adjourned.

Minutes prepared by:


Cheryl A. Neilsen, County Clerk

Don Edwards
Gary Girardin
Mary Hardies
Dell Bolser
Lloyd Peltier



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County of Montmorency Board of Commissioners

Resolution #2023-03

RESOLUTION TO OPPOSE THE CAMP GRAYLING EXPANSION

At the meeting of the County of Montmorency Board of Commissioners held in the County of Montmorency Building located in Atlanta, Michigan on March 16, 2023.

PRESENT: Dell Bolser, Gary Girardin, Don Edwards, Mary Hardies & Lloyd Peltier

ABSENT: None

The following resolution was made by **Dell Bolser** and seconded by **Mary Hardies**, to-wit:

WHEREAS, Camp Grayling is asking for a 20-year lease of additional land, from the people of Michigan through the Michigan DNR for Military Training Activities, significantly expanding the current area used for this purpose in northern Michigan.

WHEREAS, Northern Michigan relies on the recreational opportunities presented by their beautiful rich forests, pristine rivers, and open farmlands and the people of Northern Michigan want to retain what is left of its rustic and natural outdoor playground atmosphere, for the enjoyment of its citizens and visitors.

WHEREAS, the Proposed Expansion will disrupt the peaceful enjoyment of the Natural Resources owned by the people of Michigan, reduce the effectiveness of the "PURE MICHIGAN Campaign," reduce tourism dollars to community businesses, and create even more hardships for its citizens.

WHEREAS, the Michigan National Guards usages of our public land has already created contamination of the areas ground water and has already been poisoning citizens for years without giving the community a plan for cleanup.

WHEREAS, the proposal increases use within the Manistee, Muskegon and AuSable River watersheds, thus increasing the possibility of contamination in the Great Lakes; since the Manistee and Muskegon Rivers both flow into Lake Michigan. The AuSable River flows into Lake Huron.

WHEREAS, the unnatural noise level of training is tolerated currently, any expansion of the ground and air usage will create a much larger distraction from the serenity of PURE MICHIGAN, driving away citizens and visitors that love their community and the peaceful enjoyment of nature.

WHEREAS, the proposed expansion of Camp Grayling onto DNR lands does not support the Mission Statement of the Michigan Department of Natural Resources: "We are committed to the conservation, protection, management, use and enjoyment of the state's natural and cultural

resources for current and future generations.”

NOW THEREFORE, BE IT RESOLVED, that the County of Montmorency Board of Commissioners hereby opposes the proposed expansion of Camp Grayling.

BE IT FURTHER RESOLVED, that the County of Montmorency Board of Commissioners directs the Clerk to forward a copy of this resolution to Shannon Lott, Director of the Michigan Department of Natural Resources, this Counties State Senator and State Representative, and Governor Gretchen Whitmer.

YES: Bolser, Girardin, Edwards, Hardies and Peltier

NO: None

RESOLUTION DECLARED ADOPTED.

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution duly adopted by the Board of Commissioners of the County of Montmorency at a regular meeting held on **March 16, 2023**, the original of which resolution is on file in my office. I further certify that notice of said meeting was given in accordance with the provisions of the open meetings act.



Cheryl A. Neilsen, Clerk
County of Montmorency, Michigan

Dated: **March 16, 2023**



Donald Edwards, Chairperson
County of Montmorency, Michigan

Dated: **March 16, 2023**

Don Edwards
Gary Girardin
Mary Hardies
Lloyd Peltier
Dell Bolser



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County of Montmorency Board of Commissioners

Special Meeting

Agenda

March 29, 2023

9:00 a.m.

Boardroom/Courtroom B

.....
CALL TO ORDER

- Pledge of Allegiance
- Roll Call
- Approval of Agenda

PUBLIC COMMENT (Agenda Items Only)

OLD BUSINESS

- School Resource Officer (SRO)

PUBLIC COMMENT

ADJOURN SUBJECT TO CHAIRMAN

NEXT REGULAR BOARD MEETING WILL BE HELD ON Thursday, April 6, 2023

*THIS MEETING IS OPEN TO ALL MEMBERS OF THE PUBLIC UNDER OPEN MEETINGS ACT OF MICHIGAN, PURSUANT TO PUBLIC ACT 267 OF 1976 **PLEASE SILENCE ALL CELL PHONES***

**MONTMORENCY COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING HELD MARCH 29, 2023**

PRESENT: Don Edwards, Gary Girardin, Lloyd Peltier, Mary Hardies, Del Bolser

ABSENT/EXC.: None

ROLL CALL/ PLEDGE

AGENDA:

Motion Girardin, seconded by Bolser approving the agenda. Yeas: 5 Nays: 0 Motion carried.

PUBLIC COMMENT:

Tony Suszek, Superintendent of Atlanta Schools (Atlanta and Hillman each received grant for \$124,000 to be used over 3 years for SRO. Estimated cost to County \$25,000.00. Need to accept and have in place by August 1, 2023. Money covers Salary, Fringe and Training.

Ramey Girardin, Doug Morrison, Mellissa O'Neil, in favor of SRO position.

OLD BUSINESS:

SCHOOL RESOURCE OFFICER: Comments as well as questions from board members and sheriff. The Sheriff indicates he wants to hire two SRO's. Other items that would be needed but have available include radios and weapons. Patrol vehicles discussed, what happens during the summer when there is no school, what happens if that officer is off sick, etc. who would cover. Training for this position usually takes place in the summer months. Discussed where money could come from (Contingency, General Fund, ARPA).

Motion by Edwards, seconded by Bolser approving one School Resource Officer for the program and to review annually. Yeas: 5 (Roll call: Bolser, Girardin, Edwards, Hardies, Peltier) Nays: 0 Motion carried.

10:01 A.M. Break

10:09 A.M. Back in session

PUBLIC COMMENT:

Commissioner Bolser, Commissioner Peltier, Melissa O'Neil, Treasurer Eggett, Zac Morrison, Doug Morrison, Tony Suszek, Ramey Girardin, Trisha Moore, Sheriff Brown,

10:34 A.M. Motion by Hardies, seconded Peltier to adjourn. All in favor.

Minutes submitted by:



Cheryl A. Neilsen, County Clerk

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Gary Girardin
Mary Hardies
Lloyd Peltier
Dell Bolser



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County of Montmorency Board of Commissioners

Regular Board Meeting

Agenda

April 6, 2023

9:00 a.m.

Boardroom/Courtroom B

.....
CALL TO ORDER

- Pledge of Allegiance
- Roll Call
- Approval of Agenda
- Approval of minutes from: March 16, 2023 and Special Meeting: March 29, 2023
- Claims and Accounts

PUBLIC COMMENT (Agenda Items Only)

DEPARTMENT WRITTEN REPORTS:

- Sheriff
- Treasurer
- Controller -
County Clerk

OLD BUSINESS

- Policies
- Easter Monday April 10th

NEW BUSINESS

- Resolution 2023-04 Financial Officers
- Resolution 2023-05 Multi-District Magistrate
- March BOR Final: Amber Woehlert

STANDING COMMITTEE REPORTS

PUBLIC COMMENT

ADJOURN SUBJECT TO CHAIRMAN

NEXT REGULAR BOARD MEETING WILL BE HELD ON Tuesday, April 18, 2023 at 1PM

THIS MEETING IS OPEN TO ALL MEMBERS OF THE PUBLIC UNDER OPEN MEETINGS ACT OF MICHIGAN, PURSUANT TO PUBLIC ACT 267 OF 1976 PLEASE SILENCE ALL CELL PHONES

**MONTMORENCY COUNTY BOARD OF COMMISSIONERS
MEETING HELD APRIL 6, 2023**

PRESENT: Don Edwards, Gary Girardin, Dell Bolser, Mary Hardies, Lloyd Peltier

ABSENT/EXCUSED: None

PLEDGE

ADD/DELETIONS:

Add: County Clerk Report

Delete: None

Motion by Peltier, seconded by Hardies approving the agenda with the addition. Yeas: 5 Nays: 0 Motion carried.

MINUTES:

Motion by Bolser, seconded by Girardin approving the regular meeting minutes of March 16, 2023. Yeas: 5 Nays: 0 Motion carried.

Motion by Peltier, seconded by Bolser approving the special meeting minutes of March 29, 2023. Yeas: 5 Nays: 0 Motion carried.

CLAIMS & ACCOUNTS:

Motion by Girardin, seconded Peltier approving claims. (Regular: \$89,180.20; Desk \$1,461,333.82; Not Entered: \$424.50; EFT's \$174,168.62 Total: \$1,725,107.14). Yeas: 5 (Roll call: Girardin, Hardies, Peltier, Bolser, Edwards) Nays: 0 Motion carried.

PUBLIC COMMENT:

None.

SHERIFF REPORT:

Sheriff Brown present. Attended the ARPA meeting. Checked with insurance on the cracked windshield that needs replaced (paying deductible vs just paying). Discussion. It was decided to turn it into the insurance; Part time front desk clerk going to be leaving, can advertise for a level 1 pay.

TREASURER REPORT:

Cheri Eggett, Treasurer present. Topics: Annual delinquent property tax \$1,390,282.38; 5 foreclosures going to sale; reported for Local and Tribal Consistency Funds \$50,000.00; ARPA meeting held, and funds allocated for SRO; Hiawatha Lake Special Assessment District bond documents.

Motion by Peltier, seconded by Hardies approving \$1,390,282.38 in expenditures to make whole the townships, millages, and levies for the 2022 property tax year. Yeas: 5 (Roll call: Hardies, Peltier, Bolser, Edwards, Girardin) Nays: 0 Motion carried.

Motion by Edwards, seconded by Peltier approving School Resource Officer funding of \$100,200.00 from ARPA for the cost of one SRO for years 2023-2025. Yeas: 5 (Roll call: Peltier, Bolser, Edwards, Girardin, Hardies) Nays: 0 Motion carried.

COUNTY CONTROLLER:

Aprille Williamson present. Opioid settlement and resolution needed.

Resolution #2023-06

RESOLUTION AUTHORIZING ENTRY OF PARTICIPATION AGREEMENTS IN PARTIAL SETTLEMENT OF THE NATIONAL PRESCRIPTION OPIATE LITIGATION AND ENTRY OF STATE LOCAL GOVERNMENT INTRASTATE AGREEMENT CONCERNING ALLOCATION OF SETTLEMENT PROCEEDS
Hardies/Bolser Yeas: 5 (Roll Call: Bolser, Edwards, Girardin, Hardies, Peltier) Nays: 0 Resolution passed.

Topics: meeting with IT companies and obtaining quotes; updated budget report sent to commissioners; still do not qualify for the pension grant funding; Security meeting and recommendations.

COUNTY CLERK:

Cheryl Neilsen, Clerk present. Passage of Proposal 2022-02 in November has created 9 days of early voting for any state and federal elections. Will be meeting with local clerks to try and produce a plan for next years elections. Need to have something in place by November. Court staff is having to learn and figure out the rules and laws for Automatic Set Aside of Convictions that is to begin April 11th.

OLD BUSINESS:

EASTER MONDAY: Had discussed possibly being closed for Easter Monday, however courts are open. County employees will be required to report to work on Monday, April 10th.

NEW BUSINESS:

RESOLUTION: Discussion on proposed resolution.

Resolution #2023-04

RESOLUTION ESTABLISHING THE “CHIEF AND COUNTY FINANCE” OFFICERS AND THE “CHIEF EXECUTIVE” OFFICER FOR THE COUNTY OF MONTMORNCY Hardies/Peltier Yeas: 4 (Roll call: Edwards, Girardin, Hardies, Peltier) Nays: 1 (Bolser) Resolution passed.

RESOLUTION: Requesting resolution for a magistrate who lives in Montmorency County but works in Otsego. Discussion.

Resolution #2023-05

RESOLUTION TO ESTABLISH A MULTIPLE DISTRICT PLAN FOR MAGISTRATES BETWEEN THE 87-A AND 88TH DISTRICT COURTS Hardies/Bolser Yes: 5 (Roll call: Girardin, Hardies, Peltier, Bolser, Edwards) Nays: 0 Resolution passed.

MARCH BOR FINAL: Amber Woehlert appears via zoom and goes over her report. Motion by Bolser, seconded by Edwards authorizing the Chair to sign L-4024 & L-4037. Yeas: 5 Nays: 0 Motion carried.

10:15 A.M. Break
10:24 A.M. Back in session

OLD BUSINESS CON’T:

POLICIES: Approved those items listed in Red in the Table of Contents. No other action taken.

COMMITTEE REPORTS:

Bolser: DHHS, Security
Girardin: Claims & Accounts, Finance
Hardies: None
Peltier: Thunder Bay Transportation; ARPA
Edwards: Claims & Accounts, Finance, ARPA

PUBLIC COMMENT:

Rob Pallarito, District Director for Senator Michele Hoytenga in the area, introduced himself.

Clerk Neilsen is looking for policy on county website and authority to post or monitor what is being posted specifically by the County Controller. Comment by the Sheriff on this topic.

11:13 A.M. Motion by Bolser, seconded by Girardin to adjourn. All in favor.

Minutes submitted by:

A handwritten signature in cursive script, appearing to read "Cheryl A. Neilsen", written over a horizontal line.

Cheryl A. Neilsen, County Clerk

Don Edwards
Gary Girardin
Mary Hardies
Dell Bolser
Lloyd Peltier



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County of Montmorency Board of Commissioners

Resolution #2023-04

RESOLUTION ESTABLISHING THE “CHIEF AND COUNTY FINANCE” OFFICERS AND THE “CHIEF EXECUTIVE” OFFICER FOR THE COUNTY OF MONTMORENCY

At the meeting of the County of Montmorency Board of Commissioners held in the County of Montmorency Building located in Atlanta, Michigan on April 6, 2023.

PRESENT: Bolser, Girardin, Edwards, Hardies & Peltier

ABSENT: None

The following resolution was made by **Mary Hardies** and seconded by **Lloyd Peltier**, to-wit:

Whereas the duties of the Chief Financial Officer for the County of Montmorency include, but are not limited to, the following;

- 1) Serves as Custodian of all public funds;**
- 2) Maintains and monitors separate accounts for all budgeted appropriations and anticipated revenues;**
- 3) Prepares year end reports of all revenue and expenditures and provides the governing body with periodic status reports for all budget revenues and appropriations as they correspond to the annual adopted budget;**
- 4) Leads in helping the governing body develop fiscal policy, including preparing projections and calculations to support long-term plans concerning revenue, appropriations, surplus, the tax levy and caps thereon and, the municipal budget appropriations cap;**
- 5) Supervising and auditing start up and petty cash accounts;**
- 6) Ensure compliance with all statutes, rules, regulations, and directives pertaining to financial administration and such other duties as assigned by the County Board of Commissioners.**
- 7) Assists in preparation of annual budget and annual audit.**

Whereas the duties of the Chief Accounting Officer for the County of Montmorency include, but are not limited to the following;

- 1) Ensure the proper and accurate preparation, posting, maintenance, and reconciliation, as applicable, of all books, ledgers, schedules, statements, reports, and other records pertaining to county finances. All financial schedules and, as applicable, other records shall be prepared in such a manner as to facilitate audit review;**
- 2) Develop and implement a system of internal controls to safeguard assets and monitor**

compliance, including:

a) Documentation of internal accounting control processes, procedures and authorizations, with regular review and evaluation of the same;

b) Training all relevant personnel, including, but not limited to, department heads and/or others in positions of approval;

c) Administration and oversight of claim payment procedures.

3) Per statute all county officers or employees shall furnish such information respecting all county matters in their charge as the controller shall require.

Whereas the duties of the Chief Executive Officer for the County of Montmorency include, but are not limited to, the following;

1) Analyze, and/or review monthly reports of the Treasurer, Controller and all financial reports of other departments;

2) Review all investments;

3) Sign all ordinances and acts as approved by the County Board of Commissioners.

4) Reviews, signs, and delivers to Board all claims and accounts.

Whereas the County Board of Commissioners desires to follow all relevant laws and regulations and to not compromise the County's ability to receive funding from whatever the source, the County Board of Commissioners establishes the following;

NOW, THEREFORE BE IT RESOLVED

1) The County of Montmorency Board of Commissioners hereby names the sitting, elected Treasurer as Chief/County Finance Officer and directs the sitting Treasurer to sign all financial documents, to include contracts and grants requiring a Finance Officer signature as the Chief or County Finance Officer.

2) The County of Montmorency Board of Commissioners hereby names the appointed County Controller as the Chief Accounting Officer as stated by statute, Act 156 of 1851 MCL 46.13b and directs the County Controller to sign all financial documents, to include contracts and grants requiring a Finance Officer signature as the County Finance Officer.

3) The County of Montmorency Board of Commissioners hereby names the sitting Chairperson of the Board as the Chief Executive Officer and directs the Chairperson of the Board to sign all financial documents, to include all contracts and grants, as the Chief Executive Officer.

4) Any official or employee misrepresenting themselves as any of the preceding County Officers will be subject to disciplinary actions up to and including termination of employment.

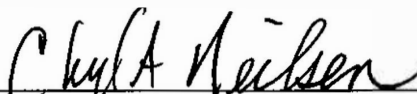
YES: Edwards, Girardin, Hardies & Peltier

NO: Bolser

RESOLUTION DECLARED ADOPTED.

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution duly adopted by the Board of Commissioners of the County of Montmorency at a regular meeting held on **April 6, 2023**, the original of which resolution is on file in my office. I further certify that notice of said meeting was given in accordance with the provisions of the open meetings act.



Cheryl A. Neilsen, Clerk
County of Montmorency, Michigan

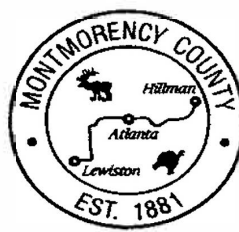
Dated: **April 6, 2023**



Donald Edwards, Chairperson
County of Montmorency, Michigan

Dated: **April 6, 2023**

Don Edwards
Gary Girardin
Mary Hardies
Dell Bolser
Lloyd Peltier



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County of Montmorency Board of Commissioners

Resolution #2023-05

RESOLUTION TO ESTABLISH A MULTIPLE DISTRICT PLAN FOR MAGISTRATES BETWEEN THE 87-A AND 88TH DISTRICT COURTS

At the meeting of the County of Montmorency Board of Commissioners held in the County of Montmorency Building located in Atlanta, Michigan on April 6, 2023.

PRESENT: Bolser, Girardin, Edwards, Hardies & Peltier

ABSENT: None

The following resolution was made by **Mary Hardies** and seconded by **Dell Bolser**, to-wit:

WHEREAS, MCL 600.8320 authorizes two adjoining District Courts of the first class to create a multiple district plan; and

WHEREAS, Local Administrative Order D88-2023-05J established a multiple district plan encompassing the counties of Montmorency and Otsego; and

WHEREAS, the Judges of the 87-A District Court and the 88th District Court have appointed Maria K. Wyatt as the magistrate under MCL 600.8501, and have authorized her to perform specific duties within Otsego County; and

WHEREAS, Maria K. Wyatt will expressly perform her duties for the 87-A District Court and be subject to the superintending control of the Judge of the 87-A District Court; and

WHEREAS, Montmorency County assumes no liability, directly or indirectly, or any costs for the compensation, benefits, or the similar, that may arise from the employment of Maria K. Wyatt in the 87-A District Court; and

WHEREAS, MCL 900.8501(1) provides that a magistrate shall be appointed by the judges of the district subject to approval by the county board of commissioners; and

WHEREAS, the Montmorency County Board of Commissioners desire to approve the appointment of Maria K. Wyatt to the position of Magistrate.

NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners for the County of Montmorency hereby approve the appointment of Maria K. Wyatt as

Magistrate to serve the 87-A District Court in accordance with MCL 900.8251, MCL 600.8320, and Local Administrative Order D88-2023-04, and said appointment shall be effective April 20, 2023.

YES: Bolser, Girardin, Edwards, Hardies & Peltier


NO: None

RESOLUTION DECLARED ADOPTED.

CERTIFICATION


I hereby certify that the foregoing is a true and complete copy of a resolution duly adopted by the Board of Commissioners of the County of Montmorency at a regular meeting held on **April 6, 2023**, the original of which resolution is on file in my office. I further certify that notice of said meeting was given in accordance with the provisions of the open meetings act.

Dated: April 6, 2023



Cheryl A. Neilsen, Clerk
County of Montmorency, Michigan

Dated: April 6, 2023



Donald Edwards, Chairperson
County of Montmorency, Michigan



County of Montmorency Board of Commissioners

Resolution #2023-06

RESOLUTION AUTHORIZING ENTRY OF PARTICIPATION AGREEMENTS IN PARTIAL SETTLEMENT OF THE NATIONAL PRESCRIPTION OPIATE LITIGATION AND ENTRY OF STATE LOCAL GOVERNMENT INTRASTATE AGREEMENT CONCERNING ALLOCATION OF SETTLEMENT PROCEEDS

At the meeting of the County of Montmorency Board of Commissioners held in the County of Montmorency Building located in Atlanta, Michigan on April 6, 2023.

PRESENT: Bolser, Girardin, Edwards, Hardies & Peltier

ABSENT: None

The following resolution was made by **Mary Hardies** and seconded by **Dell Bolser**, to-wit:

WHEREAS, the County of Montmorency filed a lawsuit to address the public nuisance that is the Opioid Epidemic, which named, among other companies, the following four Defendants (“Settling Defendants”):

1. Teva Pharmaceuticals Industries Ltd. (a prescription opioids manufacturer);
2. Allergan Finance, LLC (a prescription opioids manufacturer);
3. CVS Health Corp. and CVS Pharmacy, Inc. (a prescription opioids distributor); and
4. Walmart, Inc. (a prescription opioids distributor);

AND WHEREAS the Settling Defendants have negotiated proposed national settlement agreements (“Proposed Settlements”) with the State Attorneys General, and a Plaintiff Executive Committee-designated negotiating committee that represents approximately 4,000 local governments that have brought lawsuits similar to County of Montmorency’s lawsuit;

AND WHEREAS the Proposed Settlements contain significant equitable and monetary relief, including:

1. An agreement to pay (a) up to \$3.34 billion over the next 13 years by Teva; (b) up to \$2.02 billion over 7 years by Allergan; (c) \$4.9 billion over the next ten years by CVS; and (d) \$2.74 billion within six years by Walmart. The bulk of each of these payments will be dedicated to funding abatement and prevention strategies associated with the opioids public nuisance;
2. An agreement by Teva and Allergan to abide by strict limitations on their marketing, promotion, sale, and distribution of opioids, including a ban on (a) promotion and lobbying; (b) rewarding or disciplining employees based on volume of opioid sales; and (c) funding or grants to third parties; and
3. An agreement by CVS and Walmart to implement changes in how they handle opioids, including requirements addressing: their compliance structures; pharmacist judgment; diversion prevention; suspicious order monitoring; and reporting on red-flag processes, as well as blocked

and potentially problematic prescribers.

AND WHEREAS County of Montmorency previously executed Participation Agreements for the Distributor and Janssen Settlements, which have conferred and continue to confer valuable benefits;

AND WHEREAS the Proposed Settlements each contain a “default” allocation method where settlement funds that are allocated to a particular state to resolve the claims asserted by state and local governments within that state are allocated as follows:

- 15% of settlement proceeds paid under the Proposed Settlements are allocable to the State;
- 15% of the settlement proceeds are allocable to local governments; and
- 70% of the settlement proceeds are allocable to an opioid abatement fund;

AND WHEREAS the Proposed Settlements enable the state and local governments within a State to negotiate alternative allocation methods to the “default” allocation method referenced above;

AND WHEREAS County of Montmorency desires to enter into an alternative allocation method which allocates settlement funds on a 50/50 basis to:

1. Participating Local Governments who have elected to participate in the Proposed Settlements; and
2. the State of Michigan.

AND WHEREAS County of Montmorency previously executed the Michigan State-Subdivision Agreement for Allocation of Distributor Settlement Agreement and Janssen Settlement Agreement, which allocated funds attributed to the State of Michigan in a streamlined and equitable manner;

NOW THEREFORE, County of Montmorency authorizes the execution of Participation Agreements for: (1) the Master Settlement Agreement with Teva Pharmaceuticals Industries Ltd.; (2) the Master Settlement Agreement with Allergan Finance, LLC; (3) the Master Settlement Agreement with CVS Health Corp. and CVS Pharmacy, Inc.; and (4) the Master Settlement Agreement with Walmart, Inc., each of which are listed and available to the public at <https://nationalopioidsettlement.com/>. Specimen copies of the material terms of the participation agreements are attached as Exhibit A to this resolution.

County of Montmorency also authorizes the execution of a new Michigan State-Subdivision Agreement For Allocation of Allergan, Teva, CVS, and Walmart Settlement Agreements substantially similar to the proposed agreement attached as Exhibit B to this resolution. County of Montmorency also authorizes execution of a similar state-subdivision agreement to the extent that it provides a substantially similar allocation of settlement or bankruptcy proceeds obtained from opioids litigation with any other entity.

For the avoidance of doubt, County of Montmorency also authorizes its continued participation in the Distributor Settlement Agreement, the Janssen Settlement Agreement, and the Michigan State-Subdivision Agreement for the Allocation of Distributor Settlement Agreement and Janssen Settlement Agreement, all previously executed.

YES: Bolser, Girardin, Edwards, Hardies & Peltier

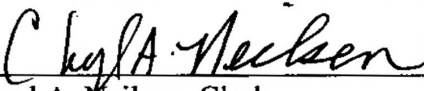
NO: None

RESOLUTION DECLARED ADOPTED.

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution duly adopted by the Board of Commissioners of the County of Montmorency at a regular meeting held on **April 6, 2023**, the original of which resolution is on file in my office. I further certify that notice of said meeting was given in accordance with the provisions of the open meetings act.

Dated: **April 6, 2023**



Cheryl A. Neilsen, Clerk
County of Montmorency, Michigan

Dated: **April 6, 2023**



Donald Edwards, Chairperson
County of Montmorency, Michigan

Don Edwards
Gary Girardin
Mary Hardies
Lloyd Peltier
Dell Bolser



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County of Montmorency Board of Commissioners

Regular Board Meeting

Agenda

April 18, 2023

1:00 pm

Boardroom/Courtroom B

.....
CALL TO ORDER

- Pledge of Allegiance
- Roll Call
- Approval of Agenda
- Approval of minutes from: April 6, 2023
- Claims and Accounts

Add on: michigan
works

PUBLIC COMMENT (Agenda Items Only)

DEPARTMENT WRITTEN REPORTS:

- Sheriff
- Treasurer
- Controller

OLD BUSINESS

- Policies

NEW BUSINESS

-

STANDING COMMITTEE REPORTS

PUBLIC COMMENT

ADJOURN SUBJECT TO CHAIRMAN

NEXT REGULAR BOARD MEETING WILL BE HELD ON Thursday, May 4, 2023

THIS MEETING IS OPEN TO ALL MEMBERS OF THE PUBLIC UNDER OPEN MEETINGS ACT OF MICHIGAN, PURSUANT
TO PUBLIC ACT 267 OF 1976 PLEASE SILENCE ALL CELL PHONES

**MONTMORENCY COUNTY BOARD OF COMMISSIONERS
MEETING HELD APRIL 18, 2023**

PRESENT: Dell Bolser, Gary Girardin, Don Edwards, Mary Hardies, Lloyd Peltier

ABSENT/EXCUSED: NONE

PLEDGE

AGENDA:

Add: Michigan Works

Delete: None

Motion by Girardin, seconded by Hardies approving the agenda with the addition. Yeas: 5 Nays: 0 Motion carried.

MINUTES:

Motion by Girardin, seconded by Bolser approving minutes from the regular meeting held April 6, 2023. Yeas: 5 Nays: 0 Motion carried.

CLAIMS & ACCOUNTS/FINANCE:

Motion by Girardin, seconded by Edwards to accept Claims and Accounts. (Claims: \$96,845.93; EFT's: \$166,292.09; Desk: \$77,859.92 Total: \$ 340,997.94) Yeas: 5 (Roll Call: Hardies, Peltier, Bolser, Edwards, Girardin) Nays: 0 Motion carried.

PUBLIC COMMENT:

None

SHERIFF REPORT:

Chad Brown, Sheriff present. Coffee with a cop event at the White Elk Coffee House went well. Saturday is national drug take back day. Each senior center will hold a take back day with a bin for disposal. A safety meeting with Atlanta Schools was held. Had a critical event Thursday in the county. Deputies were shot at. All are fine and the suspect is in custody.

TREASURER REPORT:

Kathy Graham, Chief Deputy Treasurer present. Topics: ARPA, Township Certifications, Foreclosure's on five parcels, Delinquent Tax Notices should go out end of week, SET Settlement, Surplus funds law suit-hopefully have update in June 2023.

COUNTY CONTROLLER REPORT:

Aprille Williamson, County Controller present. TOPICS: Addendum's need approval. Motion by Girardin, seconded by Bolser to approve the MERS addendums for plan division two and twenty. Yeas: 5 (Roll Call: Peltier, Bolser, Edwards, Girardin, Hardies) Nays: 0 Motion carried.

Budget, Auditors here next week. Claims process.

OLD BUSINESS:

POLICIES: Discussed various sections of the policy manual.

NEW BUSINESS:

MICHIGAN WORKS: Melissa McDonnell made presentation. No action taken.

OLD BUSINESS CONTINUED:

POLICIES: Continued discussion on various sections of the policy manual.

2:07 p.m. Break

2:14 p.m. Back in session. All present.

OLD BUSINESS CONTINUED:

POLICIES: Continued discussion on various sections of the policy manual.

COMMITTEE REPORTS:

Peltier: NEMSCA, North East Mental Health, District Health Department #4

Hardies: District Health Department #4

Girardin: Landfill, Finance

Edwards: Road Commission, Landfill, Community Corrections, Finance

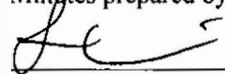
Bolser: None

PUBLIC COMMENT:

None

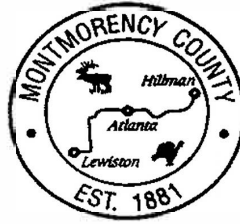
Motion by Girardin, seconded by Hardies to adjourn. Yeas: 5 Nays: 0 Motion carried.

Minutes prepared by:



Lori Curwin, Deputy Clerk

Don Edwards
Gary Girardin
Mary Hardies
Lloyd Peltier
Dell Bolser



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County of Montmorency Board of Commissioners

Regular Board Meeting

Agenda

May 4, 2023

9:00 a.m.

Boardroom/Courtroom B

CALL TO ORDER

- Pledge of Allegiance
- Roll Call
- Approval of Agenda
- Approval of minutes from: April 18, 2023
- Claims and Accounts

PUBLIC COMMENT (Agenda Items Only)

DEPARTMENT WRITTEN REPORTS:

- Sheriff
- Treasurer
- Controller

OLD BUSINESS

- Lake Avalon Insurance

NEW BUSINESS

- ~~Rooftop Solar & Electrification in NE MI — Dr. Amy Landis — delete~~
- Contract with Elk County Animal Shelter for 2023
- Resolution 2023-07 Hiawatha Lakes-Lake Level

STANDING COMMITTEE REPORTS

PUBLIC COMMENT

ADJOURN SUBJECT TO CHAIRMAN

NEXT REGULAR BOARD MEETING WILL BE HELD ON Thursday, May 18, 2023

THIS MEETING IS OPEN TO ALL MEMBERS OF THE PUBLIC UNDER OPEN MEETINGS ACT OF MICHIGAN, PURSUANT TO PUBLIC ACT 267 OF 1976 PLEASE SILENCE ALL CELL PHONES

**MONTMORENCY COUNTY BOARD OF COMMISSIONERS
MEETING HELD MAY 4, 2023**

PRESENT: Dell Bolser, Gary Girardin, Don Edwards, Mary Hardies, Lloyd Peltier

ABSENT/EXCUSED: None

PLEDGE

ADD/DELETIONS:

Add: None

Delete: Rooftop Solar & Electrification

Motion by Girardin, seconded by Hardies approving the agenda with the deletion. Yeas: 5 Nays: 0 Motion carried.

MINUTES:

Motion by Bolser, seconded by Peltier approving the regular meeting minutes of April 18, 2023. Yeas: 5 Nays: 0 Motion carried.

CLAIMS & ACCOUNTS:

Motion by Girardin, seconded by Peltier approving payment of bills (Claims \$43,465.99; EFT \$376,355.37; Desk \$517.14; Total: \$420,338.50). Yeas: 5 (Roll call: Bolser, Edwards, Girardin, Hardies, Peltier) Nays: 0 Motion carried.

PUBLIC COMMENT:

None

SHERIFF REPORT:

Sheriff Brown, present. Inmate Count at 9. Request to fill a sergeant position. Discussion. Provided updated vehicle list. Request to purchase patrol car using SRP grant (39% covered by grant). Discussion. Special meeting to be held on May 11 @ 9 A.M. to discuss all including budget.

Replaced part time front desk clerk with D. Rimer who was a former employee. Discussed increase in starting wage. Tabled until special meeting.

TREASURER REPORT:

Treasurer not present. No report.

CONTROLLER:

Aprille Williamson present. Bids received for parking lot repairs as well as request to replace outdated AED equipment. Money for both to come out of contingency. Motion by Edwards, seconded by Hardies to replace current AED equipment (2) and use contingency funds (\$1564 each). Yeas: 5 (Roll call: Edwards, Hardies, Girardin, Peltier, Bolser) Nays: 0 Motion carried.

Other topics: OPEB done, onsite audit done, working on renewal of Microsoft license.

OLD BUSINESS:

LAKE AVALON INSURANCE: Lake Avalon requesting money from Invasive Species. Turned in bill from insurance company. Discussion. Motion by Bolser, seconded by Peltier granting up to \$2000.00 from Invasive Species money for Lake Avalon boat launch wash. Yeas: 5 (Roll call: Girardin, Hardies, Peltier, Bolser, Edwards) Nays: 0 Motion carried.

NEW BUSINESS:

ELK COUNTRY ANIMAL SHELTER 2023 CONTRACT: Renewal for year \$6000.00. Discussion. Motion by Edwards, seconded by Bolser approving contract with Elk Country Animal Shelter for 2023 in the amount of \$6000.00 plus \$10.00 per day for seized animals. Yeas: 5 Nays: 0 Motion carried.

RESOLUTION HIAWATHA LAKES:
2023-07

HIAWATHA LAKES-LAKE LEVEL
Bolser/Girardin Yeas: 5 (Roll call: Hardies, Peltier,
Bolser, Edwards, Girardin) Nays: 0 Resolution
passed.

COMMITTEE REPORTS:


Bolser: Building Security
Girardin: Landfill
Hardies: None
Edwards: Finance, C&A, Personnel, Landfill
Peltier: Finance, C&A, Personnel, District Health #4

PUBLIC COMMENT:

Sheriff Brown requested that MCSD parking lot get quoted for re-surfacing.

10:10 A.M. Motion Girardin, seconded by Bolser to adjourn the meeting. All in favor.

Minutes prepared by:


Cheryl A. Neilsen
County Clerk

Don Edwards
Gary Girardin
Mary Hardies
Dell Bolser
Lloyd Peltier



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County of Montmorency Board of Commissioners

Resolution #2023-07

HIAWATHA LAKES – LAKE LEVEL

At the meeting of the County of Montmorency Board of Commissioners held in the County of Montmorency Building located in Atlanta, Michigan on May 4, 2023.

PRESENT: Dell Bolser, Gary Girardin, Don Edwards, Mary Hardies & Lloyd Peltier

ABSENT: None

The following resolution was made by **Dell Bolser** and seconded by **Gary Girardin**, to-wit:

WHEREAS, Part 307 of the Natural Resources and Environmental Protection Act, MCL 324.30701, et seq. (“Part 307”) outlines a process to maintain, improve, and repair lake level control infrastructure; and

WHEREAS, a board of county commissioners must authorize annual expenditures in excess of \$10,000 to repair, maintain, or improve lake level control infrastructure by resolution. MCL 324.30722(4); and

WHEREAS, Hiawatha Lakes (meaning the lakes commonly referred to as Little Brush Lake, Lake Hiawatha, and Moose Lake), located in Hillman Township, Montmorency County, Michigan has a normal lake level established by the Montmorency County Circuit Court (“Circuit Court”) under Part 307. See MCL 324.30701, et seq.; and

WHEREAS, the Montmorency County Board of Commissioners desires to adopt this resolution authorizing annual expenditures of over \$10,000 for necessary improvements to the Hiawatha Lakes lake level control infrastructure as part of a current lake level control project. MCL 324.30722(4); and

WHEREAS, pursuant to a resolution previously approved by the County Board of Commissioners, the Hiawatha Lakes – Lake Level Special Assessment District has issued its Lake Level Note, Series 2023 (the “Note”).

NOW, THEREFORE, BE IT RESOLVED:

1. Over \$10,000 Expenditure: The Montmorency County Board of Commissioners approves annual expenditures of over \$10,000 for activities related to maintenance, repair, and improvement of the Hiawatha Lakes’ lake level control infrastructure. MCL

324.30722(4). This express authorization to spend more than \$10,000 annually shall authorize annual expenditures of over \$10,000 for all years in which work for the current lake level control project continues not to exceed three years from this date.

2. **Costs of Activities:** All costs associated with the lake level activities authorized in this resolution, including retaining all necessary consultants (e.g., legal counsel and engineers), shall be reimbursed by a lake level special assessment district to the extent permitted by Part 307 and may be paid initially from proceeds of the Note, the issuance of which is hereby ratified and approved.

YES: Bolser, Girardin, Edwards, Hardies & Peltier

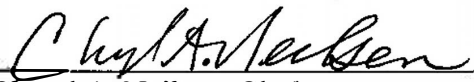
NO: None

RESOLUTION DECLARED ADOPTED.


CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution duly adopted by the Board of Commissioners of the County of Montmorency at a regular meeting held on **May 4, 2023**, the original of which resolution is on file in my office. I further certify that notice of said meeting was given in accordance with the provisions of the open meetings act.

Dated: **May 4, 2023**


Cheryl A. Neilsen, Clerk
County of Montmorency, Michigan

Dated: **May 4, 2023**


Donald Edwards, Chairperson
County of Montmorency, Michigan

Don Edwards
Gary Girardin
Mary Hardies
Lloyd Peltier
Dell Bolser



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County of Montmorency Board of Commissioners

Special Meeting

Agenda

May 11, 2023

9:00 a.m.

Boardroom/Courtroom B

.....
CALL TO ORDER

- Pledge of Allegiance
- Roll Call
- Approval of Agenda

PUBLIC COMMENT (Agenda Items Only)

OLD BUSINESS

- Sheriff Department Budget

PUBLIC COMMENT

ADJOURN SUBJECT TO CHAIRMAN

NEXT REGULAR BOARD MEETING WILL BE HELD ON Thursday, May 18, 2023

**MONTMORENCY COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING HELD MAY 11, 2023**

PRESENT: Don Edwards, Gary Girardin, Lloyd Peltier, Mary Hardies, Del Bolser

ABSENT/EXC.: None

ROLL CALL/ PLEDGE

AGENDA:

Motion Bolser, seconded by Girardin approving the agenda. Yeas: 5 Nays: 0 Motion carried.

PUBLIC COMMENT:

None

OLD BUSINESS:

SHERIFF DEPT. BUDGET: Sheriff Brown, Under Sheriff Crane & Donna B. present.
Discussion was held on the year end 2022 and deficit in Sheriff Millage budget.

The state treasury will be sending a Corrective Action letter requesting a detailed plan. Then they monitor that fund for approximately 5 years.

Response by Sheriff and cost increases. Starting in 2023 no fund balance left. Discussed what to do going forward.

10:05 A.M. Break

10:11 A.M. Back in session

Discussion continued on looking forward and coming up with \$26,000 for the year. Ideas were moving person(s) to contractual, moving mechanic fully to general fund. No action was taken, however Controller to look at SRP and fund balance.

PUBLIC COMMENT:

None

11:11 A.M. Motion by Bolser, seconded Peltier to adjourn. All in favor.

Minutes submitted by:



Cheryl A. Neilsen, County Clerk

Don Edwards
Gary Girardin
Mary Hardies
Lloyd Peltier
Dell Bolser



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County of Montmorency Board of Commissioners

Regular Board Meeting

Agenda

May 18, 2023

9:00 a.m.

Boardroom/Courtroom B

.....
CALL TO ORDER

- Pledge of Allegiance
- Roll Call
- Approval of Agenda
- Approval of minutes from: May 4 & May 11, 2023
- Claims and Accounts

PUBLIC COMMENT (Agenda Items Only)

DEPARTMENT WRITTEN REPORTS:

- Sheriff
- Treasurer
- Controller

OLD BUSINESS

- Sheriff Budget
- Parking Lot Bids

NEW BUSINESS

- Rooftop Solar & Electrification in NE MI- Dr. Amy Landis

STANDING COMMITTEE REPORTS

PUBLIC COMMENT

ADJOURN SUBJECT TO CHAIRMAN

NEXT REGULAR BOARD MEETING WILL BE HELD ON Thursday, June 1, 2023

**MONTMORENCY COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING HELD MAY 18, 2023**

PRESENT: Del Bolser, Mary Hardies, Don Edwards, Gary Girardin, Lloyd Peltier

ABSENT/EXCUSED: None

PLEDGE

AGENDA ADDITIONS/DELETIONS:

Additions: None

Deletions: None

Motion by Peltier, seconded by Girardin approving the agenda. Yeas: 5 Nays: 0 Motion carried.

MINUTES:

Motion by Girardin, seconded by Bolser approving the regular meeting minutes of May 4, 2023. Yeas: 5 Nays: 0 Motion carried.

Motion by Girardin, seconded by Hardies approving the special session minutes of May 11, 2023. Yeas: 5 Nays: 0 Motion carried.

CLAIMS & ACCOUNTS:

Motion by Girardin, seconded by Edwards approving payment of Claims & Accounts (Claims: \$24,414.22; EFT'S: \$193,357.97; Desk: \$64,805.14; Totaling: \$282,577.33). Yeas: 5 (Roll call: Bolser, Edwards, Girardin, Hardies Peltier) Nays: 0 Motion carried.

PUBLIC COMMENT:

None

SHERIFF:

Sheriff Brown present. Topics: 11 Inmates; Introduced new deputy Brian Klein; to meet with Commissioners Hardies and Bolser on Monday regarding Controller document.

TREASURER:

Cheri Eggett present. Motion by Bolser, seconded by Hardies to add Danielle Reimer (from MCSD) to the AAACU account. Yeas: 5 Nays: 0 Motion carried.

Topics: Foreclosure and auction; DNR audit; Investment Interest report.

CONTROLLER:

Aprille Williamson, present. Topics: IT company quote from Common Angle; Microsoft office license; Internet quotes; phone server and carrier quotes; budget report sent; update by Commissioner Hardies on Opioid committee meeting.

NEW BUSINESS:

ROOFTOP SOLAR & ELECTRIFICATION IN NE MI.: Dr. Amy Landis gave presentation. Looking to obtain a grant for rural electrification to install rooftop solar as well as update appliances, furnace etc to run on electric for homeowners. The grant would cover 80%. 1000 homes across three counties (Alpena, Montmorency, Presque Isle). Requesting a letter of support from the board for the proposal process. Motion by Bolser, seconded by Hardies to generate a letter of support in favor of their project. Yeas: 5 (Roll call: Edwards, Girardin, Hardies. Peltier, Bolser) Nays: 0 Motion carried.

OLD BUSINESS CON'T:

SHERIFF BUDGET: Controller projected 2023 budget will be over \$26,000 in millage fund. Discussion. \$80,000.00 in fund balance from Law Enforcement Fund (266) which can be used to fix the 207 millage budget for 2022.

Discussed reducing 2023 budget. Controller to work with Donna on payroll lines and see if there can be some shifting. Sheriff requests doing a cost share with SRP grant for a patrol car.

PARKING LOT BIDS: Discussion. Motion by Girardin, seconded by Edwards to accept bid from Up North Seal Coating (\$2460.00 front lot; \$4084.00 back lot & \$3780.00 Sheriff) totaling \$10,324.00. Yeas: 5 (Roll call: Girardin, Hardies, Peltier, Bolser, Edwards) Nays: 0 Motion carried.

COMMITTEE REPORTS:

Bolser: Special Mtg/Sheriff, DHHS
Girardin: Finance, Claims & Accounts, Landfill, Special Mtg/Sheriff
Edwards: Landfill, Claims & Accounts, Finance, Special Mtg/Sheriff, MCCOA
Hardies: District Health #4, Special Mtg/Sheriff
Peltier: District Health #4, Special meeting/Sheriff

PUBLIC COMMENT:

Clerk Neilsen gave update on local clerk meeting on 9 days early voting, other topics: scanning old court files, annual jury questionnaire prep & state auto set aside work.

11:09 A.M. Motion by Bolser, seconded by Girardin to adjourn. Yeas: 5 Nays: 0 Motion carried.

Minutes prepared by:



Cheryl A. Neilsen, County Clerk

Don Edwards
Gary Girardin
Mary Hardies
Lloyd Peltier
Dell Bolser



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County of Montmorency Board of Commissioners

Regular Board Meeting

Agenda

June 1, 2023

9:00 a.m.

Boardroom/Courtroom B

CALL TO ORDER

- Pledge of Allegiance
- Roll Call
- Approval of Agenda
- Approval of minutes from: May 18, 2023
- Claims and Accounts

PUBLIC COMMENT (Agenda Items Only)

DEPARTMENT WRITTEN REPORTS:

- Sheriff
- Treasurer
- Controller

OLD BUSINESS

- DHD4 Septic System Legislation Opposition Letter

NEW BUSINESS

- Construction Board of Appeals: Tony Dawson
- Veteran Coordinator Job Posting
- Release of Title: Montmorency County Housing

STANDING COMMITTEE REPORTS

PUBLIC COMMENT

ADJOURN SUBJECT TO CHAIRMAN

NEXT REGULAR BOARD MEETING WILL BE HELD ON Thursday, June 15, 2023

**MONTMORENCY COUNTY BOARD OF COMMISSIONERS
MEETING HELD JUNE 1, 2023**

PRESENT: Don Edwards, Gary Girardin, Lloyd Peltier, Mary Hardies, Dell Bolser

ABSENT/EXCUSED: None

PLEDGE

ADD/DELETIONS:

Add: None

Delete: None

Motion by Girardin, seconded by Hardies approving the agenda. Yeas: 5 Nays: 0 Motion carried.

MINUTES:

Motion by Bolser, seconded by Girardin approving the regular meeting minutes of May 18, 2023. Yeas: 5 Nays: 0 Motion carried.

CLAIMS & ACCOUNTS:

Motion by Girardin, seconded by Hardies approving claims. (Claims: \$84,362.21; EFT's \$126,967.99; Desk: \$5636.23 Total: \$216,966.43). Yeas: 5 (Roll call: Bolser, Girardin, Edwards, Hardies, Peltier) Nays: 0 Motion carried.

PUBLIC COMMENT:

None

SHERIFF REPORT:

None

TREASURER REPORT:

Cheri Eggett, Treasurer present. Topics: Tax Sale excess proceeds (at issue still is Fair Market Value and retroactive); Proposed Resolution regarding Surplus Proceeds from Foreclosure; Attended Training; Looking at grant for cleanup and redevelopment of old Karr's Corner. Discussion. ARPA meeting June 14th.

COUNTY CONTROLLER:

Aprille Williamson present. Topics: Parking lot bid sealing from Up North Sealing; Researched switching I.T. company to Common Angle.

Motion by Bolser, seconded by Girardin to make the switch of IT companies to Common Angle. Discussion. (\$70,992.00 annually) Money to come from ARPA funds for switch and set up. Yeas: 5 (Roll call: Girardin, Edwards, Hardies, Peltier, Bolser) Nays: 0 Motion carried.

Invoicing statement from Maximus; change of attorneys on Neglect and Abuse cases, contracts to be drafted; State increasing Opioid settlement payment. MERS actuarial complete, 65% funded. Permit Fee for Building Department being disputed after the fact. Consensus to refund all but permit fee.

OLD BUSINESS:

DHD4 SEPTIC SYSTEM LEGISLATION OPPOSITION LETTER: Discussion.

RESOLUTION #2023-08

OPPOSITION TO ENVIRONMENTAL STATE
PROPOSED CHANGES (Bolser/Hardies) Yeas: 5
(Roll: Edwards, Hardies, Peltier, Bolser, Girardin)
Nays: 0 Resolution passed.

NEW BUSINESS:

CONSTRUCTION BOARD OF APPEALS: Tony Dawson, present. Construction Board made up of 5 members. Discussed term length of 5 years. Motion by Girardin, seconded by Bolser appointing 3 members, Brad Arnold, Billy Vogt Jr., Douglas Kenyon to a 5-year term, effective 6/1/2023 to the Construction Board of Appeals. Yeas: 5 Nays: 0 Motion carried.

VETERAN COORDINATOR JOB POSTING: Mike Burzynski retiring. Motion by Bolser, seconded by Peltier to post the job for Veterans Coordinator position. Yeas: 5 Nays: 0 Motion carried.

RELEASE OF TITLE/MONTMORENCY COUNTY HOUSING: Discussion. Motion by Bolser, seconded by Hardies discharging the Housing Commission mortgage of Karen Eichenberg (aka: Karen E. Smith); money to come from EDC fund to record. Yeas: 5 Nays: 0 Motion carried.

COMMITTEE REPORTS:

- Bolser: Sheriff Mtg.
- Hardies: Sheriff Mtg., Health Dept. #4
- Edwards: Landfill, Finance, Claims & Accounts, MCCOA, Road Commission
- Girardin: Landfill, Claims & Accounts, Finance
- Peltier: Thunder Bay Transportation, Health Dept. #4

PUBLIC COMMENT:

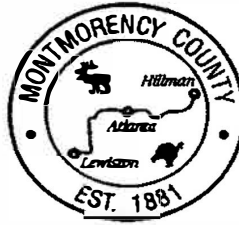
Dawn Hubbard gave an update on building maintenance (i.e. washed windows, pest control needed, waiting on HVAC part).

Motion by Hardies, seconded by Peltier to adjourn the meeting. All in favor. Meeting adjourned.

Minutes prepared by:


 Cheryl A. Neilsen, County Clerk

Don Edwards
Gary Girardin
Mary Hardies
Dell Bolser
Lloyd Peltier



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County of Montmorency Board of Commissioners

Resolution #2023-08

OPPOSITION TO ENVIRONMENTAL STATE PROPOSED CHANGES

At the meeting of the County of Montmorency Board of Commissioners held in the County of Montmorency Building located in Atlanta, Michigan on June 1, 2023.

PRESENT: Donald Edwards, Gary Girardin, Mary Hardies, Lloyd Peltier, Dell Bolser

ABSENT: None

The following resolution was made by **Dell Bolser** and seconded by **Mary Hardies**, to-wit:

Whereas, there are currently pending in the Michigan Legislature certain bills, SB299, SB300, HB4479 & HB4480, which would remove existing local sanitary code regulation and impose statewide regulations for the design, implementation and maintenance of onsite sewage disposal systems; and

Whereas, these bills as presently drafted, would also include required inspection of all onsite sewage disposal systems every five years and would impose much greater expense and work hours on local public health departments; and

Whereas, the bills would dramatically increase the qualification requirements for septic inspectors and make it much more difficult to find, hire & retain qualified personnel; and

Whereas, the current legislation does not provide a permanent, secure funding mechanism to cover these increased costs, which will invariably be shifted to our local health departments, and

Whereas, the County of Montmorency's Board of Commissioners recognizes the critical importance of protecting Michigan's water resources, including groundwater, lakes & streams, and other surface waters, but concludes that the bills do not provide a model more protective of human health than the local code model nor a sustainable or financially feasible solution in areas that do not have the benefit of municipal sanitary systems; and

Whereas, soil types vary considerably throughout Michigan making it difficult to establish generalized "one size fits all" rules for septic systems.

Therefore, Be It Resolved

That County of Montmorency Board of Commissioners opposes SB299, SB300, HB4479 and HB4480 as introduced and urges the Michigan Legislature to consider the costs to local health departments before adopting changes to the onsite sewage disposal provisions of the Michigan Public Health Code.

Therefore, Be it Further Resolved,
That this resolution shall be forwarded to members of the Michigan Legislature, and to other stakeholders.

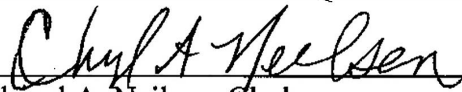
YES: Bolser, Girardin, Edwards, Hardies, & Peltier

NO: None

RESOLUTION DECLARED ADOPTED.

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution duly adopted by the Board of Commissioners of the County of Montmorency at a regular meeting held on **June 1, 2023**, the original of which resolution is on file in my office. I further certify that notice of said meeting was given in accordance with the provisions of the open meetings act.



Cheryl A. Neilsen, Clerk
County of Montmorency, Michigan

Dated: **June 1, 2023**



Donald Edwards, Chairperson
County of Montmorency, Michigan

Dated: **June 1, 2023**

Don Edwards
Gary Girardin
Mary Hardies
Lloyd Peltier
Dell Bolser



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County of Montmorency Board of Commissioners

Regular Board Meeting

Agenda

June 15, 2023

9:00 a.m.

Boardroom/Courtroom B

CALL TO ORDER

- Pledge of Allegiance
- Roll Call
- Approval of Agenda
- Approval of minutes from: June 1, 2023
- Claims and Accounts

PUBLIC COMMENT (Agenda Items Only)

DEPARTMENT WRITTEN REPORTS:

- Sheriff
- Clerk
- Treasurer
- Controller

NEW BUSINESS

- MAC Presentation – Steve Currie, Executive Director
- FY22 Audit Report
- L4029 – Equalization Director, Amber Woehlert
- Avery Township Zoning Ordinance

OLD BUSINESS

- Policies

STANDING COMMITTEE REPORTS

PUBLIC COMMENT

ADJOURN SUBJECT TO CHAIRMAN

NEXT REGULAR BOARD MEETING WILL BE HELD ON Thursday, July 6, 2023

THIS MEETING IS OPEN TO ALL MEMBERS OF THE PUBLIC UNDER OPEN MEETINGS ACT OF MICHIGAN, PURSUANT TO PUBLIC ACT 267 OF 1976 PLEASE SILENCE ALL CELL PHONES

**MONTMORENCY COUNTY BOARD OF COMMISSIONERS
MEETING HELD JUNE 15, 2023**

PRESENT: Dell Bolser, Gary Girardin, Don Edwards, Mary Hardies, Lloyd Peltier

ABSENT/EXCUSED: NONE

PLEDGE

AGENDA:

Add: None

Delete: None

Motion by Peltier, seconded by Bolser approving the agenda. Yeas: 5 Nays: 0 Motion carried.

MINUTES:

Motion by Girardin, seconded by Hardies approving minutes from the regular meeting held June 1, 2023. Yeas: 5 Nays: 0 Motion carried.

CLAIMS & ACCOUNTS/FINANCE:

Motion by Girardin, seconded by Peltier to approve Claims and Accounts. (Claims: \$42,758.33; EFT's: \$135,997.28; Desk: \$63,166.75 Total: \$241,922.36) Yeas: 5 (Roll Call: Hardies, Peltier, Bolser, Girardin, Edwards) Nays: 0 Motion carried.

PUBLIC COMMENT:

None

SHERIFF REPORT:

Chad Brown, Sheriff present. Discussed the clean slate law and adding support software to accommodate the new law. Motion by Bolser, seconded by Girardin to increase the software support by \$1375.00 for implementation of the booking program. Yeas: 5 (Roll Call: Peltier, Bolser, Girardin, Edwards, Hardies) Nays: 0 Motion carried.

The applicants that the sheriff's office is receiving for the deputy position have not been to the police academy. Discussion on whether to hire a non-certified person as a full employee with benefits or to hire and only pay a stipend for the deputy position until goes to the academy. Motion by Hardies, seconded by Bolser to hire an employee recruit to start at the rate of \$21.27 with benefits and with 4 year recover component as applicable by law. Yeas: 5 (Roll Call: Bolser, Girardin, Edwards, Hardies, Peltier) Nays: 0 Motion carried.

NEW BUSINESS:

FY22 AUDIT REPORT: Christie Schulze present. Christie presented the audit report. Motion by Hardies, seconded by Peltier to approve the audit as presented. Yeas: 5 (Roll Call: Girardin, Edwards, Hardies, Peltier, Bolser) Nays: 0 Motion carried.

MAC PRESENTATION: Steve Currie, Executive Director present. Presentation made. No action taken.

10:30 a.m. Break

10:43 a.m. Back in session. All present.

TREASURER REPORT:

Cheri Eggett, Treasurer present. Topics: ARPA. Motion by Edwards, seconded by Peltier to approve expenditure of one direct pay of \$500 dollars. Yeas: 5 Nays: 0 Motion carried.

Topics continued: Surplus funds, Nicolet National Bank accounts, Attended the MSA presentation, Bankhead Jones disbursement has been distributed. Had a deputy treasurer resign so needs to hire another Deputy Treasurer.

CLERK REPORT:

Cheryl Neilsen, County Clerk present. Gave year-end report for 2022 and the report for January 1, 2023 to June 7, 2023. Discussed Auto Set Asides and Proposal 2 regarding early voting.

COUNTY CONTROLLER REPORT:

Aprille Williamson, County Controller present. TOPICS: Resurfacing of parking lots-will be complete this weekend. Common Angle will be new IT Department starting 7/1/23. Looking for new internet provider-still receiving quotes. Budget report was sent out. No longer use Orkin switched to Alpine Pest Control. Various policies still need approved and pregnant/nursing mothers law needs to be added to current policies.

NEW BUSINESS CONTINUED:

L4029: Amber Woehlert, Equalization Director present. Needs the L4029 tax form signed. Motion by Bolser, seconded by Girardin to approve the L4029 tax form and sign it. Yeas: 5 (Roll Call: Edwards, Hardies, Peltier, Bolser, Girardin) Nays: 0 Motion carried.

EVERY TOWNSHIP ZONING ORDINANCE: Aprille Williamson, County Controller present. Need to approve or waive so Avery can proceed. Motion by Bolser, seconded by Girardin to waive the thirty days and let Avery Township go ahead with process. Yeas: 5 Nays:0 Motion carried.

OLD BUSINESS:

POLICIES: Still have various sections that need approval. Each commissioner is to send all concerns/thoughts on the policies that still need approved to Aprille before the July 20th board meeting. Discussion on Twin Dams being on the agenda for the next board meeting.

COMMITTEE REPORTS:


- Peltier: NEMSCA, North East Mental Health Department
- Hardies: Opioid meeting
- Girardin: Landfill, Finance
- Edwards: Road Commission, Finance
- Bolser: None

PUBLIC COMMENT:

None

Motion by Girardin, seconded by Bolser to adjourn. All in favor. Meeting adjourned.

Minutes prepared by:



Lofi Curwin, Deputy Clerk

Don Edwards
Gary Girardin
Mary Hardies
Lloyd Peltier
Dell Bolser



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County of Montmorency Board of Commissioners

Regular Board Meeting

Agenda

July 6, 2023

9:00 a.m.

Boardroom/Courtroom B

.....
CALL TO ORDER

- Pledge of Allegiance
- Roll Call
- Approval of Agenda
- Approval of minutes from: June 15, 2023
- Claims and Accounts

PUBLIC COMMENT (Agenda Items Only)

NEW BUSINESS

- NCMCHA: Nena Sork
- Lake Avalon: Richard Wolff
- Resolution 2023-09: Regarding Otsego Deputy Magistrate - Kristen Cheedie
- OCEA: Brandy Riopelle Child Care

Garry Boldrey, Hillman Assessor

DEPARTMENT WRITTEN REPORTS:

- Sheriff
- Treasurer
- Controller

OLD BUSINESS

- Deficit Elimination Plan – FY22
- Budget Concerns
- Policies – Updates

STANDING COMMITTEE REPORTS

PUBLIC COMMENT

ADJOURN SUBJECT TO CHAIRMAN

NEXT REGULAR BOARD MEETING WILL BE HELD ON Thursday, July 20, 2023

THIS MEETING IS OPEN TO ALL MEMBERS OF THE PUBLIC UNDER OPEN MEETINGS ACT OF MICHIGAN, PURSUANT TO PUBLIC ACT 267 OF 1976 PLEASE SILENCE ALL CELL PHONES

**MONTMORENCY COUNTY BOARD OF COMMISSIONERS
MEETING HELD JULY 6, 2023**

PRESENT: Don Edwards, Gary Girardin, Dell Bolser, Mary Hardies, Lloyd Peltier

ABSENT/EXCUSED: None

PLEDGE

ADD/DELETIONS:

Add: Garry Boldrey, Hillman Assessor

Delete: None

Motion by Girardin, seconded by Hardies approving the agenda with the addition. Yeas: 5 Nays: 0 Motion carried.

MINUTES:

Motion by Peltier, seconded by Girardin approving the regular meeting minutes of June 15, 2023, with corrections as follows: Sheriff report second paragraph "Motion by Hardies, seconded by Bolser to hire an employee recruit to start at the rate of \$21.27 with benefits." add "with 4-year recovery component as applicable by law". And under Treasurers report second paragraph add "Bankhead Jones" instead of just Jones. Yeas: 5 Nays: 0 Motion carried.

CLAIMS & ACCOUNTS:

Motion by Girardin, seconded Bolser approving claims. (Regular: \$71,787.57; Desk \$49,265.88; EFT's \$141,037.69 Total: \$262,091.14). Yeas: 5 (Roll call: Hardies, Peltier, Girardin, Edwards, Bolser) Nays: 0 Motion carried.

PUBLIC COMMENT:

None.

NEW BUSINESS:

NORTHEAST MICHIGAN COMMUNITY MENTAL HEALTH AUTHORITY: Nena Sork present. Annual 2022 report given. The loss of Roger Frye, new appointments, serviced 2099 individuals, ended the year with net income. Discussed reduction in state psychiatric beds for youth.

LAKE AVALON: Richard Wolff present on behalf of the Lake Avalon Property owner's association. Thanked the board for the grant for boat wash and gave update.

HILLMAN ASSESSOR: Garry Boldrey, Hillman Assessor present. Discussed special assessment that is in process for Twin Dams Sub and surrounding area, Topic was: lack of communication, projected costs for taxpayers, more questions than answers. He requests the board do more research on what the burden is and the cost. Comment by Sue Ann West resident as well as Bill Houston on hearing date as well as appeal deadlines not corresponding to when payments are due.

Discussion by commissioners (no board decision yet, not enough information being provided on issues). To get more information from the drain commission.

RESOLUTION DISTRICT COURT:

Resolution #2023-09

**RESOLUTION TO ESTABLISH A MULTIPLE DISTRICT PLAN
FOR MAGISTRATES BETWEEN THE 87-A AND 88TH DISTRICT
COURTS (Bolser/Hardies) Yeas: 5 (Roll call: Peltier, Bolser, Girardin,
Edwards, Hardies) Nays: 0 Resolution passed.**

OCEA (Otsego County Economic Alliance, Inc.): Brandy Riopelle, Project Manager present. Gave presentation on the MI Tri-Share Child Care Program which offers assistance to employers, day care facilities and parents for childcare. Overview of program. Looking to spread the word on this funding opportunity.

PUBLIC COMMENT:


Dep. Jeff Schaible on increase in work because of summer traffic as well as office morale.

Sheriff Brown inquires about a county hiring freeze, is it county wide or just his department?

Mr. Houston on BOC July 20th meeting on Hiawatha Project/Twin Dams/Moose Lake issue.

11:44 A.M. Motion by Bolser, seconded by Peltier to adjourn. All in favor.

Minutes submitted by:


Cheryl A. Neilsen, County Clerk

Don Edwards
Gary Girardin
Mary Hardies
Dell Bolser
Lloyd Peltier



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County of Montmorency Board of Commissioners

Resolution #2023-09

RESOLUTION TO ESTABLISH A MULTIPLE DISTRICT PLAN FOR MAGISTRATES BETWEEN THE 87-A AND 88TH DISTRICT COURTS

At the meeting of the County of Montmorency Board of Commissioners held in the County of Montmorency Building located in Atlanta, Michigan on July 6, 2023.

PRESENT: Dell Bolser, Gary Girardin, Don Edwards, Mary Hardies & Lloyd Peltier

ABSENT: None

The following resolution was made by **Dell Bolser** and seconded by **Mary Hardies**, to-wit:

WHEREAS, MCL 600.8320 authorizes two adjoining District Courts of the first class to create a multiple district plan; and

WHEREAS, Local Administrative Order D88-2023-08J established a multiple district plan encompassing the counties of Montmorency and Otsego; and

WHEREAS, the Judges of the 87-A District Court and the 88th District Court have appointed Edward M. Burzynski as the magistrate under MCL 600.8501, and have authorized him to perform specific duties within Otsego County; and

WHEREAS, Edward M. Burzynski will expressly perform his duties for the 87-A District Court and be subject to the superintending control of the Judge of the 87-A District Court; and

WHEREAS, Montmorency County assumes no liability, directly or indirectly, or any costs for the compensation, benefits, or the similar, that may arise from the employment of Edward M. Burzynski in the 87-A District Court; and

WHEREAS, MCL 900.8501(1) provides that a magistrate shall be appointed by the judges of the district subject to approval by the county board of commissioners; and

WHEREAS, the Montmorency County Board of Commissioners desire to approve the appointment of Edward M. Burzynski to the position of Magistrate.

NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners for the

County of Montmorency hereby approve the appointment of Edward M. Burzynski as Magistrate to serve the 87-A District Court in accordance with MCL 900.8251, MCL 600.8320, and Local Administrative Order D88-2023-07, and said appointment shall be effective July 1, 2023.

YES: Dell Bolser, Gary Girardin, Don Edwards, Mary Hardies & Lloyd Peltier


NO: None

RESOLUTION DECLARED ADOPTED.

CERTIFICATION

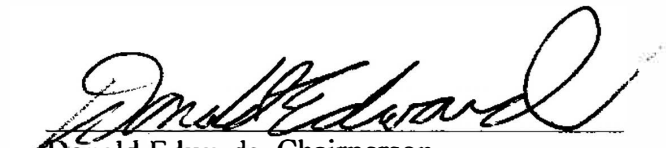
I hereby certify that the foregoing is a true and complete copy of a resolution duly adopted by the Board of Commissioners of the County of Montmorency at a regular meeting held on **July 6, 2023**, the original of which resolution is on file in my office. I further certify that notice of said meeting was given in accordance with the provisions of the open meetings act.

Dated: **July 6, 2023**



Cheryl A. Neilsen, Clerk
County of Montmorency, Michigan

Dated: **July 6, 2023**



Donald Edwards, Chairperson
County of Montmorency, Michigan

Don Edwards
Gary Girardin
Mary Hardies
Dell Bolser
Lloyd Peltier



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County of Montmorency Board of Commissioners

Resolution #2023-10

Legislative Body Resolution and Single Year Deficit Elimination Plan

At the meeting of the County of Montmorency Board of Commissioners held in the County of Montmorency Building located in Atlanta, Michigan on July 6, 2023.

PRESENT: Dell Bolser, Gary Girardin, Don Edwards, Mary Hardies & Lloyd Peltier

ABSENT: None

The following resolution was made by **Don Edwards** and seconded by **Mary Hardies**, to-wit:

WHEREAS County of Montmorency's **Sheriff Road Millage Fund** has a \$42,080 deficit fund balance on December 31, 2022; and

WHEREAS, 1971 PA 140 requires that a Deficit Elimination Plan be formulated by the local unit of government and filed with the Michigan Department of Treasury;

NOW THEREFORE, IT IS RESOLVED that the County of Montmorency's legislative body adopts the following as the County of Montmorency **Sheriff Road Millage Fund** Deficit Elimination Plan:

	2023
Unrestricted Net Position (Deficit) Jan. 1	\$(42,080)
Revenue	
Sheriff's Millage	547,750.00
Delinquent Property Tax	150.00
Interest	5,000
Transfers In – Law Enforcement Fund	\$45,000
Total Revenue	597,900
Expenditures	
Salaries and Benefits	475,300
Equipment & Supplies	46,000
Travel, Training, & Personnel	1,970
Software Support	19,000

Repair & Maintenance	4,500
Contributions	8,000
Total Expenditures	554,770
Unrestricted Net Position (Deficit) Dec. 31	\$1,050

	2023
CA-CL (Deficit) Jan. 1	\$(42,080)
Revenues	597,900
Expenditures	(554,770)
CA-CL (Deficit) Dec. 31	\$1,050

Explanation: Transfer funds from Law Enforcement Training Fund Balance in the amount of \$45,000 in 2023; decrease salaries, especially overtime, supplies and software support in 2023.

BE IT FURTHER RESOLVED that the County of Montmorency's Controller submits the Deficit Elimination Plan to the Michigan Department of Treasury for certification.

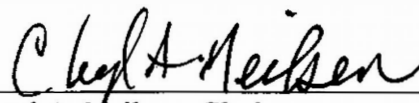
YES: Dell Bolser, Gary Girardin, Don Edwards, Mary Hardies & Lloyd Peltier

NO: None

RESOLUTION DECLARED ADOPTED.

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution duly adopted by the Board of Commissioners of the County of Montmorency at a regular meeting held on **July 6, 2023**, the original of which resolution is on file in my office. I further certify that notice of said meeting was given in accordance with the provisions of the open meetings act.



Cheryl A. Neilsen, Clerk
County of Montmorency, Michigan

Dated: **July 6, 2023**



Donald Edwards, Chairperson
County of Montmorency, Michigan

Dated: **July 6, 2023**

Don Edwards
Gary Girardin
Mary Hardies
Lloyd Peltier
Dell Bolser



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County of Montmorency Board of Commissioners

Regular Board Meeting

Agenda

July 20, 2023

9:00 a.m.

Boardroom/Courtroom B

.....
CALL TO ORDER

- Pledge of Allegiance
- Roll Call
- Approval of Agenda
- Approval of minutes from: July 6, 2023
- Claims and Accounts
- Standing Committee Reports

PUBLIC COMMENT (Agenda Items Only)

NEW BUSINESS

- DHD4 – Denise Bryan, Annual Report

OLD BUSINESS

- Hiawatha Lakes – Drain Commissioner ✓
- ~~Corrective Action Plans~~ – Removed
- ~~Policies~~ – Removed

FINANCIAL REPORTS:

- Controller
- Treasurer
SHERIFF – Add

PUBLIC COMMENT

ADJOURN SUBJECT TO CHAIRMAN

NEXT REGULAR BOARD MEETING WILL BE HELD ON Thursday, August 3, 2023

**MONTMORENCY COUNTY BOARD OF COMMISSIONERS
MEETING HELD JULY 20, 2023**

PRESENT: Gary Girardin, Dell Bolser, Don Edwards, Mary Hardies, Lloyd Peltier

ABSENT/EXCUSED: None

PLEDGE

ADD/DELETIONS:

Add: Sheriff

Delete: Corrective Action Plan, Policies

Motion by Girardin, seconded by Hardies approving the agenda with the addition and deletions. Yeas: 5 Nays: 0
Motion carried.

MINUTES:

Motion by Hardies, seconded by Peltier approving the regular meeting minutes of July 6, 2023. Yeas: 5 Nays: 0 Motion carried.

CLAIMS & ACCOUNTS:

Motion by Girardin, seconded by Peltier approving payment of bills (Claims: \$105,801.27, EFT: \$199,481.89; Desk Checks: \$66,431.11 Total: \$371,714.27). Yeas: 5 (Roll call: Bolser, Edwards, Girardin, Hardies, Peltier) Nays: 0
Motion carried.

PUBLIC COMMENT:

Comments by multiple residents on Hiawatha, Twin Dams and surrounding area as to lake levels and assessment district being proposed: Corinne ?; Ron Sigwal; Debbie S.; Dennis Styles; Laura Miller; Sue Ann West; Bill Houston; Heather F.; James Warner; Colleen Pipe; Keith Compeau; John B.; Michael P.; Attorney Joseph Quandt working with Twin Dams Association; Letter from Martin Elliott; Doug & Sandra H.; Trina Spence; Michael and William Garten; Tom Meadows; Penny W.; Robert W.; and Gary Bomer.

NEW BUSINESS:

DISTRICT HEALTH #4: Denise Bryan present and gave District Health #4 annual report for 2022. Discussed programs offered, funding, budget, grants, fees and services, employs 54 people. Devon Spivey, Health Director, Epidemiologist spoke on Wellness Grant being utilized in Hillman Schools. Hailey, Public Health Nurse in Montmorency County spoke on clinics, WIC, immunization programs.

10:15 A.M. Break

10:24 A.M. Back in regular session.

OLD BUSINESS:

HIAWATHA LAKES-DRAIN COMMISSIONER: Attorney Amanda K. and Warren Miller, Engineer with Spicer Groups appearing. Discussed the law that governs lake levels and how process works i.e. court sets level, county drain carries out day to day functions, county obligation to maintain, petition to start process along with board action to initiate and establish a lake level. Discussed boundaries of the special assessment district.

Warren Miller, Engineer went over the 3 current structures and discussed their rating and what has occurred since starting the process (temporary fix's done and emergency license process being done). The association initially managed the dams on a voluntary basis and own but now that the court process has been done the special assessment district is set and is the funding mechanism to pay for this. Discussed difference in assessment for those on the lake vs. backlot owners.

An informational meetings was held in June 2021, lake level study completed in Jan. 2022. Repairs were done in April 2022. After lake level set by the court, resolutions were passed, and grants were applied for from the "Dam Risk Reduction Grant," which was later denied by the state in Dec. 2022. Interim financing was secured in March 2023. They plan on looking at grants again in the fall when they become available.

Discussed project phases and cost (\$2 million for total project). Phase 1 will be to replace structure at Lower Hiawatha at cost of approximately \$840,000.00. This would need a board motion. They still will be looking for more affordable options and alternatives. Phase 2 would be Upper Hiathawa and Little Brush Lake structures. Permitting process is good for 5 years and would need another public hearing again for the whole process.

Discussed alternatives: (1) do nothing (2) remove dams or (3) move forward. Potential costs discussed for each including liability issues. The engineer is in favor of moving forward with Phase 1 and would need a resolution as well as the financing resolution. Discussion.

Comments by Drain Commissioner Charlie Arbour i.e. something needs done and will be at a cost no matter what, in favor of looking for something more cost affordable than the \$840,000 proposed. Discussed what if property owners fail to pay their taxes and choose to walk away. Discussed county needing an easement to maintain the structures moving forward so that there is access to work on them. Additional comments and questions allowed from some property owners. Info and a decision need to be made so that it can get placed on the December tax bills.

Briefly discussed appeal process. No action taken today. Board to hold another meeting at the August 17, 2023, meeting.

12:01 P.M. Break

12:18 P.M. Back in regular session.

CONTROLLER:

Aprille Williamson present. Topics: 207 Budget; waiting for approval of deficit elimination plan; marine grant; Microsoft licenses and website looked at for budget savings. Qualifying statement submitted; Opioid funds; Revenue sharing increase: \$14,000; there is money left over from the Pension Funding grant, waiting to see if we can apply for that.

SRO agreement sent to county attorney; several revisions suggested. Discussion. Motion by Bolser, seconded by Hardies approving the SRO agreement with Atlanta Schools as presented by the county attorney and authorizing the Controller to sign on behalf of the board as well as adding the Sheriff signature. Yeas: 5 (Roll call: Edwards, Girardin, Hardies, Peltier, Bolser) Nays: 0 Motion carried.

The cleaning service will be on the next agenda for discussion.

TREASURER REPORT:

Cheri Eggett present. 2022 Treasurer report. ARPA request for money and update given. Motion by Edwards, seconded by Girardin approving ARPA expenditures in the amount of \$9000.00 for installation of the sheriff department service window. Yeas: 5 (Roll call: Girardin, Hardies, Peltier, Bolser, Edwards) Nays: 0 Motion carried.

Motion by Bolser, seconded by Hardies approving direct pay vouchers in the amount of \$3500.00 to current eligible Direct Pay applicants. Yeas: 5 (Roll call: Hardies, Peltier, Bolser, Edwards, Girardin) Nays: 0 Motion carried.

SHERIFF REPORT:

Sheriff Brown present. Inmate count 11. Request to fill recent deputy vacancy. The academy starts Aug. 14 with the understanding that unless someone comes ready with MCOLES the next is not until January 2024. SRO's will be existing officers. An attorney will need to draft any repay agreement. Discussed budgets with controller and commissioners. The academy grant will cover some items. More discussion on where the money is to come from and how much is left in the budget after the current officer left (\$13,527.00 estimated).

12:47 P.M. Commissioner Girardin leaves meeting.

COMMITTEE REPORTS:

None given.

PUBLIC COMMENT:

Sally Petrik citizen on budget and overspending.

1:21 P.M. Motion Bolser, seconded by Hardies to adjourn. No objections. Meeting adjourned.

Minutes prepared by:


Cheryl A. Neilsen, County Clerk

Don Edwards
Gary Girardin
Mary Hardies
Lloyd Peltier
Dell Bolser



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County of Montmorency Board of Commissioners

Regular Board Meeting

Agenda

August 3, 2023

9:00 a.m.

Boardroom/Courtroom B

CALL TO ORDER

- Pledge of Allegiance
- Roll Call
- Approval of Agenda
- Approval of minutes from: July 20, 2023
- Claims and Accounts
- Standing Committee Reports

Add on: NEMGOG letter
: Building Inspector
: Twin Dams letter
: closed session for
Hiawatha Dam project.

PUBLIC COMMENT (Agenda Items Only)

NEW BUSINESS

- NEMCSA Annual Report – Frances Ommani
- ~~William Pfeifer Contract Deleted~~
- County Mechanic and Patrol Cars

OLD BUSINESS

- Cleaning Service
- ~~Corrective Action Plan Deleted~~
- Policies

REPORTS:

- ~~Controller Deleted~~
- Treasurer

PUBLIC COMMENT

ADJOURN SUBJECT TO CHAIRMAN

NEXT REGULAR BOARD MEETING WILL BE HELD ON Thursday, August 17, 2023

**MONTMORENCY COUNTY BOARD OF COMMISSIONERS
MEETING HELD AUGUST 3, 2023**

PRESENT: Dell Bolser, Gary Girardin, Don Edwards, Mary Hardies, Lloyd Peltier

ABSENT/EXCUSED: NONE

PLEDGE

AGENDA:

Add: NEMGOG letter, Building Inspector, Twin Dams letter, Closed Session for Hiawatha Dam Project
Delete: William Pfeifer-Contract, Corrective Action Plan, County Controller

Motion by Girardin, seconded by Hardies to accept the agenda as presented with changes. Yeas: 5 Nays: 0 Motion carried.

MINUTES:

Motion by Bolser, seconded by Hardies approving minutes from the regular meeting held July 20, 2023 as presented. Yeas: 5 Nays: 0 Motion carried.

COMMITTEE REPORTS:

Peltier: Health Department #4, Thunder Bay Transportation
Hardies: None
Girardin: None
Edwards: Landfill
Bolser: None

PUBLIC COMMENT:

None

TREASURER REPORT:

Cheri Eggett, Treasurer present. Topics: Right of first refusal; Intent to claim & fair market value-Townships will now pay the fair market value going forward. Hiawatha Lake phone calls. Credit card policy was given to board to review.

NEW BUSINESS:

NEMCSA Annual Report: Frances Ommani, Director present. Annual report was given.

COUNTY MECHANIC AND PATROL CARS: Motion by Edwards, seconded by Peltier for Bernie Neilsen to be his own department head. Yeas: 3 (Edwards, Hardies, Peltier) Nays: 2 (Bolser, Girardin) Motion carried.

Tabled patrol vehicle discussion to next regular board meeting so Bernie can get a count of how many actual patrol vehicles the sheriff's office has.

NEMGOG LETTER: Motion by Hardies, seconded by Bolser to support NEMGOG in grant application and have chair sign the support letter. Yeas: 5 Nays: 0 Motion carried.

BUILDING INSPECTOR: Tony Dawson, Building Inspector present. Secretary needs new phone, will cost about \$1000 and come from building department budget. Motion by Girardin, seconded by Bolser to purchase a cell phone for the building department secretary for personal and business use. Yeas: 4: (Roll Call: Bolser, Edwards, Girardin, Peltier) Nays: 1 (Hardies) Motion carried.

Tony needs to purchase shirts for himself. Motion by Edwards, seconded by Girardin to purchase shirts up to \$500 dollars. Yeas: 5 Nays: 0 Motion carried.

TWIN DAMS LETTER: Board received letter from member of the public about the Hiawatha Lake issue. Edwards gave the letter to all board members to review. Will need to talk to county attorney before the board makes a decision regarding the letter.

9:52 a.m. Motion by Peltier, seconded by Bolser to go into closed session pursuant to Section 8(h) of the Open Meetings Act, being MCL 15.268(h) to consider the written memo from our attorney dated July 26, 2023, which is exempt from disclosure by Section 13(1)(g) of the Michigan Freedom of Information Act, being MCL 15.243(1)(g), since this letter is subject to the attorney-client privilege. Yeas: 5 (Roll Call: Edwards, Girardin, Hardies, Peltier, Bolser) Nays: 0 Motion carried.

9:55 a.m. Break

10:01 a.m. Closed session started. All present.

10:24 a.m. Back in open session. All present.

CLAIMS AND ACCOUNTS: Motion by Edwards, seconded by Hardies to pay claims and accounts. (Grand total \$258,143.34) Yeas: 5 (Roll Call: Girardin, Hardies, Peltier, Bolser, Edwards) Nays: 0 Motion carried.

Elevator needs repaired. Motion by Hardies, seconded by Bolser to go with Great Lakes Elevator Company to repair the broken elevator. Yeas: 5 (Roll Call: Hardies, Peltier, Bolser, Edwards, Girardin) Nays: 0 Motion carried.

OLD BUSINESS:

CLEANING SERVICE: Dawn Hubbard is requesting to give Service Master thirty days' notice. Motion by Edwards, seconded by Peltier to give Service Master thirty days' notice. Yeas: 5 Nays: 0 Motion carried. Will discuss new cleaning options at next board meeting.

POLICIES: Tabled till next meeting.

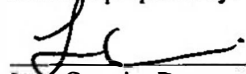
PUBLIC COMMENT:

Donna Baranyai commented on the credit card policy, why zoom was not available, and a letter that was left in the board room for the public to view.

Deputy Schaible commented on replacing the current chairman of the board.

Motion by Girardin, seconded by Peltier to adjourn. All in favor. Meeting adjourned.

Minutes prepared by:



Lori Curwin, Deputy Clerk

Don Edwards
Gary Girardin
Mary Hardies
Lloyd Peltier
Dell Bolser



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County of Montmorency Board of Commissioners

Regular Board Meeting

Agenda

August 17, 2023

9:00 a.m.

Boardroom/Courtroom A

.....
CALL TO ORDER

- Pledge of Allegiance
- Roll Call
- Approval of Agenda
- Approval of minutes from: August 3, 2023
- Claims and Accounts
- Standing Committee Reports

Approve
Add: Closed Session
minutes 8/3/23

PUBLIC COMMENT (Agenda Items Only)

REPORTS:

- Controller

OLD BUSINESS

- Hiawatha Lakes
- Credit Card Policy (Treasurer)
- Sheriff: SRO,SRP Grant & Car Purchase

PUBLIC COMMENT

ADJOURN SUBJECT TO CHAIRMAN

NEXT REGULAR BOARD MEETING WILL BE HELD ON Thursday, September 7, 2023

**MONTMORENCY COUNTY BOARD OF COMMISSIONERS
MEETING HELD AUGUST 17, 2023**

PRESENT: Dell Bolser, Gary Girardin, Don Edwards, Mary Hardies, Lloyd Peltier

ABSENT/EXCUSED: None

PLEDGE

ADD/DELETIONS:

Add: Closed Session Minutes from August 3, 2023

Delete: None

Motion by Girardin, seconded by Hardies approving the agenda with the addition. Yeas: 5 Nays: 0 Motion carried.

MINUTES:

Motion by Bolser, seconded by Hardies approving the regular meeting minutes of August 3, 2023. Yeas: 5 Nays: 0 Motion carried.

Motion by Girardin, seconded by Bolser approving the closed session minutes of August 3, 2023. Yeas: 5 Nays: 0 Motion carried.

CLAIMS & ACCOUNTS:

Motion by Girardin, seconded by Edwards approving payment of bills (Claims \$50,427.56; EFT \$427,631.39; Desk \$56,400.36; Total: \$534,459.31). Yeas: 5 (Roll call: Peltier, Hardies, Edwards, Girardin, Bolser) Nays: 0 Motion carried.

CONTROLLER REPORT:

Aprille Williamson present. July budget sent out; Deficit Elimination Plan approved; Opioid update and picnic planned. Motion by Bolser, seconded by Girardin to spend up to \$4300.00 for the Recovery Resource Fair (public picnic on opioid awareness). Yeas: 5 (Roll call: Hardies, Edwards, Girardin, Bolser, Peltier) Nays: 0 Motion carried.

Proposed proclamation for Overdose Awareness looked at (had items not filled in on proclamation). No action taken. Put on next agenda.

OLD BUSINESS:

HIAWATHA LAKES: Warren Miller and Stacy Hissong presenters. Requesting approval of resolutions as presented. Lengthy discussion. Alternate resolutions discussed that changes the figures to lot owners. Public comment allowed.

9:56 A.M. Break

10:14 A.M. Back in session. Luke Trumble from EGLE spoke via zoom on states role and if nothing were to be done and there was a failure. More discussion on options.

RESOLUTION 2023-11

APPROVING REVISED ASSESSMENT ROLL AND COMPUTATION OF COSTS (Edwards/Bolser) Discussion. Yeas: 4 (Roll call: Edwards, Girardin, Bolser, Hardies) Nays: 1 (Peltier) Resolution passed.

RESOLUTION 2023-12

APPROVING PROJECT COSTS AND SPECIAL ASSESSMENT ROLL (Edwards/Bolser) Yeas: 5 (Roll call: Girardin, Bolser, Peltier, Hardies, Edwards) Nays: 0 Resolution passed.

11:10 A.M. Break
11:22 A.M. Back in session.

HIAWATHA CON'T:

Motion by Edwards, seconded by Girardin to pay Spicer and those that pertain to the phase one project (\$93,000); money to come out of special assessment fund (841). Yeas: 5 (Roll call: Bolser, Peltier, Hardies, Edwards, Girardin) Nays: 0 Motion carried.

SHERIFF: SRO, SRP GRANT & CAR PURCHASE:

Sheriff Brown, present. Dr. Radar and Tony Susek, both Superintendents of schools, spoke on SRO officer positions. Sheriff Brown spoke on department staffing resignations and issues with filling one SRO position full time vs. 24-hour coverage in the county. Requesting the money from the budget of those officers not replaced to be allocated to the overtime budget. Discussion.

SRP funds discussed and additional allocation to be received. The sheriff asks to use those monies to purchase a patrol vehicle. Discussion. Motion by Hardies, seconded by Girardin to transfer a deputy into the SRP and utilize the savings for overtime in the general fund. Discussion. Yeas: 4 (Roll call: Peltier, Hardies, Girardin, Bolser) Nays: 1 (Edwards) Motion carried.

CONTROLLER REPORT CON'T:

Motion by Edwards, seconded by Bolser approving the 2024 SRP grant. Yeas: 5 Nays: 0 Motion carried.

Motion by Hardies, seconded by Peltier to pay \$71,203.80 towards the pension fund. Yeas: 5 Nays: 0 Motion carried.

Motion by Edwards, seconded by Peltier to apply for the MVAA County Innovation grant (\$57,251.95). Yeas: 5 Nays: 0 Motion carried.

Motion by Edwards, seconded by Girardin approving Sonic Wall (2 years, \$6766.01); money to come from ARPA. Yeas: 5 Nays: 0 Motion carried.

Motion by Bolser, seconded by Hardies to advertise for cleaning services. Yeas: 5 Nays: 0 Motion carried.

12:29 P.M. ****Break to move meeting upstairs to regular board room and get set up again.**
12:39 P.M. Resume regular meeting, all present.

CONTROLLER REPORT CON'T:

Motion by Edwards, seconded by Bolser to send letter of support for Hillman to apply for grant for windows and doors for the Senior Center. Yeas: 5 Nays: 0 Motion carried.

Motion by Edwards, seconded by Girardin in support of waiving Building Department fees for the landfill permits. Yeas: 5 Nays: 0 Motion carried.

TREASURER REPORT:

Cheri Eggett present. Village of Hillman purchase complete; lawsuits on foreclosure case and foreclosure report for 2021 sales.

OLD BUSINESS CON'T:

CREDIT CARD POLICY: Review of proposed policy by Treasurer, comments and questions by sheriff office, comments by county clerk, treasurer, and sheriff. Motion by Hardies, seconded by Peltier to accept Credit Card Policy as presented. Discussion. Yeas: 2 (Roll call: Hardies, Peltier) Nays: 3 (Edwards, Girardin, Bolser) Motion failed.

COMMITTEE REPORTS:

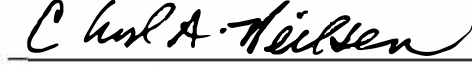
None given.

PUBLIC COMMENT:

None

1:35 P.M. Motion by Peltier, seconded by Girardin to adjourn the meeting. Yeas: 5 Nays: 0 Motion carried.

Minutes prepared by:



Cheryl A. Neilsen
County Clerk

Dor Edwards
Gary Girardin
Mary Hardies
Dell Bolser
Lloyd Peltier



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County of Montmorency Board of Commissioners

Resolution #2023-11

APPROVING REVISED ASSESSMENT ROLL AND COMPUTATION OF COSTS

At the meeting of the County of Montmorency Board of Commissioners held in the County of Montmorency Building located in Atlanta, Michigan on August 17, 2023.

PRESENT: Hardies, Edwards, Peltier, Bolser, Girardin

ABSENT: None

The following resolution was made by **Edwards** and seconded by **Bolser**, to-wit:

WHEREAS, the Montmorency County Board of Commissioners (the "Board") and its delegated authority under Part 307 of the Natural Resources and Environmental Protection Act, Act 451 of 1994, as amended ("Part 307"), have the responsibility to maintain the lake levels of **Hiawatha Lake/Lake Hiawatha, Little Brush Lake, and Moose Lake (collectively referred to as "Hiawatha Lakes")**; and

WHEREAS, a special assessment district known as the Hiawatha Lakes – Lake Level Special Assessment District was established by the Montmorency County Circuit Court for **Hiawatha Lakes**, located in Hillman Township, Montmorency County, Michigan, under Part 307, specifically MCL 324.30704; and

WHEREAS, the delegated authority of Hiawatha Lakes held a public hearing on June 22, 2023 to review the computation of costs of a lake level project and a special assessment roll consistent with the requirements of Part 307; and

WHEREAS, the Board has reviewed the computation of costs of the project and the special assessment roll; and

WHEREAS, the Board desires to approve the computation of costs as presented and a revised special assessment roll, as attached to this Resolution.

NOW, THEREFORE, BE IT RESOLVED:

1. The Montmorency County Road Commission shall serve as the County's delegated authority as permitted under Part 307 for Hiawatha Lakes and may appoint a representative to work on permitted tasks.
2. The Board approves the computation of costs of the lake level project as presented and the special assessment roll as revised. It further approves all necessary interest charges to be placed on assessments on the roll related to any bonding/financing of the project.

3. The special assessment roll with the assessments listed shall be final and conclusive unless appealed in a court within 15 days of the adoption of this Resolution. MCL 324.30714(4).
4. The Montmorency County Clerk shall forward to the Montmorency County Road Commission a copy of this Resolution so that action can be instituted by Montmorency County in an expedient manner.
5. All resolutions and parts of resolutions insofar as the same may be in conflict herewith are hereby rescinded.

YES: Edwards, Bolser, Girardin, Hardies
NO: Peltier

RESOLUTION DECLARED ADOPTED.

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution duly adopted by the Board of Commissioners of the County of Montmorency at a regular meeting held on **August 17, 2023**, the original of which resolution is on file in my office. I further certify that notice of said meeting was given in accordance with the provisions of the open meetings act.



Cheryl A. Neilsen, Clerk
County of Montmorency, Michigan

Dated: **August 17, 2023**



Donald Edwards, Chairperson
County of Montmorency, Michigan

Dated: **August 17, 2023**

HIAWATHA LAKES
ASSESSMENT ROLL
MONTMORENCY COUNTY, MICHIGAN

Hiawatha Lakes - Phase 1 - Alt 1, Reduced Backlot Factors
2023 Assessment Roll

PROJECT COST BREAKDOWN			
Total Project Cost (Estimated)			\$ 840,000.00
Supplemental Benefit			\$ -
Project Cost Assessed to District			\$ 840,000.00
Montmorency County At Large	0.00%		\$ -
Hillman Township	0.00%		\$ -
Landowners	100.00%		\$ 840,000.00
TOTAL	100.00%		\$ 840,000.00

INTEREST FOR YEARLY PAYMENT ESTIMATIONS	
Percentage Rate:	5.50%
Number of Years:	20

ASSESSABLE PARCELS		
Code		# of Parcels
0	Exempt Parcel	1
1	Assessable Parcel	190
Total Parcels		191

LANDOWNER BASE BENEFIT FACTOR		
Code		Lot Factor Coefficient
1	Front Lot Parcel with Base Benefit	1.00
11	Adjacent Front Lot Parcel (Same Owner)	0.33
2	Back Lot Parcel with Base Benefit	0.25
22	Adjacent Back Lot Parcel (Same Owner)	0.15
# of Front Lot Parcels with Base Benefit		64
# of Front Lot Parcels with reduced base benefit		15
# of Backlot Parcels with Base Benefit		77
# of Backlot Parcels with reduced base benefit		36
Total Parcels		191
Total Base Assessment		\$796,000
Total Base Apportionment %		95.0%

LANDOWNER - PARCEL FRONTAGE FACTOR				
Range Code	Range Min (ft)	Range Max (ft)	Weighting Factor	
1	0	250	0.25	
2	250	500	0.50	
3	500	1,000	0.75	
4	1,000	6,000	1.00	
Total Actual Lake Frontage (Includes Non-Assessable Parcels)		13,981		
Total Weighted Lake Frontage (Does Not Include Non-Assessable Parcels)		4,471		
Total Base Assessment		\$42,000		
Total Apportionment % Based on Weighted Frontage		5.0%		

Landowner Contribution Breakdown	
Base Assessment Factor	95.00%
Frontage Factor	5.00%
Total	100.00%

PARCEL ID #	PARCEL OWNER	ASSESSABLE (S = NO, 1 = YES)	BASE ASSESSMENT FACTOR	BASE ASSESSMENT FACTOR	BASE ASSESSMENT APPORTIONMENT %	PARCEL FRONTAGE	PARCEL FRONTAGE RANGE CODE	RANGE 1 FRONTAGE	RANGE 2 FRONTAGE	RANGE 3 FRONTAGE	RANGE 4 FRONTAGE	WEIGHTED FRONTAGE	FRONTAGE APPORTIONMENT %	TOTAL APPORTIONMENT %	TOTAL ESTIMATED ASSESSMENT	ESTIMATED ANNUAL PAYMENT (NO INTEREST)	ESTIMATED ANNUAL PAYMENT @ 4.8%
004-360-000-115-00	ABBIATI WENDY	1	1.00	1.00	1.027582%	50	1	50	0	0	0	12.5	0.013980%	1.041593%	\$8,749.13	\$437.46	\$732.12
004-360-000-021-00	ALLEN MARK & CINDY	1	2	0.25	0.256886%	0	1	0	0	0	0	0.0	0.000000%	0.256886%	\$21,57.92	\$107.90	\$180.57
004-360-000-180-01	ALSIFF CLAYTON	1	2	0.25	0.256886%	0	1	0	0	0	0	0.0	0.000000%	0.256886%	\$2,157.92	\$107.90	\$180.57
004-360-000-088-00	ARBOUR CYNTHIA A & CHARLES A ARBOUR	1	2	0.25	0.256886%	0	1	0	0	0	0	0.0	0.000000%	0.256886%	\$2,157.92	\$107.90	\$180.57
004-360-000-118-00	AYERS LISA	1	1	1.00	1.027582%	50	1	50	0	0	0	12.5	0.013980%	1.041593%	\$8,749.13	\$437.46	\$732.12
004-360-000-050-00	BANKS MELANIE	1	2	0.25	0.256886%	0	1	0	0	0	0	0.0	0.000000%	0.256886%	\$2,157.92	\$107.90	\$180.57
004-360-000-094-00	BIGA JOSEPH J & KATHLEEN G	1	2	0.25	0.256886%	0	1	0	0	0	0	0.0	0.000000%	0.256886%	\$2,157.92	\$107.90	\$180.57
004-360-000-136-00	BLACK PATRICIA ET AL	1	2	0.25	0.256886%	0	1	0	0	0	0	0.0	0.000000%	0.256886%	\$2,157.92	\$107.90	\$180.57
004-360-000-132-01	BOEHMER GARY L & ROBYNE M	1	22	0.15	0.154137%	0	1	0	0	0	0	0.0	0.000000%	0.154137%	\$1,294.76	\$64.74	\$108.34
004-360-000-135-03	BOEHMER GARY L & ROBYNE M	1	1	1.00	1.027582%	85	1	85	0	0	0	16.3	0.018174%	1.046757%	\$8,784.36	\$438.22	\$735.07
004-360-000-172-03	BONAR EDWARD & HEAGEN KANDON JWFRS	1	2	0.25	0.256886%	0	1	0	0	0	0	0.0	0.000000%	0.256886%	\$2,157.92	\$107.90	\$180.57
004-360-000-119-00	BORKOWSKI RICHARD J CHRISTINE L	1	1	1.00	1.027582%	105.41	1	105.41	0	0	0	26.4	0.029473%	1.056242%	\$8,578.26	\$443.96	\$743.01
004-360-000-111-00	BREWER ARLEN & DARCI H/V	1	1	1.00	1.027582%	102.5	1	102.5	0	0	0	25.8	0.028859%	1.056242%	\$8,512.43	\$443.92	\$742.44
004-360-000-147-00	BRISKEY MICHAEL V & ROSLYN TRUST	1	1	1.00	1.027582%	100	1	100	0	0	0	25.0	0.027980%	1.055543%	\$8,686.58	\$443.33	\$741.95
004-360-000-168-00	BROCK WILLIAM C & HELEN R	1	2	0.25	0.256886%	0	1	0	0	0	0	0.0	0.000000%	0.256886%	\$2,157.92	\$107.90	\$180.57
004-000-000-080-00	BURDYS JOHN	1	1	1.00	1.027362%	617.4	3	250	250	117.4	0	275.6	0.338177%	1.335759%	\$11,232.38	\$561.02	\$938.91
004-360-000-172-00	BURCHETT MATHEW P	1	2	0.25	0.256886%	0	1	0	0	0	0	0.0	0.000000%	0.256886%	\$2,157.92	\$107.90	\$180.57
004-360-000-143-00	BURLEIGH & NICOLE H&W	1	1	1.00	1.027582%	90	1	90	0	0	0	22.5	0.025154%	1.058774%	\$8,843.07	\$443.15	\$739.98
004-360-000-041-00	BUSSEY JOHN W JR & CHERYL	1	2	0.25	0.256886%	0	1	0	0	0	0	0.0	0.000000%	0.256886%	\$2,157.92	\$107.90	\$180.57
004-360-000-011-00	CHAMBERS MICHAEL W JR	1	2	0.25	0.256886%	0	1	0	0	0	0	0.0	0.000000%	0.256886%	\$2,157.92	\$107.90	\$180.57
004-360-000-035-00	CHARMAN JARED	1	2	0.25	0.256886%	0	1	0	0	0	0	0.0	0.000000%	0.256886%	\$2,157.92	\$107.90	\$180.57
004-360-000-003-00	COLES BRIAN	1	2	0.25	0.256886%	0	1	0	0	0	0	0.0	0.000000%	0.256886%	\$2,157.92	\$107.90	\$180.57
004-360-000-042-00	COOLEY LESLIE D	1	22	0.15	0.154137%	0	1	0	0	0	0	0.0	0.000000%	0.154137%	\$1,294.76	\$64.74	\$108.34
004-360-000-043-01	COOLEY LESLIE D	1	2	0.25	0.256886%	0	1	0	0	0	0	0.0	0.000000%	0.256886%	\$2,157.92	\$107.90	\$180.57
004-360-000-088-01	COTTE ELLIOTT L II	1	2	0.25	0.256886%	0	1	0	0	0	0	0.0	0.000000%	0.256886%	\$2,157.92	\$107.90	\$180.57
004-360-000-073-01	COUNTS JENNIFER MAE	1	2	0.25	0.256886%	0	1	0	0	0	0	0.0	0.000000%	0.256886%	\$2,157.92	\$107.90	\$180.57
004-360-000-161-01	COUSER DEANA	1	1	1.00	1.027582%	242.65	1	242.65	0	0	0	60.7	0.067845%	1.095426%	\$9,201.59	\$480.08	\$769.89
004-000-000-020-00	CVENRO WILLIAM M & VONDA DEE CVENRO	1	1	1.00	1.027582%	50	1	50	0	0	0	12.5	0.013980%	1.041593%	\$8,749.13	\$437.46	\$732.12

HAWTHALAKES
ASSESSMENT ROLL
MONTMORENCY COUNTY, MICHIGAN

PARCEL ID #	PARCEL OWNER	ASSESSABLE (# NO. 1 = YES)	BASE ASSESSMENT FACTOR	BASE ASSESSMENT FACTOR	BASE ASSESSMENT APPORTIONMENT %	PARCEL FRONTAGE	PARCEL FRONTAGE RANGE CODE	RANGE 1 FRONTAGE	RANGE 2 FRONTAGE	RANGE 3 FRONTAGE	RANGE 4 FRONTAGE	WEIGHTED FRONTAGE	FRONTAGE APPORTIONMENT %	TOTAL ESTIMATED ASSESSMENT	ESTIMATED ANNUAL PAYMENT (NO INTEREST)	ESTIMATED ANNUAL PAYMENT @ 6.6%
004-360-000-077-00	DANDY ROGER D		0.25	0.25	0.250000%	0		0	0	0	0	0.0	0.000000%	\$2,157.62	\$107.90	\$107.90
004-360-000-083-00	DEROSIA ROBERT W & DEBORAH BOBBIE JOINT		0.25	0.25	0.250000%	0		0	0	0	0	0.0	0.000000%	\$2,157.62	\$107.90	\$107.90
004-360-000-084-00	DUNSMORE JERRY & KATHY		0.15	0.15	0.154137%	0		0	0	0	0	0.0	0.000000%	\$1,294.74	\$64.74	\$108.54
004-360-000-085-00	DUNSMORE JERRY & KATHY HW		0.25	0.25	0.250000%	0		0	0	0	0	0.0	0.000000%	\$2,157.62	\$107.90	\$107.90
004-360-000-086-00	DUNSMORE JERRY & KATHY TRUST		0.15	0.15	0.154137%	0		0	0	0	0	0.0	0.000000%	\$1,294.74	\$64.74	\$108.54
004-360-000-118-01	DOMBROWSKI EDWARD E & SUSAN M		1.00	1.00	1.0275828%	76.55		76.55	0	0	0	18.1	0.014209%	\$3,811.48	\$440.57	\$727.34
004-360-000-184-00	DRYMAN BEVERLY		0.15	0.15	0.154137%	0		0	0	0	0	0.0	0.000000%	\$1,294.74	\$64.74	\$108.54
004-360-000-185-00	DRYMAN BEVERLY HW		0.25	0.25	0.250000%	0		0	0	0	0	0.0	0.000000%	\$2,157.62	\$107.90	\$107.90
004-360-000-186-00	DRYMAN BEVERLY TRUST		0.15	0.15	0.154137%	0		0	0	0	0	0.0	0.000000%	\$1,294.74	\$64.74	\$108.54
004-360-000-187-00	DUBANETT M & DENNIS		1.00	1.00	1.0275828%	81.165		81.165	0	0	0	20.3	0.015706%	\$4,443.31	\$440.50	\$741.86
004-360-000-188-01	ELIOT MARTIN E & TINA TMM		1.00	1.00	1.0275828%	127		127	0	0	0	32.5	0.025071%	\$5,791.83	\$440.50	\$813.38
004-360-000-023-04	ENTERICK SCOTT A, STANLEY G, & CANDACE J		0.25	0.25	0.250000%	83.18		83.18	0	0	0	20.8	0.022571%	\$5,627.05	\$441.35	\$738.84
004-360-000-023-00	FARRISWORTH JAMES & HEATHER HW		0.25	0.25	0.250000%	0		0	0	0	0	0.0	0.000000%	\$2,157.62	\$107.90	\$107.90
004-360-000-023-00	FARRISWORTH ROBERT B & ROZANNA D		0.25	0.25	0.250000%	0		0	0	0	0	0.0	0.000000%	\$2,157.62	\$107.90	\$107.90
004-360-000-023-00	FALCHER JAMES R & MARGARET D		0.25	0.25	0.250000%	0		0	0	0	0	0.0	0.000000%	\$2,157.62	\$107.90	\$107.90
004-360-000-023-00	GAGGIN JOHN P & NICOLE HW		1.00	1.00	1.0275828%	55.41		55.41	0	0	0	13.3	0.010493%	\$3,781.83	\$438.50	\$753.19
004-360-000-023-00	GARCIA NICOLAS		0.15	0.15	0.154137%	0		0	0	0	0	0.0	0.000000%	\$1,294.74	\$64.74	\$108.54
004-360-000-023-00	GARCIA NICOLAS HW		0.25	0.25	0.250000%	0		0	0	0	0	0.0	0.000000%	\$2,157.62	\$107.90	\$107.90
004-360-000-023-00	GARDNER NICHOLAS		0.25	0.25	0.250000%	0		0	0	0	0	0.0	0.000000%	\$2,157.62	\$107.90	\$107.90
004-360-000-023-00	GIBBS RUSSELL L ET AL GIBBS HEVEN, CHARLES & CATHY ROS		0.25	0.25	0.250000%	0		0	0	0	0	0.0	0.000000%	\$2,157.62	\$107.90	\$107.90
004-360-000-023-04	GIBBS RUSSELL L STEVEN ET AL GIBBS CHARLES & CATHY ROS		0.15	0.15	0.154137%	100		100	0	0	0	25.0	0.027900%	\$3,043.32	\$154.17	\$258.01
004-360-000-023-04	GOTTSCHEK JENNIFER		1.00	1.00	1.0275828%	250		250	0	0	0	67.5	0.052611%	\$6,898.56	\$444.43	\$810.73
004-360-000-023-04	GOTTSCHEK JENNIFER HW		0.25	0.25	0.250000%	0		0	0	0	0	0.0	0.000000%	\$2,157.62	\$107.90	\$107.90
004-360-000-023-04	GOTTSCHEK JENNIFER TR		0.25	0.25	0.250000%	0		0	0	0	0	0.0	0.000000%	\$2,157.62	\$107.90	\$107.90
004-360-000-023-04	HAMIL PATRICIA ANN		1.00	1.00	1.0275828%	205.88		205.88	0	0	0	51.5	0.051764%	\$4,655.76	\$445.76	\$762.76
004-360-000-110-00	HARRISON MATTHEW T & BETH L HW		1.00	1.00	1.0275828%	205.88		205.88	0	0	0	51.5	0.051764%	\$4,655.76	\$445.76	\$762.76
004-360-000-182-00	HATT CURTIS & KRISTIE HW		0.25	0.25	0.250000%	0		0	0	0	0	0.0	0.000000%	\$2,157.62	\$107.90	\$107.90
004-360-000-182-00	HAWKINS DOUGLAS STEVEN		0.25	0.25	0.250000%	0		0	0	0	0	0.0	0.000000%	\$2,157.62	\$107.90	\$107.90
004-360-000-182-00	HAWKINS DOUGLAS STEVEN HW		0.25	0.25	0.250000%	0		0	0	0	0	0.0	0.000000%	\$2,157.62	\$107.90	\$107.90
004-360-000-284-00	HELLER JAMES S		1.00	1.00	1.0275828%	64.38		64.38	0	0	0	16.0	0.012417%	\$3,284.74	\$324.74	\$510.34
004-360-000-284-00	HELLER JAMES S HW		0.25	0.25	0.250000%	0		0	0	0	0	0.0	0.000000%	\$2,157.62	\$107.90	\$107.90
004-360-000-284-00	HELLER JAMES S TR		0.25	0.25	0.250000%	0		0	0	0	0	0.0	0.000000%	\$2,157.62	\$107.90	\$107.90
004-360-000-131-00	HOFFMAN MORRIS		1.00	1.00	1.0275828%	35		35	0	0	0	8.3	0.005766%	\$3,713.00	\$435.50	\$728.17
004-360-000-131-00	HOFFMAN MORRIS HW		0.25	0.25	0.250000%	0		0	0	0	0	0.0	0.000000%	\$2,157.62	\$107.90	\$107.90
004-360-000-131-00	HOFFMAN MORRIS TR		0.25	0.25	0.250000%	0		0	0	0	0	0.0	0.000000%	\$2,157.62	\$107.90	\$107.90
004-360-000-131-00	HOFFMAN MORRIS TRUST		0.25	0.25	0.250000%	0		0	0	0	0	0.0	0.000000%	\$2,157.62	\$107.90	\$107.90
004-360-000-131-00	HOFFMAN MORRIS TRUST HW		0.25	0.25	0.250000%	0		0	0	0	0	0.0	0.000000%	\$2,157.62	\$107.90	\$107.90
004-360-000-131-00	HOFFMAN MORRIS TRUST TR		0.25	0.25	0.250000%	0		0	0	0	0	0.0	0.000000%	\$2,157.62	\$107.90	\$107.90
004-360-000-131-00	HOFFMAN MORRIS TRUST TR HW		0.25	0.25	0.250000%	0		0	0	0	0	0.0	0.000000%	\$2,157.62	\$107.90	\$107.90
004-360-000-131-00	HOFFMAN MORRIS TRUST TR TR		0.25	0.25	0.250000%	0		0	0	0	0	0.0	0.000000%	\$2,157.62	\$107.90	\$107.90
004-360-000-131-00	HOFFMAN MORRIS TRUST TR TR HW		0.25	0.25	0.250000%	0		0	0	0	0	0.0	0.000000%	\$2,157.62	\$107.90	\$107.90
004-360-000-131-00	HOFFMAN MORRIS TRUST TR TR TR		0.25	0.25	0.250000%	0		0	0	0	0	0.0	0.000000%	\$2,157.62	\$107.90	\$107.90
004-360-000-131-00	HOFFMAN MORRIS TRUST TR TR TR HW		0.25	0.25	0.250000%	0		0	0	0	0	0.0	0.000000%	\$2,157.62	\$107.90	\$107.90
004-360-000-131-00	HOFFMAN MORRIS TRUST TR TR TR TR		0.25	0.25	0.250000%	0		0	0	0	0	0.0	0.000000%	\$2,157.62	\$107.90	\$107.90
004-360-000-131-00	HOFFMAN MORRIS TRUST TR TR TR TR HW		0.25	0.25	0.250000%	0		0	0	0	0	0.0	0.000000%	\$2,157.62	\$107.90	\$107.90
004-360-000-131-00	HOFFMAN MORRIS TRUST TR TR TR TR TR		0.25	0.25	0.250000%	0		0	0	0	0	0.0	0.000000%	\$2,157.62	\$107.90	\$107.90
004-360-000-131-00	HOFFMAN MORRIS TRUST TR TR TR TR TR HW		0.25	0.25	0.250000%	0		0	0	0	0	0.0	0.000000%	\$2,157.62	\$107.90	\$107.90
004-360-000-131-00	HOFFMAN MORRIS TRUST TR TR TR TR TR TR		0.25	0.25	0.250000%	0		0	0	0	0	0.0	0.000000%	\$2,157.62	\$107.90	\$107.90
004-360-000-131-00	HOFFMAN MORRIS TRUST TR TR TR TR TR TR HW		0.25	0.25	0.250000%	0		0	0	0	0	0.0	0.000000%	\$2,157.62	\$107.90	\$107.90
004-360-000-131-00	HOFFMAN MORRIS TRUST TR TR TR TR TR TR TR		0.25	0.25	0.250000%	0		0	0	0	0	0.0	0.000000%	\$2,157.62	\$107.90	\$107.90
004-360-000-131-00	HOFFMAN MORRIS TRUST TR TR TR TR TR TR TR HW		0.25	0.25	0.250000%	0		0	0	0	0	0.0	0.000000%	\$2,157.62	\$107.90	\$107.90
004-360-000-131-00	HOFFMAN MORRIS TRUST TR TR TR TR TR TR TR TR		0.25	0.25	0.250000%	0		0	0	0	0	0.0	0.000000%	\$2,157.62	\$107.90	\$107.90
004-360-000-131-00	HOFFMAN MORRIS TRUST TR TR TR TR TR TR TR TR HW		0.25	0.25	0.250000%	0		0	0	0	0	0.0	0.000000%	\$2,157.62	\$107.90	\$107.90
004-360-000-131-00	HOFFMAN MORRIS TRUST TR TR TR TR TR TR TR TR TR		0.25	0.25	0.250000%	0		0	0	0	0	0.0	0.000000%	\$2,157.62	\$107.90	\$107.90
004-360-000-131-00	HOFFMAN MORRIS TRUST TR TR TR TR TR TR TR TR TR HW		0.25	0.25	0.250000%	0		0	0	0	0	0.0	0.000000%	\$2,157.62	\$107.90	\$107.90
004-360-000-131-00	HOFFMAN MORRIS TRUST TR TR TR TR TR TR TR TR TR TR		0.25	0.25	0.250000%	0		0	0	0	0	0.0	0.000000%	\$2,157.62	\$107.90	\$107.90
004-360-000-131-00	HOFFMAN MORRIS TRUST TR TR TR TR TR TR TR TR TR TR HW		0.25	0.25	0.250000%	0		0	0	0	0	0.0	0.000000%	\$2,157.62	\$107.90	\$107.90
004-360-000-131-00	HOFFMAN MORRIS TRUST TR TR TR TR TR TR TR TR TR TR TR		0.25	0.25	0.250000%	0		0	0	0	0	0.0	0.000000%	\$2,157.62	\$107.90	\$107.90
004-360-000-131-00	HOFFMAN MORRIS TRUST TR TR TR TR TR TR TR TR TR TR TR HW		0.25	0.25	0.250000%	0		0	0	0	0	0.0	0.000000%	\$2,157.62	\$107.90	\$107.90
004-360-000-131-00	HOFFMAN MORRIS TRUST TR TR TR TR TR TR TR TR TR TR TR TR		0.25	0.25	0.250000%	0		0	0	0	0	0.0	0.000000%	\$2,157.62	\$107.90	\$107.90
004-360-000-131-00	HOFFMAN MORRIS TRUST TR TR TR TR TR TR TR TR TR TR TR TR HW		0.25	0.25	0.250000%	0		0	0	0	0	0.0	0.000000%	\$2,157.62	\$107.90	\$107.90
004-360-000-131-00	HOFFMAN MORRIS TRUST TR TR TR TR TR TR TR TR TR TR TR TR TR		0.25	0.25	0.250000%	0		0	0	0	0	0.0	0.000000%	\$2,157.62	\$107.90	\$107.90
004-360-000-131-00	HOFFMAN MORRIS TRUST TR TR TR TR TR TR TR TR TR TR TR TR TR HW		0.25	0.25	0.250000%	0		0	0	0	0	0.0	0.000000%	\$2,157.62	\$107.90	\$107.90
004-360-000-131-00																

Don Edwards
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Dell Bolser
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County of Montmorency Board of Commissioners

Resolution #2023-12

APPROVING PROJECT COSTS AND SPECIAL ASSESSMENT ROLL

At the meeting of the County of Montmorency Board of Commissioners held in the County of Montmorency Building located in Atlanta, Michigan on August 17, 2023.

PRESENT: Hardies, Edwards, Peltier, Bolser, Girardin

ABSENT: None

The following resolution was made by **Edwards** and seconded by **Bolser**, to-wit:

WHEREAS, pursuant to Part 307 of Act 451, Public Acts of Michigan, 1994, as amended (“Part 307”), the Montmorency County Circuit Court, (i) by order dated June 27, 2022, established the normal lake level of Lake Hiawatha/Hiawatha Lake in the County of Montmorency to be a range of 861.9 to 862.9 feet, with a target elevation of 862.4 feet and the normal lake level of Little Brush Lake in the County of Montmorency to be a range of 862.9 to 863.9 feet, with a target elevation of 863.4 feet, and the normal lake level of Moose Lake in the County of Montmorency to be a range of 856.00 to 857.00 feet, with a target elevation of 856.5 feet; and (ii) confirmed the boundaries of the Hiawatha Lakes – Lake Level Special Assessment District (the “Special Assessment District”) for the purpose of financing lake level improvements and activities necessary to establish and maintain the lake levels; and

WHEREAS, the Montmorency County Board of Commissioners has appointed the Montmorency County Board of County Road Commissioners as the “delegated authority” within the meaning of Part 307 (the “Delegated Authority”) to take such actions as are necessary to maintain the normal level of Lake Hiawatha/Hiawatha Lake, Little Brush Lake and Moose Lake (collectively referred to as “Hiawatha Lakes”); and

WHEREAS, acting as the Delegated Authority has caused to be prepared a computation of cost for the first phase of the improvements necessary to maintain the normal level of Hiawatha Lakes (the “Project”) in the amount of \$840,000 and has prepared a special assessment roll assessing such amount against parcels of land in the Special Assessment District that benefit from the Project; and

WHEREAS, pursuant to notice given as required by Part 307, the Delegated Authority has caused a hearing on the cost of the Project and the special assessment roll to be held on June 22, 2023, and, following the hearing, approved the cost of the Project and the special assessment roll; and

WHEREAS, the Delegated Authority has proposed that the Special Assessment District issue bonds in the principal amount of not to exceed \$840,000 (the “Bonds”) to pay all or part of

the cost of the Project and that the County pledge its full faith and credit to the payment of the Bonds; and

WHEREAS, Part 307 requires that the Board of Commissioners approve the cost of the Project and the special assessment roll by resolution and also approve the issuance of the Bonds by the Special Assessment District.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF MONTMORENCY, as follows:

1. The Special Assessment District shall be designated and hereafter referred to as the “Hiawatha Lakes-Lake Level Special Assessment District.”
2. The appointment of the Montmorency County Road Commission as the “delegated authority” within the meaning of Part 307 and the actions of the Montmorency County Road Commission as delegated authority to date are all ratified and confirmed.
3. The cost of the Project, the computation of costs of the project and the special assessment roll for the Special Assessment District, in the forms presented to this meeting, are hereby approved.
4. The special assessment roll with the assessments listed shall be final and conclusive unless appealed in a court within 15 days of the adoption of this resolution.
5. The Board of Commissioners hereby approves the issuance of the Bonds by the Special Assessment District pursuant to Part 307 to pay all or part of the cost of the Project, the Bonds to be payable from the special assessments for the Project, and authorizes the Road Commission to take all actions on behalf of the Special Assessment District as are necessary to issue and sell the Bonds as provided in Part 307. The special assessment roll shall be payable in installments in amounts sufficient to pay the principal of and interest on the Bonds.
6. Pursuant to the authorization provided in Section 30705 of Part 307, provided that the Bonds are issued in a principal amount not to exceed \$840,000 the Montmorency County Board of Commissioners, by a two-thirds (2/3) vote of its members elect, does hereby irrevocably pledge the full faith and credit of the County of Montmorency for the prompt payment of the principal of and interest on the Bonds, and does agree that in the event that property owners in the Special Assessment District shall fail or neglect to account to the County Treasurer of the County of Montmorency for the amount of any such special assessment installment and interest (in anticipation of which the Bonds are issued) when due, then the amount thereof shall be immediately advanced from County funds, and the County Treasurer is directed to immediately make such advancement to the extent necessary.
7. In the event that, pursuant to said pledge of full faith and credit, the County of Montmorency advances out of County funds, all or any part of the principal of and interest due on the Bonds, it shall be the duty of the County Treasurer, for and on behalf

of the County of Montmorency, to take all actions and proceedings and pursue all remedies permitted or authorized by law for the reimbursement of such sums so paid.

8. The County Treasurer is authorized, if necessary, to file an application for approval of the Bonds with the Michigan Department of Treasury.
9. All resolutions and parts of resolutions insofar as the same may be in conflict herewith are hereby rescinded.

YES: Peltier, Edwards, Hardies, Girardin, Bolser

NO: None

RESOLUTION DECLARED ADOPTED.

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution duly adopted by the Board of Commissioners of the County of Montmorency at a regular meeting held on **August 17, 2023**, the original of which resolution is on file in my office. I further certify that notice of said meeting was given in accordance with the provisions of the open meetings act.



Cheryl A. Neilsen, Clerk
County of Montmorency, Michigan

Dated: **August 17, 2023**



Donald Edwards, Chairperson
County of Montmorency, Michigan

Dated: **August 17, 2023**

Don Edwards
Gary Girardin
Mary Hardies
Lloyd Peltier
Dell Bolser



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County of Montmorency Board of Commissioners

Regular Board Meeting

Agenda

September 7, 2023

9:00 a.m.

Boardroom/Courtroom B

.....
CALL TO ORDER

- Pledge of Allegiance
- Roll Call
- Approval of Agenda
- Approval of minutes from: August 17, 2023
- Claims and Accounts
- Standing Committee Reports

Add: Co. Clerk

PUBLIC COMMENT (Agenda Items Only)

NEW BUSINESS

- Community Corrections: Jessica Vanwulfen
- Cohl, Stoker & Toskey: Matt Nordfjord Presentation
- Winter L-4029 Equalization: Amber Woehlert

OLD BUSINESS

- Policies

REPORTS:

- Controller - *Res. 2023-13*
- Treasurer
- Sheriff

Co. Clerk

PUBLIC COMMENT

ADJOURN SUBJECT TO CHAIRMAN

NEXT REGULAR BOARD MEETING WILL BE HELD ON Thursday, September 21, 2023

**MONTMORENCY COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING HELD SEPTEMBER 7, 2023**

PRESENT: Gary Girardin, Del Bolser, Mary Hardies, Lloyd Peltier

ABSENT/EXCUSED: Don Edwards

PLEDGE

AGENDA ADDITIONS/DELETIONS:

Additions: County Clerk report

Deletions: None

Motion by Hardies, seconded by Bolser approving the agenda with the addition. Yeas: 4 Nays: 0 Motion carried.

MINUTES:

Motion by Bolser, seconded by Hardies approving the regular meeting minutes of August 17, 2023. Yeas: 4 Nays: 0 Motion carried.

CLAIMS & ACCOUNTS:

Motion by Peltier, seconded by Bolser approving payment of the bills (Claims: \$44,958.23; Desk: \$118,332.83; EFT'S: \$133,376.10 Totaling: \$296,667.16) Yeas: 4 (Roll call: Bolser, Girardin, Hardies, Peltier) Nays: 0 Motion carried.

COMMITTEE REPORTS:

Peltier: Thunder Bay Transportation, Local Court, Finance, C&A

Hardies: None

Bolser: Mi. Works, N.E. Mi. Consortium, MAC

Girardin: Local Court, Finance, Claims & Accounts

Edwards: absent/excused

PUBLIC COMMENT:

None

NEW BUSINESS:

COMMUNITY CORRECTIONS: Noone appearing.

COHL, STOKER & TOSKEY ATTY: Matt Nordfjord, attorney from firm present. Overview of the services they provide. Proposes an hourly rate. No action taken today.

E.Q. WINTER L-4029: Amber Woehlert present. Motion by Hardies, seconded by Bolser authorizing to sign form L-4029. Yeas: 4 (Roll call: Girardin, Hardies, Peltier, Bolser) Nays: 0 Motion carried.

OLD BUSINESS:

Policies: Discussion. No action taken.

REPORTS:

COUNTY CONTROLLER:

Aprille Williamson present. Items discussed: V.A. grant needs signed. Two part-time people hired for V.A. position.

Resolution 2023-13

**PROCLAMATION FOR OVERDOSE AWARENESS
DAY AND RECOVERY MONTH (Hardies/Bolser)
Yeas: 4 (Roll call: Hardies, Peltier, Bolser, Girardin)
Nays: 0 Resolution passed.**

ARPA: paying for security windows in prosecutor office. Need other sources of funding for ARPA covered items for next year. Letter of resignation received from electrical inspector (March 31, 2024). Union meeting on change of union representation. SRP 2024 grant approved. Checking on calculation error for Community Mental Health payments. Update on Common Angle, I.T. company.

TREASURER:

Kathy Graham, present. Motion by Bolser, seconded by Hardies approving list of deposits for Alpena Alcona Area Credit Union. Yeas: 4 (Roll call: Peltier, Bolser, Girardin, Hardies) Nays: 0 Motion carried.

2023 Foreclosure update (\$23,541.91 in sales). County will file intent to claim surplus proceeds on one of them, as it had an EDC loan. Hiawatha Lake adding additional work to treasurers' office.

Motion by Peltier, seconded by Hardies approving replacement of the prosecutor's office windows, not to exceed \$3500.00 from ARPA funds. Yeas: 4 (Roll call: Bolser, Girardin, Hardies, Peltier) Nays: 0 Motion carried.

SHERIFF:

Chad Brown present. Items discussed: Recovery month and picnic in park tomorrow. Lost another road officer. Discussed inmate medical and funding. Lt. Stanley looking at cheaper options. E-mail sent to commissioners on personnel and SRO position. 3 interviews held; all would need training and sponsoring. Requesting the board work with him to set the number of officers prior to 2024 budget. Making SRO positions work for now but just temporarily.

COUNTY CLERK:

Cheryl Neilsen present. Early voting discussed at County Clerk conference; update given. Working on early voting grant for local townships and submission to the State.

PUBLIC COMMENT:

Mr. Huston on lake level case. Mr. Kemper on SRO's and need for training.

11:02 A.M. Motion by Hardies, seconded by Bolser to adjourn. No objections, meeting adjourned.

Minutes prepared by:



Cheryl A. Neilsen, County Clerk

Don Edwards
Gary Girardin
Mary Hardies
Dell Bolser
Lloyd Peltier



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County of Montmorency Board of Commissioners

Resolution #2023-13

PROCLAMATION FOR OVERDOSE AWARENESS DAY AND RECOVERY MONTH

At the meeting of the County of Montmorency Board of Commissioners held in the County of Montmorency Building located in Atlanta, Michigan on September 7, 2023.

PRESENT: Dell Bolser, Gary Girardin, Mary Hardies and Lloyd Peltier

ABSENT: Don Edwards

The following resolution was made by **Mary Hardies** and seconded by **Dell Bolser**, to-wit:

WHEREAS, Overdose Awareness Day is recognized internationally on Aug. 31 annually to raise awareness of drug overdose, stigma associated with overdose deaths and acknowledge grief experienced by families and friends remembering those lost and injured as a result of drug overdose; and,

WHEREAS, Recovery Month is recognized nationally throughout the month of September to promote new evidence-based treatment and recovery practices, the strength and resilience of the recovery community and highlight the providers and communities that support recovery from substance use disorders; and,

WHEREAS, Michigan lost more than 3,000 individuals to overdose in 2021, the 5-year average for fatal overdose through 2020 was 44 per 100,000 for Montmorency County,

WHEREAS, there were approximately 31,000 non-fatal emergency department visits in Michigan due to overdose in 2021, the 3 year average for nonfatal overdose presenting in emergency departments through 2020 was 70 per 100,000 for Montmorency County,

WHEREAS, substance use disorder and co-occurring substance use disorders and mental health conditions have wide-ranging adverse effects on individuals, families and communities; and,

WHEREAS, behavioral health is a critical part of overall health and wellness; and,

WHEREAS, we encourage family and friends of people who use drugs to implement preventative measures, recognize the signs of drug overdose and support accessing support services, as recovery is possible; now,

THEREFORE, Montmorency County hereby proclaims Aug. 31, 2023, as International Overdose Awareness Day and September 2023 as National Recovery Month and call upon our community to observe these occasions.

YES: Dell Bolser, Gary Girardin, Mary Hardies and Lloyd Peltier


NO: None

RESOLUTION DECLARED ADOPTED.

CERTIFICATION


I hereby certify that the foregoing is a true and complete copy of a resolution duly adopted by the Board of Commissioners of the County of Montmorency at a regular meeting held on **September 7, 2023**, the original of which resolution is on file in my office. I further certify that notice of said meeting was given in accordance with the provisions of the open meetings act.

Dated: **September 7, 2023**



Cheryl A. Neilsen, Clerk
County of Montmorency, Michigan

Dated: **September 7, 2023**



Gary Girardin, Vice Chairperson
County of Montmorency, Michigan

Don Edwards
Gary Girardin
Mary Hardies
Lloyd Peltier
Dell Bolser



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County of Montmorency Board of Commissioners

Regular Board Meeting

Agenda

September 21, 2023

9:00 a.m.

Boardroom/Courtroom B

.....
CALL TO ORDER

- Pledge of Allegiance
- Roll Call
- Approval of Agenda
- Approval of minutes from: September 7, 2023
- Claims and Accounts
- Standing Committee Reports

Add On: County
Canvasser
Appointments

PUBLIC COMMENT (Agenda Items Only)

NEW BUSINESS

- Friends Together: Melissa
- Community Corrections: Jessica Vanwufen

OLD BUSINESS

- Attorney Contract
- Policies

REPORTS:

- Controller
- Treasurer
- Sheriff

PUBLIC COMMENT

ADJOURN SUBJECT TO CHAIRMAN

NEXT REGULAR BOARD MEETING WILL BE HELD ON Thursday, October 5, 2023

**MONTMORENCY COUNTY BOARD OF COMMISSIONERS
MEETING HELD SEPTEMBER 21, 2023**

PRESENT: Dell Bolser, Gary Girardin, Don Edwards, Mary Hardies, Lloyd Peltier

ABSENT/EXCUSED: NONE

PLEDGE

AGENDA:

Add: County Canvasser Appointments

Delete: None

Motion by Girardin, seconded by Hardies to approve the agenda with changes. Yeas: 5 Nays: 0 Motion carried.

MINUTES:

Motion by Bolser, seconded by Peltier approving minutes from the regular meeting held September 7, 2023. Yeas: 5 Nays: 0 Motion carried.

CLAIMS AND ACCOUNTS: Motion by Girardin, seconded by Peltier to approve claims and accounts. (Claims: \$83,451.84; EFT's: \$736,094.65; Desk Checks: \$18,149.10 Grand Total: \$837,695.59) Yeas: 5 Nays: 0 (Roll Call: Bolser, Edwards, Girardin, Hardies, Peltier) Motion carried.

COMMITTEE REPORTS:

Peltier: ARPA, NEMSCA, Mental Health Board, Health Dept. #4

Hardies: Opioid Event, Health Dept. #4

Girardin: Finance, Landfill

Edwards: Finance, Landfill

Bolser: Michigan Association of Counties meeting

PUBLIC COMMENT:

None

NEW BUSINESS:

FRIENDS TOGETHER: Melissa Burns, Executive Director present. Presentation made. No action taken.

COMMUNITY CORRECTIONS: Jessica Vanwulfen, Director present. Presentation made asking for a resolution to be approved. Discussion had. Motion by Bolser, seconded by Hardies to approve Resolution 2023-14. Yeas: 5 Nays: 0 (Roll Call: Edwards, Girardin, Hardies, Peltier, Bolser) Motion carried.

COUNTY CANVASSER APPOINTMENTS: Motion by Girardin, seconded by Bolser to appoint Kristina Mazzie and Nancy LaFrance to the Board of Canvassers. Yeas: 5 Nays: 0 (Roll Call: Girardin, Hardies, Peltier, Bolser, Edwards) Motion carried.

OLD BUSINESS:

ATTORNEY CONTRACT: Discussion had about current county attorney contract. Motion by Hardies, seconded by Peltier to add Cohl, Stoker & Toskey, P.C. as additional county attorneys. Yeas: 5 Nays: 0 Motion carried.

9:46 A.M. Break

9:53 A.M. Back in session. All present.

OLD BUSINESS CONTINUED:

POLICIES: Discussion had about various sections of the policy handbook. Motion by Edwards, seconded by Hardies to adopt Resolution 2023-15. Yeas: 4 (Roll Call: Hardies, Peltier, Bolser, Edwards) Nays: 1 (Roll Call: Girardin) Motion carried.

COUNTY CONTROLLER REPORT:

Aprille Williamson, Controller present. TOPICS: POAM; SRP Grant; Community Mental Health Costs; EPS needs to update our current security system and the cost of installation is \$3,964.74. Motion by Peltier, seconded by Bolser to approve the contract from EPS and pay the installation fee of \$3,964.74. Yeas: 5 Nays: 0 (Roll Call: Peltier, Bolser, Edwards, Hardies, Girardin) Motion carried.

MIDC Grant is approved. Waiting on breakdown. Cleaning Position, interviewed two people. Budget, journal entries still need made. Chart of Accounts changes have been complete, still need to do some journal entries.

COUNTY TREASURER REPORT:

Cheri Eggett, Treasurer present. TOPICS: ARPA; Service windows for Probate, Friend of the Court and Juvenile Offices were previously approved for \$15,000 to install the windows. Need an additional \$5,000 which brings the total to \$20,000. Motion by Peltier, seconded by Hardies to approve additional ARPA funds up to \$5,000 for the completion of the service window project for Probate, Friend of the Court and Juvenile offices with project completion within six months of approval date. Yeas: 5 Nays: 0 Motion carried.

Current lawsuit for return of 2023 foreclosed property, court on Monday the 25th. Delinquent Tax Bills will be mailed on 10/1/23. Settlement with the Village of Hillman will occur on 10/2/23. Revenue & Investment summaries will be brought to board at next meeting.

SHERIFF REPORT: Chad Brown, Sheriff present. In the process of writing a grant with PIE&G for two AED's. Chart of Accounts, discussion. No action taken. Mechanic position clarity, discussion. No action taken. Commented on Policies.

PUBLIC COMMENT:

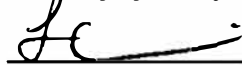
Dawn Hubbard stated we will have an immunization clinic on October 10th at the court house.

Commissioner Hardies commented about RSV and getting your immunization for it.

Cheri Eggett and Cheryl Neilsen commented on the chart of accounts.

Motion by Peltier, seconded by Edwards to adjourn. All in favor. Meeting adjourned.

Minutes prepared by:



Lori Curwin, Deputy Clerk

Don Edwards
Gary Girardin
Mary Hardies
Dell Bolser
Lloyd Peltier



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County of Montmorency Board of Commissioners

Resolution #2023-14

Approval of the FY 2024 Community Corrections Grant Application of the Northeast Michigan Council of Governments

At the meeting of the County of Montmorency Board of Commissioners held in the County of Montmorency Building located in Atlanta, Michigan on September 21, 2023.

PRESENT: Dell Bolser, Gary Girardin, Don Edwards, Mary Hardies and Lloyd Peltier

ABSENT: None

The following resolution was made by Dell Bolser and seconded by Mary Hardies, to-wit:

WHEREAS, the Northeast Michigan Council of Governments (NEMCOG) serves as the Fiscal Agent and Program Manager for the Northeast Michigan Community Corrections Advisory Board (NEMCCAB), and

WHEREAS, this County is a member of either the NEMCCAB strongly desires to continue to participate with Community Correction's Programs and Services, and

WHEREAS, NEMCOG has worked with the OCC to develop a Community Corrections FY 2024 Grant Application for the NEMCCAB, and

WHEREAS, the FY 2024 Community Corrections Grant Application has been prepared by NEMCOG in the amount \$291,413 for Community Corrections Programs and Services in the counties of: Alcona, Alpena, Cheboygan, Crawford, Montmorency, and Otsego, and

WHEREAS, the Northeast Michigan Community Corrections Advisory Board, has approved this Grant Application, and recommends its approval by the member counties,

THEREFORE BE IT RESOLVED, that the County of Montmorency hereby approves the Northeast Michigan Community Corrections Advisory Board's, FY 2024 Grant application prepared by NEMCOG for Community Corrections funding in the annual amount of \$291,413 for Programs and Services.

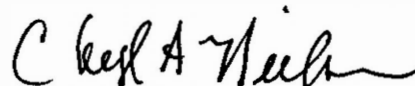
YES: Don Edwards, Gary Girardin, Mary Hardies, Lloyd Peltier & Dell Bolser

NO: None

RESOLUTION DECLARED ADOPTED.

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution duly adopted by the Board of Commissioners of the County of Montmorency at a regular meeting held on September 21, 2023, the original of which resolution is on file in my office. I further certify that notice of said meeting was given in accordance with the provisions of the open meetings act.



Cheryl A. Neilsen, Clerk
County of Montmorency, Michigan

Dated: September 21, 2023



Donald Edwards, Chairperson
County of Montmorency, Michigan

Dated: September 21, 2023

Don Edwards
Gary Girardin
Mary Hardies
Dell Bolser
Lloyd Peltier



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County of Montmorency Board of Commissioners

Resolution #2023-15

RESOLUTION ADOPTING THE COUNTY OF MONTMORENCY 2023 POLICY HANDBOOK

At the meeting of the County of Montmorency Board of Commissioners held in the County of Montmorency Building located in Atlanta, Michigan on September 21, 2023.

PRESENT: Dell Bolser, Gary Girardin, Don Edwards, Mary Hardies & Lloyd Peltier
ABSENT: None

The following resolution was made by **Don Edwards** and seconded by **Mary Hardies**, to-wit:

WHEREAS, the County of Montmorency Policies have not been updated since 2013 and many changes have occurred in that time period; and

WHEREAS, there are required and recommended updates to be included in the County of Montmorency Policy Handbook; and

WHEREAS, the provisions of the handbook have been reviewed by the County of Montmorency Board of Commissioners.

WHEREAS, the policies detailed in this handbook supersede all County personnel policies previously in effect. No employee handbook can anticipate every circumstance or question about policy. Additionally, the variation in the functions performed by the many offices and departments of County government necessitate variations in working conditions, policies, and in the administration of some of the non-compensation benefits. Finally, changes in circumstances and requirements may arise. The Board of Commissioners reserves the right to revise, supplement, or rescind any policies or portion of the handbook from time to time, as it deems appropriate, in its sole and absolute discretion.

THEREFORE BE IT RESOLVED, the County of Montmorency Board of Commissioners hereby approves the following 2023 Policy Handbook:

BE IT FURTHER RESOLVED, that the 2023 County of Montmorency Policy Handbook will be effective October 1, 2023.


YES: Mary Hardies, Lloyd Peltier, Don Edwards & Dell Bolser
NO: Gary Girardin

RESOLUTION DECLARED ADOPTED.

CERTIFICATION


I hereby certify that the foregoing is a true and complete copy of a resolution duly adopted by the Board of Commissioners of the County of Montmorency at a regular meeting held on **September 21, 2023**, the original of which resolution is on file in my office. I further certify that notice of said meeting was given in accordance with the provisions of the open meetings act.

Dated: **September 21, 2023**



Cheryl A. Neilsen, Clerk
County of Montmorency, Michigan

Dated: **September 21, 2023**



Donald Edwards, Chairperson
County of Montmorency, Michigan

Don Edwards
Gary Girardin
Mary Hardies
Lloyd Peltier
Dell Bolser



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County of Montmorency Board of Commissioners

Regular Board Meeting

Agenda

October 5, 2023

9:00 a.m.

Boardroom/Courtroom B

CALL TO ORDER

- Pledge of Allegiance
- Roll Call
- Approval of Agenda
- Approval of minutes from: September 21, 2023
- Claims and Accounts
- Standing Committee Reports

PUBLIC COMMENT (Agenda Items Only)

NEW BUSINESS

- MIDC: William Pfiefer
- Brownfield Program Overview: Julie Lowe
- Child Care Fund: Janelle Mott
MCCOA Appt.

OLD BUSINESS

- None

REPORTS:

- Controller
- Treasurer
- Sheriff

PUBLIC COMMENT

ADJOURN SUBJECT TO CHAIRMAN

NEXT REGULAR BOARD MEETING WILL BE HELD ON Thursday, October 19, 2023

**MONTMORENCY COUNTY BOARD OF COMMISSIONERS
MEETING HELD OCTOBER 5, 2023**

PRESENT: Don Edwards, Gary Girardin, Dell Bolser, Mary Hardies, Lloyd Peltier

ABSENT/EXCUSED: None

PLEDGE

ADD/DELETIONS:

Add: MCCOA Board Appointment

Delete: None

Motion by Girardin, seconded by Bolser approving the agenda with the addition. Yeas: 5 Nays: 0 Motion carried.

MINUTES:

Motion by Hardies, seconded by Peltier approving the regular meeting minutes of September 21, 2023. Yeas: 5 Nays: 0 Motion carried.

CLAIMS & ACCOUNTS:

Motion by Girardin, seconded Edwards approving claims (Regular: \$96,995.39; Desk \$11,208.14; EFT's \$124,470.23 Total: \$232,673.76). Yeas: 5 (Roll call: Bolser, Edwards, Girardin, Hardies, Peltier) Nays: 0 Motion carried.

PUBLIC COMMENT:

None

NEW BUSINESS:

MIDC: William Pfeifer appearing. The MIDC Plan has been submitted to the state and is awaiting their approval and signature. There has been an increase in the grant, however the county portion remains the same (\$17,007.54). Discussion on Oscoda County and splitting costs with them for an attorney. The second contract for Mr. Pfeifer has increased as well because the state has increased the rates being paid.

Motion by Edwards, seconded by Girardin approving the contract for Managed Assigned Counsel Administrator (\$14,400.00). Yeas: 5 (Roll call: Edwards, Girardin, Hardies, Peltier, Bolser) Nays: 0 Motion carried.

Motion by Bolser, seconded by Hardies approving the Public Defender Assigned Counsel contract (\$300,865.10). Yeas: 5 (Roll call: Girardin, Hardies, Peltier, Bolser, Edwards) Nays: 0 Motion carried.

BROWNFIELD PROGRAM OVERVIEW: Julie Lowe appearing from Great Lakes Energy. Went over the two programs offered (Brownfield Redevelopment Grants and Loans & Brownfield Site Assessments). They have been approached by a person wanting to purchase a site in Hillman that may qualify for their program.

CHILD-CARE FUND: Janelle Mott appearing. Presented the 2024 Child-Care Fund Budget. There has been an increase due to the state offering to reimburse more for the in-home care. Motion by Hardies, seconded by Girardin approving the 2024 Child-Care Fund Budget (\$250,785.00) and authorizing the Chair to sign. Yeas: 5 (Roll call: Hardies, Peltier, Bolser, Edwards, Girardin) Nays: 0 Motion carried.

MCCOA APPOINTMENT: Motion by Edwards, seconded by Peltier approving the appointment of Joseph Bouchey, Hillman representative on the MCCOA board. Term expires 8/31/2026. Yeas: 5 Nays: 0 Motion carried.

OLD BUSINESS:

None

COUNTY CONTROLLER:

Aprille Williamson present. Internet update. Looking to switch from Merit to PFN (Peninsula Fiber Network). Looking at phone contracts as well, will get cost. Motion by Bolser, seconded by Hardies approving a contract with PFN for internet service. Discussion. Yeas: 5 (Roll call: Peltier, Bolser, Edwards, Girardin, Hardies) Nays: 0 Motion carried.

Request for policy amendment 7.3. Motion by Hardies, seconded by Peltier to amend Section 7.3 (see attached). Yeas: 5 Nays: 0 Motion carried.

Update on security company and access.

TREASURER REPORT:

Cheri Eggett, Treasurer present. Topics: Prosecutor windows are in. ARPA monies can be used to purchase cars. 2023 foreclose property update. Delinquent Tax bills. Settlement done on Village of Hillman. Update on assessments collected for Hiawatha Lake. Discussed current investments. Revenue report given as of 10/4/23.

SHERIFF REPORT:

Sheriff Brown present. Mechanic Bernie Neilsen present. Conversation regarding a recent e-mail that had to do with the Undersheriff and board Chairman Edwards comments which he found to be unprofessional, misrepresentations, opinion and lies.

Mechanic uniforms discussed and issues having to do with charges. Cars discussed and need to get pricing as well as pricing for the building department truck.

COMMITTEE REPORTS:

- Peltier: Thunder Bay Transportation
- Hardies: District Health Dept. #4
- Girardin: Landfill, Finance, 911
- Bolser: Albert Twp. mtg.
- Edwards: Finance, MCCOA, Landfill, Road Commission

PUBLIC COMMENT:

County Clerk Neilsen comments on courts being open on Monday Oct 9th and doors needing to be open. Update on Early Voting contract with townships.

10:09 A.M. Motion by Bolser, seconded by Peltier to adjourn. All in favor.

Minutes submitted by:


Cheryl A. Neilsen, County Clerk

Motion to Amend Policy Handbook Section 7.3 on pg. 77 from the following:

The County uses a 5 step pay scale and will base vacation accrual off these steps. The amount of vacation received each year is based on your length of service and is accrued per pay period after completion of your probationary 6-month period determined by the Organization as shown below:

First Pay Scale Step: 2 hours per pay period.

Second and Third Pay Scale Step: 3 hours per pay period.

Fourth Pay Scale Step: 4 hours per pay period.

Fifth Pay Scale Step: 6 hours per pay period.

All eligible employees will accrue hours of vacation for every pay period worked, up to a maximum accrual of 175 hours.

TO THE FOLLOWING:

The County will base vacation accrual off your length of service and is accrued per pay period after completion of your probationary 6-month period determined by the County as shown below:

After 6 months to 1 year: 2 hours per pay period.

Start of Year 2 to 4 years: 3 hours per pay period.

Start of Year 5 to 10 years: 4 hours per pay period.

Start of Year 10 & Over: 6 hours per pay period.

All eligible employees will accrue hours of vacation for every pay period worked, up to a maximum accrual of 175 hours.

I need a motion to approve this amendment so it can be updated in the payroll system at the next payroll.

Don Edwards
Gary Girardin
Mary Hardies
Lloyd Peltier
Dell Bolser



12265 M-32
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County of Montmorency Board of Commissioners

Regular Board Meeting

Agenda

October 19, 2023

9:00 a.m.

Boardroom/Courtroom B

.....
CALL TO ORDER

- Pledge of Allegiance
- Roll Call
- Approval of Agenda
- Approval of minutes from: October 5, 2023
- Claims and Accounts

PUBLIC COMMENT (Agenda Items Only)

NEW BUSINESS

- **Apportionment: Equalization Amber Woehlert**
- **Materials Management: Nico Tucker**
- **911 Operations: Donna Baranyai**
- **Appointment to DHHS Board – Naomi Deo**
- **MOA Landfill Audit Letter Approval**
- **Resolution #2023-16: Legislation Pre-empting Local Control for Solar & Wind Development**

OLD BUSINESS

- **ROD – Network/IT Use**
- **County Mechanic**

REPORTS:

- **Controller**
- **Treasurer**
- **Sheriff**
- **Standing Committees**

PUBLIC COMMENT

ADJOURN SUBJECT TO CHAIRMAN

NEXT REGULAR BOARD MEETING WILL BE HELD ON Thursday, November 2, 2023

THIS MEETING IS OPEN TO ALL MEMBERS OF THE PUBLIC UNDER OPEN MEETINGS ACT OF MICHIGAN, PURSUANT TO PUBLIC ACT 267 OF 1976 PLEASE SILENCE ALL CELL PHONES

**MONTMORENCY COUNTY BOARD OF COMMISSIONERS
MEETING HELD OCTOBER 19, 2023**

PRESENT: Gary Girardin, Dell Bolser, Don Edwards, Mary Hardies, Lloyd Peltier

ABSENT/EXCUSED: None

PLEDGE

ADD/DELETIONS:

Add: None

Delete: None

Motion by Girardin, seconded by Hardies approving the agenda. Yeas: 5 Nays: 0 Motion carried.

MINUTES:

Motion by Hardies, seconded by Bolser approving the regular meeting minutes of October 5, 2023. Yeas: 5 Nays: 0 Motion carried.

CLAIMS & ACCOUNTS:

Motion by Girardin, seconded by Edwards approving payment of bills (Claims: \$53,776.12, EFT'S: \$1,917,277.65; Desk Checks: \$193,615.36 Total: \$2,164,669.13). Yeas: 5 (Roll call: Bolser, Edwards, Girardin, Hardies, Peltier) Nays: 0 Motion carried.

PUBLIC COMMENT:

None

NEW BUSINESS:

APPORTIONMENT/EQUALIZATION DEPT.: 2023 report presented. Motion by Hardies, seconded by Girardin to receive report. Yeas: 5 Nays: 0 Motion carried.

MATERIALS MANAGEMENT: Nico Tucker from NEMCOG present. Discussed plan that all counties will be required to have that addresses recycling. A Designated Planning Agency will need to be named to administer and prepare the plan. Monies will be made available (more money available if collaborating with other counties). NEMCOG is interested in administering. No action taken today.

911 OPERATIONS: Donna Baranyai, 911 Director present. They are looking at the equipment that is on the CMU Tower north of Atlanta and going to be putting together a Lease Agreement. Equipment has been there for approximately 10 years with no agreement in place.

Donna expressed concerns with the Purchase Policy. Discussion on operations and efficiency of the department. Requesting the board increase the dollar amount back to what it was (\$1000). Discussion. Motion by Bolser, seconded by Girardin to raise the amount from \$250 to \$1000 (before purchase order required). Discussion. Yeas:5 (Roll call: Edwards, Girardin, Hardies, Peltier, Bolser) Nays: 0 Motion passed.

Other topics: Looking to discuss in the future petty cash for road patrol officers, credit card, purchasing policy and non-union vacation accrual amounts.

DHHS APPOINTMENT: Motion by Edwards, seconded by Bolser re-appointing Naomi Deo to the DHHS Board. Term to expire 11/1/2026. Yeas: 5 Nays: 0 Motion carried.

MOA LANDFILL AUDIT LETTER APPROVAL: Annual proposed closure/post closure cost estimates letter submitted for approval. Motion by Bolser, seconded by Girardin authorizing the chair to sign the letter for the proposed closure/post closure cost estimates for Montmorency Oscoda Alpena Solid Waste. Yeas: 5 Nays: 0 Motion carried.

RESOLUTION #2023-16

OPPOSING ANY LEGISLATION PREEMPTING LOCAL CONTROL FOR SOLAR AND WIND DEVELOPMENTS (Hardies/Bolser) Yeas: 5 (Roll call: Girardin, Hardies, Peltier, Bolser, Edwards) Nays: 0 Resolution passed.

OLD BUSINESS:

ROD/NETWORK I.T. USE: Teresa Walker, Register of Deeds present. Discussion on the counties IT company (Common Angle) and access to their system. Contact has been made with Avenu (software and hardware provider) and the system is proprietary and a contract is in place. Discussion. A copy of the contract will be provided.

COUNTY MECHANIC: Bernie Neilsen, present. Discussed advantage and previous cost savings of utilizing a county credit card. Discussed options for e-bay purchases via online. Treasurer to get with him and set up an alternate method of payment for online use.

CONTROLLER:

Aprille Williamson present. Topics: Contract with Merit and switching internet; looking at phone options; opioid funds discussed and use of Senior Center for meetings (donation mentioned); Motion by Hardies, seconded by Peltier authorizing a lease with the senior center and paying \$50 p/month. Yeas: 5 (Roll call: Hardies, Peltier, Bolser, Edwards, Girardin) Nays: 0 Motion carried.

Motion by Bolser, seconded by Edwards approving the annual NEMCOG allocation for 2024 (\$4403.00). Yeas: 5 (Roll call: Bolser, Edwards, Girardin, Hardies, Peltier) Nays: 0 Motion carried.

Renewal of the Veterans Treatment Court grant of \$50,000.00 signed.

10:43 A.M. Break

10:49 A.M. Back in session.

Update on allocation error and invoice received by Community Mental Health. Discussion on amount. Going to refer the matter to the county attorney. New security company walk through. Issues with doors and exits with an anticipated cost of \$45,860.00 to correct. Going to request funds from ARPA.

TREASURER REPORT:

Cheri Eggett present. ARPA meeting held. Property tax overpayment refunds will be issued by prepaid credit card. A proposal for elimination of taxes is trying to get on the ballot for next year. General property tax-retro poverty exemptions are being proposed.

Motion by Hardies, seconded by Peltier approving payment up to \$2000 for installation of service window in County Treasurers office and payment of \$46,000.00 for rework of doors, latches and locks for county building to comply with fire/safety requirements. Discussion. Yeas: 5 (Roll call: Edwards, Girardin, Hardies, Peltier, Bolser) Nays: 0 Motion carried.

SHERIFF REPORT:

Under Sheriff Crane present. Inmate count at 9. Discussion on cars, estimating \$55,000.00 which includes equipment. Motion by Bolser, seconded by Girardin authorizing the purchase of a patrol vehicle and equipment using ARPA money not to exceed \$60,000.00. Yeas: 5 (Roll call: Girardin, Hardies, Peltier, Bolser, Edwards) Nays: 0 Motion carried.

COMMITTEE REPORTS:

Girardin:	Finance
Bolser:	Building Security
Hardies:	District Health #4, Opioid
Peltier:	Mental Health, ARPA
Edwards:	Finance, Landfill, ARPA

PUBLIC COMMENT:

None

11:32 A.M. Motion Bolser, seconded by Hardies to adjourn. No objections. Meeting adjourned.

Minutes prepared by:

A handwritten signature in cursive script, appearing to read "Cheryl A. Neilsen". The signature is written in black ink and is positioned above a horizontal line.

Cheryl A. Neilsen, County Clerk

Don Edwards
Gary Girardin
Mary Hardies
Lloyd Peltier
Dell Bolser



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County of Montmorency Board of Commissioners

Resolution #2023-16

OPPOSING ANY LEGISLATION PREEMPTING LOCAL CONTROL FOR SOLAR AND WIND DEVELOPMENTS

At the meeting of the County of Montmorency Board of Commissioners held in the County of Montmorency Building located in Atlanta, Michigan on **October 19, 2023**.

PRESENT: Dell Bolser, Gary Girardin, Don Edwards, Mary Hardies and Lloyd Peltier
ABSENT: None

The following resolution was made by **Mary Hardies** and seconded by **Dell Bolser**, to-wit:

Whereas Executive Directive 2020-10 aims to achieve 100 percent carbon neutrality in Michigan by 2050; and

Whereas industry leaders have pledged to reduce carbon emissions to help achieve this goal; and

Whereas efforts to expand renewable energy projects will continue to increase in this state; and

Whereas the governor has proposed the Michigan Public Service Commission be the sole regulating authority for solar and wind projects to expedite these efforts; and

Whereas by granting the Michigan Public Service Commission this authority, local control will be preempted; and

Whereas should local control be preempted, a county, township, city or village would be unable to determine the location, size, setback distance, decibel level or any other criteria for a solar or wind facility; and

Whereas should local control be preempted, a county, township, city, or village would be unable to determine requirements for construction, operation, use, or maintenance of a solar or wind facility; and

Whereas if a county already has a solar or wind policy, practice, regulation, rule or ordinance on record it would be null and void; and

Whereas all other types of energy facilities, while regulated by the Michigan Public Service Commission, must adhere to local zoning; and

Whereas this proposal grants far more regulating authority to the Michigan Public Service Commission than for any other energy source; and

Whereas the Michigan Association of Counties opposes any legislative action that may grant the Michigan Public Service Commission this power.

THEREFORE, BE IT RESOLVED that THE COUNTY OF MONTMORENCY opposes the pre-emption of local control in solar and wind siting and zoning.


YES: Dell Bolser, Gary Girardin, Don Edwards, Mary Hardies and Lloyd Peltier
NO: None

RESOLUTION DECLARED ADOPTED.

CERTIFICATION


I hereby certify that the foregoing is a true and complete copy of a resolution duly adopted by the Board of Commissioners of the County of Montmorency at a regular meeting held on **October 19, 2023**, the original of which resolution is on file in my office. I further certify that notice of said meeting was given in accordance with the provisions of the open meetings act.

Dated: **October 19, 2023**



Cheryl A. Neilsen, Clerk
County of Montmorency, Michigan

Dated: **October 19, 2023**



Donald Edwards, Chairperson
County of Montmorency, Michigan

Don Edwards
Gary Girardin
Mary Hardies
Lloyd Peltier
Dell Bolser



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County of Montmorency Board of Commissioners

Regular Board Meeting

Agenda

November 2, 2023

9:00 a.m.

Boardroom/Courtroom B

.....
CALL TO ORDER

- Pledge of Allegiance
- Roll Call
- Approval of Agenda
- Approval of minutes from: October 19, 2023
- Claims and Accounts
- Standing Committee Reports

*Add: Appt. to Construction
Board of Appeals
Lawn Mower*

PUBLIC COMMENT (Agenda Items Only)

NEW BUSINESS

- MSU Extension Millage: Adam Koivisto
- NEMMA: Mary Catherine Hannah
CONSTRUCTION BOARD OF APPEALS

OLD BUSINESS

- Policy Update: Purchase, Petty Cash and Vacation
- ROD: Review of Contract with Avenu

REPORTS:

- Controller
- Treasurer
- Sheriff

PUBLIC COMMENT

ADJOURN SUBJECT TO CHAIRMAN

NEXT REGULAR BOARD MEETING WILL BE HELD ON Thursday, November 16, 2023

**MONTMORENCY COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING HELD NOVEMBER 2, 2023**

PRESENT: Gary Girardin, Del Bolser, Mary Hardies, Lloyd Peltier, Don Edwards

ABSENT/EXCUSED: None

PLEDGE

AGENDA ADDITIONS/DELETIONS:

Additions: Appointment to Construction Board of Appeals; Permission on Lawn Mower

Deletions: None

Motion by Girardin, seconded by Bolser approving the agenda with the additions. Yeas: 5 Nays: 0 Motion carried.

MINUTES:

Motion by Hardies, seconded by Peltier approving the regular meeting minutes of October 19, 2023. Yeas: 5 Nays: 0 Motion carried.

CLAIMS & ACCOUNTS:

Motion by Girardin, seconded by Peltier approving payment of the bills (Claims: \$9,617.57; EFT'S: \$652,225.07; Desk: \$9,662.82 Totaling: \$671,505.46) Yeas: 5 (Roll call: Hardies, Peltier, Bolser, Edwards, Girardin) Nays: 0 Motion carried.

COMMITTEE REPORTS:

Peltier: Thunder Bay Transportation, DHD#4; Mental Health Conference, Finance, Budget

Hardies: Budget

Bolser: Mi. Works,

Girardin: Finance, Landfill

Edwards: Landfill, MCCOA

PUBLIC COMMENT:

None

NEW BUSINESS:

MSU EXTENSION: Adam Koivisto appears. Annual report for 2022-23 given by Bonnie Hardies, Danielle Jirasek, and Karen Fifield.

Request to renew millage for August 2024. Discussion. Motion by Hardies, seconded by Bolser approving language submitted with addition of years (2024-2030). Yeas: 5 (Roll call: Peltier, Bolser, Edwards, Girardin, Hardies) Nays: 0 Motion carried.

Discussed MSU memorandum of agreement for 2024. No action taken. Board to review.

COMMITTEE REPORTS CON'T:

Bolser: Addition to report on Mi. Work (they are looking for office space to do business out of).

NEW BUSINESS CON'T:

NEMMA: Mary Catherine Hannah, Alpena County Administrator discussed NE Materials Management Authority and working with Alpena to come up with a regional plan for recycling. Proposing a plan to include Alpena, Alcona, Montmorency, Iosco & Oscoda. Discussion. Nothing was decided today but the BOC is interested in collaborating with them.

APPOINTMENTS TO CONSTRUCTION BOARD OF APPEALS: Tony Dawson, Building Inspector present. Requests members be appointed to the Construction Board of Appeals. Motion by Bolser, seconded by Hardies adopting the slate of candidates as presented: Robert Kenyon, Douglas Kenyon, Greg Janiga, Billy Vogt Jr., Brad Arnold, and Shawn Seavers; term to expire: 11/1/2025. Yeas: 5 (Roll call: Bolser, Edwards, Girardin, Hardies, Peltier) Nays: 0 Motion carried.

PERMISSION ON LAWN MOWER: Motion by Bolser, seconded by Girardin authorizing to store the county lawn mower at Jeff Marquardt's pole barn for the winter (11635 Pettinger Rd., Atlanta). Yeas: 5 Nays: 0 Motion carried.

OLD BUSINESS:

POLICY UPDATE: PURCHASE, PETTY CASH, VACATION: Discussion on all three topics including the boards elimination of the Sheriffs county credit card. Treasurer to set up meds/prescriptions for inmates with Meijer pharmacy using credit card. The County Clerk would like the \$200 start up cash drawer money as listed in personnel policy (\$100 is the current amount). The Sheriffs' office would like \$100 start up cash drawer money of \$100 in addition to the already petty cash money allocated. Discussion.

Motion by Edwards, seconded by Bolser authorizing \$100 start up cash drawer money for MCSD. Discussion. Motion withdrawn.

10:29 A.M. Break

10:40 A.M. Back in session.

Discussion on changes to the vacation portion of policy as well as the sick/personal section. Comments and concerns over the changes by the Sheriff, County Clerk, District Court Administrator, Register of Deeds and Probate Register plus employee Donna B.

Motion by Hardies, seconded by Peltier authorizing that the max accrual for vacation (175 hrs.) not go into effect until 2024. Yeas: 4 (Roll call: Girardin, Hardies, Peltier, Bolser) Nays: 1 (Edwards) Motion carried.

Motion by Bolser, seconded by Peltier to change the vacation accrual amount for the 5-to-10-year employees from 4 hours per pay period to 4.5 hours vacation. Yeas: 3 (Roll call: Hardies, Peltier, Bolser) Nays: 2 (Girardin, Edwards) Motion carried.

REGISTER OF DEEDS CONTRACT W/AVENU: Teresa Walker, Register present. Review of current contract with Avenu and discussion on I.T. and software system. Avenu provides its own I.T. and monitoring of their system.

11:50 A.M. Chair Edwards gets up and leaves the meeting. Break.

11:54 A.M. Back in session. Cont. discussion. No action taken, leave as is.

REPORTS:

COUNTY CONTROLLER: Aprille Williamson present. The MCSD Union voted on a change to Police Officer Labor Council. All staff in the Controllers office to attend MAC summit in Lansing 12/7/23. Update on Mental Health appropriation and disputed bill. Update on locksmith and door changes to be done. Mineral monitors county policy and provides updates for state policy changes, those passed out and to be reviewed by the board and brought back. Controller to provide hard copies of policy to departments as well as by e-mail then when changes occur can swap out pages.

TREASURER: Cheri Eggett present. ARPA met; next meeting will be in January 2024; Discussion on ballot proposition for elimination of property taxes; Principal Resident Exemptions can now occur at any time.

SHERIFF: Chad Brown present. Inmate County: 9. Comments and concerns again on vacation time accrual and credit card elimination for his department.

PUBLIC COMMENT:

Donna Baranyai.

12:20 P.M. Motion by Hardies, seconded by Peltier to adjourn. Yeas: 5 Nays: 0 Motion carried.

Minutes prepared by:



Cheryl A. Neilsen, County Clerk

10-11-2023

MSU Extension requests permission from the Montmorency Board of Commissioners to begin planning for Millage renewal on the August 2024 ballot. Below is the suggested millage language for your reference.

MONTMORENCY COUNTY MILLAGE RENEWAL FOR MICHIGAN STATE UNIVERSITY EXTENSION SERVICES

Shall the expired, previously authorized tax of .25 mills (25 cents per \$1,000.00 of taxable valuation) levied by the County of Montmorency for the purpose of providing funding for 4-H youth development, agriculture, health and nutrition, horticulture, and other services through Michigan State University Extension within Montmorency County be renewed for .25 mills for a period of 6 years? *(2024-2030)*.

This is a renewal of the Millage for Michigan State University Extension Services that expired December 31, 2023. The estimated revenue that will be collected during the first year this millage is authorized and levied is one hundred forty-two thousand, one hundred fifty-two dollars (\$142,152.00).

YES

NO

** Amended Language submitted *
Approved 11-16-23. (CN)*

Don Edwards
Gary Girardin
Mary Hardies
Lloyd Peltier
Dell Bolser



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County of Montmorency Board of Commissioners

Regular Board Meeting

Agenda

November 16, 2023

9:00 a.m.

Boardroom/Courtroom B

.....
CALL TO ORDER

- Pledge of Allegiance
- Roll Call
- Approval of Agenda
- Approval of minutes from: November 2, 2023
- Claims and Accounts

PUBLIC COMMENT (Agenda Items Only)

NEW BUSINESS

- Probate Attorney – Radzibon Contract

OLD BUSINESS

- MSUE – Millage & MOA
- Budget Overview

REPORTS:

- Controller
- Treasurer
- Sheriff
- Standing Committees

PUBLIC COMMENT

ADJOURN SUBJECT TO CHAIRMAN

NEXT REGULAR BOARD MEETING WILL BE HELD ON Thursday, December 7, 2023

**MONTMORENCY COUNTY BOARD OF COMMISSIONERS
MEETING HELD NOVEMBER 16, 2023**

PRESENT: Don Edwards, Gary Girardin, Dell Bolser, Mary Hardies, Lloyd Peltier

ABSENT/EXCUSED: None

PLEDGE

ADD/DELETIONS:

Add: None

Delete: None

Motion by Girardin, seconded by Peltier approving the agenda. Yeas: 5 Nays: 0 Motion carried.

MINUTES:

Motion by Peltier, seconded by Hardies approving the regular meeting minutes of November 2, 2023. Yeas: 5 Nays: 0 Motion carried.

CLAIMS & ACCOUNTS:

Motion by Girardin, seconded Bolser approving claims (Claims: \$51,057.62; Desk \$68,478.92; EFT's \$99,794.14 Total: \$219,330.68). Yeas: 5 (Roll call: Bolser, Edwards, Girardin, Hardies, Peltier) Nays: 0 Motion carried.

PUBLIC COMMENT:

Judge Greene, no time to review proposed 2024 budget as it was received the evening before and present on attorney contract for probate court.

NEW BUSINESS:

PROBATE ATTORNEY CONTRACT: Judge Greene present. Increase of \$500.00. Motion by Hardies, seconded by Girardin approving the Agreement for Legal Representation 2024 between Probate Court and Kenneth A. Radzibon, Attorney at Law. Yeas: 5 (Roll call: Edwards, Girardin, Hardies, Peltier, Bolser) Nays: 0 Motion carried.

OLD BUSINESS:

MSUE-MILLAGE AND AGREEMENT FOR EXTENSION SERVICES: Motion by Edwards, seconded by Hardies amending ballot language initially approved at the 11-2-23 meeting to the attached for the August 2024 ballot. Yeas: 5 (Roll call: Girardin, Hardies, Peltier, Bolser, Edwards) Nays: 0 Motion carried.

Motion by Hardies, seconded by Girardin approving the MSUE Agreement for Extension Services for 2024. Yeas: 5 (Roll call: Hardies, Peltier, Bolser, Edwards, Girardin) Nays: 0 Motion carried.

2024 BUDGET OVERVIEW: Proposed 3% wage increase for all including union and or step creases for some employees. Separate figures given for each column (requested; recommended and salary increase). Changes included 17% increase in health insurance; retirement; elimination of court user fees; Treasurer request for part time person to go full time and pay out of the delinquent tax fund; increase to elections; increased postage costs. Discussed USDA grant for 2024 and indicated county cost was put under the sheriff millage fund; sheriff office supplies and amount proposed vs his request; sheriff millage budget includes 4 deputies with 1 opening while general fund has 10 deputies; inmate medical. Animal shelter amount discussed and if any changes are needed to current amounts or contract. Increase requested for Drain Commission budget. Mental Health allocation and need to get a new resolution. Went over Veterans Counselor budget, Remonumentation, Building Department request for part time person to become full time as well as purchase of new vehicle being proposed. Questions on Automation fund and e-mail to go to Register. Indigent Counsel contract already in place, working with Donna on 911 fund, to add a contractual line to CPL for shredding (\$600 anticipated).

10:19 A.M. Break

10:28 A.M. Back in session.

2024 BUDGET DISCUSSION CON'T: Eliminated the county contribution of \$10,000.00 from the Veterans budget and will only have the grant plus they have a fund balance. ARPA budget, OPIOID budget of \$5000.

REPORTS:

COUNTY CONTROLLER: Aprille Williamson present. Policy updates. Motion by Hardies, seconded by Bolser approving changes to policies for Sick (7.2) and federally mandated updates. Discussion. Yeas: 5 Nays: 0 Motion carried.

Discussion on policy for max vacation and request by county clerk and sheriff for board to review and increase the amount. New union representation, new panel for security system, discussed with insurance rep about trying for a grant for the door replacements that need done. \$50 p/month being requested for Hillman group recovery meetings. Motion by Bolser, seconded by Peltier authorizing payment of \$50 p/month to the Hillman Christian Academy for the Recovery Meetings. Yeas: 5 (Roll call: Peltier, Bolser, Edwards, Girardin, Hardies) Nays: 0 Motion carried.

Update on Class Settlement monies. MMRMA insurance renewal. Motion by Hardies, seconded by Peltier approving the renewal of the MMRMA insurance contract. Yeas: 5 (Roll call: Bolser, Edwards, Girardin, Hardies, Peltier) Nays: 0 Motion carried.

Phone and servers; computer I.T.; USDA grant for purchase of vehicle. Veterans' office update. Dale resigned. Marcia to pick up a few more hours, and now requesting to hire an administrative assistant. ENGLE grant application for Hiawatha.

TREASURER REPORT: Cheri Eggett, Treasurer present. Petty Cash audit-no issues; update on Hiawatha (interest rate 6.25%, no bonds sold yet, allowed some more prepaids, will go on this winter tax bill).

SHERIFF REPORT: Sheriff Brown present. Nothing to report.

COMMITTEE REPORTS:

- Peltier: NEMSCA, Mental Health, 2024 Budget
- Hardies: Opioid, 2024 Budget
- Girardin: Landfill, Finance
- Bolser: Mi. Works, DHHS budget, Library
- Edwards: Finance, Landfill, Road Commission

PUBLIC COMMENT:

Denny Davis, question on emergency management office and if it is mandated. Comments on shredding.

OTHER:

Discussed alternate date for the Dec. 7th BOC meeting. To meet 11-27-2023 (1 p.m. for Finance and meeting at 2 p.m.).

11:30 A.M. Motion by Girardin, seconded by Peltier to adjourn. All in favor.

Minutes submitted by:


Cheryl A. Neilsen, County Clerk

MONTMORENCY COUNTY MILLAGE RENEWAL FOR MICHIGAN STATE UNIVERSITY EXTENSION SERVICES

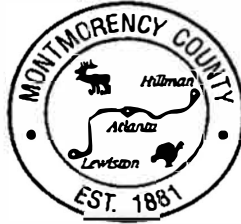
Shall the expired, previously authorized tax of .25 mills (25 cents per \$1,000.00 of taxable valuation) levied by the County of Montmorency for the purpose of providing funding for 4-H youth development, agriculture, health and nutrition, horticulture, and other services through Michigan State University Extension within Montmorency County be renewed for .25 mills for a period of 6 years (2024-2029 Inclusive)?

This is a renewal of the Millage for Michigan State University Extension Services that expired December 31, 2023. The estimated revenue that will be collected during the first year this millage is authorized and levied is one hundred forty-two thousand, one hundred fifty-two dollars (\$142,152.00).

YES

NO

Don Edwards
Gary Girardin
Mary Hardies
Lloyd Peltier
Dell Bolser



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County of Montmorency Board of Commissioners

Regular Board Meeting

Agenda

November 27, 2023

2:00 p.m.

Boardroom/Courtroom B

.....
CALL TO ORDER

- Pledge of Allegiance
- Roll Call
- Approval of Agenda
- Approval of minutes from: November 16, 2023
- Claims and Accounts

PUBLIC COMMENT (Agenda Items Only)

NEW BUSINESS

- **Appoint Robin Smiley to Library Board**

OLD BUSINESS

- **Budget Overview – Proposed Budget for Budget Hearing**

REPORTS:

- **Controller**
- **Treasurer**
- **Sheriff**
- **Standing Committee Reports**

PUBLIC COMMENT

ADJOURN SUBJECT TO CHAIRMAN

NEXT REGULAR BOARD MEETING WILL BE HELD ON Thursday, December 21, 2023

**MONTMORENCY COUNTY BOARD OF COMMISSIONERS
MEETING HELD NOVEMBER 27, 2023**

PRESENT: Dell Bolser, Gary Girardin, Don Edwards, Mary Hardies, Lloyd Peltier

ABSENT/EXCUSED: NONE

PLEDGE

AGENDA:

Add: None

Delete: None

Motion by Girardin, seconded by Peltier to approve the agenda. Yeas: 5 Nays: 0 Motion carried.

MINUTES:

Motion by Peltier, seconded by Bolser approving minutes from the regular meeting held November 16, 2023. Yeas: 5 Nays: 0 Motion carried.

CLAIMS AND ACCOUNTS:

Motion by Girardin, seconded by Edwards to approve claims and accounts. (Claims: \$24,016.36; EFT's: \$112,208.44; Desk Checks: \$2,157.81 Grand Total: \$138,382.60) Yeas: 5 (Roll Call: Bolser, Edwards, Girardin, Hardies, Peltier) Nays: 0 Motion carried.

PUBLIC COMMENT:

None

NEW BUSINESS:

APPOINT ROBIN SMILEY TO LIBRARY BOARD: Motion by Bolser, seconded by Peltier to appoint Robin Smiley to the Library Board, term is January 2024 to December 2028. Yeas: 5 Nays: 0 Motion carried.

OLD BUSINESS:

BUDGET OVERVIEW-PROPOSED BUDGET FOR BUDGET HEARING: Discussion had regarding various lines within the budget and giving raises to employees. Motion by Bolser, seconded by Hardies to post the proposed budget with Revenues of \$5,334,842.60, Expenditures of \$5,226,293.52 and Surplus of \$108,549.08 in the paper. Yeas: 5 (Roll Call: Edwards, Girardin, Hardies, Peltier, Bolser) Nays: 0 Motion carried.

COUNTY CONTROLLER REPORT:

Aprille Williamson, Controller present. TOPICS: Common Angle and server updates. Cost Allocation plans need signed with MGT Consulting. Motion by Edwards, seconded by Girardin to sign the MGT Consulting Group contract. Yeas: 5 Nays: 0 Motion carried.

COUNTY TREASURER REPORT:

Cheri Eggett, Treasurer present. TOPICS: ARPA had one direct pay applicant. Motion by Edwards, seconded by Bolser to approve payment voucher for the amount of \$500 to the current direct pay applicant. Yeas: 5 Nays: 0 Motion carried.

Rafeal Decision; Hiawatha Lake. Request to move the part time position in the treasurers officed to a full-time position. Motion by Peltier, seconded by Hardies to approve a full-time deputy treasurer position paid for through the delinquent tax revolving fund to begin January 2024. Yeas: 4 (Roll Call: Hardies, Peltier, Bolser, Edwards) Nays: 1 (Roll Call: Girardin)

SHERIFF REPORT: Chad Brown, Sheriff present. Have a lot of deer vehicle accidents this time of year. Peltier asked if all the vehicles at the Sheriff's Office are used every day. Sheriff explained they are all used however, some might not be used every day.

COMMITTEE REPORTS:

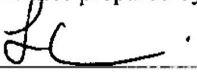
Peltier: Health Dept. #4, Budget Meeting
Hardies: Opioid Fund Meeting, Budget Meeting, Health Dept. #4
Girardin: Finance, Landfill
Edwards: MCCOA, Landfill
Bolser: Nothing

PUBLIC COMMENT:

None

Motion by Girardin, seconded by Edwards to adjourn. All in favor. Meeting adjourned.

Minutes prepared by:



Lori Curwin, Deputy Clerk

Don Edwards
Gary Girardin
Mary Hardies
Lloyd Peltier
Deil Bolser



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County of Montmorency Board of Commissioners

Regular Board Meeting

Agenda

December 21, 2023

9:00 a.m.

Boardroom/Courtroom B

.....
CALL TO ORDER

- Pledge of Allegiance
- Roll Call
- Approval of Agenda
- Approval of minutes from: November 27, 2023
- Claims and Accounts

Am
9:04 - **PUBLIC HEARING – FY24 COUNTY BUDGET APPROVAL**
10:20 A.M.
PUBLIC COMMENT (Agenda Items Only)

NEW BUSINESS

- Briley Township Master Plan
- Mortgage Releases - CDBG

OLD BUSINESS

- ROD Computers IT – Common Angle

REPORTS:

- Controller
- Treasurer
- Sheriff
- Emergency Manager
- Standing Committees

PUBLIC COMMENT

ADJOURN SUBJECT TO CHAIRMAN

NEXT BOARD MEETING WILL BE HELD ON Thursday, January 4, 2024 BOC ORGANIZATIONAL MEETING

THIS MEETING IS OPEN TO ALL MEMBERS OF THE PUBLIC UNDER OPEN MEETINGS ACT OF MICHIGAN, PURSUANT TO PUBLIC ACT 267 OF 1976 PLEASE SILENCE ALL CELL PHONES

Organizational Mtg.

**MONTMORENCY COUNTY BOARD OF COMMISSIONERS
MEETING HELD DECEMBER 21, 2023**

PRESENT: Gary Girardin, Dell Bolser, Don Edwards, Mary Hardies, Lloyd Peltier

ABSENT/EXCUSED: None

PLEDGE

ADD/DELETIONS:

Add: None

Delete: None

Motion by Bolser, seconded by Girardin approving the agenda as presented. Yeas: 5 Nays: 0 Motion carried.

MINUTES:

Motion by Girardin, seconded by Hardies approving the regular meeting minutes of November 27, 2023. Yeas: 5 Nays: 0 Motion carried.

CLAIMS & ACCOUNTS:

Motion by Bolser, seconded by Edwards approving payment of bills (Claims: \$19,168.95, EFT'S: \$\$\$376,511.33; Desk Checks: \$74,290.43) and one add on from Mi. Confidential Document Destruction \$151.20 for a total of \$470,121.91. Yeas: 5 (Roll call: Bolser, Edwards, Girardin, Hardies, Peltier) Nays: 0 Motion carried.

PUBLIC HEARING 2024 BUDGET:

Various departments on items: K. Cheedie, District Crt Admin. & Judge Greene on Veterans Treatment court; C. Neilsen, Co. Clerk request for step raise for employee Braden pursuant to policy.

Motion by Girardin, seconded by Bolser authorizing a step increase for K. Braden to Step 2, Grade 1 increase (\$16.63 p/hr. effective 1/26/2024. Discussion. Yeas: 2 (Roll call: Bolser, Girardin) Nays: 3 (Roll call: Edwards, Hardies, Peltier) Motion failed.

Sheriff Brown discussed his recommended vs. what is being budgeted for the sheriff general fund as well as sheriff millage budget (supplies, training, building repairs, overtime).

Controller Willaims made changes to health care costs (HMO at 14% increase and POS at 16.7% increase as well a dental increase). Moved building department secretary back to part time.

10:20 A.M. Motion by Hardies, seconded by Girardin to close public hearing on budget. Yeas: 5 (Roll call: Girardin, Hardies, Peltier, Bolser, Edwards) Nays: 0 Motion carried.

RESOLUTION 2023-17

**2024 BUDGET RESOLUTION AND GENERAL APPROPRIATIONS
ACT FOR GENERAL FUND AND SPECIAL REVENUES
(Hardies/Peltier) Yeas: 5 (Roll call: Hardies, Peltier, Bolser, Edwards,
Girardin) Nays: 0 Resolution passed.**

PUBLIC COMMENT:

None

10:22 A.M. Break

10:34 A.M. Back in session

NEW BUSINESS:

BRILEY TOWNSHIP MASTER PLAN: Motion by Edwards, seconded by Bolser to waive the 30 days on the Briley Township Master Plan. Yeas: 5 Nays: 0 Motion carried.

CDBG MORTGAGE RELEASES: Motion by Bolser, seconded by Girardin authorizing the release of mortgages on and recorded (Reinthalder and Tebo, Sutherland). Yeas 5 (Roll call: Peltier, Bolser, Edwards, Girardin, Hardies) Nays: 0 Motion carried.

OLD BUSINESS:

ROD COMPUTERS I.T.-COMMON ANGLE: Discussion again on the register’s computers and server. An updated contract read. IT coverage is still needed for some items. Equalization blocked access to ROD on a BSA program. Motion by Hardies, seconded by Peltier authorizing Common Angle to provide I.T. services to the ROD, excluding Avenue software. Yeas: 5 (Roll call: Bolser, Edwards, Girardin, Hardies, Peltier) Nays: 0 Motion carried.

REPORTS:

CONTROLLER: Aprille Williamson present. Topics: Opioid update. Motion by Hardies, seconded by Peltier authorizing \$16.95 p/month reimbursement for zoom pro platform to zoom in on meetings (money to come from opioid funds). Yeas: 5 (Roll call: Edwards, Girardin, Hardies, Peltier, Bolser) Nays: 0 Motion carried.

No changes to the juvenile attorney contract, all signed. PIE&G looking for grant funding and letter of support. BOC to send letter. Marijuana grant applied for, signed, and submitted (\$1134.00). Discussed liability and need for policy on non-county persons riding in county vehicles. Also discussed GPS monitoring program. Phone and internet update. Materials Management plan shared with Neco from NEMCOG.

Sheriff union negotiations are being worked on. One new recruit is being sent to the police academy in January (waiting for signed contract).

Reporting submitted to treasury. Animal Shelter contract update.

TREASURER REPORT: Cheri Eggett present. Update on lawsuits. Board of Reviews almost complete. Update on Hiawatha Lake special assessment. Motion by Bolser, seconded by Girardin to open a new checking account at AAACU for the collection of Hiawatha Lakes special assessment. Yeas: 5 Nays: 0 Motion carried.

Summary of the ARPA program from start in May 2021 to current. Discussed uncommitted funds of \$9743.54 and options of what to use for (MCSD building repairs or computers). Motion by Bolser, seconded by Hardies committing the rest of ARPA funds to our I.T. improvement. Yeas: 5 (Roll call: Girardin, Hardies, Peltier, Bolser, Edwards) Nays: 0 Motion carried.

Motion by Hardies, seconded by Peltier approving payment voucher for the amount of \$500.00 to current direct pay applicant. Yeas: 5 Nays: 0 Motion carried.

SHERIFF REPORT: Sheriff Brown present. 1 starting academy as already mentioned. Chair Edwards questions and comments on unauthorized persons riding in patrol car. The Sheriff responds.

Motion by Edwards, seconded by Peltier that no family members should be riding in county vehicles unless it is something to do with the county and or an emergency. Yeas: 3 (Roll call: Hardies, Peltier, Edwards) Nays: 2 (Bolser, Girardin) Motion carried.

EMERGENCY MANAGER: Michael Karl presented his 2023 report (see attached).

COMMITTEE REPORTS:

- Girardin: Finance, Landfill
- Bolser: Mi. Works
- Hardies: District Health #4
- Peltier: Mental Health, District Health #4
- Edwards: Finance, Landfill

PUBLIC COMMENT:

Ramey Girardin would like BOC to look at options to have recorded meetings available for citizens to listen to again. Questions if picking up a person who is broke down on the side of the road will be allowed in county vehicle/patrol car. Comments on importance of training for MCSD personnel and negativity towards sheriff department being displayed at board meetings.

11:32 A.M. Motion Edwards, seconded by Girardin to adjourn. All in favor.

Minutes prepared by:


Cheryl A. Neilsen, County Clerk

Don Edwards
Gary Girardin
Mary Hardies
Lloyd Peltier
Dell Bolser



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County of Montmorency Board of Commissioners

Resolution #2023-17

FY24 BUDGET RESOLUTION AND GENERAL APPROPRIATIONS ACT

At the meeting of the County of Montmorency Board of Commissioners held in the County of Montmorency Building located in Atlanta, Michigan on December 21, 2023.

PRESENT: Dell Bolser, Gary Girardin, Don Edwards, Mary Hardies and Lloyd Peltier
ABSENT: None

The following resolution was made by **Mary Hardies** and seconded by **Llyod Peltier**, to-wit:

WHEREAS, the County of Montmorency Board of Commissioners ("Board") has examined the fiscal requests for 2024 of the various departments, agencies, courts, offices, and activities ("Activity Centers") that it must legally finance or assist in financing; and

WHEREAS, the Board has taken into consideration the fact that there are required functions of county government or operations which must be budgeted at a serviceable level in order to provide statutory and constitutionally required services and programs; and

WHEREAS, the County Controller, on behalf of the Board, has interviewed officials responsible for providing such mandated services to determined serviceable levels and the funds to sustain such levels; and

WHEREAS, the Board has determined the amount of money to be raised by taxation necessary for expenditures and liabilities for the 2024 fiscal year and has ordered that money to be raised by taxation within statutory and constitutional limitations; and

WHEREAS, the Uniform Budgeting and Accounting Act (Act 2, P.A. 1968, as amended, being MCL 141.421 through MCL 141.440a) requires that the Board enact a general appropriations act designed to meet county-funded expenditures.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the 2024 County of Montmorency Budget for the General Fund, which is incorporated by reference herein, is hereby adopted on a basis consistent subject to all County policies regarding the expenditure of funds as well as the conditions set forth in this resolution.
2. That the County Treasurer is hereby directed to collect millage for the County's operations as approved in the County Apportionment report.
3. That this budget reflects a reasonable allocation of available resources to the various County departments, boards, and agencies, and allows for all mandated services, programs, and activities, including the courts and the constitutional and statutory offices, to be

performed at reasonable, necessary, and serviceable levels or at even more than adequate levels of performance.

4. That the amounts indicated in the following "Budgetary Detail" are hereby appropriated from the General Fund and other funds of the County of Montmorency according to the Activity Centers (Departments) contained in that detail, which is incorporated herein by reference, and that such appropriations shall be restricted to the functioning of those Activity Centers (Departments) and by the provisions of this Act.

GENERAL FUND BUDGETARY DETAIL

DEPARTMENT		2023 AMENDED BUDGET	2024 PROPOSED BUDGET	INCREASE (DECREASE)
TOTAL REVENUES		5,395,429.88	5,354,842.60	(40,587.28)
EXPENDITURES				
101	BOARD OF COMMISSIONERS	52,476.71	56,102.78	3,626.07
172	CONTROLLER	197,524.29	199,922.29	2,398.00
192	ACCOUNTING ACTIVITIES	750,337.79	620,423.17	(129,914.62)
209	GRANT REQUEST EXPENDITURES	11,855.55	1,700.00	(10,155.55)
215	CLERK	219,505.43	220,842.00	1,336.57
228	INFORMATION TECHNOLOGY	89,377.00	91,110.00	1,733.00
253	TREASURER	171,620.64	148,538.78	(23,081.86)
257	ASSESSOR/EQUALIZATION	177,796.21	183,220.95	5,424.74
262	ELECTIONS	8,090.00	54,600.00	46,510.00
265	BUILDING AND GROUNDS	103,349.17	90,432.00	(12,917.17)
266	ATTORNEY/CORPORATION COUNSEL	74,700.00	74,700.00	0.00
268	MAIL SERVICE	24,609.68	24,540.52	(69.16)
282	OTHER TRIAL COURT ACTIVITIES	2,384.26	1,561.50	(822.76)
283	CIRCUIT COURT	88,997.32	87,864.00	(1,133.32)
286	DISTRICT COURT	230,664.94	238,865.27	8,200.33
289	FRIEND OF THE COURT	36,785.52	36,270.00	(515.52)
294	PROBATE COURT	342,895.65	349,838.22	6,942.57
295	DOC PROBATION	400.00	400.00	0.00
296	PROSECUTING ATTORNEY	280,847.61	282,132.78	1,285.17
301	POLICE/SHERIFF	1,274,005.23	1,418,669.64	144,664.41
302	AUTO REPAIR/MAINTENANCE	17,920.00	11,770.00	(6,150.00)
320	EDUCATION	2,105.33	2,000.00	(105.33)
331	MARINE LAW ENFORCEMENT	8,500.00	8,500.00	0.00
332	SNOWMOBILE LAW ENFORCEMENT	1,363.92	1,500.00	136.08
333	SECONDARY ROAD PATROL	39,830.33	49,164.22	9,333.89
335	ORV LAW ENFORCEMENT	34,000.00	44,250.00	10,250.00
351	CORRECTIONS/JAIL	273,377.50	259,372.08	(14,005.42)
TOTAL SHERIFF DEPARTMENT		1,651,102.31	1,795,225.94	144,123.63
426	EMERGENCY MANAGEMENT	24,317.83	24,798.75	480.92
430	ANIMAL SHELTER/DOG WARDEN	7,780.00	6,000.00	(1,780.00)
442	DRAIN COMMISSIONER	10,000.00	13,000.00	3,000.00
601	HEALTH DEPARTMENT	89,697.00	88,362.00	(1,335.00)
631	SUBSTANCE ABUSE	27,338.00	31,821.60	4,483.60
648	MEDICAL EXAMINER	25,970.00	26,000.00	30.00

649	MENTAL HEALTH	38,524.00	38,524.00	121.00
670	DHHS/SOCIAL SERVICES BOARD	3,308.52	3,510.00	201.48
682	VETERANS' COUNSELOR	11,232.00	11,232.00	0.00
690	REDEVELOPMENT & HOUSING	30.00	0.00	(30.00)
711	REGISTER OF DEEDS		164,275.95	125.33
713	SURVEYOR	43,401.00	35,965.00	(7,436.00)
999	TRANSFERS OUT	343,798.99	217,047.53	(126,751.46)
TOTAL EXPENDITURES		5,304,747.04	5,218,827.03	(85,920.01)
ESTIMATED REVENUES - FUND 101		5,395,429.88	5,354,842.60	(40,587.28)
APPROPRIATIONS - FUND 101		5,304,747.04	5,218,827.03	(85,920.01)
NET OF REVENUES/APPROPRIATIONS - FUND 101				45,332.73

SPECIAL REVENUE FUNDS

Fund #	Fund Description	Revenues	Expenses	Fund Balance Change
FUND 101	GENERAL FUND	5,354,843	5,218,836	136,007
FUND 102	BUDGET STABILAZATIO NFUND	100,000	-	100,000
FUND 201	COUNTY ROAD FUND	6,643,779	6,500,000	143,779
FUND 207	POLICE/SHERIFF FUND	573,779	522,567	51,212
FUND 239	COUNTY CONSERVATION-MILLAGE	-	22,000	(22,000)
FUND 244	ECONOMIC DEV. CORP. FUND	5,500	3,230	2,270
FUND 249	BUILDING DEPARTMENT FUND	220,200	220,166	34
FUND 255	PROPERTY TAX EXEMPTION FUND	5,450	10,000	(4,550)
FUND 256	ROD AUTOMATION FUND	21,500	40,300	(18,800)
FUND 260	INDIGENT DEFENSE FUND	445,797	443,296	2,501
FUND 261	911 SERVICE FUND	458,500	486,192	(27,692)
FUND 263	CONCEALED PISTOL LICENSING FUND	8,000	8,065	(65)
FUND 269	LAW LIBRARY FUND	2,000	13,807	(11,807)
FUND 271	LIBRARY FUND	625,220	625,220	-
FUND 277	MSUE MILLAGE	145,500	142,325	3,175
FUND 279	VETERANS TREATMENT COURT	55,000	55,000	-
FUND 280	AMERICAN RESCUE PLAN ACT	315,000	301,583	13,417
FUND 284	OPIOID SETTLEMENT FUND	67,000	5,000	62,000
FUND 292	CHILD CARE FUND	94,220	291,785	(197,565)
FUND 293	VETERANS' RELIEF FUND	58,000	54,306	3,694
FUND 294	VETERANS' TRUST FUND	58,360	58,360	-
FUND 296	MONT. COMMISSION ON AGING	568,779	568,779	-
FUND 516	DELINQUENT TAX REVOLVING FUND	166,300	53,008	113,292
FUND 519	COUNTY FORECLOSURE FUND	72,600	41,083	31,517
FUND 601	PERSONNEL CONTINGENCY FUND	50,000	-	50,000
FUND 602	COUNTY IMPROVEMENT FUND	50,000	-	50,000
TOTAL BUDGET		16,165,327	15,684,908	

5. That the County Controller is authorized to certify the following claims within such budgeted allocations and to process a warrant for payment and upon receipt of such warrant the County Treasurer is authorized to pay the claims within such budgeted allocations:

ALLOCATION	FREQUENCY
General Payroll	Biweekly
Employee Fringe Benefits & Taxes	As Due
Insurances and Bonds	As Due
Retiree Benefits	Quarterly
Utilities	As Due
Approved Contracts (ex. IT, Postage, Security, & Subscriptions)	As Due
Approved Attorney Retainers	Monthly
Attorney Invoices for Service	As Due
MIDC Contracts	Monthly
District Health Department	Monthly
Jail Contract	Quarterly
Medical Examiner	Monthly
Copier Leases	Monthly
Community Mental Health	Quarterly
Juvenile, Circuit, & FOC Contribution	Monthly
NEMCOG	Annually
Northern MI Regional Entity	Quarterly
Distributions (ex. Library, COA, SET, Transfer Tax, Court)	As Due

6. That funds be allocated as may be appropriated by budget action of the Board of Commissioners for the Public Improvements and Capital Fund for capital equipment and projects, and to include the amounts due for the payment of purchase agreements and bond payments as scheduled.
7. That funds be allocated as may be appropriated by budget action of the Board of Commissioners. The funds may be transferred by the County Treasurer and/or the County Controller's Office in accordance with such budgets.
8. That the following regulations shall apply to these appropriations and Activity Centers (Departments). All Departments, budget administrators, and other agencies and organizations receiving County funds shall be deemed to have agreed to these restrictions and obligations by accepting funds pursuant to this Act or otherwise incurring expenditures in expectation of County funding.
9. All terms in the Act shall have the meaning assigned to them in the Uniform Budget and Accounting Act. The term "Activity Center" includes all courts receiving funds through this Act.
10. All Activity Centers (Departments) receiving funds herein shall abide by the Uniform Budget and Accounting Act, and that any modification, addition or deletion of such amounts hereby adopted shall be done in accordance with the policies and procedures

established by the Board of Commissioners. Each administrative officer in charge of an Activity Center shall promptly provide the County Controller with all information which the Controller considers necessary and essential to the preparation of a County budget for the ensuing fiscal period.

11. All purchases and travel shall be in accordance with the County of Montmorency Purchasing and Personnel Policies.
12. The amounts appropriated herein shall be paid from the County Treasury at the time and in the manner provided by law and other applicable policies or resolutions of the Board, whether enacted to date or subsequently adopted.
13. Expenditures and revenues shall be recorded and reported in the manner provided by law. Fees and other money received by Activity Centers (Departments) shall be forwarded promptly to the County Treasurer and credited to the appropriate County fund, except as otherwise provided by this Act or by any other act of the Board.
14. Except as otherwise provided by law, each Activity Center (Department) shall limit expenditures within the appropriations authorized herein and shall not attempt to expend funds at a rate which will eventually result in a deficit in any Activity Center without the approval of the Board. Further, all expenditures of County funds and other funds under the control of any Activity Center, except as otherwise provided by law, shall be expended only for purposes attached to the line-items and within the various policies of the Board of Commissioners, including, but not limited to purchasing policy, applicable collective bargaining agreements, and applicable personnel policies. The County of Montmorency shall only be responsible for the payment of purchases made as provided by law and/or policy.
15. In the event that State of Michigan fails to provide certain revenue transfer payments as required by state law and/or contractual agreements between the State and Montmorency County, the specific programs funded by such state revenue transfer payment shall bear the full impact of such revenue reduction. In the event the State defaults or otherwise fails to provide general, unrestricted revenue transfer payments, the Board, upon the recommendation of the FPS Committee, shall allocate said revenue reduction in its legislative judgment.
16. THE COUNTY OF MONTMORENCY BOARD OF COMMISSIONERS CANNOT, AND WILL NOT, ABSORB THE PROGRAM COSTS CREATED BY REVENUE TRANSFER PAYMENT DEFAULTS BY THE STATE OF MICHIGAN.
17. If an Activity Center (Department) desires an additional appropriation, it shall forward a detailed written request to the County Controller's Office describing the proposed budgetary amendment or transfer and the reasons for the action. The matter will then be presented to the Board of Commissioners through its FPS Committee. No funds may be transferred between Activity Centers (Departments) without prior Board approval.
18. Except as otherwise provided by law, the number of positions noted for certain Activity Centers (Departments) in the approved Employee Roster included with the budget shall be the maximum staffing level authorized to be drawn from such line-item. No Activity Center

shall maintain more employees on the payroll than the maximum specified for the appropriate account. In addition, the job position titles, pay classifications, and full-time equated designations for each position are deemed to be the correct classifications, and any modification of employment classifications shall be done in conformance with established Board policy. Further, if an Activity Center employs at any time, fewer employees than the maximum specified for the appropriate line item in this Act, unexpended appropriation in the amount identified with the unfilled position(s) by payroll records shall immediately and automatically revert to the County Personnel Contingency Fund 601.

19. It is understood that revenues and expenditures may vary from those that are currently contemplated and may be changed from time to time by the Board of Commissioners during the 2024 fiscal year, as deemed necessary. Consequently, there may be a need to increase or decrease various portions of the budget and/or impose a hiring freeze and/or impose layoffs due to unforeseen financial changes; therefore, the Board of Commissioners reserves the right to change the approved Employee Roster and/or impose a hiring freeze at any time. The County Elected Officials and County Department Heads shall abide by whatever changes are made by the Board of Commissioners, if any, relative to the approved positions and the number of employees stated in the Employee Roster.
20. Positions on the Employee Roster that are supported by a grant, cost sharing, reimbursement, or other source of outside funding, are only approved contingent upon the County receiving the budgeted revenues. Upon notification that budgeted funding of a position will not be received, the Elected Official or Department Head shall immediately notify the County Controller and that position shall be immediately removed from the Employee Roster if funding is exhausted.

Amendment Policy

- The County Controller's Office and/or County Treasurer shall be authorized to make year-end transfers of up to \$100,000 between Departments or Funds (in accordance with the law and GAAP) or with such amounts that may be available in the General Fund, as may be necessary to ensure that departments do not end the 2024 fiscal year in a deficit condition.
- Transfers into or out of the Personnel Services cost category require approval of the Board of Commissioners upon recommendation of the Controller.
- All current policies regarding Personnel and Purchasing will continue in full force and effect. Any authorization to transfer budgeted funds shall be in addition to approvals required by other county policies.
- Budget transfers for approved items which may be required solely for the purpose of establishing a proper line-item account may be authorized by the Controller.
- The Board of Commissioners establishes the budget for all funds in this General Appropriations Resolution. Any amendments which change the total budget amount shall require approval of the Controller and the Board of Commissioners.
- Budget Transfers to any account which are part of a series or pattern shall be added together and treated in accordance with the procedure which would apply if all such transfers are made as a single transfer.

Authorization Checklist Personnel Lines will not be amended	Department Head	Controller	Finance	BOC
Transfers up to \$1,000	X	X		
Transfers over \$1,000 up to \$2,500	X	X	X	
Transfers over \$2,500 up to \$10,000	X	X	X	X
All Transfers over \$10,000	X	X	X	X


This Act shall become effective January 1, 2024, and may be amended by the Board at any time. Any appropriations made hereunder may be increased or decreased at the discretion of the Board.

This Act and attachments as incorporated by reference herein and all amendments hereto shall constitute the 2024 General Appropriations Act for the County of Montmorency for all purposes under the law; and approved at the highest level possible.

YES: Dell Bolser, Gary Girardin, Don Edwards, Mary Hardies & Lloyd Peltier
NO: none

RESOLUTION DECLARED ADOPTED.

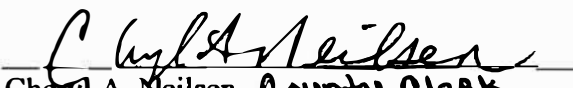
Dated: December 21, 2023


 Donald Edwards, Chairperson
 County of Montmorency, Michigan

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution duly adopted by the Board of Commissioners of the County of Montmorency at a regular meeting held on **December 21, 2023**, the original of which resolution is on file in my office. I further certify that notice of said meeting was given in accordance with the provisions of the open meetings act.

Dated: **December 21, 2023**


 Cheryl A. Neilsen, County Clerk
 County of Montmorency, Michigan



12265 M-32
P.O. Box 789
Atlanta, MI 49709

Date: December 14, 2023
To: Board of Commissioners
From: Michael Karl, Emergency Management Coordinator
Re: Emergency Management Annual 2023 Status Update

This Emergency Management Annual Status Update is intended to provide you with a rundown of my first year of service along with an outline of priorities for 2024. I've spent much of this year getting up to speed from ground zero on all the local, state and federal requirements that impact the county to develop a knowledge base about emergency management. Overall, meeting all the federal and state requirements is a very time-consuming process.

The following outlines several accomplishments for 2023:

- All Townships have adopted the Montmorency County Hazard Mitigation Plan.
- The Emergency Management Manual is updated and only needs annex signatures.
- Received new emergency management certifications – FEMA National Incident Management System (NIMS) IS 120c and 130a.
- Participated in Active Shooter Training in Alpena, March 2023.
- Participated in a Hazardous Materials exercise in Alpena, March 2023.
- Reviewed and organized all old emergency management office files (physical and digital).

Additionally, I regularly participate in the following monthly meetings:

- Monthly Region 7 Home Security meetings in Fredrick MI (1st Thursday)
- Statewide Radio tests (1st Wednesday)
- R7HSPB Meeting (2nd Wednesday)
- Local EM Meeting (MSP) (2nd Thursday)
- NEMSSC Meeting (2nd Tuesday)
- MCFOA (3rd Thursday)
- Tri-Township Fire Department (2nd Tuesday)
- Atlanta School Safety meeting (Dates set by school).
- Hillman School Safety meeting (Dates set by school).
- Lewiston School Safety meeting (Dates set by school).
- Atlanta Airport meeting (2nd Thursday)

I also participate in the quarterly Montmorency County Building Safety meeting that is scheduled by Judge Greene.

Finally, I'm still working to start regularly attending the following meetings:

- Lewiston Fire Department- TBD.
- Hillman Fire Department- TBD.

With a clearer understanding of the requirements, it's time we move into 2024 with a game plan to prepare for potential future emergencies. The extent of state and federal requirements is beyond the capacity of a part-time position. So, below I'm providing a list of initial priorities for 2024, followed by a list of other requirements for consideration.

Priorities and goals for 2024 include the following:

- **Launch the official Emergency Management System**
 - Set up the operational Emergency Operations Command (EOC) base. The County currently has TVs and monitors for this EOC. We need IT assistance in setting up and connecting communications.
 - All EOC personnel and representatives must sign the EOC Manual and go through National Incident Management System (NIMS) training.
 - Develop a supply list and begin procuring supplies for the EOC.
 - Board members interested in being designated contacts in the EOC must go through Michigan Critical Incident Management System (MI CIMS) training. I am currently identifying MI CIMS trainers in the region and exploring joint training opportunities with Alpena for cost savings to the county.
 - Conduct overall EOC orientation exercise.
- We need to establish the Local Emergency Planning Committee (LEPC) and the Local Planning Team (LPT) and schedule quarterly meetings for 2024.
- Evaluate joint NIMS training opportunities with Alpena County for training cost savings.
- **Prioritize Communications Improvements**
 - RAVE, IPAWS, Code Red are free from the State.
 - Figure out cell phone status for the EOC.
 - Consider the purchase of new handheld radios.
 - Coordinate with the newspaper as needed for publications.
 - Consider developing a social media page.
- Participate in FAA Exercise at Phelps Collins Air National Guard Base. (scheduled for June 2024)
- Attend Hazardous Materials/Radiological exercise in Alpena, sponsored by the FBI in 2024.
- Set up a **Tabletop Exercise (TTX)** for Montmorency County. This exercise takes significant planning and cannot take place until many of the items under Emergency Management System and Communications Improvements listed above are completed.
- Coordinate with board members and other emergency response personnel to outline activities and tasks for 2024.

Other requirements for the County include the following:

- Set up county-wide record keeping for all NIMS certificates. (100 through 800)
- Review/Establish training requirements for county personnel.
- Develop Standard Operating Procedures (SOPs) for drills at county buildings. Acquire other SOPs for our records from schools and businesses with hazardous materials.
- Update and add necessary Memorandums of Understanding (MOUs).

In closing, I'm going to move forward with the priorities I listed above for 2024. In this part-time position, the meetings alone account for approximately 30% of my time. The workload associated with state and federal requirements is greater than the capacity of this position. As we move into 2024, I will prioritize the items listed above and will be contacting you about future training. Please let me know if you have any questions or would like to discuss this status report in more detail.