

**MONTMORENCY COUNTY BOARD OF COMMISSIONERS**

**HIAWATHA LAKES – LAKE LEVEL**

**RESOLUTION NO. 2024-01**

At a meeting of the Montmorency County Board of Commissioners, Montmorency County, Michigan, held on January 18th, 2024 at 9:00 am, Eastern Standard Time;

PRESENT: Bolser, Girardin, Edwards, Hardies, and Peltier

ABSENT: None

The following resolution was offered by Bolser and supported by Hardies.

**WHEREAS**, Hiawatha Lake/Lake Hiawatha, Little Brush Lake, and Moose Lake (collectively referred to as “Hiawatha Lakes”), located in Hillman Township, Montmorency County, Michigan have established normal lake levels by the Montmorency County Circuit Court under Part 307 of the Natural Resources and Environmental Protection Act, Act 451 of 1994, as amended (“Part 307”); and

**WHEREAS**, a special assessment district known as the Hiawatha Lakes – Lake Level Special Assessment District (“District”) was established by the Montmorency County Circuit Court (“Circuit Court”) under Part 307. MCL 324.30704; and

**WHEREAS**, the Montmorency County Board of Commissioners (“Board of Commissioners”) approved an assessment roll and computation of costs for lake level project on Hiawatha Lakes by resolution on August 17, 2023; and

**WHEREAS**, an appeal of the assessments for parcels 004-360-000-156-00 and 004-360-000-156-01 was filed in the Circuit Court on behalf of Dennis Durandetto on November 29, 2023. See MCL 324.30714(4); and


**WHEREAS**, the Board of Commissioners desires to authorize settlement of the appeal as recommended by legal counsel.

**NOW, THEREFORE, BE IT RESOLVED:**

1. The Board of Commissioners authorizes resolution of pending litigation in Circuit Court Docket No. 23-5385-CH as recommended by legal counsel.

**RESOLUTION DEEMED APPROVED**

Dated: 1/18/2024

  
Donald Edwards, Chair  
Montmorency County Board of Commissioners

**Roll call vote:**

APPROVE: Edwards, Girardin, Hardies, Peltier, Bolser

DENY: None

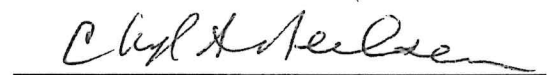
ABSENT/ABSTAIN: None

**CERTIFICATION**

STATE OF MICHIGAN            )  
  ) ss  
COUNTY OF MONTMORENCY )

I, the undersigned, the duly qualified and acting Clerk of Montmorency County, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Montmorency County Board of Commissioners at a meeting held on the 18<sup>TH</sup> day of JANUARY, 2024, and that notice of said meeting was given in accordance with the Open Meetings Act, and further certify that the above resolution was adopted at said meeting.

Dated: 1-29-2024

  
Cheryl A. Neilsen, Clerk  
Montmorency County

Don Edwards  
Mary Hardies  
Lloyd Peltier  
Dell Bolser  
Gary Girardin



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## **County of Montmorency Board of Commissioners**

### **Resolution #2024-02**

#### **ASSUMING RESPONSIBILITY AS THE COUNTY APPROVAL AGENCY (CAA) FOR MATERIALS MANAGEMENT PLANNING FOR MONTMORENCY COUNTY**

At the meeting of the County of Montmorency Board of Commissioners held in the County of Montmorency Building located in Atlanta, Michigan on **February 1, 2024**.

**PRESENT: Don Edwards, Mary Hardies, Lloyd Peltier, Dell Bolser, Gary Girardin**  
**ABSENT: None**

The following resolution was made by **Dell Bolser** and seconded by **Gary Girardin**, to-wit:

**WHEREAS**, The State of Michigan's Solid Waste Program was updated with significant amendments to Part 115, Solid Waste Management, of the Natural Resources and Environmental Protection Act (1994 PA 451) in December 2022 and became effective on March 29, 2023; and

**WHEREAS**, the amendments include a new Materials Management Planning process that requires each county to develop a Materials Management Plan (MMP); and

**WHEREAS**, a County of Montmorency Board of Commissioners must elect to assume the responsibility of becoming the County Approval Agency; and

**WHEREAS**, a County has 180 days from the date the Michigan Department of Environment, Great Lakes, and Energy (EGLE) Director initiates the MMP Process to assume the responsibility of becoming the County Approval Agency and submit a Notice of Intent (NOI) for Materials Management Planning; and

**WHEREAS**, the County of Montmorency Board of Commissioners has determined that it is in the interest of the County to elect to assume the responsibility of becoming the County Approval Agency.

**NOW, THEREFORE, BE IT RESOLVED** that the County of Montmorency Board of Commissioners hereby elects to assume the responsibility of becoming the County Approval Agency.

**(Left blank intentionally)**



Don Edwards  
Mary Hardies  
Lloyd Peltier  
Dell Bolser  
Gary Girardin



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[asstcontroller@montcounty.org](mailto:asstcontroller@montcounty.org)

## **County of Montmorency Board of Commissioners**

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### **Resolution #2024-03 - Amended**

#### **DESIGNATING ALPENA COUNTY AS THE DESIGNATED PLANNING AGENCY (DPA) FOR MATERIALS MANAGEMENT PLANNING FOR MONTMORENCY COUNTY**

At the meeting of the County of Montmorency Board of Commissioners held in the County of Montmorency Building located in Atlanta, Michigan on **June 20, 2024**.

**PRESENT: Bolser, Girardin, Edwards, Peltier, and Hardies**

**ABSENT: None**

The following resolution was made by **Bolser** and seconded by **Girardin**, to-wit:

**WHEREAS**, The State of Michigan's Solid Waste Program was updated with significant amendments to Part 115, Solid Waste Management, of the Natural Resources and Environmental Protection Act (1994 PA 451) in December 2022 and became effective on March 29, 2023; and

**WHEREAS**, Alpena County is actively developing a Materials Recovery Facility that will serve the recycling processing needs of the region; and

**WHEREAS**, the amendments include a new Materials Management Planning process that requires each county to develop a Materials Management Plan (MMP); and

**WHEREAS**, a County must select a Designated Planning Agency (DPA) to develop the MMP; and

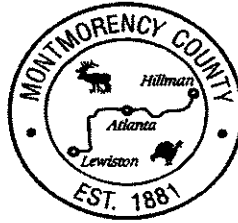
**WHEREAS**, Alpena County has agreed to serve as Montmorency County's DPA.

**NOW, THEREFORE, BE IT RESOLVED** that the County of Montmorency Board of Commissioners hereby selects Alpena County to serve as the County's Designated Planning Agency.

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## **County of Montmorency Board of Commissioners**

### **Resolution #2024-03**

#### **DESIGNATING THE NORTHEAST MICHIGAN COUNCIL OF GOVERNMENTS (NEMCOG) AS THE DESIGNATED PLANNING AGENCY (DPA) FOR MATERIALS MANAGEMENT PLANNING FOR MONTMORENCY COUNTY**

At the meeting of the County of Montmorency Board of Commissioners held in the County of Montmorency Building located in Atlanta, Michigan on **February 1, 2024**.

**PRESENT: Don Edwards, Mary Hardies, Lloyd Peltier, Dell Bolser, Gary Girardin**  
**ABSENT: None**

The following resolution was made by **Don Edwards** and seconded by **Lloyd Peltier**, to-wit:

**WHEREAS**, The State of Michigan's Solid Waste Program was updated with significant amendments to Part 115, Solid Waste Management, of the Natural Resources and Environmental Protection Act (1994 PA 451) in December 2022 and became effective on March 29, 2023; and

**WHEREAS**, the amendments include a new Materials Management Planning process that requires each county to develop a Materials Management Plan (MMP); and

**WHEREAS**, a County must select a Designated Planning Agency (DPA) to develop the MMP; and

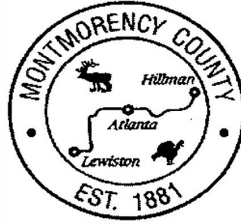
**WHEREAS**, the Northeast Michigan Council of Governments has agreed to serve as Montmorency County's DPA.

**NOW, THEREFORE, BE IT RESOLVED** that the County of Montmorency Board of Commissioners hereby selects the Northeast Michigan Council of Governments to serve as the County's Designated Planning Agency.

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Don Edwards  
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## **County of Montmorency Board of Commissioners**

### **Resolution #2024-04**

#### **SUPPORT TO RESTORE LOCAL CONTROL FOR WIND AND SOLAR OPERATIONS**

At the meeting of the County of Montmorency Board of Commissioners held in the County of Montmorency Building located in Atlanta, Michigan on **March 21, 2024**.

**PRESENT: Dell Bolser, Gary Girardin, Don Edwards, Lloyd Peltier & Mary Hardies**

**ABSENT: None**

The following resolution was made by **Mary Hardies** and seconded by **Lloyd Peltier**, to-wit:

**WHEREAS**, the ability of local jurisdictions to determine for themselves which projects should and should not be in their local communities; what plans are best and reasonable for each neighborhood rather than these decisions be forced onto Counties without their best interest at hand; and

**WHEREAS**, the legislature of the State of Michigan has passed, and the Governor has signed House Bill 5120, now Public Act 233 of 2023, that strips away local community control on these issues and places the control within the Michigan Public Service Commission (MPSC); and

**WHEREAS**, the aforementioned legislative action removes the ability for local officials to perform their duties in protecting the health, safety, and welfare of residents as well as preservation of the character of their community; and

**WHEREAS**, the County of Montmorency Board of Commissioners feel strongly that local government is best able to assess the needs of our community;

**NOW, THEREFORE BE IT RESOLVED**, that Montmorency County is opposed to the legislature of the State of Michigan's passage of legislation that takes away local control and places it within the authority of the MPSC;

**BE IT FURTHER RESOLVED**, that Montmorency County supports the statewide ballot initiative, Citizens for Local Choice, a grassroots coalition of local officials and community organizers across Michigan working to amend the Clean and Renewable Energy and Energy Waste Reduction Act to, among other things, repeal Part 8 as added by Public Act 233 of 2023 which will restore local control of land use to ensure reasonable regulation in our widely diverse communities.



Don Edwards  
Mary Hardies  
Lloyd Peltier  
Dell Bolser  
Gary Girardin



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## **County of Montmorency Board of Commissioners**

### **Resolution #2024-05**

#### **USE OF SURPLUS FUNDS FROM DELINQUENT TAX REVOLVING FUND (DTRF)**

At the meeting of the County of Montmorency Board of Commissioners held in the County of Montmorency Building located in Atlanta, Michigan on **April 4, 2024**.

**PRESENT: Dell Bolser, Gary Girardin, Don Edwards, Lloyd Peltier and Mary Hardies**

**ABSENT: None**

The following resolution was made by **Mary Hardies** and seconded by **Lloyd Peltier**, to-wit:

**PURPOSE:** To establish a policy governing declaration and transfers of “surplus” funds from the Delinquent Tax Revolving Fund (DTRF) to the County of Montmorency General Fund.

**RESPONSIBILITY:** In accordance with MCL 211.87b of Act 206, the County Treasurer acts as agent for the County concerning DTRF and determines annually whether a surplus exists. Such may be transferred to the County general Fund under appropriate action of the Board of Commissioners pursuant to the below policy. The Controller/Finance Committee with the input of the County Treasurer is responsible for recommending budget amounts for the annual transfers to the County General Fund and other affected funds.

#### **POLICY:**

##### **Calculation of DTRF Fund needed for the Next Year and Estimates for Budget**

The County Treasurer will review delinquent tax collection in the current year and consult with the County Equalization Department to determine the amount of all taxes levied throughout the County both in July and to be levied in December by all taxing units for all purposes.

The Treasurer will make an estimate as to the real property taxes expected to be returned delinquent next March, increased by 25% for contingency purposes.

The Treasurer shall use the following multiplier to calculate the DTRF balance needed for the next year:

“The Delinquent Tax Revolving Fund (DTRF) shall be maintained so that the total cash plus principal amount of investments in U.S. Government Securities, Certificates of Deposit in Banks and Commercial paper in the DTRF, shall, on April 1 of each year, not be less than 1.50 times the estimated average of the total real property taxes returned delinquent to the County Treasurer for the immediate preceding two years including the most recent estimate.”

### **Treasurer's Declaration**

The County Treasurer will complete the annual delinquent tax settlement, which occurs no later than May 1<sup>st</sup> each year, and make timely payments to the taxing units to avoid late payment penalties set forth in MCL 211.78b (3).

The County Treasurer will make a declaration of any remaining "surplus" in the DTRF no later than July each year and provide a formal declaration notice to the Board of Commissioners.

### **AUTHORIZATION and Transfer of Funds**

The County Board of Commissioners may adopt a resolution authorizing the transfer of any declared "surplus" from the DTRF to the General Fund per MCL 211.78b. The resolution must identify the amount of surplus that has been declared by the Treasurer and must limit the transfer to that amount.

The County Board of Commissioners authorizes all use of transfers to the General Fund through approval of the annual budget and administrative authority delegated with the County's financial policies. It is the intent and desire of the Board that the DTRF surplus transfers be generally used for non-recurring items, including but not limited to:

- Payments in excess of required amounts on long-term debt obligations
- Expenditures attributed to tax reverted property as identified and presented by the Office of the County Treasurer
- Community Development Department Projects
- Unexpected or one-time maintenance items within the Buildings and Grounds Fund

Surpluses are not generally intended to be used for normal operating expenses within the General Fund, including but not limited to items such as utilities, insurance, wages, fringe benefits, and required debt service payments.

### **Issuance of Delinquent Tax Anticipation Notes:**

The County of Montmorency intends to continue the operation of the DTRF in future years, regardless of whether the County has the need or ability to borrow through issuance of Delinquent Tax Anticipation Notes (authorized in Public Act 206). When determining whether to borrow or to self-fund each year, the Treasurer and Controller/Finance Committee will together consider the needed balance in the DTRF, costs of borrowing, market conditions including investment and debt interest rates, cash flow needs, and impact on the County credit rating.

**(Left blank intentionally)**


**RESOLUTION DEEMED APPROVED**

**ROLL CALL VOTE:**

**APPROVE: Gary Girardin, Mary Hardies, Lloyd Peltier, Dell Bolser, and Don Edwards**

**DENY: None**

**ABSENT/ABSTAIN: None**

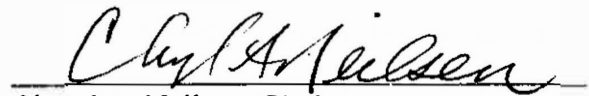
  
Donald Edwards, Chairperson  
County of Montmorency BOC, Michigan

Dated: **April 4, 2024**

**CERTIFICATION**

STATE OF MICHIGAN                    )  
  ) ss  
COUNTY OF MONTMORENCY        )

I, the undersigned, the duly qualified and acting Clerk of Montmorency County, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Montmorency County Board of Commissioners at a meeting held on the 4<sup>th</sup> day of April, 2024, and that notice of said meeting was given in accordance with the Open Meetings Act, and further certify that the above resolution was adopted at said meeting.

  
Cheryl A. Neilsen, Clerk  
County of Montmorency, Michigan

Dated: 4-9-2024

Don Edwards  
Mary Hardies  
Lloyd Peltier  
Dell Bolser  
Gary Girardin



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## **County of Montmorency Board of Commissioners**

### **Resolution #2024-06**

#### **PROCLAMATION FOR MAY AS MOTORCYCLE AWARENESS MONTH**

At the meeting of the County of Montmorency Board of Commissioners held in the County of Montmorency Building located in Atlanta, Michigan on **April 18, 2024**.

**PRESENT: Dell Bolser, Gary Girardin, Don Edwards, Lloyd Peltier and Mary Hardies**

**ABSENT: None**

The following resolution was made by **Mary Hardies** and seconded by **Lloyd Peltier**, to-wit:

**WHEREAS**, the Montmorency County, has many Citizens who are concerned about Motorcycle Safety while touring, during recreation, and daily transportation; and

**WHEREAS**, the Month of May is the Nationally recognized month motorcycles become more prevalent on our streets; the need to be more aware of their presence is of the utmost urgency; and

**WHEREAS**, due to the Pure Michigan advertising campaign and the modification of the Michigan Helmet Law many out of State riders will be visiting our State and using our roads, and

**WHEREAS**, an overwhelming number of car vs. motorcycle accidents could be avoided with due regard, respect, and awareness of motorcycles on the streets and intersection of this County; and

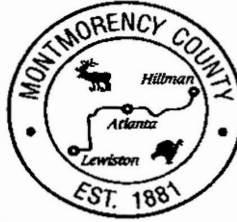
**WHEREAS**, the inclusion of Motorcycle Awareness provided by ABATE of Michigan as a distinct part of the driver education curriculum and Motorcycle Rider Education programs will help to promote safe driving and motorcycle riding practices, and

**WHEREAS**, it is in the interest of our community and the Citizens of Montmorency County to note the increase in the amount of motorcycle traffic as we enter the warm months, to enable Montmorency County the reduction of accidents and injuries involving motorcyclists.

**NOW, THEREFORE, BE IT RESOLVED**, that on this 18<sup>th</sup> Day of April 2024, the County of Montmorency Board of Commissioners hereby Proclaim the Month of May as Motorcycle Awareness Month in Montmorency County.



Don Edwards  
Mary Hardies  
Lloyd Peltier  
Dell Bolser  
Gary Girardin



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## **County of Montmorency Board of Commissioners**

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### **Resolution #2024-07**

#### **RESOLUTION ESTABLISHING AUTHORIZED SIGNATORIES FOR MERS CONTRACTS AND SERVICE CREDIT PURCHASE APPROVALS**

At the meeting of the County of Montmorency Board of Commissioners held in the County of Montmorency Building located in Atlanta, Michigan on **April 18, 2024**.

**PRESENT: Dell Bolser, Gary Girardin, Don Edwards, Lloyd Peltier and Mary Hardies**

**ABSENT: None**

The following resolution was made by **Mary Hardies** and seconded by **Lloyd Peltier**, to-wit:

**(Left blank intentionally)**

**Resolution Establishing Authorized Signatories for MERS  
Contracts and Service Credit Purchase Approvals**



1131 Municipal Way Lansing, MI 48917 800.767.MERS (6377) Fax 517.703.9711

www.mersofmich.com

This Resolution is entered into under the provisions of 1996 PA 220 and the Municipal Employees' Retirement System of Michigan ("MERS") Plan Document, as each may be amended.

This resolution is being adopted by the governing body of the participating entity and applies to all reporting units of said participating entity.

**WHEREAS**, Montmorency County ("Employer") is a participating municipality with the Municipal Employees' Retirement System of Michigan ("MERS") and has adopted one or more retirement, insurance, investment or other post-employment benefit products administered by MERS;

**WHEREAS**, MERS requires signatures of an authorized representative of the Employer to execute contracts with MERS, the entry of which is authorized by the governing body and permitted under the applicable MERS Plan Document(s);

**WHEREAS**, the Employer wishes to designate certain job position(s), the holder(s) of which may sign MERS' contracts relating to the adoption, amendment and termination of MERS' products, and defined benefit service credit purchase approvals on behalf of Employer to implement decisions and actions of the governing body;

**WHEREAS**, this Resolution is not intended to apply to MERS forms or any other MERS document except as specifically mentioned herein,

Therefore, the Governing Body resolves:

The holders of the following job position(s) are hereby *Authorized Officials* that can sign: (1) MERS Adoption Agreements, Resolutions, Participation Agreements, Administrative Services Agreements, Withdrawal Agreements and any other contracts between MERS and the Employer with respect to Employer's participation in any MERS-administered product and any amendments and addendums thereto, and (2) MERS Defined Benefit service credit purchase approvals:

1. County Contoller

Optional additional job positions:

2. \_\_\_\_\_
3. \_\_\_\_\_

This Resolution may be revoked in writing or amended by the Governing Body at any time, provided that it will not be effective until such writing or amended Resolution is received by MERS. The Governing Body agrees that MERS may rely upon this Resolution as conferring signing authority upon the holders of the above job position(s) to bind Employer with respect to MERS.

Adopted at a regular/special meeting of the Governing Body on April 18, 2024.

Authorized signature (must be currently in a position named above): *Aprille Williamson*

Name: Aprille Williamson

Title: County Contoller

Witness signature: *Dawn Hubbard*

Witness name: Dawn Hubbard

Witness title: Administrative Assistant


**RESOLUTION DEEMED APPROVED**

**ROLL CALL VOTE:**

**APPROVE: Edwards, Girardin, Hardies, Peltier and Bolser**

**DENY: None**

**ABSENT/ABSTAIN: None**

  
Donald Edwards, Chairperson  
County of Montmorency BOC, Michigan


Dated: **April 18, 2024**

**CERTIFICATION**

STATE OF MICHIGAN                    )  
  ) ss  
COUNTY OF MONTMORENCY        )

I, the undersigned, the duly qualified and acting Clerk of Montmorency County, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Montmorency County Board of Commissioners at a meeting held on the   18th   day of   April  , 2024  , and that notice of said meeting was given in accordance with the Open Meetings Act, and further certify that the above resolution was adopted at said meeting.

Dated:   4-18-2024  

  
Cheryl A. Neilsen, Clerk  
County of Montmorency, Michigan

Don Edwards  
Mary Hardies  
Lloyd Peltier  
Dell Bolser  
Gary Girardin



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## **County of Montmorency Board of Commissioners**

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### **Resolution #2024-08**

#### **RESOLUTION ADOPTING MERS HEALTH CARE SAVINGS PROGRAM FOR NON-UNION EMPLOYEES HIRED AFTER DECEMBER 31, 2014**

At the meeting of the County of Montmorency Board of Commissioners held in the County of Montmorency Building located in Atlanta, Michigan on **April 18, 2024**.

**PRESENT: Dell Bolser, Gary Girardin, Don Edwards, Lloyd Peltier and Mary Hardies**

**ABSENT: None**

The following resolution was made by **Dell Bolser** and seconded by **Mary Hardies**, to-wit:

**(Left blank intentionally)**

# MERS Health Care Savings Program Participation Agreement



1134 Municipal Way Lansing, MI 48917 800 767 2308 Fax 517 703 9707

www.mersofmich.com

The Employer, a participating municipality or court within the state of Michigan, hereby agrees to adopt and administer the MERS Health Care Savings Program provided by the Municipal Employees' Retirement System of Michigan, in accordance with the MERS Health Care Savings Program Plan Document, subject to the terms and conditions herein.

## I. PARTICIPATING EMPLOYER

**Employer Name:** Montmorency County

(Name of municipality or court)

**Municipality Number:** 6 00 1 **Division Number:** \_\_\_\_\_

## II. EFFECTIVE DATE

1. If this is the initial Participation Agreement relating to the MERS Health Care Savings Program for this covered group, the effective date of the program here adopted shall be the 1st day of May 1, 20 24.

(Month) (Year)

2. If this is an amendment and restatement of an existing Participation Agreement relating to the MERS Health Care Savings Program for this covered group, the effective date of this amendment and restatement shall be effective the 1st day of \_\_\_\_\_, 20\_\_\_\_.

(Month) (Year)

*Note:* You only need to mark **changes** to your plan throughout the remainder of this Agreement.

## III. COVERED EMPLOYEE GROUPS

A participating Employer may cover all of its employee groups, bargaining units, or personnel/employee classifications ("Covered Group") in the same Health Care Savings Program plan.

**Contributions shall be made on the same basis within each Covered Group according to the associated HCSP Contribution Addendum, remitted as directed by MERS.** This agreement encompasses the following group(s):

Non-Union Employees hired after December 31, 2014

(Name/s of HCSP covered group/s)

*Note:* To maintain the tax-favored status of the employer's Health Care Savings Program and to comply with federal law, the Employer may not provide coverage or benefit levels to highly-compensated employees that are not provided to non highly-compensated employees.

## IV. ELIGIBLE EMPLOYEES

Only Employees of a "municipality" may be covered by the Health Care Savings Program Participation Agreement. Independent contractors may not participate in the Health Care Savings Program.

The Employer shall provide MERS with the name, address, Social Security Number, and date of birth for each Eligible Employee, as defined by the Participation Agreement.

**Probationary Periods** (select one):

- Contributions will begin after the probationary period has been satisfied. Probationary periods are allowed in one-month increments, no longer than 12 months. During this probationary period, contributions will not be reported and service toward vesting will begin when probationary period has ended.

The probationary period will be \_\_\_\_\_ month(s).

- No probationary period.

# MERS Health Care Savings Program Participation Agreement

## V. EMPLOYER CONTRIBUTIONS

The Participating Employer hereby elects to make contributions to the Plan. Contributions shall be made on the same basis within each Covered Group specified in this agreement, and remitted to MERS as directed by the employer, to be credited to the individual accounts of Eligible Employees according to the associated Contribution Addendum.

### Frequency:

Contributions will be remitted according to Employer's "Payroll Period" which represents the actual period amounts are withheld from participant paychecks, or within the month during which amounts are withheld. Contributions will be submitted (check one):

- Weekly  Semi-Monthly (twice each month)  
 Bi-Weekly (every other week)  Monthly

**Vesting Cycle For Basic Employer Contributions Only.** The employer contributions identified in this Participation Agreement are subject to the following vesting cycle (where vesting is different, separate participation agreement must be completed).

- Immediate Vesting upon Participation
- Cliff Vesting: The participant is 100% vested upon 5 year(s).  
(Stated years)
- Graded Vesting Percentage per year of service: Employers can select the percentage of vesting with the corresponding years of service:

Years of Service	Percent Vested
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	100%

**FORFEITURE PROVISION.** Upon separation from service with the Employer prior to meeting the required vesting schedule set out above or in the event a Participant dies without Dependent(s) and/or a named Beneficiary, a Participant's account assets shall (where forfeiture is different, separate participation agreement must be completed):

### Check only one:

- Remain in the HCSP sub-trust to be reallocated among all Plan participants equally  
 Remain in the HCSP sub-trust to be used to offset future Employer Contributions  
 Be transferred to the Retiree Health Funding Vehicle ("RHFV")

# MERS Health Care Savings Program Participation Agreement

## VI. MODIFICATION OF THE TERMS OF THE PARTICIPATION AGREEMENT

If a Participating Employer desires to amend any of its previous elections contained in this Participation Agreement, including attachments, the Governing Body by official action must adopt a new Participation Agreement and forward it to the Board for approval. The amendment of the new Participation Agreement is not effective until approved by the Board and other procedures required by the Plan Document have been implemented.

## VII. APPOINTING MERS AS THE PROGRAM ADMINISTRATOR

The Employer hereby agrees to the provisions of the MERS Health Care Savings Program Plan Document ("Plan Document"). The Employer also agrees that in the event of any conflict between the Plan Document and this Participation Agreement, the Plan Document controls.

## VIII. FEES AND EXPENSES

Employer acknowledges that investment selection and associated participant fees and operating expenses are established and charged by MERS as set forth in the Investment Fund and Fee Summary sheets available at [www.mersofmich.com](http://www.mersofmich.com) and may be amended by MERS.

## IX. STATE LAW

To the extent not preempted by federal law, this agreement shall be interpreted in accordance with Michigan law.

## X. TERMINATION OF THE PARTICIPATION AGREEMENT

This Participation Agreement may be terminated only in accordance with the Plan Document.

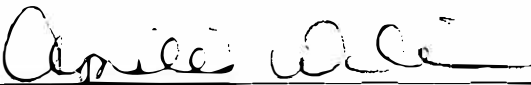
## XI. ENFORCEMENT

1. This Participation Agreement may be terminated only in accordance with the MERS Health Care Savings Program Plan Document.
2. The Employer hereby agrees to the provisions of the MERS Health Care Savings Program Plan Document.
3. The employer hereby acknowledges it understands that failure to properly fill out this Participation Agreement may result in the ineligibility of the program.

## XII. EXECUTION

### Authorized Designee of Governing Body of Municipality or Chief Judge of Court

The foregoing Participation Agreement is hereby approved by Montmorency County  
on 04/18/2024 (Name of Approving Employer)  
(MM/DD/YYYY)

Authorized signature: 

Name (printed): Aprille Williamson

Title: County Contoller

### Received and Approved by the Municipal Employees' Retirement System of Michigan

Dated: \_\_\_\_\_, 20\_\_\_\_ Signature: \_\_\_\_\_  
(Authorized MERS Signatory)


**RESOLUTION DEEMED APPROVED**

**ROLL CALL VOTE:**

**APPROVE: Girardin, Hardies, Peltier, Bolser and Edwards**

**DENY: None**

**ABSENT/ABSTAIN: None**


  
Donald Edwards, Chairperson  
County of Montmorency BOC, Michigan

Dated: **April 18, 2024**

**CERTIFICATION**

STATE OF MICHIGAN                    )  
  ) ss  
COUNTY OF MONTMORENCY        )

I, the undersigned, the duly qualified and acting Clerk of Montmorency County, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Montmorency County Board of Commissioners at a meeting held on the   18th   day of   April  , 2024, and that notice of said meeting was given in accordance with the Open Meetings Act, and further certify that the above resolution was adopted at said meeting.

  
Cheryl A. Neilsen, Clerk  
County of Montmorency, Michigan

Dated: 4-18-2024

Don Edwards  
Mary Hardies  
Lloyd Peltier  
Dell Bolser  
Gary Girardin



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[asstcontroller@montcounty.org](mailto:asstcontroller@montcounty.org)

## **County of Montmorency Board of Commissioners**

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### **Resolution #2024-08 AMENDED**

#### **RESOLUTION ADOPTING MERS HEALTH CARE SAVINGS PROGRAM FOR ALL CURRENT NON-UNION EMPLOYEES**

At the meeting of the County of Montmorency Board of Commissioners held in the County of Montmorency Building located in Atlanta, Michigan on **November 7, 2024**.

**PRESENT: Edwards, Peltier, Hardies, Bolser, & Girardin**

**ABSENT: None**

The following resolution was made by **Hardies** and seconded by **Peltier**, to-wit:

**(Left blank intentionally)**

# MERS Health Care Savings Program Participation Agreement



1134 Municipal Way Lansing, MI 48917 | 800.767.2308 | Fax 517.703.9707

www.mersofmich.com

The Employer, a participating municipality or court within the state of Michigan, hereby agrees to adopt and administer the MERS Health Care Savings Program provided by the Municipal Employees' Retirement System of Michigan, in accordance with the MERS Health Care Savings Program Plan Document, subject to the terms and conditions herein.

## I. PARTICIPATING EMPLOYER

**Employer Name:** Montmorency County  
(Name of municipality or court)

**Municipality Number:** 6001 **Division Number:** \_\_\_\_\_

## II. EFFECTIVE DATE

1. If this is the initial Participation Agreement relating to the MERS Health Care Savings Program for this covered group, the effective date of the program here adopted shall be the 1st day of DECEMBER, 2024.  
(Month) (Year)

2. If this is an amendment and restatement of an existing Participation Agreement relating to the MERS Health Care Savings Program for this covered group, the effective date of this amendment and restatement shall be effective the 1st day of \_\_\_\_\_, 20\_\_\_\_.  
(Month) (Year)

*Note:* You only need to mark *changes* to your plan throughout the remainder of this Agreement.

## III. COVERED EMPLOYEE GROUPS

A participating Employer may cover all of its employee groups, bargaining units, or personnel/employee classifications ("Covered Group") in the same Health Care Savings Program plan.

**Contributions shall be made on the same basis within each Covered Group according to the associated HCSP Contribution Addendum, remitted as directed by MERS.** This agreement encompasses the following group(s):

All Current Full-time Non-Union Employees  
(Name/s of HCSP covered group/s)

*Note:* To maintain the tax-favored status of the employer's Health Care Savings Program and to comply with federal law, the Employer may not provide coverage or benefit levels to highly-compensated employees that are not provided to non highly-compensated employees.

## IV. ELIGIBLE EMPLOYEES

Only Employees of a "municipality" may be covered by the Health Care Savings Program Participation Agreement. Independent contractors may not participate in the Health Care Savings Program.

The Employer shall provide MERS with the name, address, Social Security Number, and date of birth for each Eligible Employee, as defined by the Participation Agreement.

**Probationary Periods** (select one):

Contributions will begin after the probationary period has been satisfied. Probationary periods are allowed in one-month increments, no longer than 12 months. During this probationary period, contributions will not be reported and service toward vesting will begin when probationary period has ended.

The probationary period will be \_\_\_\_\_ month(s).

No probationary period.



# MERS Health Care Savings Program Participation Agreement

## VI. MODIFICATION OF THE TERMS OF THE PARTICIPATION AGREEMENT

If a Participating Employer desires to amend any of its previous elections contained in this Participation Agreement, including attachments, the Governing Body by official action must adopt a new Participation Agreement and forward it to the Board for approval. The amendment of the new Participation Agreement is not effective until approved by the Board and other procedures required by the Plan Document have been implemented.

## VII. APPOINTING MERS AS THE PROGRAM ADMINISTRATOR

The Employer hereby agrees to the provisions of the MERS Health Care Savings Program Plan Document ("Plan Document"). The Employer also agrees that in the event of any conflict between the Plan Document and this Participation Agreement, the Plan Document controls.

## VIII. FEES AND EXPENSES

Employer acknowledges that investment selection and associated participant fees and operating expenses are established and charged by MERS as set forth in the Investment Fund and Fee Summary sheets available at [www.mersofmich.com](http://www.mersofmich.com) and may be amended by MERS.

## IX. STATE LAW

To the extent not preempted by federal law, this agreement shall be interpreted in accordance with Michigan law.

## X. TERMINATION OF THE PARTICIPATION AGREEMENT

This Participation Agreement may be terminated only in accordance with the Plan Document.


## XI. ENFORCEMENT

1. This Participation Agreement may be terminated only in accordance with the MERS Health Care Savings Program Plan Document.
2. The Employer hereby agrees to the provisions of the MERS Health Care Savings Program Plan Document.
3. The employer hereby acknowledges it understands that failure to properly fill out this Participation Agreement may result in the ineligibility of the program.

## XII. EXECUTION

### Authorized Designee of Governing Body of Municipality or Chief Judge of Court

The foregoing Participation Agreement is hereby approved by Montmorency County  
on 11/07/2024 (Name of Approving Employer)  
(MM/DD/YYYY)

Authorized signature: 

Name (printed): Aprille Williamson

Title: County Controller

### Received and Approved by the Municipal Employees' Retirement System of Michigan

Dated: \_\_\_\_\_, 20\_\_\_\_ Signature: \_\_\_\_\_  
(Authorized MERS Signatory)

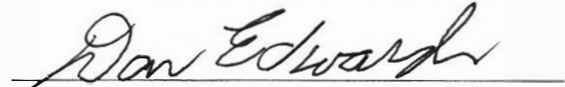
**RESOLUTION DEEMED APPROVED**

**ROLL CALL VOTE:**

**APPROVE: Hardies, Edwards, & Peltier**

**DENY: Bolser & Girardin**

**ABSENT/ABSTAIN: None**

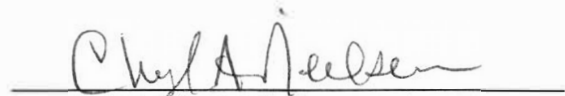
  
Donald Edwards, Chairperson  
County of Montmorency BOC, Michigan

Dated: **November 7, 2024**

**CERTIFICATION**

STATE OF MICHIGAN                    )  
  ) ss  
COUNTY OF MONTMORENCY        )

I, the undersigned, the duly qualified and acting Clerk of Montmorency County, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Montmorency County Board of Commissioners at a meeting held on the 7<sup>TH</sup> day of November, 2024, and that notice of said meeting was given in accordance with the Open Meetings Act, and further certify that the above resolution was adopted at said meeting.

  
Cheryl A. Neilsen, Clerk  
County of Montmorency, Michigan

Dated: 11/15/24

Don Edwards  
Mary Hardies  
Lloyd Peltier  
Dell Bolser  
Gary Girardin



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[asstcontroller@montcounty.org](mailto:asstcontroller@montcounty.org)

## **County of Montmorency Board of Commissioners**

### **Resolution #2024-09**

#### **OPPOSING THE USE OF STATE LANDS BY CAMP GRAYLING BY PERMIT**

At the meeting of the County of Montmorency Board of Commissioners held in the County of Montmorency Building located in Atlanta, Michigan on **October 3, 2024**.

**PRESENT: Mary Hardies, Lloyd Peltier, Gary Girardin, & Dell Bolser**

**ABSENT: Don Edwards**

The following resolution was made by **Dell Bolser** and seconded by **Gary Girardin**, to-wit:

**WHEREAS**, The Michigan Department of Natural Resources (DNR) and the Michigan National Guard (MNG) have signed a Memorandum of Understanding (MOU) which will allow the MNG to use up to 52,000 acres of state land by way of permits over the next five years and beyond and;

**WHEREAS**, Montmorency County depends on the amount of accessible state land for our tourism industry and the MNG has yet to demonstrate that the additional acreage is needed on top of the existing 230 square miles and;

**WHEREAS**, the permit process as outlined in the MOU and as provided by law does not allow for the opportunity for the public to make comment or have input and;

**WHEREAS**, the proposed uses on these lands will disrupt the peaceful enjoyment of the natural resources available in Montmorency County, reducing tourism and negatively impacting the local businesses and;

**WHEREAS**, the proposed expansion of Camp Grayling's use of state lands is directly contrary to the Mission Statement of the DNR and;

**NOW, THEREFORE, BE IT RESOLVED**, that the County of Montmorency Board of Commissioners opposes the MOU and allowing the military uses of state lands by permit to be issued to the MNG, defense contractors, affiliates, or proxies, or the usage of electronic or electromagnetic devices, of unknown risk where the public recreates, to the wildlife, or the environment and;

**BE IT FURTHER RESOLVED**, that the County of Montmorency Board of Commissioners urge the Governor and the DNR Director to immediately terminate the MOU as provided for in that agreement and;

**BE IT FURTHER RESOLVED**, that this Board directs the clerk to forward a copy of this resolution to State Senator Michele Hoyenga, State Representative Cam Cavitt, DNR Director Scott Bowen, Governor Gretchen Whitmer, and the Michigan Association of Counties.

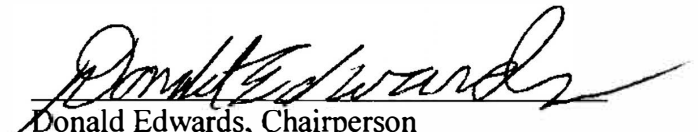
**RESOLUTION DEEMED APPROVED**

**ROLL CALL VOTE:**

**APPROVE: Mary Hardies, Lloyd Peltier, & Dell Bolser**

**DENY: Gary Girardin**

**ABSENT/ABSTAIN: Don Edwards**

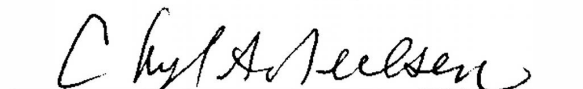
  
Donald Edwards, Chairperson  
County of Montmorency BOC, Michigan

Dated: **October 3, 2024**

**CERTIFICATION**

STATE OF MICHIGAN                    )  
  ) ss  
COUNTY OF MONTMORENCY        )

I, the undersigned, the duly qualified and acting Clerk of Montmorency County, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Montmorency County Board of Commissioners at a meeting held on the 3rd day of October, 2024, and that notice of said meeting was given in accordance with the Open Meetings Act, and further certify that the above resolution was adopted at said meeting.

  
Cheryl A. Neilsen, Clerk  
County of Montmorency, Michigan

Dated: 10/14/2024

Don Edwards  
Mary Hardies  
Lloyd Peltier  
Dell Bolser  
Gary Girardin



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[asstcontroller@montcounty.org](mailto:asstcontroller@montcounty.org)

## **County of Montmorency Board of Commissioners**

### **Resolution #2024-10**

#### **PROCLAMATION: CONFLICT RESOLUTION DAY**

At the meeting of the County of Montmorency Board of Commissioners held in the County of Montmorency Building located in Atlanta, Michigan on **October 17, 2024**.

**PRESENT: Dell Bolser, Gary Girardin, Don Edwards, Lloyd Peltier and Mary Hardies**

**ABSENT: None**

The following resolution was made by **Mary Hardies** and seconded by **Lloyd Peltier**, to-wit:

**WHEREAS**, conflict resolution helps people solve disputes and promotes a peaceful community;

**WHEREAS**, our citizens have the authority to resolve conflicts independently;

**WHEREAS**, conflict resolution empowers individuals, families, and organizations to communicate and find mutually acceptable solutions;

**WHEREAS**, Michigan's Community Dispute Resolution Act (Public Act 260 of 1988) established Community Dispute Resolution Centers statewide;

**WHEREAS**, the Michigan Supreme Court Administrative Office oversees eighteen such centers, which use trained volunteer mediators;

**WHEREAS**, Community Mediation Services serves numerous counties, with trained volunteers providing essential mediation services;

**WHEREAS**, these volunteers offer affordable, quality services that strengthen relationships and avoid costly litigation;

**WHEREAS**, Conflict Resolution Day, observed on the third Thursday in October, celebrates mediation and the work of volunteers;

**NOW, THEREFORE, BE IT RESOLVED**, that the County of Montmorency Board of Commissioners proclaims Thursday, October 17, 2024, as Conflict Resolution Day in Montmorency County, Michigan. We encourage all citizens to recognize and support conflict resolution through mediation and related services.

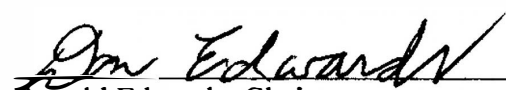
**RESOLUTION DEEMED APPROVED**

**ROLL CALL VOTE:**

**APPROVE: Dell Bolser, Gary Girardin, Don Edwards, Lloyd Peltier and Mary Hardies**

**DENY: None**

**ABSENT/ABSTAIN: None**

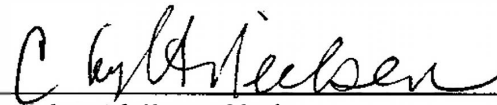
  
\_\_\_\_\_  
Donald Edwards, Chairperson  
County of Montmorency BOC, Michigan

Dated: **October 17, 2024**

**CERTIFICATION**

STATE OF MICHIGAN                    )  
  ) ss  
COUNTY OF MONTMORENCY        )

I, the undersigned, the duly qualified and acting Clerk of Montmorency County, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Montmorency County Board of Commissioners at a meeting held on the 3rd day of October, 2024, and that notice of said meeting was given in accordance with the Open Meetings Act, and further certify that the above resolution was adopted at said meeting.

  
\_\_\_\_\_  
Cheryl A. Neilsen, Clerk  
County of Montmorency, Michigan

Dated: 10/23/2024

Don Edwards  
Mary Hardies  
Lloyd Peltier  
Dell Bolser  
Gary Girardin



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[asstcontroller@montcounty.org](mailto:asstcontroller@montcounty.org)

## **County of Montmorency Board of Commissioners**

### **Resolution #2024-11**

#### **RESOLUTION SUPPORTING OPERATION GREEN LIGHT FOR VETERANS**

At the meeting of the County of Montmorency Board of Commissioners held in the County of Montmorency Building located in Atlanta, Michigan on **November 7, 2024**.

**PRESENT: Dell Bolser, Gary Girardin, Don Edwards, Lloyd Peltier & Mary Hardies**

**ABSENT: None**

The following resolution was made by **Mary Hardies** and seconded by **Del Bolser**, to-wit:

**WHEREAS**, the residents of Montmorency County have great respect, admiration, and the utmost gratitude for all the men and women who have selflessly served our country and this community in the Armed Forces; the contributions and sacrifices of those who served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens; and Montmorency County seeks to honor individuals who have made countless sacrifices for freedom by placing themselves in harm's way for the good of all; and

**WHEREAS**, veterans continue to serve our community in the American Legion, Veterans of Foreign Wars, religious groups, civil service, and by functioning as County Veterans Service Officers in 29 states to help fellow former service members access more than \$52 billion in federal health, disability and compensation benefits each year; and

**WHEREAS**, Approximately 200,000 service members transition to civilian communities annually and an estimated 20 percent increase of service members will transition to civilian life in the near future; and

**WHEREAS**, studies indicate that 44-72 percent of service members experience high levels of stress during transition from military to civilian life and active military service members transitioning from military service are at a high risk for suicide during their first year after military service; and

**WHEREAS**, the National Association of Counties encourages all counties, parishes and boroughs to recognize Operation Green Light for Veterans; and Montmorency County appreciates the sacrifices of our United States military personnel and believes specific recognition should be granted;

**THEREFORE, BE IT RESOLVED**, with designation as a Green Light for Veterans County, Montmorency County hereby declares from October through Veterans Day, November 11th 2024 a time to salute and honor the service and sacrifices of our men and women in uniform transitioning from active service;

**THEREFORE, BE IT FURTHER RESOLVED**, that in observance of Operation Green Light, Montmorency County encourages its citizens in patriotic tradition to recognize the importance of honoring all those who made immeasurable sacrifices to preserve freedom by displaying green lights in a window of their place of business or residence from November 4th through the 11th, 2024.

**RESOLUTION DEEMED APPROVED**

**ROLL CALL VOTE:**

**APPROVE:** Dell Bolser, Gary Girardin, Don Edwards, Lloyd Peltier & Mary Hardies

**DENY:** None

**ABSENT/ABSTAIN:** None



Donald Edwards, Chairperson  
County of Montmorency BOC, Michigan

Dated: **November 7, 2024**

**CERTIFICATION**

STATE OF MICHIGAN                    )  
  ) ss  
COUNTY OF MONTMORENCY        )

I, the undersigned, the duly qualified and acting Clerk of Montmorency County, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Montmorency County Board of Commissioners at a meeting held on the 7<sup>TH</sup> day of November, 2024, and that notice of said meeting was given in accordance with the Open Meetings Act, and further certify that the above resolution was adopted at said meeting.



Cheryl A. Neilsen, Clerk  
County of Montmorency, Michigan

Dated: 11/14/2024

Don Edwards  
Mary Hardies  
Lloyd Peltier  
Dell Bolser  
Gary Girardin



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[asstcontroller@montcounty.org](mailto:asstcontroller@montcounty.org)

## **County of Montmorency Board of Commissioners**

### **Resolution #2024-12**

#### **FY25 BUDGET RESOLUTION AND GENERAL APPROPRIATIONS ACT**

At the meeting of the County of Montmorency Board of Commissioners held in the County of Montmorency Building located in Atlanta, Michigan on **December 5, 2024**.

**PRESENT: Edwards, Peltier, Girardin, & Hardies**

**ABSENT: Bolser**

The following resolution was made by **Hardies** and seconded by **Girardin**, to-wit:

**WHEREAS**, the County of Montmorency Board of Commissioners ("Board") has examined the fiscal requests for 2025 of the various departments, agencies, courts, offices, and activities ("Activity Centers") that it must legally finance or assist in financing; and

**WHEREAS**, the Board has taken into consideration the fact that there are required functions of county government or operations which must be budgeted at a serviceable level in order to provide statutory and constitutionally required services and programs; and

**WHEREAS**, the County Controller, on behalf of the Board, has interviewed officials responsible for providing such mandated services to determined serviceable levels and the funds to sustain such levels; and

**WHEREAS**, the Board has determined the amount of money to be raised by taxation necessary for expenditures and liabilities for the 2025 fiscal year and has ordered that money to be raised by taxation within statutory and constitutional limitations; and

**WHEREAS**, the Uniform Budgeting and Accounting Act (Act 2, P.A. 1968, as amended, being MCL 141.421 through MCL 141.440a) requires that the Board enact a general appropriations act designed to meet county-funded expenditures.

**NOW, THEREFORE, BE IT RESOLVED** as follows:

1. That the 2025 County of Montmorency Budget for the General Fund, which is incorporated by reference herein, is hereby adopted on a basis consistent subject to all County policies regarding the expenditure of funds as well as the conditions set forth in this resolution.
2. That the County Treasurer is hereby directed to collect millage for the County's operations as approved in the County Apportionment report.
3. That this budget reflects a reasonable allocation of available resources to the various County departments, boards, and agencies, and allows for all mandated services, programs, and activities, including the courts and the constitutional and statutory offices,

to be performed at reasonable, necessary, and serviceable levels or at even more than adequate levels of performance.

4. That the amounts indicated in the following "Budgetary Detail" are hereby appropriated from the General Fund and other funds of the County of Montmorency according to the Activity Centers (Departments) contained in that detail, which is incorporated herein by reference, and that such appropriations shall be restricted to the functioning of those Activity Centers (Departments) and by the provisions of this Act.

**GENERAL FUND BUDGETARY DETAIL**

DEPARTMENT	DESCRIPTION	2024 AMENDED BUDGET	2025 PROPOSED BUDGET	INCREASE (DECREASE)	% CHANGE
<b>TOTAL REVENUES</b>		<b>5,815,334.16</b>	<b>5,572,173.84</b>	<b>(243,160.32)</b>	<b>-4.2%</b>
<b>EXPENDITURES</b>					
101	<b>BOARD OF COMMISSIONERS</b>	56,102.78	55,919.18	(183.60)	-0.3%
172	<b>CONTROLLER</b>	203,852.74	199,221.23	(4,631.51)	-2.3%
192	<b>ACCOUNTING ACTIVITIES</b>	754,870.96	722,154.99	(32,715.97)	-4.3%
209	<b>GRANT REQUEST EXPENDITURES</b>	24,634.00	1,700.00	(22,934.00)	-93.1%
215	<b>CLERK</b>	228,169.77	236,153.20	7,983.43	3.5%
228	<b>INFORMATION TECHNOLOGY</b>	141,461.50	98,865.00	(42,596.50)	-30.1%
253	<b>TREASURER</b>	151,536.04	154,946.46	3,410.42	2.3%
257	<b>ASSESSOR/EQUALIZATION</b>	196,450.62	197,563.21	1,112.59	0.6%
262	<b>ELECTIONS</b>	54,600.00	16,465.00	(38,135.00)	-69.8%
265	<b>BUILDING AND GROUNDS</b>	99,432.00	105,408.51	5,976.51	6.0%
266	<b>ATTORNEY</b>	86,854.50	82,400.00	(4,454.50)	-5.1%
268	<b>MAIL SERVICE</b>	24,540.52	21,080.52	(3,460.00)	-14.1%
282	<b>OTHER TRIAL/JURY BOARD</b>	1,561.50	1,570.00	8.50	0.5%
283	<b>CIRCUIT COURT</b>	87,864.00	78,443.19	(9,420.81)	-10.7%
286	<b>DISTRICT COURT</b>	242,815.07	250,954.94	8,139.87	3.4%
289	<b>FRIEND OF THE COURT</b>	36,270.00	34,105.62	(2,164.38)	-6.0%
294	<b>PROBATE COURT</b>	352,756.32	365,896.89	13,140.57	3.7%
295	<b>DOC PROBATION</b>	400.00	400.00	-	0.0%
296	<b>PROSECUTING ATTORNEY</b>	288,109.41	307,530.05	19,420.64	6.7%
301	POLICE/SHERIFF	1,417,180.98	1,384,312.25	(32,868.73)	-2.3%
302	AUTO REPAIR/MAINTENANCE	19,470.00	52,790.34	33,320.34	171.1%
320	EDUCATION	2,000.00	-	(2,000.00)	-100.0%
321	CONTINUING PROFESSIONAL EDUCATION	8,575.00	8,500.00	(75.00)	-0.9%
331	MARINE LAW ENFORCEMENT	8,685.16	8,500.00	(185.16)	-2.1%
332	SNOWMOBILE LAW ENFORCEMENT	1,500.00	1,500.00	-	0.0%
333	SECONDARY ROAD PATROL	49,292.00	70,863.71	21,571.71	43.8%
335	ORV LAW ENFORCEMENT	44,250.00	44,200.00	(50.00)	-0.1%
351	CORRECTIONS/JAIL	264,997.08	268,039.00	3,041.92	1.1%
	<b>TOTAL SHERIFF DEPARTMENT</b>	<b>1,815,950.22</b>	<b>1,838,705.30</b>	<b>22,755.08</b>	<b>1.3%</b>
426	<b>EMERGENCY MANAGEMENT</b>	24,798.75	45,000.00	20,201.25	81.5%
430	<b>ANIMAL SHELTER/DOG WARDEN</b>	11,000.00	11,000.00	-	0.0%
442	<b>DRAIN COMMISSIONER</b>	13,000.00	13,000.00	-	0.0%
601	<b>HEALTH DEPARTMENT</b>	88,362.00	96,531.00	8,169.00	9.2%
631	<b>SUBSTANCE ABUSE</b>	31,821.60	28,700.00	(3,121.60)	-9.8%
648	<b>MEDICAL EXAMINER</b>	26,000.00	26,000.00	-	0.0%

649	MENTAL HEALTH	38,524.00	38,524.00	-	0.0%
670	DHHS/SOCIAL SERVICES BOARD	3,510.00	3,515.00	5.00	0.1%
682	VETERANS' COUNSELOR	11,232.00	11,232.00	-	0.0%
690	REDEVELOPMENT AND HOUSING	50.00	50.00	-	0.0%
711	REGISTER OF DEEDS	175,652.86	176,662.43	1,009.57	0.6%
713	SURVEYOR	35,965.00	43,213.00	7,248.00	20.2%
901	CAPITAL EQUIPMENT	34,218.32	-	(34,218.32)	-100.0%
999	TRANSFERS OUT	217,047.53	227,047.53	10,000.00	4.6%
<b>TOTAL EXPENDITURES</b>		<b>5,559,414.01</b>	<b>5,489,958.25</b>	<b>(69,455.76)</b>	<b>-1.2%</b>
<b>ESTIMATED REVENUES - FUND 101</b>		<b>5,815,334.16</b>	<b>5,572,173.84</b>	<b>(243,160.32)</b>	<b>-4.2%</b>
<b>APPROPRIATIONS - FUND 101</b>		<b>5,559,414.01</b>	<b>5,489,958.25</b>	<b>(69,455.76)</b>	<b>-1.2%</b>
<b>NET OF REVENUES/APPROPRIATIONS - FUND 101</b>		<b>255,920.15</b>	<b>82,215.59</b>	<b>(173,704.56)</b>	<b>-67.9%</b>

### SPECIAL REVENUE FUNDS

Fund #	Fund Description	Revenues	Expenses	Change in Fund Balance
FUND 101	GENERAL FUND	5,572,174	5,489,958	82,216
FUND 102	BUDGET STABILAZATION FUND	108,000	-	108,000
FUND 201	COUNTY ROAD FUND	5,709,220	5,709,220	-
FUND 207	SHERIFF MILLAGE FUND	631,270	635,359	(4,089)
FUND 239	COUNTY CONSERVATION-MILLAGE	500	25,000	(24,500)
FUND 244	ECONOMIC DEV CORP FUND	5,500	3,230	2,270
FUND 249	BUILDING DEPARTMENT FUND	253,200	251,251	1,949
FUND 256	ROD AUTOMATION FUND	19,500	21,300	(1,800)
FUND 261	911 SERVICE FUND	453,500	481,057	(27,557)
FUND 263	CONCEALED PISTOL LICENSING FUND	8,500	9,118	(618)
FUND 269	LAW LIBRARY FUND	12,000	13,807	(1,807)
FUND 271	LIBRARY FUND	471,632	471,632	-
FUND 277	MSUE MILLAGE	157,805	135,132	22,673
FUND 279	VETERANS TREATMENT COURT	58,000	58,000	-
FUND 280	AMERICAN RESCUE PLAN ACT	33,400	33,400	-
FUND 284	OPIOID SETTLEMENT FUND	38,029	48,000	(9,971)
FUND 292	CHILD CARE FUND	355,370	355,370	-
FUND 293	VETERANS' RELIEF FUND	62,993	56,459	6,534
FUND 294	VETERANS' TRUST FUND	66,555	67,379	(824)
FUND 296	COMMISSION ON AGING FUND	568,779	568,779	-
FUND 516	DELINQUENT TAX REVOLVING FUND	160,000	58,673	101,327
FUND 519	COUNTY FORECLOSURE FUND	522,294	60,883	461,411
FUND 601	PERSONNEL CONTINGENCY FUND	50,000	-	50,000
FUND 602	COUNTY IMPROVEMENT FUND	50,000	-	50,000
<b>TOTAL BUDGET</b>		<b>15,368,221</b>	<b>14,553,007</b>	

5. That the County Controller is authorized to certify the following claims within such budgeted allocations and to process a warrant for payment and upon receipt of such warrant the County Treasurer is authorized to pay the claims within such budgeted allocations:

<b>ALLOCATION</b>	<b>FREQUENCY</b>
General Payroll	Biweekly
Employee Fringe Benefits & Taxes	As Due
Insurances and Bonds	As Due
Retiree Benefits	Quarterly
Utilities	As Due
Approved Contracts (ex. IT, Postage, Security, & Subscriptions)	As Due
Approved Attorney Retainers	Monthly
Attorney Invoices for Service	As Due
MIDC Contracts	Monthly
District Health Department	Monthly
Jail Contract	Quarterly
Medical Examiner	Monthly
Copier Leases	Monthly
Community Mental Health	Quarterly
Juvenile, Circuit, & FOC Contribution	Monthly
NEMCOG	Annually
Northern MI Regional Entity	Quarterly
Distributions (ex. Library, COA, SET, Transfer Tax, Court)	As Due

6. That funds be allocated as may be appropriated by budget action of the Board of Commissioners for the Public Improvements and Capital Fund for capital equipment and projects, and to include the amounts due for the payment of purchase agreements and bond payments as scheduled.
7. That funds be allocated as may be appropriated by budget action of the Board of Commissioners. The funds may be transferred by the County Treasurer and/or the County Controller's Office in accordance with such budgets.
8. That the following regulations shall apply to these appropriations and Activity Centers (Departments). All Departments, budget administrators, and other agencies and organizations receiving County funds shall be deemed to have agreed to these restrictions and obligations by accepting funds pursuant to this Act or otherwise incurring expenditures in expectation of County funding.
9. All terms in the Act shall have the meaning assigned to them in the Uniform Budget and Accounting Act. The term "Activity Center" includes all courts receiving funds through this Act.
10. All Activity Centers (Departments) receiving funds herein shall abide by the Uniform Budget and Accounting Act, and that any modification, addition or deletion of such amounts hereby adopted shall be done in accordance with the policies and procedures established by the Board of Commissioners. Each administrative officer in charge of an Activity Center shall promptly provide the County Controller with all information which the Controller considers necessary and essential to the preparation of a County budget for the ensuing fiscal period.
11. All purchases and travel shall be in accordance with the County of Montmorency Purchasing and Personnel Policies.
12. The amounts appropriated herein shall be paid from the County Treasury at the time and

in the manner provided by law and other applicable policies or resolutions of the Board, whether enacted to date or subsequently adopted.

13. Expenditures and revenues shall be recorded and reported in the manner provided by law. Fees and other money received by Activity Centers (Departments) shall be forwarded promptly to the County Treasurer and credited to the appropriate County fund, except as otherwise provided by this Act or by any other act of the Board.
14. Except as otherwise provided by law, each Activity Center (Department) shall limit expenditures within the appropriations authorized herein and shall not attempt to expend funds at a rate which will eventually result in a deficit in any Activity Center without the approval of the Board. Further, all expenditures of County funds and other funds under the control of any Activity Center, except as otherwise provided by law, shall be expended only for purposes attached to the line-items and within the various policies of the Board of Commissioners, including, but not limited to purchasing policy, applicable collective bargaining agreements, and applicable personnel policies. The County of Montmorency shall only be responsible for the payment of purchases made as provided by law and/or policy.
15. In the event that State of Michigan fails to provide certain revenue transfer payments as required by state law and/or contractual agreements between the State and Montmorency County, the specific programs funded by such state revenue transfer payment shall bear the full impact of such revenue reduction. In the event the State defaults or otherwise fails to provide general, unrestricted revenue transfer payments, the Board, upon the recommendation of the FPS Committee, shall allocate said revenue reduction in its legislative judgment.
16. THE COUNTY OF MONTMORENCY BOARD OF COMMISSIONERS CANNOT, AND WILL NOT, ABSORB THE PROGRAM COSTS CREATED BY REVENUE TRANSFER PAYMENT DEFAULTS BY THE STATE OF MICHIGAN.
17. If an Activity Center (Department) desires an additional appropriation, it shall forward a detailed written request to the County Controller's Office describing the proposed budgetary amendment or transfer and the reasons for the action. The matter will then be presented to the Board of Commissioners through its FPS Committee. No funds may be transferred between Activity Centers (Departments) without prior Board approval.
18. Except as otherwise provided by law, the number of positions noted for certain Activity Centers (Departments) in the approved Employee Roster included with the budget shall be the maximum staffing level authorized to be drawn from such line-item. No Activity Center shall maintain more employees on the payroll than the maximum specified for the appropriate account. In addition, the job position titles, pay classifications, and full-time equated designations for each position are deemed to be the correct classifications, and any modification of employment classifications shall be done in conformance with established Board policy. Further, if an Activity Center employs at any time, fewer employees than the maximum specified for the appropriate line item in this Act, unexpended appropriation in the amount identified with the unfilled position(s) by payroll records shall immediately and automatically revert to the County Personnel Contingency Fund 601.
19. It is understood that revenues and expenditures may vary from those that are currently contemplated and may be changed from time to time by the Board of Commissioners during the 2025 fiscal year, as deemed necessary. Consequently, there may be a need to increase or decrease various portions of the budget and/or impose a hiring freeze and/or impose layoffs due to unforeseen financial changes; therefore, the Board of Commissioners reserves the right to change the approved Employee Roster and/or

impose a hiring freeze at any time. The County Elected Officials and County Department Heads shall abide by whatever changes are made by the Board of Commissioners, if any, relative to the approved positions and the number of employees stated in the Employee Roster.

20. Positions on the Employee Roster that are supported by a grant, cost sharing, reimbursement, or other source of outside funding, are only approved contingent upon the County receiving the budgeted revenues. Upon notification that budgeted funding of a position will not be received, the Elected Official or Department Head shall immediately notify the County Controller, and that position shall be immediately removed from the Employee Roster if funding is exhausted.

**Amendment Policy**

- The County Controller shall be authorized to make year-end transfers of up to \$100,000 between Departments or Funds (in accordance with the law and GAAP) or with such amounts that may be available in the General Fund, as may be necessary to ensure that departments do not end the 2025 fiscal year in a deficit condition.
- Transfers into or out of the Personnel Services cost category require approval of the Board of Commissioners upon recommendation of the Controller.
- All current policies regarding Personnel and Purchasing will continue in full force and effect. Any authorization to transfer budgeted funds shall be in addition to approvals required by other county policies.
- Budget transfers for approved items which may be required solely for the purpose of establishing a proper line-item account may be authorized by the Controller.
- The Board of Commissioners establishes the budget for all funds in this General Appropriations Resolution. Any amendments which change the total budget amount shall require approval of the Controller and the Board of Commissioners.
- Budget Transfers to any account which are part of a series or pattern shall be added together and treated in accordance with the procedure which would apply if all such transfers are made as a single transfer.

<b>Authorization Checklist Personnel Lines will not be amended</b>	<b>Department Head</b>	<b>Controller</b>	<b>Finance</b>	<b>BOC</b>
<b>Transfers up to \$1,000</b>	<b>X</b>			
<b>Transfers over \$1,000 up to \$5,000</b>	<b>X</b>	<b>X</b>		
<b>Transfers over \$5,000 up to \$10,000</b>	<b>X</b>	<b>X</b>	<b>X</b>	
<b>All Transfers over \$10,000</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>

This Act shall become effective January 1, 2025, and may be amended by the Board at any time. Any appropriations made hereunder may be increased or decreased at the discretion of the Board.

This Act and attachments as incorporated by reference herein and all amendments hereto shall constitute the 2025 General Appropriations Act for the County of Montmorency for all purposes under the law; and approved at the highest level possible.

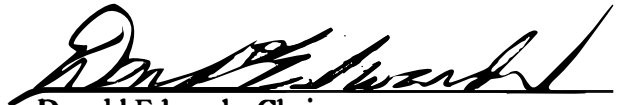
**RESOLUTION DEEMED APPROVED**

**ROLL CALL VOTE:**

**APPROVE: Hardies, Peltier, Edwards, & Girardin**

**DENY: None**

**ABSENT/ABSTAIN: Bolser**



Donald Edwards, Chairperson  
County of Montmorency BOC, Michigan

Dated: **December 5, 2024**

**CERTIFICATION**

STATE OF MICHIGAN                    )  
  ) ss  
COUNTY OF MONTMORENCY        )

I, the undersigned, the duly qualified and acting Clerk of Montmorency County, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Montmorency County Board of Commissioners at a meeting held on the 5th day of December, 2024, and that notice of said meeting was given in accordance with the Open Meetings Act, and further certify that the above resolution was adopted at said meeting.



Cheryl A. Neilsen, Clerk  
County of Montmorency, Michigan

Dated: 12/19/2024

**FY25 EMPLOYEE ROSTER**

**CURRENT POSITIONS**

DEPARTMENT		FT	PT	TOTAL
<b>172</b>	<b>CONTROLLER'S OFFICE</b>			<b>3</b>
	COUNTY CONTROLLER	1		
	ASSISTANT CONTROLLER	1		
	ADMIN ASSISTANT	1		
<b>215</b>	<b>CLERK'S OFFICE</b>			<b>4</b>
	COUNTY CLERK	1		
	CHIEF DEPUTY CLERK	1		
	DEPUTY COURT CLERK	1		
	DEPUT CLERK	1		
<b>253</b>	<b>TREASURY</b>			<b>3</b>
	COUNTY TREASURER	1		
	CHIEF DEPUTY TREASURER	1		
	DEPUTY TREASURER	1		
<b>257</b>	<b>ASSESSOR/EQUALIZATION</b>			<b>3</b>
	EQUALIZATION DIRECTOR		1	
	EQUALIZATION APPRAISER	1		
	EQUALIZATION APPRAISER	1		
<b>265</b>	<b>BUILDING AND GROUNDS</b>			<b>3</b>
	MAINTENANCE		1	
	JANITOR		1	
302	AUTO REPAIR/MAINTENANCE	1		
<b>286</b>	<b>DISTRICT COURT OFFICE</b>			<b>4</b>
	COURT ADMINISTRATOR	1		
	CHIEF DEPUTY COURT ADMIN	1		
	DEPUTY CLERK	1		
	PROBATION OFFICER	1		
<b>294</b>	<b>PROBATE OFFICE</b>			<b>4</b>
	PROBATE JUDGE	1		
	PROBATE REGISTER	1		
	DEPUTY REGISTER	1	1	
<b>296</b>	<b>PROSECUTING ATTORNEY OFFICE</b>			<b>5</b>
	PROSECUTOR	1		
	VICTIM ADVOCATE/OFFICE MANAGER	1		
	ADMIN SECRETARY		1	
	CHILD SUPPORT SPECIALIST	1		
	ASSISTANT PROSECUTOR		1	
<b>301</b>	<b>POLICE/SHERIFF DEPARTMENT</b>			<b>26</b>
	SHERIFF	1		
	UNDERSHERIFF	1		
	ADMIN ASSISTANT	1		
	SERVICE CLERK		1	
	CLERK / MAINTENANCE	1		
	DETECTIVE/LT	1		
	NIGHT SERGEANTS	2		
	ROAD DEPUTIES	9		2 FT OPEN
	PART-TIME COs			
	SEASONAL OFFICERS		4	
<b>325</b>	<b>DISPATCHERS</b>	5		
<b>426</b>	<b>EMERGENCY MANAGEMENT</b>			<b>0</b>
	EMERGENCY MANAGER			In Progress
<b>682</b>	<b>VETERANS' OFFICE</b>			<b>2</b>
	VETERANS' SERVICE COUNSELOR	1	1	
<b>711</b>	<b>REGISTER OF DEEDS OFFICE</b>			<b>3</b>
	COUNTY ROD	1		
	CHIEF DEPUTY ROD	1		
	DEPUTY ROD	1		
<b>GRAND TOTALS</b>		<b>48</b>	<b>12</b>	<b>60</b>

FY25 General Appropriations Act  
Board Approved Employee Roster

December 5, 2024

Date



County Controller