



**ELECTRICAL PERMIT APPLICATION**  
**MONTMORENCY COUNTY BUILDING DEPARTMENT**  
**P.O. BOX 789 ATLANTA, MI 49709**  
**989-785-8006**  
**LCORDES@MONTCOUNTY.ORG**  
[WWW.MONTCOUNTY.ORG](http://WWW.MONTCOUNTY.ORG)

<b>NAME OF OWNER/AGENT</b>			
<b>ADDRESS</b>		<b>CITY</b>	<b>TWSP</b>
<b>NAME OF HOMEOWNER OR CONTRACTOR</b>		<b>COMPANY</b>	<b>LIC NUMBER</b> <b>EXP DATE</b>
<b>ADDRESS</b>		<b>CITY</b>	<b>STATE</b> <b>ZIPCODE</b>
<b>TELEPHONE NUMBER</b>		<b>FEDERAL EMPLOYEES ID NUMBER</b>	
<b>WORKERS COMPENSATION NUMBER/CARRIER</b>		<b>MESC NUMBER</b>	
<input type="checkbox"/> SINGLE FAM <input type="checkbox"/> OTHER	<b>NEW</b>  <b>ALTERATION</b>	<input type="checkbox"/> SPECIAL INSPECTION <input type="checkbox"/> PREMANUFACTURED HOME SETUP <input type="checkbox"/> MANUFACTURED HOME (HUD)	

**PLANS MUST BE SUBMITTED WITH AN APPLICATION FOR PLAN EXAMINATION AND THE APPROPRIATE DEPOSIT BEFORE A PERMIT CAN BE ISSUED, EXCEPT AS LISTED BELOW.**

**PLANS ARE NOT REQUIRED FOR THE FOLLOWING:**

1. ONE AND TWO FAMILY DWELLINGS WHEN THE TOTAL BUILDING HEATING/COOLING SYSTEM INPUT RATING IS 375,000 BTU'S OR LESS.
2. ALTERATIONS AND REPAIR WORK DETERMINED BY THE MECHANICAL INSPECTOR TO BE MINOR IN NATURE.
3. BUSINESS, MERCANTILE AND STORAGE BUILDINGS HAVING A HVAC EQUIPMENT ONLY, WITH ONE FIRE AREA AND NOT MORE THEN 3500 SQFT.
4. WORK COMPLETED BY A GOVERNMENTAL SUBDIVISION OR STATE AGENCY COSTING LESS TEHN \$25,000.00

**IF WORK BEING PERFORMED IS DESCRIBED ABOVE, CHECK BOX BELOW "PLANS NOT REQUIRED"**

WHAT IS THE BUILDING SIZE IN SQUARE FOOTAGE? \_\_\_\_\_  
 WHAT IS THE INPUT RATING OF THE HEATING SYSTEM IN THE BUILDING? \_\_\_\_\_ **PLANS NOT REQUIRED** \_\_\_\_\_

**PLANS ARE REQUIRED FOR ALL OTHER BUILDING TYPES AND SHALL BE PREPARED BY OR UNDER THE DIRECT SUPERVISION OF AN ARCHITECT OR ENGINEER LICENSED PURSUANT TO 1980 PA299 AND SHALL BEAR THAT ARCHITECTS OR ENGINEERS SEAL AND SIGNATURE.**

**APPLICANTS SIGNATURE**

**SECTION 23A OF THE STATE CONSTRUCTION ACT OF 1972, 1972 PA 230, MCL 125.1523A, PROHIBITS A PERSON FROM CONSPIRING TO CIRCUMVENT THE LICENSING REQUIREMENTS OF THIS STATE RELATING TO PERSONS WHO ARE TO PERFORM WORK ON A RESIDENTIAL BUILDING OR A RESIDENTIAL STRUCTURE. VIOLATORS OF SECTION 23A ARE SUBJECTED TO CIVIL FINES.**

**SIGNATURE OF CONTRACTOR OR HOMEOWNER. (HOMEOWNERS SIGNATURE INDICATES COMPLIANCE WITH SECTION VI HOMEOWNER AVADAVIT)**

**X** \_\_\_\_\_

**VI. HOMEOWNER AFFADAVIT**

**I HEREBY CERTIFY THE ELECTRICAL WORK PRESCRIBED ON THIS PERMIT APPLICATION SHALL BE INSTALLED BY ME. IN MY OWN HOME IN WHICH I AM LIVING OR ABOUT TO OCCUPY. ALL WORK SHALL BE INSTALLED IN ACCORDANCE WITH THE MICHIGAN ELECTRICAL CODE AND SHALL NOT BE ENCLOSED, COVERED UP, OR PUT INTO OPERATION UNTIL IT HAS BEEN INSPECTED AND APPROVED BY MONTMORENCY COUNTY ELECTRICAL INSPECTOR. I WILL COOPERATE WITH THE ELECTRICAL INSPECTOR AND ASSUME THE RESPONSIBILITY TO ARRANGE FOR NECESSARY INSPECTIONS.**

**X** \_\_\_\_\_

FEE SCHEDULE	FEE	# ITEMS	TOTAL		FEE	# ITEMS	TOTAL
APPLICATION FEE	\$65.00		\$65.00	WORK WITHOUT PERMIT	\$50.00		
SERVICE THROUGH 200 AMP	\$10.00			WIND TURBINE	\$10.00		
OVER 200 AMP-600AMP	\$15.00			GENERATOR-MUST SUBMIT LOAD CALCULATIONS	\$30.00		
OVER 600 AMP-800 AMP	\$20.00			FIRE ALARM SYSTEMS. NOT SMOKE DETECTORS UP TO 10	\$50.00		
OVER 1200 AMP (OFI ONLY)	\$25.00			11-19 DEVICES	\$100.00		
CIRCUITS	\$5.00 EACH			OVER 20 DEVICES	\$5.00 EACH		
LIGHTING FIXTURES (PER 25)	\$6.00			DATA/TELECOMMUNICATION DEVICES 1-19 DEVICES	\$5.00 EACH		
DISHWASHER	\$5.00			20-300 DEVICES	\$100.00		
FURNACE-UNIT HEATER	\$5.00			OVER 300 DEVICES	\$300.00		
ELECTRICAL-UNITS-BASEBOARD UNIT	\$4.00			ENERGY MANAGEMENT ENERGY RETROFIT TEMP CONTROL	\$45.00		
POWER OUTLETS RANGES, DRYERS, ETC.	\$7.00			DEVICES ENERGY MANAGEMENT	\$5.00		
SIGNS	\$10.00			CONDUIT ONLY OR GROUNDING ONLY	\$45.00		
LETTER (EACH)	\$15.00			SAFETY INSPECTION	\$60.00		
NEON-EACH 25 FEET	\$25.00			UNDERGROUND INSPECTION	\$50.00		
FEEDERS-BUS DUCTS, ETC. PER 50'	\$6.00			ROUGH INSPECTION	\$75.00		
MOBILE HOME PARK SITE	\$6.00			FINAL INSPECTION	\$50.00		
RECREATION VEHICLE SITE	\$4.00			ADDITIONAL INSPECTION	\$50.00		

**TOTAL MUST INCLUDE \$65.00 APPLICATION FEE**

**MAKE CHECKS PAYABLE TO MONTMORENCY COUNTY**

**INSTRUCTIONS FOR COMPLETING APPLICATIONS:**

GENERAL\* ELECTRICAL WORK SHALL NOT BE STARTED UNTIL THE APPLICATION FOR PERMIT HAS BEEN FILED WITH MONTMORENCY COUNTY BUILDING DEPARTMENT. ALL INSTALLATIONS SHALL BE IN COMFORMANCE WITH THE MICHIGAN ELECTRICAL CODE. NO WORK SHALL BE CONCEALED UNTIL IT HAS BEEN INSPECTED. WHEN READY FOR AN INSPECTION, CALL THE ELECTRICAL INSPECTOR AT HIS OFFICE, 989-356-2908 BETWEEN 8-9 AM MONDAY THROUGH FRIDAY.

SUBMIT COMPLETED APPLICATION TO MONTMORENCY COUNTY BUILDING DEPARTMENT, P.O. BOX 789, ATLANTA, MI. 49709

FOR CODE QUESTIONS CALL FRANK ROSINSKI AT 989-356-2908, BETWEEN 8-9 AM, MONDAY THROUGH FRIDAY.