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Bob DeVriendt, District 2  
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## **County of Montmorency Controller's Office**

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### **Montmorency County Ice Storm Incident Status Summary**

The Montmorency County Emergency Operations Center (EOC) was activated on March 30, 2025 at 0800 due to the severe impact of the ice storm on March 29, 2025. Montmorency County employees, volunteers, and several county commissioners staffed the EOC in the initial days coordinating county efforts to mitigate the disaster. On April 2, the State of Michigan activated the Oakland County Incident Management Team (OCIMT) to provide support with the ongoing response and recovery efforts. The attached sheet details staffing levels for EOC coordination, command, and control.

During the initial week following the storm, the EOC managed objectives which included coordinating debris clearing to open roadways, coordinating and tracking welfare checks based on 911 and 211 calls, coordinating with power companies, coordinate shelter and distribution points for victims, developing a logistics ordering and management process, executing public messaging strategies, and developing a debris management plan.

During the second week of the incident, objectives shifted to supporting countywide shelter operations, initiating countywide debris management operations, and coordinating donation and distribution sites. In addition, the EOC coordinated with the State of Michigan Emergency Operations Center (SEOC), Livingston County IMT, Department of Natural Resources IMT, as well as dozens of other state and local agencies to ensure coordination in mitigating effects of the storm.

The EOC utilized the Michigan Critical Incident Management System (MiCIMS) to maintain constant contact with SEOC. MiCIMS was utilized to submit resource requests/task requests to the DNR, Michigan National Guard, and Michigan Task Force One Urban Search and Rescue. Daily incident action plans were also filed in MiCIMS which assured the SEOC had up-to-date information on county response and recovery efforts.

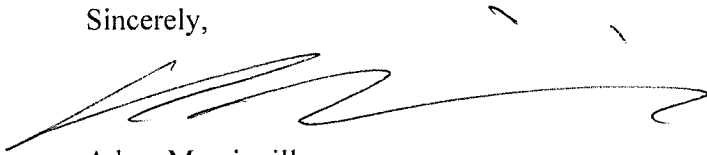
For the duration of the ongoing incident, the EOC has adhered to the National Incident Management System for managing the incident which included incorporating the Incident Command System to ensure the required components were addressed. The EOC focused on command and management, resource management, communications and information management, supporting technologies, and ongoing management and maintenance. I have included the daily battle rhythm maintained by the EOC in coordinating the county response. While each day varies depending on objectives, this should provide commissioners with a general idea of the daily EOC workflow.

As the incident has progressed, initial response efforts continue to transition into recovery efforts which will be ongoing for months. Among the recovery efforts were coordination of damage assessment crews, continued management of debris sites, tracking of debris, and coordination of volunteer assistance to residents.

On April 15<sup>th</sup>, the OCIMT demobilized and transferred all incident management duties to county staff. The contracted deputy emergency manager approved by the board of commissioners worked alongside the OCIMT to ensure a smooth transition. The deputy emergency manager continued supporting incident management operations throughout this past week. On April 18<sup>th</sup>, the contracted deputy emergency manager demobilized. The County Controller along with staff and volunteers from outside agencies will continue to manage ongoing recovery efforts until the incident is officially closed out.

It is crucial that ongoing recovery efforts continue to be reported, coordinated, and tracked through the EOC to ensure state and federal reimbursement requirements are met. Countywide coordination and information sharing with townships is extremely important to best secure disaster reimbursement as it becomes available.

Sincerely,

A handwritten signature in black ink, appearing to read 'Adam Massingill', with a long horizontal flourish extending to the right.

Adam Massingill  
Incident Commander, OCIMT

Enclosed: EOC Daily Battle Rhythm & Montmorency County EOC Roster

**Montmorency County EOC Typical Daily Battle Rhythm**

<b>Time</b>	<b>Event/Meeting Name</b>	<b>Purpose</b>	<b>Attendees/Responsible</b>	<b>Location</b>
7:00	EOC Staff Arrival	Open EOC	All assigned EOC staff	EOC
7:30	State EOC Meeting	Daily updates	UC & EM	Teams
8:00	Daily Operations Briefing	Review and submit daily IAP to SEOC	EOC staff	EOC/MiCIMS
08:30-10:00	Daily check-in/assignments issued (ICS 204 forms)	Tactical execution	OSC & RESL	EOC
10:00	Power Company Daily Briefing	Daily updates	UC & EM	Teams
10:30	State PIO Daily Briefing	Daily updates	UC & EM	Teams
11:30	Coordinated IMT Daily Briefing	Daily updates	UC & EM	Teams
12:00	Unified Command Objectives Meeting	Identify objectives for next ops period	UC, EM, & AA	UC Meeting Room
12:30	Coimmand and General Staff Meeting	Present direction to C&G staff	UC, C&G, SITL	EOC
13:00	Tactics Meeting	Develop tactics for next ops period	PSC, OPS, LSC, SITL	EOC
14:00	Complete Resource/Task Requests	Obtain request approvals	PSC, OPS, LOGS	EOC
14:30	Submit Resource/Task Requests to SEOC	Meet 14:30 deadline for daily submissions	LOGS	EOC
15:00-17:00	Ops assessments and evaluations	Evaluate ops execution vs objectives	OPS & UC	EOC
17:00-19:00	IAP Development	Initiate draft IAP for next ops period	PSC & SITL	EOC
19:00	EOC Staff Departure	Completion of day	All assigned EOC staff	EOC

**Additional meetings, tasks, and assignments varied from day-to-day. Complete records of daily activities recorded on ICS 214 forms.**

## Emergency Declaration – Steps and Stages

*Note: These stages apply to local emergency management. DOCUMENT EVERYTHING and upload all vetted information into MI CIMS.*

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### Stage 1: Incident Occurrence

- An emergency or disaster impacts a community.
- **Local response:** Local emergency services respond to the incident.

### Stage 2: Activation of Local Emergency Operations Center (EOC)

- If the situation escalates, the local EOC is activated to coordinate response efforts.
- If the emergency exceeds local capabilities, the local governing body declares a **local state of emergency**, allowing access to additional resources.

### Stage 3: Request for State Assistance

- If local resources are insufficient, a request is made to the **State Emergency Operations Center (SEOC)**.

### Stage 4: State Declaration

- The **Governor may declare a state of emergency**, mobilizing state resources and, if necessary, requesting federal assistance.
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## Definitions

### Emergency Operations Center (EOC)

A centralized location where key stakeholders manage and coordinate emergency response and recovery. Responsibilities include:

- Collecting and analyzing information
- Coordinating resource needs and requests
- Developing plans and sharing updates

## EOC Roles

- **EOC Manager** – Oversees operations and ensures coordination across all functions.
- **Operations Section** – Manages active operations (e.g., 2-1-1, damage reports, mapping, distribution sites).
- **Planning Section** – Gathers and validates information, creates action plans, maintains documentation.
- **Logistics Section** – Provides resources such as personnel, equipment, and facilities.
- **Finance/Admin Section** – Tracks expenses, handles procurement and financial matters.
- **Public Information Officer (PIO)** – Communicates updates to the public and media.

## Emergency Manager Role (Michigan)

An Emergency Manager may be appointed to oversee local government operations during a disaster. Responsible for planning, mitigation, response, and recovery in accordance with **Public Act 390**.

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## Mutual Aid / Shared Services

- Potential **mutual aid contract with Alpena** for shared Emergency Management services.  
*(Unsure if this type of agreement already exists.)*
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### Updates on Planning Continuing:

#### • DEBRIS CLEANUP & SITES

- Debris sites are set up at three locations with hours posted on the website.
- 2-1-1 still being used to track needs for cleanup and tracked under Crisis Cleanup, when someone needs assistance Crisis Cleanup arranges for our volunteers to be there.
- Arranged with the **Christian Ministry Rapid Response Group** to have disposal tickets and they are assisting residents with picking up the debris piles and hauling to the Vienna site; they are tracking for us and volunteering. Will be returning on Monday with about 50 volunteers focused on debris cleanup and hauling.
- Posted tree cleanup services and keep adding to that list for the community.
- EGLE – blanket permit for sites and they have been notified of the locations.
- Road Commission will be maintaining sites for us regularly to keep it contained.
- Chipping/mulching plans are being made for the future to be used by residents.
- Disposal tickets being completed for each load dropped and scanned into file.
- Procedures and training for each member staffing the sites and signage posted.
- 214s are completed for each person and scanned into file.
- Consulted with Tidal Basin on Friday, our process is great and are available if needed.

#### • DAMAGE ASSESSMENT

- Damage Assessment completed by the County on State iPads.
- State will be coming to Montmorency County next Wednesday to evaluate individual and business damage for FEMA thresholds and SBA loans.
- State will also be coming week of April 28<sup>th</sup> for damage assessment for FEMA declaration for the County to receive PA.
- I have contacts with Tidal Basin to assist us with PA if the FEMA declaration goes through. Tidal Basin PA process assistance would be reimbursable then.

#### • PUBLIC INFORMATION

- Maintaining updated information on our website and sharing with our Montmorency Emergency Response 2025 Facebook page as often as possible.
- Emailed all townships, fire departments, and the Road Commission with access to a shared drive to keep all documentation and receipts in one place so that we can track all expenses incurred for the entire County: required by the State to help with declaration.

#### • FUNDING


- Urgent Needs Grants from the Community Foundation are available for organizations in the County to apply for assistance.
- Checked with the Community Foundation about the grants and we would be eligible for up to \$5,000 to be used to assist residents with repairs and cleanup; I have the application to submit on behalf of the County.
- All expenses are currently in the PA worksheet for the State and tracked in MICIMS.
- Payments will be made to Damage Assessment teams and Debris Site workers this week.

#### • GENERAL

- Attached you will find some information on the EOC and each role of the members involved and the steps of Emergency declaration.

- An updated IAP has been completed and will run until 4/28/2025 which is the end date for the State of Emergency declaration.
  - MDOT will continue assisting in the County until 4/28/2025
  - All the above will be continuing well into May and will be updated accordingly if any new declarations occur or information given.
- **NEW UPDATES:**
    - Working with a vendor on coming in to the sites to chip and haul away the debris to help alleviate the work on the Road Commission. I have sent over the estimated yardage of each site for them to evaluate and clean up. They have fuel suppliers that would like the chips.
    - EGLE permits are currently until July 12, 2025 for all sites. No cost for using these three sites other than the monitors collecting disposal tickets.
    - Hoping to reduce the amount of debris at each site and then have the road commission chip and allow residents to come and take chips for mulch towards the end of cleanup.
    - Potentially plan for debris sites to be open for another 4 weeks (up to). Will evaluate and close as needed.
    - Received information from NRCS (Natural Resource Conservation Service) about Emergency Watershed Protection, going to work with them on paperwork and see what would be required by the County to initiate this. This would be funding to help clean up watersheds so that further flooding issues don't occur.
    - Contacted PIE&G for a list of repairs needed for electrical masts to houses, this information was requested by Lt. Barker. This list is being tracked internally.
    - 2-1-1 requests are winding down, no new requests for Montmorency as of 4/21/2025; crisis cleanup is still taking names and getting assistance for debris cleanup in the area, but all requests received have been completed to date.
    - All receipts have been uploaded to the SEOC to date for a total of \$12,802.78
    - Signed contracts and making payment for all damage assessment team members, debris site monitors, and for the contracted EM services for last week. (EM signed contract attached and blank contract used for DA and Debris attached)
      - Damage Assessment Team Costs \$2,193.25
      - Debris Site Monitors Costs (to date 4.20.25) \$1,897.50
      - Assistant EM for week of 4/13 through 4/19/2025: \$5,000
        - Total Costs to be submitted for reimbursement \$9,090.75
    - **GRAND TOTAL EXPENSES as of 4/20/2025 \$21,893.53 (see attached)**
    - CDBG funding is coming to Montmorency in the amount of \$72,000 to be used for generator purchases for essential services along with an additional \$200,000 for food bank and pantry assistance. Details are coming, meeting at 10am on 4/24/25 with specifics.
    - **RAVE Alert System:** I was able to gain access to the system and get a roster of the listed admins for the system. The administrators with access to send alerts were listed as Brian Rogers, Chad Brown, and Donna Baranyai. I will get this updated with the proper contacts moving forward so the County can get the alerts out and utilize the system properly.

Sincerely,



Aprille Williamson  
Montmorency County Controller