



MECHANICAL PERMIT APPLICATION
MONTMORENCY COUNTY BUILDING DEPARTMENT
P.O.BOX 789 ATLANTA, MI 49709
989-785-8006
LCORDES@MONTCOUNTY.ORG
WWW.MONTCOUNTY.ORG

NAME OF OWNER/AGENT			
ADDRESS		CITY	TWSP
NAME OF HOMEOWNER OR CONTRACTOR		COMPANY	LIC NUMBER EXP DATE
ADDRESS		CITY	STATE ZIPCODE
TELEPHONE NUMBER		FEDERAL EMPLOYEES ID NUMBER	
WORKERS COMPENSATION NUMBER/CARRIER		MESC NUMBER	
<input type="checkbox"/> SINGLE FAM <input type="checkbox"/> OTHER	<input type="checkbox"/> NEW <input type="checkbox"/> ALTERATION	<input type="checkbox"/> SPECIAL INSPECTION <input type="checkbox"/> PREMANUFACTURED HOME SETUP <input type="checkbox"/> MANUFACTURED HOME (HUD)	

PLANS MUST BE SUBMITTED WITH AN APPLICATION FOR PLAN EXAMINATION AND THE APPROPRIATE DEPOSIT BEFORE A PERMIT CAN BE ISSUED, EXCEPT AS LISTED BELOW.

PLANS ARE NOT REQUIRED FOR THE FOLLOWING:

1. ONE AND TWO FAMILY DWELLINGS WHEN THE TOTAL BUILDING HEATING/COOLING SYSTEM INPUT RATING IS 375,000 BTU'S OR LESS.
2. ALTERATIONS AND REPAIR WORK DETERMINED BY THE MECHANICAL INSPECTOR TO BE MINOR IN NATURE.
3. BUSINESS, MERCANTILE AND STORAGE BUILDINGS HAVING A HVAC EQUIPMENT ONLY, WITH ONE FIRE AREA AND NOT MORE THEN 3500 SQFT.
4. WORK COMPLETED BY A GOVERNMENTAL SUBDIVISION OR STATE AGENCY COSTING LESS TEHN \$25,000.00

IF WORK BEING PERFORMED IS DESCRIBED ABOVE, CHECK BOX BELOW "PLANS NOT REQUIRED"

WHAT IS THE BUILDING SIZE IN SQUARE FOOTAGE? _____
 WHAT IS THE INPUT RATING OF THE HEATING SYSTEM IN THE BUILDING? _____ PLANS NOT REQUIRED _____

PLANS ARE REQUIRED FOR ALL OTHER BUILDING TYPES AND SHALL BE PREPARED BY OR UNDER THE DIRECT SUPERVISION OF AN ARCHITECT OR ENGINEER LICENSED PURSUANT TO 1980 PA299 AND SHALL BEAR THAT ARCHITECTS OR ENGINEERS SEAL AND SIGNATURE.

APPLICANTS SIGNATURE

SECTION 23A OF THE STATE CONSTRUCTION ACT OF 1972, 1972 PA 230, MCL 125.1523A, PROHIBITS A PERSON FROM CONSPIRING TO CIRCUMVENT THE LICENSING REQUIREMENTS OF THIS STATE RELATING TO PERSONS WHO ARE TO PERFORM WORK ON A RESIDENTIAL BUILDING OR A RESIDENTIAL STRUCTURE. VIOLATORS OF SECTION 23A ARE SUBJECTED TO CIVIL FINES.

SIGNATURE OF CONTRACTOR OR HOMEOWNER. (HOMEOWNERS SIGNATURE INDICATES COMPLIANCE WITH SECTION VI HOMEOWNER AVADAVIT)

X _____

VI. HOMEOWNER AFFADAVIT

I HEREBY CERTIFY THE MECHANICAL WORK PRESCRIBED ON THIS PERMIT APPLICATION SHALL BE INSTALLED BY ME. IN MY OWN HOME IN WHICH I AM LIVING OR ABOUT TO OCCUPY. ALL WORK SHALL BE INSTALLED IN ACCORDANCE WITH THE MICHIGAN MECHANICAL CODE AND SHALL NOT BE ENCLOSED, COVERED UP, OR PUT INTO OPERATION UNTIL IT HAS BEEN INSPECTED AND APPROVED BY MONTMORENCY COUNTY MECHANICAL INSPECTOR. I WILL COOPERATE WITH THE MECHANICAL INSPECTOR AND ASSUME THE RESPONSIBILITY TO ARRANGE FOR NECESSARY INSPECTIONS.

X _____

FEE SCHEDULE	FEE	# OF ITEMS	TOTAL		FEE	# OF ITEMS	TOTAL
APPLICATION FEE	\$65.00		\$65.00	FUEL GAS PIPING	.05/FT		
RESIDENTIAL HEATING SYSTEM INCLUDES DUCT AND PIPE	\$50.00			PROCESS PIPING	.05/FT		
				HYDRONIC PIPING	.05/FT		
				REFRIGERATION PIPING	.05/FT		
				COMMERCIAL AIR CONDITIONING	.05/FT		
GAS/OIL BURNING EQUIPMENT, FURNACE, ROOF TOP UNITS & PENETRATORS. CONVERSION	\$30.00			EXHAUSTERS	\$15.00		
				DUCT MIN. FEE \$25.00	.10/FT		
				HEAT PUMPS COMMERCIAL/NO PIPE	\$20.00		
				AIR HANDLERS, HEAT WHEELS			
				GENERATOR	\$30.00		
BOILER	\$30.00			OVER 10,000 CFM	\$60.00		
WATER HEATER (GAS PIPING & VENTING DIRECT REPLACEMENT ONLY)	\$5.00			COMMERCIAL HOODS	\$15.00		
				HAT RECOVERY UNITS	\$10.00		
				V.A.V BOXES (ALL VARIABLE VOLUME OR ZONE CAMPER EQUIPMENT)	\$10.00		
				DAMPER (CONTROL BACK-DRAFT, BAROMETRIC, OR FIRE/SMOKE)	\$5.00		
UNIT HEATERS/ TERMINAL UNITS	\$15.00						
FIRE SUPPRESSION/ INCLUDING PIPING MINIMUM FEE \$20.00	.75 PER HEAD						
SOLID FUEL EQUIPMENT INCLUDES CHIMNEY	\$30.00			COILS (HEAT/COOL)	\$30.00		
				REFRGERATION/ SPLIT SYSTEM	\$30.00		
CHIMNEY FACTORY BUILT(INSTALLED SEPERATELY) B VENT PVC PIPING	\$25.00			CHILLER/COOLING TOWERS			
				CHILLER, REFRIGERATION	\$30.00		
GAS BURNING FIREPLACE	\$30.00			CHILLER/ AIR CONDITIONING	\$30.00		
SOLAR, SET OF 3 PANELS, FLUID TRANSFERS, INCLUDES PIPING	\$20.00			COOLING TOWERS/ REFRIGERATION	\$30.00		
GAS PIPING EACH OPENING NEW INSTALL	\$5.00 EACH			COOLING TOWERS/ AIR	\$30.00		
AIR CONDITIONING (IND SPLIT SYSTEMS) RTU COOLING ONLY	\$30.00			COMPRESSOR/ CONDENSER	\$30.00		
HEAT PUMPS (SPLIT SYSTEMS)OR GEOTHERMAL(COMPLETE RESIDENTAL)	\$30.00			INSPECTIONS			
DRYERS, BATH & KITCHEN EXHAUSTS (RESIDENTIAL DUCTING NOT INCLUDED)	\$5.00			UNDERGROUND	\$50.00		
				ROUGH	\$75.00		
HUMIDIFIERS/AIR CLEANERS	\$10.00			SAFETY	\$60.00		
TANKS				FINAL	\$50.00		
ABOVE GROUND CONNECTION	\$20.00			WORK WITHOUT PERMIT	\$50.00		
UNDERGROUND CONNECTION	\$25.00						

TOTAL MUST INCLUDE \$65.00 APPLICATION FEE

MAKE CHECKS PAYABLE TO "MONTMORENCY COUNTY"

INSTRUCTIONS FOR COMPLETING APPLICATION: MECHANICAL WORK SHALL NOT BE STARTED UNTILL THE APPLICATION FOR PERMIT HAS BEEN FILED WITH MONTMORENCY COUNTY BUILDING DEPARTMENT. ALL INSTALLATIONS SHALL BE IN CONFORMANCE WITH THE MICHIGAN MECHANICAL CODE. NO WORK SHALL BE CONCEALED UNTIL IT HAS BEEN INSPECTED. WHEN YOU ARE READY FOR AN INSPECTION, PLEASE CALL THE BUILDING DEPARTMENT AT 989-785-8009.